

# REGULAR BOARD MEETING MINUTES

Monday, September 8, 2014

Chair Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:02 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Julie Austinson, Molly Hofschulte, Dan Johnson, Linda Nelson, Ron Pagel, Todd Peterson, Superintendent Bruce Klaehn, and Student Member Emma Buntrock. Absent: none. Also in attendance were Principal Jeanne Svobodny, Principal Todd Rowekamp, Activities Director John Ostrowski, Business Manager Gary Betcher, Logan Clark, Paula Griffin, Ann Marie Herman, Sarah Martinak, J.B. Mathison, Ben Mohs, and Terry Sinn.

The Pledge of Allegiance was recited.

## Approve the Agenda

A motion was made by Member Hofshulte, seconded by Member Johnson, and carried unanimously to approve the agenda.

## Visitors to Address the Board

There were no visitors to address the Board.

## Board Minutes

A motion was made by Member Andring, seconded by Member Peterson, and carried unanimously to approve the August 14, 2014 Regular Board Meeting Minutes.

## Regular District Bills

A motion was made by Member Hofschulte, seconded by Member Peterson, and carried unanimously to approve the Regular District Bills totaling \$132,246.92.

## Special District Bills

A motion was made by Member Austinson, seconded by Member Nelson, and carried unanimously to approve the payment of the Special District Bills totaling \$120,849.03.

## Treasurer's Report

A motion was made by Member Andring, seconded by Member Johnson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$3,541,495.23 and the August electronic transfers.

## **RECOGNITIONS**

The following new staff members were introduced to the Board by the Principals: Grade 2 Instructor Terry Sinn, Behavior Interventionist Ben Mohs, Grade 6 Instructor J.B. Mathison, Mathematics Instructor Paula Griffin, and Instructional Assistants Logan Clark, Ann Marie Herman, and Sarah Martinak.

## **CABINET COMMUNICATIONS**

High School Principal – Todd Rowekamp shared the following: 1) Talked about the many positive aspects of the teacher workshops, open house and first day of school; 2) Especially noted how staff members planned and participated in some of the workshop presentations; 3) Reminded everyone that a letter will again go home to parents prior to the start of Homecoming September 21; 4) Introduced Emma Buntrock as the new Student Council President and Student School Board member; 5) Appreciated how the High School Student Council had met prior to the start of school and placed student greeters at the middle/high school entrances.

Elementary Principal – Dr. Jeanne Svobodny shared the following: 1) Expressed her personal joy in the experience of starting the new school year with the Open House; 2) Reported on the elementary staff reviewing the results of the student bullying survey. She shared some of the new ideas being tried to combat bullying behavior at the elementary this year.

## District Feedback Forms

No forms were received

## **STUDENT BOARD MEMBER COMMUNICATION**

Student Board Member Emma Buntrock reported on some of the early work and ideas from the Student Council.

### **REPORTS**

#### Construction Updates

Supt. Klaehn reported that a meeting had recently been held with the architect and construction management staff to further review the scope and budget of the contract. Everyone felt it was a productive meeting, and planning for the final design of the elementary addition is right on track. Supt. Klaehn also reported that several staff members, including Athletic Director John Ostrowski, had traveled on a tour to the metro area to view some athletic fields and tracks.

### **OLD BUSINESS**

#### Second Reading and Approval of Policy Revisions

A motion was made by Member Hofschulte, seconded by Member Austinson, and carried unanimously to approve revisions to the following policies:

- 104 – School District Mission Statement
- 414 – Mandated Reporting of Child Neglect
- 508 – Extended School Year for Certain Students
- 601 – District Curriculum & Instruction
- 705 – Investments

### **NEW BUSINESS**

#### Leave of Absence Request

A motion was made by Member Peterson, seconded by Member Johnson, and carried unanimously to grant LISA FERRELL a leave of absence first semester (through January 22, 2015) for work toward a nursing degree.

#### Leave of Absence Request

A motion was made by Member Nelson, seconded by Member Johnson, and carried unanimously to grant KAREN FIESELER a one-year medical leave of absence.

#### Consent – Accept Resignations

A motion was made by Member Austinson, seconded by Member Peterson, and carried unanimously to accept the resignations of KARISSA LOEHR and MEGAN FAY as Instructional Assistants.

#### Consent – Approve Hires

A motion was made by Member Peterson, seconded by Member Hofschulte, and carried unanimously to approve hiring MICHAEL ECK, SHEILA SEARCY, BRANDI HERMANSON, DENISE HANSON and LOGAN CLARK as Instructional Assistants; CHRISTINE ECK as Job Share School Nurse and Long-Term Nurse Substitute; and J.B. MATHISON as 7<sup>th</sup> Grade Baseball Coach.

#### Accept Donation

A motion was made by Member Andring, seconded by Member Johnson, and carried unanimously to accept the \$200 donation from PETER & SHANNON REUSS to Band.

### **HEARING OF REPORTS**

Superintendent's Report & Communication -- Supt. Klaehn relayed the following: 1) Provided the Board with a review and assessment of the fall workshop activities; 2) Fall enrollment is down somewhat, especially in kindergarten. Several possible reasons were cited, but no trends can be drawn at this point. There is some concern that people are being told open enrollment is completely "closed" at Dover-Eyota, which certainly is not true. Enrollment at the high school is up slightly from projections; 3) Superintendent and Board evaluations will soon be completed, compiled, and reviewed at the September 18 Board Retreat; 4) Reported no sessions have yet been held for Teamster negotiations, and he is awaiting contact to set a meeting; 5) Noted that some of our fee accounts are having increasing amounts of delinquency, suggesting we should address this topic further at the September 18 Board Retreat; 6) Reported some of his activities coming up in the fall, including attendance at the MASA conference, the MREA conference where he will be making a presentation of the annual legislative forums held in Region I, an article he wrote for the *Minnesota School Board Association Journal*, and his co-teaching of an educational administration course at Winona State University this semester.

## Board of Education Committee Reports & Communication

**Andring** – Welcomed the new employees to the district and the new student member to the Board. Stated how he enjoyed serving ice cream to the staff during one of the teacher workshop days.

**Nelson** – Welcomed the new teachers, and Emma to the Board. Appreciated all the positive reports regarding the start of the year, and is looking forward to the September 18<sup>th</sup> retreat.

**Austinson** – Reported that she had attended a World's Best Workforce committee meeting where good discussion was held about what kids need to be successful graduates.

**Peterson** – Welcomed all new teachers, students and Emma to the Board. Was happy for the football team getting their first win, and wished all fall sports teams good luck.

**Pagel** – Discussed some of the current topics on the Hiawatha Valley Education District board, including some ongoing discussions regarding property. Attended the fall kickoff session and helped serve ice cream to the staff, which was fun as usual. Also welcomed new teachers and Emma to the Board.

**Johnson** – Commented how he likes dropping in for both the start of the new teachers and all staff workshops, and felt the opening staff session was nicely done. He also appreciated Mr. Rowekamp's opening staff video, and welcomed Emma to the Board.

**Hofschulte** – Welcomed new teachers and Emma, reported that DE will be hosting the fall SEMLAC workshop being organized by the Southeast Service Cooperative staff. Complimented the staff on the new website calendar and fall sports meeting, and feels the One-to-One laptop meeting needs to be speeded up. Also mentioned some of the new Community Education offerings for this school year.

## ADJOURNMENT

A motion was made by Member Peterson, seconded by Member Johnson, and carried unanimously to adjourn the meeting at 8:07 PM.

Julie Austinson, Clerk  
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