

# REGULAR BOARD MEETING MINUTES

August 8, 2016

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:00 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Molly Hofschulte, Andrea Lehnertz, Linda Nelson, Todd Peterson, and Superintendent Mike Carolan. Absent: Julie Austinson. Also in attendance were Principal Todd Rowekamp, Principal Jeanne Svobodny, Activities Director/Asst. Principal John Ostrowski, Business Manager Gary Betcher, and Administrative Assistant Chris Berg.

## Pledge of Allegiance

The Board recited the Pledge of Allegiance.

## Approve the Agenda

Chair Pagel advised the addition of the resignation of Shyann Elliott as Instructional Assistant and the hire of Rosann Eisenman as EBD Special Education Instructor.

A motion was made by Member Peterson, seconded by Member Nelson, and carried unanimously to approve the amended agenda.

## Visitors to Address the Board

There were no visitors.

## Board Meeting Minutes

A motion was made by Member Hofschulte, seconded by Member Lehnertz, and carried unanimously to approve the July 11, 2016 Regular School Board Meeting Minutes and July 21, 2016 Board Retreat Minutes.

## Regular District Bills

With Member Andring abstaining, a motion was made by Member Peterson, seconded by Member Nelson, and carried unanimously to approve the Regular District Bills totaling \$385,440.25.

## Special District Bills

A motion was made by Member Hofschulte, seconded by Member Peterson, and carried unanimously to approve the payment of the Special District Bills totaling \$215,547.53.

## Treasurer's Report

A motion was made by Member Peterson, seconded by Member Nelson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$3,742,631.83 and the July electronic transfers.

## Recognitions

Supt. Carolan noted that during their trip to Chicago, the Marching Band also participated in a service project and donated \$5,000 to Habitat for Humanity. He added, "It is very commendable that Ryan (Anderson) thought to make that a part of their experience."

## **CABINET COMMUNICATIONS**

Elementary Principal – Dr. Jeanne Svobodny shared the following: 1) Advised tasks she was currently working on including building schedules and assignments, finalizing class lists, preparing for the open house, finalizing handbooks, etc.; 2) Enrollment had been down last year to 507, and this fall was up to 514. The third grade was "closed" because it met its cap, but the other grades had room for more students; 3) The early childhood program was very strong with two LRP classes, the full day transition class had 18 children registered, and the Look at Me I'm 3 program had expanded from one to two classes; 4) She was currently completing the Title I and Title II applications; 5) Mrs. Svobodny was looking forward to attending the Minnesota PreK-3 Implementation Series of training; 6) She would also attend a Hiawatha Valley Education District (HVED) workshop on 504 requirements and new special education teacher training; 7) She was thankful to have all the new teachers hired and was still analyzing instructional assistant needs; 8) She ended her report by saying, "I love being in the field where you can start all over again in the fall. We are also loving the building...it is just so nice and meeting our needs so well."

High School/Middle School Principal – Todd Rowekamp shared the following: 1) Enrollment was at the highest level since he became principal with 625 students expected in the fall. He added that just about every block, every classroom would be in use; 2) He was working with Counselor Ryan McRae and, last week, Mr. McRae and Dan

Vrieze had attended a SW State seminar about concurrent enrollment classes. Mr. Vrieze was taking over as teacher of those classes; 3) The next day, he and Mr. McRae would attend a JMC workshop to learn about the new features and capabilities of the program; 4) In regard to hiring, he indicated that a Special Education Instructor position was about to be filled and he had one para position to fill.

District Feedback Forms

A compliment was shared.

**REPORTS**

Review the Schedule for New and Returning Staff

Supt. Carolan shared the workshop schedules for new and returning staff. He also talked about a revised teacher induction program, led by Business Instructor Karen Schultz, that would be well scripted and planned out. John Ostrowski had been instrumental in assisting with development of the plan.

MCA Test Results

Principal Jeanne Svobodny, Principal Todd Rowekamp, and Assistant Principal John Ostrowski shared the MCA test results. (% proficient)

<u>READING</u>	<u>D-E</u>	<u>State</u>	<u>Difference</u>	<u>MATH</u>	<u>D-E</u>	<u>State</u>	<u>Difference</u>
Grade 3	68.2%	57.3%	+10.9	Grade 3	91.7%	69.4%	+21.7%
Grade 4	72.1%	58.3%	+13.8	Grade 4	86.1%	68.7%	+17.4%
Grade 5	89.4%	66.8%	+22.6	Grade 5	88.3%	58.8%	+29.5%
Grade 6	70.4%	62.3%	+8.1	Grade 6	76.5%	55.9%	+20.6%
Grade 7	57.0%	56.6%	+0.4	Grade 7	55.8%	56.2%	-0.4%
Grade 8	57.3%	57.0%	+0.3	Grade 8	53.3%	58.0%	-4.7%
Grade 10	61.7%	58.9%	+2.8	Grade 11	52.7%	47.1%	+5.6%
<u>SCIENCE</u>	<u>D-E</u>	<u>State</u>	<u>Difference</u>				
Grade 5	78.5%	61.5%	+17.0%				
Grade 8	49.3%	47.0%	+2.3%				
Grade 10	55.3%	55.5%	-0.2%				

The drop in math scores for grades 7 and 8 were noted as a typical, unexplainable, yearly occurrence. It was also felt that the science scores for grade 10 would have been higher if several of our Post Secondary Enrollment Options (PSEO) students had taken the test.

They shared the next steps to address concern areas:

- gather and organize data (MCA Proficiency & Growth, STAR, ACT, Surveys, etc.)
- review our current performance with the School Board/teachers
- describe performance trends
- prioritize performance concerns
- set performance targets with measureable objectives
- identify possible root causes for concerns
- identify solutions and action steps
- identify implementation evidence

Supt. Carolan talked about a Board Data Retreat to be held in the fall once additional data was received.

**OLD BUSINESS**

Approval of Handbooks

A motion was made by Member Hofschulte, seconded by Member Lehnertz, and carried unanimously to approve the following handbooks: *Middle/High School*: Athletic, Coach, MS Student, HS Student, HS Para, MS/HS Staff and One-to-One; *Elementary*: Student, Staff, and Para.

**NEW BUSINESS**

Set a Special Board Meeting to Adopt the Resolution Relating to Election of School Board Members and Calling the School District Election

A motion was made by Member Peterson, seconded by Member Lehnertz, and carried unanimously to hold a Special Board Meeting on Monday, August 22 at 6:00 PM in the DEHS Media Center to Adopt the Resolution Relating to Election of School Board Members and Calling the School District Election.

### Consent – Accept Resignations

A motion was made by Member Nelson, seconded by Member Peterson, and carried unanimously to accept the resignations of KRISTA AFFELDT-BACON as Speech Language Pathologist, BRANDI HERMANSON as Instructional Assistant, TRICIA HIMLIE as EBD Special Education Instructor, and SHYANN ELLIOTT as Instructional Assistant.

### Consent - Hires

A motion was made by Member Hofschulte, seconded by Member Nelson, and carried unanimously to hire the following individuals: DAVID OTOMO as Assistant Wrestling Coach, KEITH POLUS as Industrial Tech Instructor, NICOLE POCHRON as High School Health Office Assistant, JAMES BERG as 9<sup>th</sup> Grade (B) Football Coach, and ROSANN EISENMAN as EBD Special Education Instructor.

### Accept Donation

A motion was made by Member Andring, seconded by Member Peterson, and carried unanimously to accept the \$1,900 from BRAD WICK to the Baseball Activity Fund.

## **HEARING OF REPORTS**

Superintendent's Report & Communication Supt. Carolan relayed the following: 1) The athletic shed was under construction; 2) Mud jacking had been completed on the older set of bleachers, as well as the resulting large cracks being filled; 3) The early childhood playground had been redesigned and it was hopeful that it would be complete before the program begins; 4) Harry Zeitler and several students were hired by HVED to clean out the Dover building; 5) We are planning a silent auction of excess items on October 1st in the Dover building; 6) He would be setting up a meeting with Mayor Roger Ihrke to discuss the possible sale of the Dover building; 7) Custom Alarm was checking the system in the Dover building as part of the district's contract with them; 8) He talked about the Strategic Plan meeting wrap up notes, which would also be shared with staff as each school would be provided direction on developing school improvement plans; 9) Relayed the many summer projects that had been completed and possible future projects; 10) Bill Spitzer, coordinator of the Whitewater Coalition, had taken a position in Austin, and the coalition would determine how to proceed with the program; 11) Mr. Carolan relayed upcoming events of which he would be attending; 12) Shared the proposed colors of the new choir robes.

### Board of Education Committee Reports & Communication

**Andring** – He had participated in the principal negotiations and advised that a mediation would be held with the Teamsters. He ended his report by saying, "Things are starting to shape up around the buildings. Mike's (Carolan) first year certainly went by fast."

**Nelson** – A Policy Committee meeting had been set for August 22.

**Peterson** – The first negotiations meeting with the principal had been "very good." Mediation with the Teamsters was set for September 19.

**Hofschulte** – Advised of an incorrect message on the school phones. She would like to see new staff attend a Board meeting.

**Pagel** – The HVED held a finance meeting where they discussed the changing numbers of area learning center students. It was felt that one reason for the reduction was that more was being in local districts to help those learners, and that students were being identified and helped sooner than in the past.

## **ADJOURMENT**

A motion was made by Member Peterson, seconded by Member Andring, and carried unanimously to adjourn the meeting at 8:44 PM.

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Julie Austinson, Clerk  
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signed by Acting Clerk, Chair Ron Pagel