

REGULAR BOARD MEETING MINUTES

May 9, 2016

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:03 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Julie Austinson, Molly Hofschulte, Andrea Lehnertz, Linda Nelson, Todd Peterson, Student Member Emmy Buntrock, and Superintendent Mike Carolan. Absent: none. Also in attendance were Principal Todd Rowekamp, Principal Jeanne Svobodny, Curriculum Director Jane Johnson, Activities Director/Asst. Principal John Ostrowski, Business Manager Gary Betcher, Administrative Assistant Chris Berg, and Laura Berndt.

Pledge of Allegiance

The Board recited the Pledge of Allegiance.

Approve the Agenda

Chair Pagel advised of these additional new hires to begin the 2016-17 school year: RACHEL ALDINGER as full-time Spanish Instructor and KILEY PUETZ as Third Grade Instructor.

A motion was made by Member Andring, seconded by Member Peterson, and carried unanimously to approve the amended agenda.

Visitors to Address the Board

There were no visitors to address the Board.

Board Meeting Minutes

A motion was made by Member Austinson, seconded by Member Lehnertz, and carried unanimously to approve the April 11, 2016 Regular School Board Meeting Minutes.

Regular District Bills

A motion was made by Member Peterson, seconded by Member Hofschulte, and carried unanimously to approve the Regular District Bills totaling \$233,522.46.

Special District Bills

With Member Hofschulte abstaining, a motion was made by Member Austinson, seconded by Member Peterson, and carried unanimously to approve the payment of the Special District Bills totaling \$122,730.96.

Treasurer's Report

A motion was made by Member Hofschulte, seconded by Member Peterson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$3,750,839.13 and the April electronic transfers.

RECOGNITIONS

Principal Todd Rowekamp relayed the following recognitions: 1) During recent interviews, he was asked what made him proud of our school district. He answered that students were well rounded and had a lot of opportunities including those in athletics and fine arts, successful students were recognized, and students were supported by the administration and School Board; 2) Four students participated in the Section IA Visual Arts competition and received superior ratings -- Megan Redalen, Dominique Berndt, Kaylee Wendt, and Tayler Keeran. He congratulated the students and Art Instructor Mrs. Sharon Michelfelder; 3) Five FFA teams qualified for state competition -- Livestock, Dairy, Soils, Floriculture and Farm Management. DJ Ristau and Riley Reiland also placed at state and received their state degrees; 4) *Shrek* was an outstanding musical performance and the hard work by the students, assistants, and director was obvious. He added, "Mrs. Ryg really outdid herself in this last show."

CABINET COMMUNICATIONS

Elementary School Principal – Dr. Jeanne Svobodny shared these items: 1) A team of elementary teachers attended a Hiawatha Valley Education District (HVED) session on student achievement continuous improvement processes. The event included teams from area schools and Minnesota Department of Education (MDE) specialists in math, reading and special education; 2) She thanked the Board for the staff treats on Tue., May 3rd during Staff Appreciation Week; 3) Another team of elementary teachers (K-2) went to the Lyle School District to view examples of learning progression scales from the Marzano model of instructional practices; 3) Five candidates were interviewed for the third grade instructor position. Normally, the district receives 300+ applicants, and only received 75 this year, which shows the impact of the teacher shortage; 4) She would be holding special education and behavior interventionist interviews; 5) Mrs. Svobodny shared that there were a lot of activities and events scheduled in May and invited the Board members to attend.

High School Principal – Todd Rowekamp shared the following: 1) The Prom dance was well attended, and the kids were well behaved and stayed longer; 2) Although Post Prom Party pre-sales were slow this year, 130 students ended up attending the event. He said, “The parents do an amazing job including raising money, putting in a lot of time and effort, and physically putting together the games and activities. They provide a good service for our students”; 3) English, Math and Spanish instructors had been hired; 4) With graduation coming up, he learned that Member Rieke, Chair Pagel, and Member Nelson would participate in the ceremonies; 5) The trap team was in their third week of official competition of 2 rounds of 25 shots each. Several of the 29 participants were already in the “20s”. He added, “It is fun to watch the kids develop and improve and see the many parents who attend and volunteer.”

District Feedback Forms

Supt. Carolan reported on the track compliment received.

Chair Pagel advised that one day when he was in the high school office, he observed Secretary Mary Radcliff buzz someone in. Noting that it was not the normal service worker and that he didn't have the same equipment as the normal worker, she took the initiative to meet him to check out the items he was bringing into the building. Mr. Pagel said, “The system is working. Kudos to Mary for making that extra effort!”

REPORTS

Choir Robes

Supt. Carolan showed the sample choir gown obtained by Director Nikita Albrecht. Chair Pagel talked about consistency standards so that the district wouldn't have a lot of variations of gold.

Report from Intern Julia Kranz

Ms. Kranz had an interview that day and did not make it back in time to report to the Board. Supt. Carolan would ask her for a synopsis to share with the Board, or Skype with the Board at their June Board meeting.

Construction Report

Supt. Carolan and Activities Director John Ostrowski talked about a possible athletic storage shed project at a cost of \$28,625, including a concrete floor and 10' apron, but no electricity. The discussion included using leftover athletic field funds to construct a storage building with electricity, having a storage building with bathroom facilities, and mud jacking an area in the bleacher area to limit current water buildup. Mr. Ostrowski would investigate the cost to put electricity in the building and what it would cost to mud jack the bleacher concrete, as well as give the Board a map of the placement of the storage shed.

A motion was made by Member Andring to proceed with a storage building without electrical service. The motion was seconded by Member Nelson. Member Peterson asked if additional bids needed to be sought and Supt. Carolan would seek legal advice. A motion to proceed with a storage building without electrical service was carried unanimously.

Supt. Carolan talked about our conservative roofing contractor, who suggested that repair of one section of the elementary roof (not including the gym) would cost an estimated \$7,210. Additional monies from the construction funds (or Long-Term Facility Maintenance funds) could be used for elementary roof repairs, additional elementary roofing repairs, additional elementary parking lots, repairing and relining parking lots, etc. Supt. Carolan would provide the Board with a list of items to prioritize.

First Reading of Policy Changes

The School Board held their first reading of changes to the following policies:

- 206 – Public Participation in School Board Meetings
- 410 – Family and Medical Leave Policy
- 414 – Mandated Reporting of Child Neglect
- 415 – Mandated Reporting of Maltreatment of Vulnerable Adults
- 416 – Drug & Alcohol Testing
- 417 – Chemical Use and Abuse
- 418 – Drug-Free Workplace/Drug-Free School
- 506 – Student Discipline
- 516 – Student Medication
- 702.1 NEW – Financial Ethics
- 702.2 NEW – State and Federal Revenue Sources
- 707 – Transportation of Public School Students
- 805 – Waste Reduction & Recycling

Summer Programs

Supt. Carolan advised that the elementary program would run Mondays through Thursdays, June 20-30 and July 25-August 4. A Credit Recovery Program run by the Hiawatha Valley Education District at DE would run Mondays through Fridays, June 13-24 and July 11-22.

OLD BUSINESS

Second Reading and Approval of Policy Changes

A motion was made by Member Hofschulte, seconded by Member Austinson, and carried unanimously to approve the following policy changes:

- 425 – Staff Development
- 902 – Use of School District Facilities & Equipment
- 1002 – School Closings
- 1003 New – Drone Policy

First Reading of the 2016-2017 Preliminary Revenue and Expenditure Budget

Business Manager Gary Betcher reviewed the Preliminary Budget which had been changed from the previous month due to adjusted elementary enrollment figures.

Approve Contract with IEA for Environmental Health & Safety Management Services

A motion was made by Member Andring, seconded by Member Peterson, and carried unanimously to approve the 9-day contract with IEA for environmental health and safety management services.

Final Approval of the Band Trip to DuPage County, IL

A motion was made by Member Lehnertz, seconded by Member Hofschulte, and carried unanimously to grant final approval of the Band trip to DuPage County, IL June 26-29, 2016.

NEW BUSINESS

Let Bids for Bus and Mini-Van

A motion was made by Member Nelson, seconded by Member Peterson, and carried unanimously to let bids for a bus and mini-van. Member Andring asked that additional min-van options be offered to vendors besides just Chrysler and Dodge.

Grant Diplomas to the Class of 2016

A motion was made by Member Hofschulte, seconded by Member Nelson, and carried unanimously to grant diplomas to the Class of 2016 (Attachment A) pending completion of requirements.

Dissolve Gymnastics Coop with the Rochester Public School District

A motion was made by Member Andring, seconded by Member Peterson, and carried unanimously to dissolve the gymnastics coop with the Rochester Public School District per their request, since we no longer have participants.

Approve Fundraisers

A motion was made by Member Nelson, seconded by Member Austinson, and carried unanimously to approve the Footsteps candle sales and book fair fundraiser the Fall of 2016.

Consent – Accept Resignations

A motion was made by Member Hofschulte, seconded by Member Peterson, and carried unanimously to accept the resignations of Cook's Helpers AMANDA THAYER and DENISE MCCLINTOCK; BRANDON VOGEN as Special Education Instructor, BEN MOHS as Behavior Interventionist and Coach; and JACOB ROBINSON as Ag Instructor and FFA Advisor, all at the end of the 2015-16 school year.

Consent - Hires

A motion was made by Member Peterson, seconded by Member Hofschulte, and carried unanimously to hire the following individuals: JILL MAGNUSON as Summer School Targeted Services Instructor; MONICA KREIDERMACHER as Adult SACC Worker; CHAD NELSON as Head Wrestling Coach; and HANNAH BAUMAN as Math Instructor, REBECCA RUDQUIST as English Instructor, RACHEL ALDINGER as Spanish Instructor, and KILEY PUETZ as Third Grade Instructor beginning the 2016-2017 school year.

HEARING OF REPORTS

Superintendent's Report & Communication – Supt. Carolan relayed the following: 1) The district ended up with a great athletic project and had a fair compromise with Fitzgerald due to delays that occurred; 2) He would be meeting with Mayor Roger Ihrke to tour the Dover building, and would contact a firm that buys old school buildings for development; 3) HVED would be moving out of the Dover building this summer and any district property would be sold; 4) Bill Spitzer had been doing good work seeing the Whitewater grant to a conclusion; 5) He advised that insurance premiums would increase by 25% and that other districts were seeing similar increases. The increase had affected us in that some staff were looking employment elsewhere. He was seeking alternative options that would be considered by an insurance committee;

6) Invitations would be sent to prospective participants of the Strategic Planning sessions scheduled on May 26 and June 7 from 5-8 PM; 7) The Bring Your Own Device option, purchased through Best Buy, was being explored wherein students would own their own hardware which would be configured for our system; 8) Teamster negotiations dates had been set; 9) Mr. Carolan shared upcoming events.

Student School Board member Communication - Student Board Member Emmy Buntrock reported the following:

1) Spring sports teams continued to practice and perform to the best of their ability with the varying weather conditions; 2) Kinzie Bale set a record of 9 feet in the pole vault; 3) Extra-curricular activities were slowing down; 4) The theme for Prom was "Once Upon a Prom". The event was excellent and had safe participation with the Peer Helpers pushing safety with a drunk driving/text driving activity that week. They also had a seatbelt check at the parking lot and left notes on windshields about Prom safety; 5) The Choir held their concerts that night and Friday would be the Band concerts; 6) *Shrek the Musical* was "hilarious" and all three presentations had been sold out; 7) Last week, the High School Student Council provided breakfast for high school employees during Staff Appreciation Week. The groups was planning a bonding and team building retreat; 8) Graduation ceremonies would be held on Sun., May 29 at 1:30 PM, and the last day of school would be Fri., June 3rd.

RECOGNITION

On behalf of the School Board, Chair Pagel recognized Student School Board Member Emmy Buntrock for two years of service and gave her a silver paper weight.

HEARING OF REPORTS

Board of Education Committee Reports & Communication

Andring – Mr. Andring said, "It was nice to have Emmy on the Board. She provided good input." In regard to the *Shrek* musical, he said it was "fabulous...If you missed it, you really missed an event you shouldn't have!" Member Andring congratulated the art students and added that "FFA did a super job again this year." He found the Keith Nord presentation very interesting and said, "You have to pay attention/listen to your kids." It was Mr. Andring's hope that Bill Spitzer could remain the Whitewater Coalition Coordinator if a grant were obtained. He ended his report by congratulating the seniors and thanked the Board for their team effort.

Nelson – Mrs. Nelson had attended a Policy Committee meeting.

Austinson – Mrs. Austinson relayed that the trend in policy meetings seemed to be the discussion of medical cannabis. She added, "These are ethical conversations and it will be interesting to see what transpires down the road." She had attended a lot of baseball games and said that foul balls into the track area were a concern. Activities Director John Ostrowski advised that all baseball games would be away during track meets next fall to alleviate the problem. Member Austinson had heard "non-stop" comments at home games about how nice the new athletic complex looks. At a recent Eyota City Council meeting, there was conversation about the pooling of water on Jefferson Street by the field and that this problem hadn't been addressed when the roads and homes were built. She indicated that Eyota Mayor Tyrel Clark would probably be coming to the Board about drainage onto school district property.

Peterson – Mr. Peterson advised that negotiations with the Teamsters would begin the following week. He had attended a Dollars for Scholars meeting. He ended his report by congratulating the senior class.

Lehnertz – She would be involved in upcoming negotiations. Mrs. Lehnertz gave a "shout out" to teachers, adding that her children have a good day every day at school. She attended the Keith Nord presentation. Member Lehnertz ended her report by saying, "We can be proud of our school district!"

Hofschulte – At the Community Education meeting, they talked about summer activities. The Southeast Service Cooperative was concerned about the insurance pool premium increase and she would recommend Bill Colopoulos speak to our board. Mrs. Hofschulte reported on her attendance at the National School Board Association Conference in Boston in April. She ended her report by congratulating the seniors and suggested they walk through the elementary with their caps and gowns.

Pagel – HVED was continuing to move forward with planning and working with a consultant on special education funding. Mr. Pagel congratulated the seniors.

ADJOURNMENT

A motion was made by Member Nelson, seconded by Member Austinson, and carried unanimously to adjourn the meeting at 9:06 PM.

Julie Austinson, Clerk
Cb

Class of 2016

FirstName	MiddleName	LastName	FirstName	MiddleName	LastName
WYATT	DANIEL	AMUNDSON	TRISTAN	ALEXANDER	MILLER
BRADYN	ALLEN	BEGIN	ADAM	PAUL	NELSON
JAMES	MICHAEL	BOETTCHER	DALTON	BRADY	NELSON
DEVIN	D.	BRASWELL	MADISON	KATHLEEN NORMA	NELSON
JARED	AUSTIN	BRUENING	ASHLEY	ELIZABETH	OELTJENBRUNS
EMMY	ROSE	BUNTROCK	ALEC	CURTIS	OLSON
ERICA	MAY	COTRONE	MICHAEL	ORION	OTOMO
JORDAN	JAMES	DANIELSON	TRAYTON	AARON	PENROSE
TYLER	JEFFREY	DENNING	LAYNEE	ELIZABETH	POOLE
MADISON	ELIZABETH	DEVINE	DANYELLE	ALEXANDRA	PORTILLO
BRAEDEN	DAVID	DIFFENDORFER	RILEY	MICHAEL	REILAND
WHITNEY	DREW	ELLIOTT	BENJAMIN	CARL	REUSS
JOSEPH	WAYNE	ELLRINGER	KAYLA	MAE	RILEY
NOAH	DANIEL JAMES	FITCH	DALTON	JOSEPH	RISTAU
DEREK	JAMES	FORT	ELIZABETH	ANN	ROVELSTAD
LUKE	JOHN	FRANKE	ABIGAIL	KATHLEEN	SANDEN
MIRANDA	NOELLE	GLYNN	DAKOTA	CHRISTOPHER	SCHAFFER
OLIVIA	MARIE	HACKLER	LANE	MICHAEL	SCHLOBOHM
MITCHEL	JAMES	HALL	EMILY	JANE	SCHUSTER
MEGAN	LEE	HANENBERGER	SKYLEE	ROSE	SEISLER
HOLLYWOOD	HANNA	HERMANSON	ALEXANDER	JAMES	SOROM
MEGAN	MARIE	HINTZ	SETH	RYAN	STETTLER
TRAVIS	KYLE	HOLMES	ALEXANDRA	KAE	STEVENS
ALEESE	MICHELLE	HOLST	CASSANDRA	RAE	STEVENS
COLTON	JOHN	JAKOBSON	GARRETT	SCOTT	STUDER
ETHAN	LEE	JENSEN	BRADY	MICHAEL	SVEEN
HANNAH	GRACE	JERTSON	LUKE	ALLEN	TEED
NATHAN	DREW	JOHNSON	NOAH	MITCHEL	TEED
IZAACK	DONALD	JUENEMANN	JACILYN	TAYLOR	THOMAS
JACOB	MATTHEW	KALMES	TRISTEN	NICOLE	TROGSTAD
RYAN	TODD	KEACH	LUKE	KENNETH	VACURA
MADELEINE	MARIE	KEEFE	MEGAN	ANN	VEHRENKAMP
AYNSLEA	JACQUELYN	KERN	MILWAUKEE	DAVIDSON	WALLACE
TRISTIN	DANIEL	KING	THOMAS	KYLE	WATKINS
ERIN	MACKENZIE	KROMMINGA	TANNER	TRENTON	WELSH
JACOB	ROBERT	KULLOT	LUCAS	ADAM	WESTERGAARD
KAITLYN	LUELLA	LAWLER	MAGDALYN	CLARA	WICK
JAYDEN	PATRICK	LEUTH	JOSHUA	JOHN	WILKE
KONNOR	CHARLES	LEWIS	MITCHELL	JOHN	WOONER
MAKENNA	KATHRYN	LLOYD	ALEC	ROBERT	ZIEMER
COLE	PALMER	MARTIN			
DAKOTA	ROGER	MERCHLEWITZ			
HAEDYN	CHARLES JOHN	MICKELSON			
DAVID	AARON	MILLER			