

REGULAR BOARD MEETING MINUTES

December 14, 2015

Vice Chair Don Andring called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:09 PM in the Dover-Eyota High School Media Center. Board members present: Julie Austinson, Molly Hofschulte, Andrea Lehnertz, Linda Nelson, Todd Peterson, Emmy Buntrock, and Superintendent Mike Carolan. Absent: Ron Pagel. Also in attendance were Principal Todd Rowekamp, Principal Jeanne Svobodny, Curriculum Director Jane Johnson, Business Manager Gary Betcher, Administrative Assistant Chris Berg, Eric Aeschlimann, Gwen Ahern, Sheri Crowson, Kim Hillberg, Greg Olson, Dennis Jacobson, and Nola Salisbury.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approve the Amended Agenda

Vice Chair Andring advised of these additions to the agenda: \$4,000 donation from the Hiawatha Valley Sno-Seekers, and a Compliment

A motion was made by Member Hofschulte, seconded by Member Peterson, and carried unanimously to approve the amended agenda.

Visitors to Address the Board

There were no visitors to address the Board.

Board Meeting Minutes

A motion was made by Member Lehnertz, seconded by Member Austinson, and carried unanimously to approve the November 10, 2015 Regular School Board Meeting Minutes.

Regular District Bills

With Member Andring abstaining, a motion was made by Member Peterson, seconded by Member Hofschulte, and carried unanimously to approve the Regular District Bills totaling \$740,372.54.

Special District Bills

A motion was made by Member Hofschulte, seconded by Member Nelson, and carried unanimously to approve the payment of the Special District Bills totaling \$225,238.78.

Treasurer's Report

A motion was made by Member Austinson, seconded by Member Lehnertz, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$5,738,099.89 and the November electronic transfers.

RECOGNITIONS

Assistant Principal Johnson Ostrowski advised that 6th grade teachers and 7th and 8th grade class advisors, under the direction of Brooke Bernard, held a book collection for the Mayo Clinic Pediatrics Department. They collected 3,862 books.

Supt. Carolan said the Band concert was "phenomenal...a great music program...they do a tremendous job." Choir Director Nikita Albrecht sang along and was a great example for the students.

Dr. Jeanne Svobodny gave kudos to Elementary Music Teacher Katie Kabes for her hard work on the 5th Grade Recorder and Elementary Concert and to the students. She added, "Every performance she organizes is amazing!"

Mr. Carolan advised that Madison Nelson was recognized for her 1,000 point status at the recent girls' basketball game.

Mr. Carolan inadvertently got the opportunity to run the camera at a recent home game. Junior Ben Callahan did the commentary during the recording and Mr. Carolan added, "He is poised and has an amazing talent." Mr. Ostrowski advised that the National Federation of High Schools took on the project of streaming games. They offered a significant deal on the equipment and we had to find volunteers to run the camera and do a commentary during the broadcast.

CABINET COMMUNICATIONS

Elementary School Principal – Dr. Jeanne Svobodny shared these items: 1) She was meeting weekly with Early Childhood staff to prepare for the move from Dover. This week, the Playground Committee would meet; 2) As an instructional coach, Jessica Town-Gunderson helped the staff move along in understanding learning progression scales in the classroom; 3) The elementary' s 10 Days of Giving ended with a lot of non-perishable items being donated. Ms. Svobodny noted the “wonderful generosity from the parents and community members” for their donations; 4) Deputy Tracey Pagel had finished 5th grade DARE lessons and graduation would be held on Fri., January 8 at 1:45 PM at the high school.

District Feedback Forms

Supt. Carolan relayed the compliment received.

STUDENT BOARD MEMBER COMMUNICATIONS

Student Board Member Emmy Buntrock shared the following: 1) Winter athletics had begun; 2) The Band Concert went well and the Choir Concert would be held that Thursday; 3) A couple of Student Council members recently purchased gifts from monies donated to the Sharing Tree. The Sharing Tree drive always receives a great response from the elementary and , because of their great donations this year, the high school students earned a hypnotist presentation during SnoBall Week; 4) The Student Council was planning other activities during SnoBall Week.

REPORTS

Construction Updates

Bruce Klaehn advised the following about the elementary construction project:

- He continues to feel good about the construction budget, advised that the funds were being used wisely, and that he was extremely pleased with the work being done.
- A significant number of rebates were being finalized.
- One issue was excessive moisture in the floor so that flooring installation is being delayed. The cafeteria floor may remain concrete for a while to allow further drying.
- The occupancy certificate cannot be obtained until the heating/ventilating work is complete and inspected.
- There will not be a massive move into the new facilities during the holiday break.
- The highest priority was occupancy of the preschool classrooms. It had been determined that no classes would be held the week of January 4th.
- The panels for the elementary front canopy were delayed and they were seeking alternate vendors.
- They were still exploring options for the hand wash station by the kindergarten room.
- Many parts of the project are on schedule.
- Furnishings are arriving.
- Local groups may be sought to do cleaning so that the contractors could concentrate on completing their work instead of cleaning.

In regard to the athletic field he relayed that a level of seeding had been completed, the discuss area had been sodded with expected penalty funds, and the fencing still needed to be installed.

Dover Building Committee Update

Supt. Carolan advised that invitations had been sent to perspective committee members for the first meeting of the Dover Building Committee on January 26. Meanwhile, he would be obtaining an assessment of the property value.

OLD BUSINESS

Accept the 2014-2015 Audit

Kim Hillberg of CliftonLarsonAllen reviewed the June 30, 2015 audit with the School Board. Some highlights:

- They issued what is known as a “clean” audit report.
- The General Fund Balance went down from \$1,585,335 on June 30, 2014 to \$1,387,210 on June 30, 2015.
 - the Unassigned Fund Balance went down from \$1,009,897 to \$813,021
 - the Unassigned Restricted Fund Balance went up from \$0 to \$10,230
 - the Operating Capital Fund Balance went down from \$244,928 to \$241,360
 - the Food Service Fund Balance went down from \$195,635 to \$184,649 (due to equipment purchase)

- the Community Service Fund Balance went down from \$31,487 to \$6,014
- the Health & Safety Fund Balance went down from -\$17,414 to -\$20,455
- the Debt Service Fund Balance went up from \$286,701 to \$364,750
- The General Fund Revenue is obtained from these sources: 3.8% federal, 88.9% state, 4.8% local taxes, 2.5% other.
- The Weighted Average Daily Membership (WADMs) went from 1,265 to 1,187 (mostly due to the reassignment of WADMS by grade level).

A complete audit is available by request from the District Office.

A motion was made by Member Peterson, seconded by Member Austinson, and carried unanimously to accept the 2014-2015 Audit.

Second Reading and Approval of Policies

A motion was made by Member Hofschulte, and seconded by Member Austinson to approve the following policies:

- 427 NEW – Workload Limits for Certain Special Education Teachers
- 501 – School Weapons Policy
- 516 – Student Medication
- 524 – Internet Use Policy
- 604 – Instructional Curriculum
- 608 – Instructional Services – Special Education
- 614 DELETED – School District Testing Plan & Procedures
- 623 DELETED – Mandatory Summer School Instruction
- 708 – Transportation of Nonpublic School Students

Supt. Carolan advised there was addition from the first reading – special education teachers would be consulted when determining workload limits.

A vote on the motion carried unanimously.

NEW BUSINESS

Approve the World's Best Workforce Report

Supt. Carolan advised that the World's Best Workforce Report would be available on the district website. The Administrative Team had completed the report for the Minnesota Department of Education's December 1st deadline.

A motion was made by Member Austinson and seconded by Member Lehnertz to approve the World's Best Workforce Report.

Curriculum Director Jane Johnson advised that part of the legislation was the need for an achievement and integration plan. She explained the goals, activities to reach them, and results of the plan. Industrial Tech Teacher Greg Olson explained how he was connecting students to secondary programs and teachers, and taking them through design processes.

A vote on the motion carried unanimously.

Tentative Approval of the Close Up Trip to Washington, DC

A motion was made by Member Hofschulte, seconded by Member Austinson, and carried unanimously to grant tentative approval of the Close Up trip to Washington, DC February 9-13, 2016.

Approve the Final 2015 Payable 2016 Levy

Supt. Carolan said that the tax Information meeting held earlier that evening had brought forward concerns from the public about the 18.1% levy increase. He recommended following through with seeking the Long-Term Maintenance funds as planned. Last year, the school district did not levy for Safe Schools and Re-employment and he advised that doing that again would bring the levy down to 15.6%. Any other adjustments would affect aid payments and have a big impact on the school district's budget.

The discussion included these facts:

- The district's fund balance goal was 10% and was currently at 7.9%.
- Another bus (\$92,000) and another van would need to be purchased next year.
- The Valley View Learning Center was seeking another location after this year, which would mean we would need to transport our students further to use those services.
- It was important for the Board to hear the public input and take that into consideration when setting the levy.
- It would be detrimental to not levy items that are matched by the state.

Member Austinson made a motion to table the levy vote until after the Dover-Eyota Education Association Master Agreement was discussed. Member Hofschulte seconded the motion which carried unanimously. seconded

Approve the 2015-2017 Master Agreement with the Dover-Eyota Education Association

Board Negotiator Todd Peterson relayed that an agreement had been reached after an 8-hour day of mediation. The teachers have since ratified the contract. He explained the language and monetary changes. At a 7.34% increase, the average cost for the district over the two years would be \$5,049 per teacher including benefits. The cumulative cost to the district over the two years would be \$627,769.84. Mr. Peterson felt it was a fair settlement and recommended approval of the agreement.

Member Hofschulte thanked both sides for their work on the contract and added, "We have good staff. " She did express concern that people in the community don't get a \$5,000 increase over two years.

A motion was made by Member Nelson, seconded by Member Peterson, and carried unanimously to approve the 2015-2017 Master Agreement with the Dover-Eyota Education Association.

Approve the Final 2015 Payable 2016 Levy

Member Hofschulte made a motion to approve the Final 2015 Payable 2016 Levy minus Safe Schools and Re-employment funds (total of \$53,766). This would drop the levy to 15.6% and the district would not lose any aid monies. Mr. Carolan indicated that, if the \$200,000 set aside (restricted for capital purchases) for the athletic field wasn't needed, it could potentially be used to purchase a bus and van. Member Peterson seconded the motion and a vote on the motion carried unanimously (Attachment A).

Consent - Accept Resignations

A motion was made by Member Nelson, seconded by Member Lehnertz, and carried unanimously to accept the resignations of Head Dance Team Coach ALEXIS DUGSTAD and Colorguard Advisor NIKKI ANDERSON.

Consent - Hires

A motion was made by Member Hofschulte, seconded by Member Peterson, and carried unanimously to hire ALEXANDRA STEVENS as Targeted Services After-School Student Tutor, JILL MAGNUSON as Head Dance Team Coach, KRISTINA JUDISCH as Assistant Dance Team Coach, DENISE MCCLINTOCK and JOANIE GORA as Cook's Helpers, and GWEN ROSENBUSH as Colorguard Advisor.

Consent - Accept Donations

A motion was made by Member Peterson, seconded by Member Austinson, and carried unanimously to accept the following donations: 1) Food Service Angel Account - \$150 from the EYOTA AMERICAN LEGION AUXILIARY; 2) FFA - \$394 from ZOETIS (pharmaceutical company) because Chosen Valley Vet Clinic signed up for the program on our behalf; 3) Band Trip - MRS. LIZANN WILLIAMS donated \$20 each to the accounts of Elizabeth & Camielle Peterson; 4) High School - \$330 in memory of Esther (Winter) Stuard by MELANIE WINTER, STEPH WINTER, TODD WINTER & FAMILY, AND BRETT WINTER; 5) District -- \$254 in labor by DON'S ELECTRIC INC. for light on high school eagle; 6) HIAWATHA VALLEY SNO-SEEKERS donated \$2,000 to the Track team for a tent and \$2,000 to the Trap team.

HEARING OF REPORTS

Superintendent's Report & Communication -- Supt. Carolan relayed the following: 1) The Olmsted County Collaborative was approved by the state and a time study agreement was signed; 2) Items discussed by the Cabinet and Administration included: the need for individuals to pick up van keys by 4:30 PM; computer batteries replacements have been made to 30 units; a season sport schedule would be developed for distribution in the community; there was no asbestos in the high school ceiling where a leak had occurred and mold testing would begin; and a new sub calling agreement had been made with Vicki Koehler rather than hiring AESOP and Teachers on Call; 3) Nick Duchateau of the Hiawatha Valley Education District has resigned and they will reassign his duties; 4) HVED was not planning to rent our Dover facility after June 2016; 5) Parents had been notified of one whooping cough case in the community; 6) The first Dover Building Committee meeting would be held January 26 at 6:30 PM; 6) Shared his recent and upcoming professional activities.

Board of Education Committee Reports & Communication

Nelson – Member Nelson attended a Policy Committee meeting.

Austinson – She had also attended the Policy Committee meeting. Mrs. Austinson also shared a couple of resolutions passed by the Delegate Assembly, as well as ideas on being an advocacy for the district.

Peterson – He attended the negotiations sessions.

Hofschulte – She had attended the Policy Committee meeting. Member Hofschulte thanked the taxpayers that had attended the tax information meeting and shared their concerns. She also thanked the Board for considering the concern as they approved a reduced levy. She congratulated Supt. Carolan for the way he presented the tax information for the public, especially since he is new to the position of superintendent and to Minnesota education. Mrs. Hofschulte was “encouraged” that the Dover building value would be assessed. She stated that the Band Concert was “excellent and well attended” and that the seating and parking changes had helped lower congestion. She was looking for to the Choir Concert. In regard to the audit she said, “Community Education has had issues with cash flow of the Early Learning programs.

Andring – Mr. Andring had been involved in negotiations and added, “Both negotiation teams were very professional and there were good compromises on both sides.” He advised that the Playground Committee would meet on December 17th.

ADJOURNMENT

A motion was made by Member Peterson, seconded by Member Lehnertz, and carried unanimously to adjourn the meeting at 9:35 PM.

Julie Austinson, Clerk
Cb

Minnesota Department of Education
Levy Limitation and Certification Report
2015 Payable 2016

District Number-Type: 0533-01
District Name: DOVER-EYOTA PUBLIC SCHOOL DISTRICT
Home County: OLMSTED

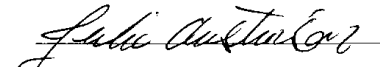
Date Printed: 12/15/15
Limits Updated: 11/23/15
Certified Submitted: 12/15/15

	LIMIT	PROPOSED	CERTIFIED
SUBTOTALS BY LEVY CATEGORY			
GENERAL - RMV VOTER - JOBZ EXEMPT	0.00	0.00	0.00
GENERAL - RMV OTHER - JOBZ EXEMPT	622,584.55	622,584.55	622,584.55
GENERAL - NTC VOTER - JOBZ EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER GENED - EXEMPT	17,267.04	17,267.04	17,267.04
GENERAL - NTC OTHER - JOBZ EXEMPT	244,618.72	244,618.72	190,853.12
COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT	57,014.35	57,014.35	57,014.35
GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT	1,512,867.39	1,512,867.39	1,512,867.39
GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT	45,305.94	45,305.94	45,305.94
OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00
SUBTOTALS BY FUND			
GENERAL FUND	884,470.31	884,470.31	830,704.71
COMMUNITY SERVICES FUND	57,014.35	57,014.35	57,014.35
GENERAL DEBT SERVICE FUND	1,558,173.33	1,558,173.33	1,558,173.33
OPEB/PENSION DEBT SERVICE FUND	0.00	0.00	0.00
SUBTOTALS BY TAX BASE			
REFERENDUM MARKET VALUE	622,584.55	622,584.55	622,584.55
NET TAX CAPACITY	1,877,073.44	1,877,073.44	1,823,307.84
SUBTOTALS BY TRUTH IN TAXATION CATEGORY			
VOTER APPROVED	1,512,867.39	1,512,867.39	1,512,867.39
OTHER	986,790.60	986,790.60	933,025.00
TOTAL LEVY			
TOTAL LEVY	2,499,657.99	2,499,657.99	2,445,892.39

The school district must submit the completed original of this form to the home county auditor by December 28, 2015. A duplicate form must be submitted to Minnesota Department of Education, Program Finance Division, 1500 Highway 36 West, Roseville, MN 55113, by January 7, 2016.

The certified levy listed above is the levy voted by the school board for taxes payable in 2016.

Signature of School Board Clerk


December 14, 2015

Date of Certification