

SPECIAL BOARD MEETING MINUTES

Thursday, November 13, 2014

Chair Pagel called the special meeting of the Dover-Eyota Board of Education, District #533, to order at 7:10 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Julie Austinson, Molly Hofschulte, Dan Johnson, Linda Nelson, Ron Pagel, Todd Peterson, and Superintendent Bruce Klaehn. Absent: none. Also in attendance were Principal Jeanne Svobodny, Principal Todd Rowekamp, Business Manager Gary Betcher, Administrative Assistant Chris Berg, and Andrea Lehnertz.

The Pledge of Allegiance was recited.

Approve the Agenda

A motion was made by Member Austinson, seconded by Member Johnson, and carried unanimously to approve the agenda.

CONFIDENTIAL PERSONNEL MATTER

Retirement

The School Board reviewed the official notice from Supt. Bruce Klaehn to retire effective June 30, 2015.

A motion was made by Member Hofschulte (with regrets) and seconded by Member Peterson to accept the retirement of Bruce Klaehn as Superintendent of Schools effective June 30, 2015.

Mr. Klaehn expressed that the retirement decision had been difficult and that he had gained a tremendous amount of experience, and found it a positive and rewarding experience, as the Superintendent of Schools for the past 10 years.

A vote on the motion was carried unanimously.

Post Retirement Work Agreement

A motion was made by Member Austinson and seconded by Member Johnson to approve the Post Retirement Work Agreement with Bruce Klaehn.

The School Board and Supt. Klaehn discussed the proposed Post Retirement Work Agreement which would be from July 1, 2015 through December 31, 2015. The proposal was based on an assumption of approximately 40 hours per month at \$2,000 per month with adjustments being mutually considered.

Mr. Klaehn expressed his desire to provide continuity for the school district by overseeing the two construction projects and being available to the new superintendent as needed.

It was the consensus of the Board that the proposal would be "money very well spent" and prevent financial errors that could occur within the building project and/or the general financial affairs of the district.

A vote on the motion was carried unanimously.

Hiring a Replacement Superintendent

The group decided to follow the previous superintendent selection process which included input from the various factions of staff and community members. That process included a brochure about the school district being sent to administrators throughout Minnesota, obtaining preliminary input on qualities sought, developing teams of interviewers and questions to be asked, several rounds of interviews, visiting the final candidates' current school districts, and setting a process timeline. It was the goal of the Board to hire a replacement between April 1-15, 2015.

When the possibility of sharing a superintendent with an area school was mentioned, it was the consensus of the Board that it would not be in the best interest of our school district to pursue that option.

Administrative Assistant Chris Berg would review the previous process used and begin development of a hiring brochure.

ADJOURNMENT

A motion was made by Member Andring, seconded by Member Peterson, and carried unanimously to adjourn the meeting at 8:09 PM.

Julie Austinson, Clerk
Cb