

# BOARD RETREAT MEETING MINUTES

September 22, 2015

Chair Pagel called the retreat of the Dover-Eyota Board of Education, District #533, to order at 6:04 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Julie Austinson, Molly Hofschulte, Andrea Lehnertz, Linda Nelson, Ron Pagel, Todd Peterson, and Superintendent Mike Carolan. Absent: none. Also in attendance were Principal Jeanne Svobodny, Principal Todd Rowekamp, Assistant Principal/Activities Director John Ostrowski, Curriculum Director Jane Johnson, Custodial Directors Wayne Ellringer and Linda Oesau, Transportation Director Dustin Pagel, Food & Nutrition Director Carrie Frank, Technology Director Bryan Berg, Business Manager Gary Betcher, and Administrative Assistant Chris Berg.

## Pledge of Allegiance

The Pledge of Allegiance was recited.

## Approve the Agenda

A motion was made by Member Austinson, seconded by Member Hofschulte, and carried unanimously to approve the agenda.

## Annual Report to the Board

Supt. Carolan gave Curriculum Director Jane Johnson credit for constructing the Annual Report, with input from the other Cabinet members. The report reviewed student achievements over the past year as measured by state and national assessments. It also relayed efforts to support learning for all students. The district spent an enormous amount of time last year initiating a plan for teacher growth and evaluation using the Marzano Learning Map and I-Observation. Departmental reports were given by the custodial, food service, transportation and technology areas.

## State of the District and 2014-2016 Strategic Plan Review

Supt. Carolan talked about the Strategic Plan's aims and key initiatives such as PLC's and the Marzano growth and evaluation plan. He mentioned the use of data, stabilizing technology, and the fact that the Dover-Eyota Elementary School was named a REWARD school again this year.

## Long-Term Facility Maintenance Plan

Mr. Carolan relayed that the Long-Term Facility Maintenance Plan (LTFM) replaces the old Health and Safety and Deferred Maintenance revenue. With a 35% tax levy, the district would qualify for 65% in state aid. The plan would result in the following projected revenues

|                         |  |
|-------------------------|--|
| 2017 - \$261,437        | (levy of \$92,955 and state aid of \$168,482)  |
| 2018 - \$378,782        | (levy of \$132,573 and state aid of \$246,208) |
| 2019 - 2026 - \$492,936 | (levy of \$172,527 and state aid of \$320,408) |

The LTFM revenue could be used for health and safety (indoor air quality, fire safety, ventilation, etc.), building maintenance (roofs, plumbing, tuck pointing, etc.), and grounds maintenance (playground and parking lot surfaces, play structure repairs, fencing, etc.). Because the plan was flexible, the district could reserve funds for large ticket items and free up of Capital Funds to improve older parts of a building for optimum student learning.

A motion was made by Member Peterson, seconded by Member Nelson, and carried unanimously to approve the Long-Term Facility Maintenance Plan.

## Proposed 2015 Payable 2016 Levy

At the September 14<sup>th</sup> Board meeting, the levy increase was reported to be 15.35%. The following day, the Minnesota Department of Education released new data that showed an increase of 26%. Supt. Carolan then reviewed the report line by line, finding an error that doubled the resulting figures. The MDE later released recalculated data and the increase was now at 15.35%. Mr. Carolan would continue to study possible ways to reduce that percentage.

The School Board had under-levied last year in several areas (i.e., Safe Schools), and could consider such a move again this year as they approve the final levy in December.

Other Topics

The School Board discussed the need to make a decision on the future of the Dover building. It was recommended that a committee be formed and that the Board have continued discussion at their October 12<sup>th</sup> meeting.

**ADJOURNMENT**

Motion:

A motion was made by Member Peterson, seconded by Member Austinson, and carried unanimously to adjourn the meeting at 8:22 PM.

Julie Austinson, Clerk  
Cb