

# REGULAR BOARD MEETING MINUTES

Monday, December 9, 2013

Chair Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:32 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Julie Austinson, Dan Johnson, Linda Nelson, Ron Pagel, Todd Peterson, Molly Hofschulte, Student Board Member Akeem Sunde, and Superintendent Bruce Klaehn. Absent: none. Also in attendance were Principal Todd Rowekamp, Principal Jeanne Svobodny, Activities Director John Ostrowski, Business Manager Gary Betcher, Administrative Assistant Chris Berg, Eric Aeschlimann, Mindy Boynton, Tom and Kim Breuch, Tyrel Clark, Carrie Frank, Tim Hruska, Roger Ihrke, Jason and Denise Loftus, Jon Neubauer, Peggy Swenson, and Brian Todd.

The Pledge of Allegiance was recited.

## Approve the Agenda

A motion was made by Member Johnson, seconded by Member Peterson, and carried unanimously to approve the agenda.

## Visitors to Address the Board

Roger Ihrke addressed the Board about the school building in Dover. He wanted the members to be aware that, in the years before the new elementary school referendum, the School Board assured the people of Dover that the school district would continue to have a program there. In the high school referendum, it was promised that repairs would be done to the Dover building. The Dover building is on a county list of buildings of interest for historical reasons. As a concerned citizen, he wanted to be able to assure the Dover people that the school district will continue to have a presence in Dover.

## Board Minutes

A motion was made by Member Andring, seconded by Member Hofschulte, and carried unanimously to approve the November 12, 2013 Regular Board Meeting Minutes.

## Regular District Bills

With Member Andring abstaining, a motion was made by Member Johnson, seconded by Member Nelson, and carried unanimously to approve the Regular District Bills totaling \$272,226.02.

## Special District Bills

A motion was made by Member Johnson, seconded by Member Peterson, and carried unanimously to approve the payment of the Special District Bills totaling \$188,595.51.

## Treasurer's Report

A motion was made by Member Johnson, seconded by Member Austinson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$3,534,490.73 and the November electronic transfers.

## **FACILITIES AND GROUNDS REPORTS**

### Pre-School Options Study

Jon Neubauer of TSP Architects provided a PowerPoint of the various pre-school building options. The scenarios included:

- 1) A brick/mortar addition to the current elementary building which would include new cafeteria/kitchen space at a cost of \$7.113 million. The addition would be on the south side of the facility and would include relocating the office and two kindergarten classrooms, as well as allow for additional storage under the new structure.
- 2) A separate "stick structure" on the Eyota site, separate from elementary building upgrades, and a separate "stick structure" on the Dover property.

### Athletic Field Study

Tim Hruska of WHKS Engineers provided options for work on the varsity and practice football fields.

- 1) Regrade and seed the varsity field and practice field to include drainage and watering management systems. This option would leave these fields unavailable for one season.

- 2) Regrade and sod the varsity and practice fields to include drainage and watering management systems. Both fields would be ready for Fall 2014 sports.
- 3) Install artificial turf on the varsity field. The expected life cycle is 15-20 years.

The discussion included various combined options, benefits of artificial turf versus grass (sod or seeding), logistics of the project, drilling our own well, and irrigation and drainage being an important part of maintaining fields.

Mr. Hruska also estimated that a new 8-lane, rubberized track would cost between \$350,000 to \$400,000.

## **RECOGNITIONS**

Supt. Klaehn advised that, at the Minnesota School Board Association Conference in January, Dan Johnson would receive recognition for 300 or more hours of training, and Don Andring would receive recognition for 20 or more years of service.

## **CABINET COMMUNICATIONS**

High School Principal – Todd Rowekamp relayed the following: 1) Robotics Club advisor, Mr. Ben Joslin again this year applied for and received a grant from NASA to help with the cost of the FIRST Robotics program. This year the students are also participating in the less expensive VEX Robotics Program. In order to sustain a FIRST team, a school needs corporate sponsorship to offset the high cost, fairly large numbers of student participants, and community mentors. Mr. Joslin and Mr. Rowekamp discussed the need to evaluate both the FIRST and VEX programs this year to determine if VEX might be a more realistic program for our school if FIRST does not seem sustainable. 2) With literacy in reading being a staff development focus, Lori Mack, Reading Specialist from Southeast Service Cooperative spent a half day with the career and technical education teachers working on technical reading and the other half with 6<sup>th</sup> grade teachers and middle school English teachers working on the new English Language Arts Common Core standards; 3) After having informally and formally observed the new teachers, he was very impressed with their performance. He felt they were well trained, had great attitudes, and were very reflective practitioners which is important for a new teacher to be successful; 4) The district's new teacher evaluation system will be instituted next fall for all individuals on the teacher's contract. The district is quite a ways along and ready to present the draft format to the staff at their January inservice for their input; 5) Mr. Rowekamp showed the board a framed cloth and needlework made and donated by Linda Meurer, the grandmother of the Keefe girls. Everyone was very impressed with the handiwork.

Elementary Principal – Jeanne Svobodny relayed the following: 1) On November 19<sup>th</sup>, a consultant from the Southeast Service Cooperative shared the "Close" reading strategy that is a component of the Language Arts Common Core Standards; 2) Preschool screening was held for two days the previous week at Dover, with the assistance of students from the Winona State nursing program; 3) Deputy Pagel will finish DARE this week and Mrs. Svobodny thanked her for teaching the combined classes. DARE Graduation is scheduled for January 3<sup>rd</sup>; 4) Math Wizards and Academic Triathlon teams are in full swing and one of 5<sup>th</sup> & 6<sup>th</sup> grade Academic Triathlon teams took 1<sup>st</sup> place and another team took 2<sup>nd</sup> place at a recent competition; 5) The teachers and paraprofessionals will complete the district satisfaction survey before holiday break; 6) She attended the Minnesota Rural Education Association Conference with Peggy Swenson, Michelle McNallan, and Dan Johnson. Because of this experience, she developed a new appreciation for all the political work MREA does to support smaller districts.

### District Feedback Forms

Supt. Klaehn relayed that no feedback forms were received.

## **STUDENT SCHOOL BOARD MEMBER COMMUNICATIONS**

Senior Akeem Sunde brought forward these items: 1) The Student Council's food drive did not go as well as hoped, mainly due to lack of communication to the students; 2) The Council is also working on Snoball activities, planning a semi-formal dance this year, as well a talent show that would involve the royalty.

## **OLD BUSINESS**

### Second Reading and Approval of Policy Revisions

A motion was made by Member Hofschulte, seconded by Member Austinson, and carried unanimously to approve changes to the following policies:

- 527 – Student Use and Parking of Motor Vehicles
- 532 – Use of Peace Officers and Crisis Prevention Intervention Teams to Remove Students with IEPs From School Grounds
- 620 – Credit for Learning
- 624 – Online Learning Options
- 712 – Video Surveillance Other Than On Buses
- 1002 – School Closings, Late Starts and Early Release

### Approve the Revised 2013-2014 Revenue & Expenditure Budget

A motion was made by Member Hofschulte and seconded by Member Austinson to approve the Revised 2013-2014 Revenue & Expenditure Budget (Attachment A).

Supt. Klaehn gave a brief review of the 2013-2014 budget.

A vote on the motion carried unanimously.

### Certify the Final 2013 Payable 2014 Levy

A motion was made by Member Andring, seconded by Member Nelson, and carried unanimously to certify the Final 2013 Payable 2014 Levy (Attachment B).

### Preschool and Football/Soccer Field Considerations

Chair Pagel said, "We have heard the options and need to determine where to head with a bond issue/referendum vote, keeping cognitive of the timelines involved. On the athletic field we saw several options and one of the considerations is that we can perhaps pay it out of our budget unless we decide on a turf field." The Board discussion included the following:

#### Preschool Consideration

- a separate building would not be as high in quality as an addition to the elementary
- maintaining a presence in Dover
- finding another use for the Dover building and the cost of maintaining the building even if it were not used by the district
- consideration must be made of the preschool programming needs
- a decision must be made by the regular January meeting in order to hold a referendum vote in May
- all the options presented were viable; however, the Board must consider which would most likely be approved by the voters
- the best educational move must be considered

#### Football/Soccer Field Consideration

- a turf field could be utilized immediately
- possibility of getting the varsity field "up to par" and seed the practice field the first year
- a lease levy could pay for a field project (no vote required but there is a tax impact)
- discussed adding an athletic project onto a building project
- committing to doing one or both fields with \$300,000 of current funds
- discussed several options that could be brought to the voters
- turf could be used by many sports as well as for elementary activities

Due to the fact that a lot of information was presented and the Board members would need time to digest that information before making a decision, they agreed to hold a special board meeting on Tuesday, December 17 at 6:30 PM. At that meeting, tax impact considerations would also be brought forward.

## **NEW BUSINESS**

### Fundraiser Request

A motion was made by Member Austinson, seconded by Member Hofschulte, and carried unanimously to approve the Choir t-shirt fundraiser.

Student Travel Outside of the District

A motion was made by Member Andring, seconded by Member Peterson, and carried unanimously to grant tentative approval for John Pittenger to take students to Washington, DC in May 2014.

Accept Resignation

A motion was made by Member Hofschulte, seconded by Member Nelson, and carried unanimously to accept the resignation of ANDREW FREDERICKSEN as "C" Baseball Coach.

Accept Donation

A motion was made by Member Peterson, seconded by Member Johnson, and carried unanimously to accept the \$285 and \$1,200 donation from PATT to the elementary school.

**HEARING OF REPORTS**

Superintendent's Report & Communication -- Supt. Klaehn relayed the following: 1) At the January meeting he will present a summary of his attendance at the Associations of Education Service Agencies conference; 2) The January Organizational meeting will begin at 6:30 PM with Meet & Confer at 5:30 PM; 3) Provided information about the Board's attendance at the upcoming Minnesota School Board Association's Leadership Conference; 4) The Administrative Team will hold a retreat on Wed., January 8<sup>th</sup> to start the World's Best Workforce/Strategic Plan process; 5) The district is very close to instituting it's new security system; 6) This is the first year of the principal evaluations and Mr. Klaehn said that the first meetings with Principal Svobodny and Principal Rowekamp were very productive.

Board of Education Committee Reports & Communication

**Andring** – He would be attending a Health & Safety Committee meeting the following day. Mr. Andring congratulated the girls' basketball team on their win that evening against PEM.

**Johnson** – The Minnesota Rural Education Association meeting was very interesting and gave him a lot to consider. Mr. Johnson suggested means of advising parents of the new security process.

**Hofschulte** – The Southeast Service Cooperative is "under construction." Mrs. Hofschulte suggested that students prepare a video of how the new security system works and present it before a holiday program.

**Pagel** – He recently learned from the Minnesota Department of Education that special education technology purchases will not be reimbursable.

**ADJOURNMENT**

A motion was made by Member Austinson, seconded by Member Nelson, and carried unanimously to adjourn the meeting at 10:21 PM.

Julie Austinson, Clerk  
cb

**DOVER-EYOTA**  
Public Independent School District #533

**2013 - 2014**  
**REVENUE & EXPENDITURE BUDGET**

**REVISED**  
**DECEMBER 2013**

FUND	REVENUE	EXPENDITURES	NET
<i>GENERAL FUND</i>	\$9,415,000	\$9,800,000	(\$385,000)
<b>Unassigned</b>	<b>\$8,724,533</b>	<b>\$8,898,004</b>	<b>(\$173,471)</b>
<i>H &amp; S / Integ. / Unemp.</i>	\$105,604	\$124,595	(\$18,991)
<i>Oper. Capital / DM</i>	\$328,863	\$368,296	(\$39,433)
<i>Restricted / Assigned</i>	\$256,000	\$409,105	(\$153,105)
<b>FOOD SERVICE</b>	<b>\$640,000</b>	<b>\$648,000</b>	<b>(\$8,000)</b>
<b>COMMUNITY ED.</b>	<b>\$242,000</b>	<b>\$239,300</b>	<b>\$2,700</b>
<i>Reserved - CE</i>	\$117,000	\$117,000	\$0
<i>School Readiness</i>	\$82,000	\$88,000	(\$6,000)
<i>EC Family Ed.</i>	\$40,000	\$31,000	\$9,000
<i>Undesignated</i>	\$3,000	\$3,300	(\$300)
<b>DEBT SERVICE</b>	<b>\$1,410,000</b>	<b>\$1,414,772</b>	<b>(\$4,772)</b>

Minnesota Department of Education  
Levy Limitation and Certification Report  
2013 Payable 2014

District Number-Type: 0533-01  
District Name: DOVER-EYOTA PUBLIC SCHOOL DISTRICT  
Home County: OLMSTED

Date Printed: 12/10/13  
Limits Updated: 11/26/13  
Certified Submitted: 12/10/13

	LIMIT	PROPOSED	CERTIFIED
<b>SUBTOTALS BY LEVY CATEGORY</b>			
GENERAL - RMV VOTER - JOBZ EXEMPT	0.00	0.00	0.00
GENERAL - RMV OTHER - JOBZ EXEMPT	233,497.43	233,497.43	233,497.43
GENERAL - NTC VOTER - JOBZ EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER - JOBZ EXEMPT	201,712.99	201,712.99	201,712.99
COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT	53,673.26	53,673.26	53,673.26
GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT	1,068,755.09	1,068,755.09	1,068,755.09
GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT	40,710.54	40,710.54	40,710.54
OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00
<b>SUBTOTALS BY FUND</b>			
GENERAL FUND	435,210.42	435,210.42	435,210.42
COMMUNITY SERVICES FUND	53,673.26	53,673.26	53,673.26
GENERAL DEBT SERVICE FUND	1,109,465.63	1,109,465.63	1,109,465.63
OPEB/PENSION DEBT SERVICE FUND	0.00	0.00	0.00
<b>SUBTOTALS BY TAX BASE</b>			
REFERENDUM MARKET VALUE	233,497.43	233,497.43	233,497.43
NET TAX CAPACITY	1,364,851.88	1,364,851.88	1,364,851.88
<b>SUBTOTALS BY TRUTH IN TAXATION CATEGORY</b>			
VOTER APPROVED	1,068,755.09	1,068,755.09	1,068,755.09
OTHER	529,594.22	529,594.22	529,594.22
<b>TOTAL LEVY</b>			
TOTAL LEVY	1,598,349.31	1,598,349.31	1,598,349.31

The school district must submit the completed original of this form to the home county auditor by December 29, 2013. A duplicate form must be submitted to Minnesota Department of Education, Program Finance Division, 1500 Highway 36 West, Roseville, MN 55113, by January 7, 2014.

The certified levy listed above is the levy voted by the school board for taxes payable in 2014.

Signature of School Board Clerk \_\_\_\_\_

Date of Certification \_\_\_\_\_