

# REGULAR BOARD MEETING MINUTES

Monday, May 11, 2015

Chair Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:05 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Julie Austinson, Molly Hofschulte, Andrea Lehnertz, Ron Pagel, Student Board Member Emmy Buntrock, and Superintendent Bruce Klaehn. Absent: Linda Nelson and Todd Peterson. Also in attendance were Principal Jeanne Svobodny, Principal Todd Rowekamp, Curriculum Director Jane Johnson, Assistant Principal/Activities Director John Ostrowski, Technology Director Bryan Berg, Technology Coordinator Nathan Masching, Business Manager Gary Betcher, Administrative Assistant Chris Berg, Greg Bowen, Sam Callahan, Katie Lawler, and John Pittenger.

## Pledge of Allegiance

The Pledge of Allegiance was recited.

## Approve the Agenda

Chair Pagel advised that the agenda would be amended to add the following: Accept Southeast Minnesota Purchasing Co-op Bids, accept Janet Franke's retirement resignation, and hire Brandon Vogen as Elementary Special Education Instructor.

A motion was made by Member Austinson, seconded by Member Hofschulte, and carried unanimously to approve the amended agenda.

## Visitors to Address the Board

There were no visitors to address the Board.

## Board Minutes

A motion was made by Member Austinson, seconded by Member Andring, and carried unanimously to approve the April 13, 2015 Board Meeting Minutes.

## Regular District Bills

A motion was made by Member Hofschulte, seconded by Member Austinson, and carried unanimously to approve the Regular District Bills totaling \$476,819.56.

## Special District Bills

A motion was made by Member Austinson, seconded by Member Andring, and carried unanimously to approve the payment of the Special District Bills totaling \$174,727.76.

## Treasurer's Report

A motion was made by Member Andring, seconded by Member Hofschulte, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$10,839,118.62 and the April electronic transfers.

## **RECOGNITIONS**

Technology Director Bryan Berg introduced Nathan Masching, the new Technology Coordinator. Mr. Masching relayed that he was web programming at age 14 and had learned a lot about computers on his own. He attended college for network security and, while in college, worked at Hayfield schools where he learned a lot about technology in schools.

High School Principal Todd Rowekamp relayed recent FFA team results:

- The Farm Management Team was 13<sup>th</sup> out of 34 teams. Tristin King was our top individual, finishing in 15<sup>th</sup> place out of 122 individuals.
- The Soils Team was 30<sup>th</sup> out of 45 teams. Thomas Pankonin was our top individual, finishing in 54<sup>th</sup> place out of 176 individuals.
- The Nursery and Landscape team was 25<sup>th</sup> out of 37 teams. Matt Stellpflug was our top individual, finishing in 42<sup>nd</sup> place out of 140 individuals.
- Anna Sachs, Anna Stellpflug, and Heidi Uthke did an excellent job performing in the State FFA band and chorus.

## **CABINET COMMUNICATIONS**

Elementary Principal – Dr. Jeanne Svobodny shared the following: 1) A Preschool Playground meeting was held on April 23 with Architect Von Peterson and a playground vendor representative where they started discussions about equipment needs. Another meeting would be held next fall, with installation likely next summer; 2) Mrs. Svobodny extended a huge thanks to Food & Nutrition Director Carrie Frank and her staff for the excellent job they were doing to keep the elementary lunch line running smoothly; 3) The kindergarteners were visited by Princess Kay of the Milky Way on April 22; 4) There were only 9 more elementary student days; 4) Principal Svobodny invited everyone to the fifth grade musical, *Go West*, on May 20 at 7 PM in the high school auditorium; 5) Activities Days for grades one through four would be held on the last day of school, May 22; 6) Fifth grade graduation was scheduled for May 21 at 1 PM in the high school auditorium; 7) The children participated in a lot of fun activities on Try Something New Day held May 8.

High School Principal – Todd Rowekamp shared the following: 1) He talked about the Regional Community of Practice Leadership Academy, a final meeting in a series of trainings with a group of districts that were using the Marzano evaluation program; 2) The testing season was just about complete. The following day, three students would be taking the makeup ACT and a couple of students needed to make up the MCAs. He advised that they had given the first AP exam to twelve students.

### District Feedback Forms

Supt. Klaehn relayed the compliment and complaint forms received.

## **STUDENT BOARD MEMBER COMMUNICATIONS**

Student Board Member Emmy Buntrock shared the following: 1) The groundbreaking ceremony for track and field went well and everyone was excited that the project was actually starting; 2) She relayed that Baseball was 7-8, Softball was 7-5, and the various clubs were starting to wind down as the school year comes to a close; 3) It was nice for the junior class to take the ACT tests. Many students practiced in their classes for the test; 4) Prom was a “hit” and she had heard a lot of positive feedback from students and parents about the event; 5) The Student Council was already planning for Homecoming next fall, and talking about increasing their member numbers; 6) If she becomes the Student Council President and Student School Board Member next fall, she would like to bring more issues to the School Board from the student body as a whole.

## **REPORTS**

### Washington, DC Trip

Advisor John Pittenger thanked the board for the opportunity to present to them and thanked them for their monetary donation. Students Greg Bowen, Sam Callahan and Katie Lawler talked about their trip to Washington, DC.

### Construction Updates

Supt. Klaehn provided an update of the elementary construction:

- temporary kitchen/serving line was working well
- current kitchen had been fully demolished
- concrete walls were poured for the lower level storage room
- caterpillar work on fill pile came in approximately \$3,000 less than estimated
- schedule for the final week in May had been established, with lower level demo to begin May 27
- additional storage unit was on site for lower level kindergarten staff materials
- added costs for electrical service change would be offset by future usage credits
- existing cooling unit in former PE storage room would be installed in high school shop locations
- old gym floor would be removed the second week in June and the new floor installed in late July

Field and track updates included the following:

- all re-routing of foot traffic had been accomplished with fencing
- groundbreaking ceremonies were held May 6
- excavation work began May 7
- slab for the new crow's nest location would be poured soon and the building relocated soon after
- Tony Schwartz Concrete would begin work on the bleacher slab extension that week
- A quote of \$4,600 was received for pole and transformer relocation, which was much lower than expected

### Strategic Plan Update

Supt. Klaehn thanked the Administrative Team for their assistance in formulating a PowerPoint presentation entitled "Stages of Continuous Improvement." This presentation was recently given at the Rochester Area Math Science Partnership, as well as to the World's Best Workforce Committee on April 29. With assistance from Dr. Svobodny, Mrs. Johnson, Mr. Rowekamp, and Mr. Ostrowski, he briefly went through the presentation for the School Board.

### First Reading of Policy Revisions

The Board held their first reading of the following policies:

- 198 – Anonymous Letters
- 406 – Public & Private Personnel Data
- 410 – Family & Medical Leave Policy
- 415 – Mandated Reporting
- 526 – Hazing Prohibition
- NEW 589 – Parking Policy
- 599 – Academic Eligibility
- 805 – Waste Reduction & Recycling

### **OLD BUSINESS**

#### Further Consideration of Additions to the Building Projects

Supt. Klaehn provided a construction project summary with total construction proceeds (with interest and district contribution of \$300,000) being \$8,855,050 (net after all bond sale costs/expenses). The elementary project costs were at \$7,000,000 and the field and track project costs were at \$1,505,000. The district received favorable bids that would allow the Board to add additional items during the project.

He relayed the items that had already been added to the project (replace the elementary gym floor at \$78,400 and install the outdoor bleacher pad extension at \$28,400). Knowing the project summary costs, Mr. Klaehn recommended that the Board add additional bleachers at a cost of \$32,120, and a new scoreboard. He provided the scoreboard options:

- Option 1 – 14'8" x 32'0" wide with 9'8" x 21'10" wide full message board with clock included and set for football, soccer and track and include 6 panels for advertising at a cost of \$98,491
- Option 2 – 14'5" x 32'0" wide with 7'9" x 21'10" wide message board with clock on top and set for football, soccer and track and include 6 panels for advertising at a cost of \$88,328
- Option 3 – 18'10" x 25'0" wide with 6'10" x 11'11" wide message board that would need to be manually changed for various sports at a cost of \$82,389

Mr. Klaehn also brought forward a possible financial plan including a cash down payment and financing the remainder over 5 years (lease) or 7 years (loan). It was noted that the Dover-Eyota Eagles Foundation had committed to selling the advertising for the school, which would assist in making the payments. The Board held an extensive discussion on whether or not to purchase a new scoreboard to meet the needs of the new sports complex.

Supt. Klaehn recommended the Board reduce the District contribution to the track and field project by \$100,000, purchase additional bleachers at \$32,120, increase the preschool playground equipment budget by \$25,000 (to \$100,000), and make a \$32,000 down payment on scoreboard Option 1.

Member Hofschulte made a motion to reduce the District contribution, purchase additional bleachers, increase the preschool playground allowance, and purchase scoreboard Option 1 under a lease program with \$38,500 as a down payment. She added the caveat that, in the event that the administration finds Option 1 is not the right choice, they have the right to purchase Option 2. The motion was seconded by Member Andring and carried unanimously.

### **NEW BUSINESS**

#### Resolution Naming Sunday, June 7, 2015 as Bruce A. Klaehn Day

A motion was made by Member Andring, and seconded by Member Austinson to adopt the resolution naming Sunday, June 7, 2015 as Bruce A. Klaehn Day (Attachment A). A vote on the motion resulted in the following voting in favor: Andring, Austinson, Pagel, Lehnertz, and Hofschulte. Those voting against the same: none.

#### Grant Diplomas to the Class of 2015

A motion was made by Member Hofschulte, seconded by Member Lehnertz, and carried unanimously to grant diplomas to the Class of 2015 (Attachment B).

#### Approve the 2016-2018 Technology Plan

Technology Director Bryan Berg provided the Board with highlights of the 2016-2018 Technology Plan.

A motion was made by Member Austinson, seconded by Member Lehnertz, and carried unanimously to approve the 2016-2018 Technology Plan.

#### Accept the Southeast Minnesota Purchasing Co-op Bids

Supt. Klaehn advised that Carrie Frank was the chairman of the group and asked that the Board formally accept the bids.

A motion was made by Member Austinson, seconded by Member Hofschulte, and carried unanimously to accept the bid from Reinhardt Foods on behalf of the Southeast Minnesota Purchasing Co-op.

#### Fundraiser Request

A motion was made by Member Austinson, seconded by Member Lehnertz, and carried unanimously to approve the high school Media Center and Page Masters book fairs October 12 & 13, 2015 and February 8, 2016.

#### Consent - Accept Retirement Resignations

A motion was made by Member Andring, seconded by Member Lehnertz, and carried unanimously to accept the retirement resignation of Custodian BOB POTTER after 13 years of service and Bus Driver JANET FRANKE after 30 years of service.

#### Consent – Accept Resignations

A motion was made by Member Lehnertz, seconded by Member Austinson, and carried unanimously to accept the resignations of ERIC AESCHLIMANN as 8<sup>th</sup> Grade Boys' Basketball Coach and REBECCA KLEIN as Spanish Instructor at the end of the school year.

#### Consent - New Hires

A motion was made by Member Hofschulte, seconded by Member Austinson, and carried unanimously to hire JAYLEEN MEYERS as B Volleyball Coach for the 2015-16 season only; GREG BOWEN and MEGAN OSTROWSKI as Summer Student Technology Assistants; NATHAN MASCHING as Technology Coordinator; RICKY SMITH as 7<sup>th</sup> Grade Football Coach; HEATHER WOBSCHALL as District Office Assistant; MADISON WELSH, ABBIE ECKDAHL, TAYLOR SCHERBRING, CASSIE FOGARTY, and AMBER ALLEN as Summer Adult SACC Workers; SAM CALLAHAN as Summer SACC Student Worker; SHERI CROWSON, GRETCHEN BRINKMAN LINCOLN GERGEN, and CHRISTINE KOBBS as Summer School Instructors; KELLI REDIG, ERIN HUCKLEBERRY and JORDAN JENSEN as Summer School Instructional Assistants;

A motion was made by member Andring, seconded by Member Hofschulte, and carried unanimously to hire NATHAN ASPER a 5<sup>th</sup> Grade Instructor starting the 2015-16 school year and BRANDON VOGEN as Elementary Special Education Instructor starting the 2015-16 school year.

#### Accept Donation

A motion was made by Member Hofschulte, seconded by Member Austinson, and carried unanimously to accept the \$467.50 from FAITH UNITED METHODIST CHURCH for the Food Service Angel Account.

### **HEARING OF REPORTS**

Superintendent's Report & Communication -- Supt. Klaehn relayed the following: 1) Regarding legislation, he relayed encouraging news that both the Governor and Senate leader were committed to education formula increases of 2% each year; 2) He would hold final evaluations and goal setting meetings with each Cabinet member, as well as hold a session with the teaching staff the final day of teacher workshop; 3) The June Board agenda would include a new bus work agreement; noting that the district continues to have difficulty obtaining bus drivers; 5) Dr. Svobodny, Community Education Coordinator Susan Keller-Schaefer, and he would meet to discuss the need for a SACC Director/Coordinator. This would not be an additional position, just designation of

director duties to a current adult SACC position; 6) Updated the Board on Gary Franken's work status with the district; 6) The second round of health insurance bids would be opened the following day.

#### Board of Education Committee Reports & Communication

**Andring** – If there were contingency dollars remaining in the elementary construction project, Mr. Andring asked the Board to consider additional parking at that location. He also recommended signage be installed to keep people out of the track and field work zone. In regard to negotiations, he relayed that the teacher association wanted to wait and see what the results of legislation funding.

**Austinson** – Mrs. Austinson enjoyed the meeting with the Student Council members that had been held that evening. She said, "They do a lot of great things and I am happy there are teachers who will step up when needed (referring to John Pittenger filling in for Student Council Advisor Bry Anderson who was coaching a softball game). We have such a wonderful staff." The Policy Committee had met and reviewed the policies presented for first reading that evening. Member Austinson ended her report by saying, "Thank you to the bus drivers for what they do."

**Lehnertz** – Mrs. Lehnertz had also attended teacher negotiation meetings.

**Molly Hofschulte** – Mrs. Hofschulte thanked the Student Council and suggested that a fall meeting be held so the students could get to know Mr. Michael Carolan. She welcomed Nathan Masching, and congratulated the FFA teams on their accomplishments. Member Hofschulte missed the April School Board meeting due to an Early Learning Council session with Commissioner Brenda Cassellius. She also attended the Policy Committee meetings. The Community Education Committee had met that evening and discussed the staff end-of-the-year recognition breakfast, the fact that Tae Kwon Do would not be offered this fall due to space issues, and that 20 classes were being offered this summer. Mrs. Hofschulte ended her report by saying, "The scoreboard (purchase) is the right thing to do."

**Pagel** – Chair Pagel extended his appreciation to Bus Driver Janet Franke for 30 years of service which was "quite an accomplishment." He had enjoyed the Student Council meeting, as well as the track and field groundbreaking ceremonies. In regard to the Hiawatha Valley Education District, he advised that Executive Director Glen Haupt had resigned to take a job in Wisconsin. The HVED was still working on union negotiations.

#### ADJOURNMENT

A motion was made by Member Andring, seconded by Member Austinson, and carried unanimously to adjourn the meeting at 10:02 PM.

Julie Austinson, Clerk  
Cb

# RESOLUTION

Whereas **BRUCE A. KLAEHN** has successfully and impressively performed the duties of Dover-Eyota Superintendent of Schools for the last ten years, and

Whereas **BRUCE A. KLAEHN** has shown his dedication to the students, staff, parents and communities of the school district during his tenure in Dover-Eyota, and

Whereas **BRUCE A. KLAEHN** has announced his retirement as Superintendent of Schools of the Dover-Eyota school district effective July 1, 2015, and

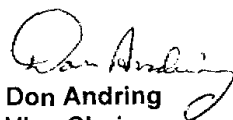
Whereas the Dover-Eyota Board of Education wishes to encourage public expression of appreciation to **BRUCE A. KLAEHN** for his service to Dover-Eyota, to other school districts where he has served in his career, and to the field of Education in general,

Now, therefore be it resolved by the Dover-Eyota Public School Board of Education to hereby designate and declare Sunday, June 7, 2015 to be **BRUCE A. KLAEHN Day**.

The Dover-Eyota Public School Board urges all students, staff, parents, community members, family, and all other interested members of the public, to honor **BRUCE A. KLAEHN** by attending an Open House from 2:00 to 5:00 PM on Sunday, June 7, 2015 in the Commons at Dover-Eyota High School, Eyota, Minnesota.



**Ron Pagel**  
Chair



**Don Andring**  
Vice Chair



**Todd Peterson**  
Treasurer



**Julie Austinson**  
Clerk



**Molly Hofschulte**  
Director



**Linda Nelson**  
Director



**Andrea Lehnertz**  
Director

Dated this 11th day of May, 2015 at Eyota, Minnesota

## 2014-15 Dover-Eyota Graduates

CASSIDY DANIELLE ALLEN  
TANNER LUKE ALLEN  
CODY JAMES ANDERSON (VVLC)  
COLLIN GRANT ANDING  
ANDREW JAMES BERGAN  
BRANDI LYNN BLATTNER  
ADAM DANIEL BOE (VVLC)  
JAKE KENNETH BORST  
GREGORY PETER BOWEN  
WESLEY PAUL BROWN  
CALLIE ANN BURRICHTER  
SAMUEL JORDAN CALLAHAN  
MIKAYLA JEAN CHADBOURN (Salutatorian)  
JILL NORRAINE CRAIG  
TYLER JAMES DEAN  
COLETON MARCUS DITTRICH  
STEPHANIE ANN FINGERSON  
CORAL JEAN FRISCH  
KELSEY ALEXIS GILMAN  
ALISON RAE GRAHAM  
ALEX PETER HEASER  
MICHAEL KEVIN HEWLETT  
DANIELLE NICOLE HIGGINS  
AUSTIN REED HIMRICH  
MADELINE ANN HUIZENGA  
BRANDON MARCUS JECH  
AUBREY ELISE JORDE  
HARRISON TYLER KING  
JAYDEN MICHAEL KOEHLER  
MONICA PAULINE KREIDERMACHER  
ALEX MICHAEL KRUGER (Valedictorian)  
GEOFFREY DAVID LANGRECK  
DILLON JAMES LEHMAN  
REBECCA JO LEWIS (Salutatorian)  
DYLAN CURTIS MEYER  
RYLEE MARIE MEYER  
CADEE MAE MILLER  
JACOB JOEL MULHOLLAND  
LORI JEAN NOBLE  
SAMANTHA JO O'HARA  
KAILAN Marie OLSON  
MEGAN SUE OSTROWSKI  
LUCAS LOREN OVEREND  
IZACH QUINN OVEREND (VVLC)  
THOMAS GENE PANKONIN  
PAIGE KATHRYN POWRIE  
TIANA LOUISE RAMER  
ELISSA LEIGH RATHBUN  
NICHOLAS JON RICHARDS  
JOSEPH ERIC RIESS  
JOSEPH MARK RIGOTTI  
EMILY ANN ROSEBOOM  
COLE GRANT ROSENBUSH  
MEGAN JOY ROWE  
JULIUS WILLIAM SACHS  
JORDAN CHAMBERLAIN SCHWARTZ  
CODY WALTER SCOFIELD  
OLIVIA MAY SOBCZAK  
MATTHEW RYAN STELLPFLUG  
KATRINA MARIE STEWART  
WYATT JOHN TRESTER  
JOSEPH DAVID TROM  
BROOKE ELIZABETH ULLMAN  
MARK CHARLES UPTON  
COLIN MICHAEL VETSCH  
RADOSLAV VRSKOVY  
JACOB JAMES WALETZKI  
JESSICA SUE WALETZKI  
MARISSA AYANNA WISKOW (VVLC)