

REGULAR BOARD MEETING MINUTES

January 11, 2016

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:00 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Julie Austinson, Molly Hofschulte, Andrea Lehnertz, Linda Nelson, Todd Peterson, Student Board Member Emmy Buntrock, and Superintendent Mike Carolan. Absent: none. Also in attendance were Principal Todd Rowekamp, Principal Jeanne Svobodny, Curriculum Director Jane Johnson, Business Manager Gary Betcher, Administrative Assistant Chris Berg, Eric Aeschlimann, Dominic Kellen, John Pittenger, Skylee Seisler, Seth Stettler, Peggy Swenson, and Brian Todd.

Approve the Amended Agenda

Chair Pagel advised of these additions to the agenda: approve Advanced Design Lab Course, and accept donations from Faith United Methodist Church.

A motion was made by Member Austinson, seconded by Member Nelson, and carried unanimously to approve the amended agenda.

Visitors to Address the Board

There were no visitors to address the Board.

Board Meeting Minutes

A motion was made by Member Hofschulte, seconded by Member Andring, and carried unanimously to approve the December 14, 2015 Regular School Board Meeting Minutes.

Regular District Bills

A motion was made by Member Nelson, seconded by Member Austinson, and carried unanimously to approve the Regular District Bills totaling \$699,308.03.

Special District Bills

With Member Andring abstaining, a motion was made by Member Peterson, seconded by Member Nelson, and carried unanimously to approve the payment of the Special District Bills totaling \$135,279.96.

Treasurer's Report

A motion was made by Member Peterson, seconded by Member Austinson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$5,791,025.09 and the December electronic transfers.

RECOGNITIONS

Dr. Jeanne Svobodny thanked the Early Childhood staff, the custodians, Gary Betcher, John Ostrowski and others for the joint effort in moving the preschool to the elementary last Friday through Sunday. Supt. Carolan noted that Mrs. Svobodny had done "an amazing job" communicating to staff as moving conditions changed throughout the week.

CABINET COMMUNICATIONS

Elementary School Principal – Dr. Jeanne Svobodny shared these items: 1) The preschool move consumed a lot of her time and custodial time. She relayed that Custodian Tom Gage was now working full time at the elementary due to the increased space and workload; 2) The carpet was being installed in the preschool, office, conference, and workroom areas. They would gradually move things into these spaces in upcoming weeks; 3) SACC was targeted to move in on Mon., January 18 and a correct sized sink had been ordered; 4) At the DARE graduation last Friday, students were recognized for their hard work. This was Deputy Tracey Pagel's last year of providing DARE education, as the county rotates officers; 5) The Math Wizards 5th grade team, advised by Rachel Weess, won 1st place at a meet that day; 6) The elementary Open House was scheduled for Mon., February 15 from 5:30 to 7:30 PM for community members and parents to see the new addition and renovations.

High School Principal – Todd Rowekamp shared the following: 1) This was the second midterm where eligibility for extracurricular activities was determined at midterm under the new academic eligibility policy; 2) The mid-term grades were sent electronically. He sought input from the Board members who have children at the HS/MS and therefore have received these reports; 3) At the December faculty meeting which was shortly after midterms, he reminded teachers about the importance of up-to-date and accurate midterm grades, both so that parents are getting accurate information about their children's learning progress and because academic eligibility is now dependent on midterm grades; 4) The second middle school activity night was held on Saturday, January 9. Attendance was fairly low, which is typical for this time of year. Attendance will likely be much higher for the spring activity night when we have inflatables and laser tag; 5) A video about the

Dodge County Wildcats hockey team was shown, which featured two of our students who are on that team, Madelyn Wick and Hollywood Hermanson

District Feedback Forms

Supt. Carolan shared the compliment received.

STUDENT BOARD MEMBER COMMUNICATIONS

Student Board Member Emmy Buntrock shared the following information about Student Council activities:

- 1) Snoball royalty would be announced that Thursday during the school day. Snoball week was January 24-30 and the theme was "Minnesota Nice." The senior class theme for Snoball was "Black Light" (use markers to write on white t-shirts). Instead of hiring a disc jockey, the students would arrange an appropriate play list for the dance;
- 2) In the spring, the Student Council was considering doing a "match maker" exercise to encourage students to get to know one another.

REPORTS

Construction Updates

Supt. Carolan gave a summary of the elementary new construction process:

- The first day of preschool was held in the new facilities; however, the HVAC still needed to be adjusted as it was very warm in some areas. The large play equipment still needed to be moved from Dover.
- The SACC room was still being prepared for use.
- The offices were set and Higgins Cabinetry would be making filing cabinets for under the secretaries' desks.
- Dr. Svobodny's office, the conference room, and the teacher workroom were ready for items to be moved in.
- The kitchen and cafeteria areas still needed a lot of work. The target for training kitchen staff on the new equipment was January 25th.

First Reading of the 2016-2017 Board Assumptions

Supt. Carolan provided the draft 2016-2017 Board Assumptions, which would be revised and brought back to the Board in upcoming months.

First Reading of Policies

The Board held their first reading of changes to the following policies:

- 208 – Development, Adoption & Implementation of Policies
- 404 – Employment Background Checks
- 412 – Expense Reimbursement
- 413 – Harassment & Violence
- 613 – Graduation Requirements
- 902 – Use of School District Facilities & Equipment

OLD BUSINESS

Final Approval and Donation Request for the Close Up Trip to Washington, DC

A motion was made by Member Andring, seconded by Member Lehnertz, and carried unanimously to grant final approval for the Close Up Trip to Washington, DC and make a 10% donation.

Approve Advanced Design Lab Course

Curriculum Director Jane Johnson said that the Advanced Design Lab Course was within the World's Best Work Force Report approved by the Board in January. At that time, Dr. Olson had described the course to the members. Mrs. Johnson asked the Board to approve the added course so that it could be listed in the student registration manual.

A motion was made by Member Hofschulte, seconded by Member Peterson, and carried unanimously to approve the Advanced Design Lab Course.

NEW BUSINESS

Tentative Approval of the Band Trip to DuPage County, Illinois

A motion was made by Member Andring, seconded by Member Lehnertz, and carried unanimously to grant tentative approval of the Band Trip to DuPage County, Illinois.

Accept Resignation

A motion was made by Member Hofschulte, seconded by Member Lehnertz, and carried unanimously to accept the resignation of JOANIE GORA as Cook's Helper.

Hire

A motion was made by Member Lehnertz, seconded by Member Andring, and carried unanimously to hire NATHAN ASPER as C Baseball Coach.

Consent - Accept Donations

A motion was made by Member Hofschulte, seconded by Member Peterson, and carried unanimously to accept the following donations: 1) Sharing Tree – DOROTHY JONES \$10, GOPHER GALS HOMEMAKERS \$50, and AMANDA ANDRING \$200; 2) District – miscellaneous donations including two, \$400 Target gift cards for student clothing from FAITH UNITED METHODIST CHURCH.

HEARING OF REPORTS

Superintendent's Report & Communication -- Supt. Carolan relayed the following: 1) Transportation Director Dustin Pagel had reported a shortage of drivers, especially in February, which might mean later pickups/stops for some children as buses complete two routes; 2) The new elementary computer lab was up and running; 3) He and Gary Betcher would be attending a budget workshop at Region V, working on a 2015-16 Budget update, and bringing the budget to the February Board meeting; 4) Mr. Rowekamp and Deputy Pagel were working on a concern about students driving recklessly in the parking lot; 5) The first Dover Building Committee meeting would be held at 6:30 PM on January 26 and it was suggested it be held at that facility. He had contacted an appraiser to provide a value of the property; 6) MacNeil confirmed that there was no asbestos in the original high school ceiling on the west end, took air samples that showed low mold readings within acceptable limits, and would provide recommendations; 7) The World's Best Work Force Committee met on January 6 and reviewed assessment data and the state report; 8) People's Energy completed a free energy audit of the high school and would provide suggestions for improvement; 9) The Hiawatha Valley Education District would not be renting our facility after June 2016; 10) Provided his professional activities and upcoming events and meetings; 11) Advised that the Southeast Service Cooperative/Minnesota Association of Secondary Administrators Joint Legislative Forum was scheduled for Sat., February 20 from 8:30-11:30 AM; 12) The Minnesota School Board Association Leadership Conference would be held that week.

Board of Education Committee Reports & Communication

Andring – Noted the donation by the Faith United Methodist Church and how they were working with the school to assist families with needs. The Playground Equipment Committee would meet on January 21. He had toured the elementary preschool area that evening with Dr. Svobodny and Supt. Carolan and said, "There is always a lot of dust during construction." He added, "The open hallway activity area is huge and awesome." Mr. Andring ended his report by congratulating the members elected to Board offices that evening.

Austinson – Obtained clarification that Deputy Tracey Pagel was being rotated out of her entire position (school and city), not just DARE. Member Peterson advised that deputies were usually rotated every 2-5 years and that Deputy Dan Johnson would be her replacement. Mrs. Austinson had attended the World's Best Work Force Committee Meeting. An MSBA District #1 position was vacant and she talked about viable candidates.

Peterson – Member Peterson relayed that Deputy Dan Johnson would be a "good addition with a different approach."

Lehnertz – Member Lehnertz advised that the Dover-Eyota Eagles Foundation was holding their specialty auction on March 12, and was seeking donations.

Hofschulte – Mrs. Hofschulte had attended a Policy Committee meeting, and would be attending a Calendar Committee meeting and the SSC Joint Legislative Forum. She ended her report by saying the Early Learning Council was on hiatus.

Pagel – Mr. Pagel advised that the January meeting was only the second one he had missed in 20 years and he thanked Don Andring for chairing the meeting. He also thanked the Board and the staff for their support while he and his wife were tending to the family matter. In regard to the Hiawatha Valley Education District, he relayed that a local director had resigned and they are shuffling staff to cover the position until the personnel committee could fill the position. The HVED alternative school was looking at a building in Lewiston and in other locations. He ended his report by advising that TSP Architects and Bruce Klaehn would talk about our early childhood facilities at the MSBA Leadership Conference.

ADJOURNMENT

A motion was made by Member Peterson, seconded by Member Austinson, and carried unanimously to adjourn the meeting at 8:24 PM.