

SPECIAL SCHOOL BOARD MEETING MINUTES

Thursday, September 26, 2013

Chair Pagel called the Special Meeting Dover-Eyota Board of Education, District #533, to order at 7:01 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring (7:07 PM), Julie Austinson, Dan Johnson, Linda Nelson, Ron Pagel, Todd Peterson, Molly Hofschulte, and Superintendent Bruce Klaehn. Absent: none. Also in attendance were Principal Todd Rowekamp, Principal Dr. Jeanne Svobodny, Curriculum Director Jane Johnson, Administrative Assistant Chris Berg, Susan Anderson, Keith Brightmen, Wayne Ellringer, Carrie Frank, Susan Keller-Schaefer, Betsy Knoche, Gene Loftus, Michelle McNallan, Jon Neubauer, Jeff Seeley, Peggy Swenson, and Mary Trogstad,

The Pledge of Allegiance was recited.

Approve the Agenda

A motion was made by Member Hofschulte, seconded by Member Peterson, and carried unanimously to approve the agenda.

REPORTS

TSP Report on Preschool Facilities

Jon Neubauer of TSP advised that they did another study of the Dover building site and reviewed the preschool program space needs. As a result, he brought forward the concept of a new construction in Dover for that program. The proposal was for a new, one-story, 14,000 square foot facility in the west yard area of the current Dover building site. It would be a stand-alone building (not connected to current building), be a Type V construction (stick building) with a pitched roof, and include a 3,000 square foot basement for storm shelter purposes.

Mr. Neubauer reviewed the three proposals (all providing the same program functions) for the Board to consider:

Dover Building Renovations - \$2,475,000 (includes immediate needs, 5-year commitment, and 10-year commitment)

Elementary School Addition - \$2,910,000

New Building in Dover - \$2,885,000

In discussing operating costs, Mr. Neubauer relayed that a new building would be most energy efficient.

Mr. Neubauer talked with a Minnesota Department of Education representative who advised the following:

- recommended the establishment of a long-term facility plan
- with voter approval of renovation expenditures of the current building, the MDE has little say in the amount invested
- without voter approval of renovation expenditures the MDE has more of a say in the amount invested and the intent

He also provided two options on a demolition of the current building – crush and leave the material on site as fill estimated at \$80,000 (plus any asbestos abatement) or removal of all demolition materials and bring in fill at \$145,000.

Ehler's Report on Potential Referendum Tax Impact

Jeff Seeley and Betsy Knocked of Ehler's & Associates explained the tax impact of a possible referendum for each of the three preschool program options developed by TSP.

- Ehlers recommend selling enough bonds to pay the initial payment.
- An election could be held in May 2014, with bonds being sold in mid-June.
- The district must levy 105% of their debt payment.
- The bond terms would be 16.5-years to 17.5-years.
- A \$3,000,000 bond issue over 16-17 years would cost:
 - \$25 per year for a home valued at \$200,000
 - \$44 per year on a business valued at \$200,000
 - \$17 per year on an agricultural homestead valued at \$200,000
 - \$.068 per acre on an agricultural non-homestead valued at \$4,000 per acre

Chair Pagel said that the Board's task was to address the preschool needs and determine how to provide them in the future. The Board would need to determine which direction to proceed (remodel current Dover building, add onto the elementary building, or build a new facility) and present it to the community, at the same time determining a long-range plan for the current Dover building. The Board discussion was extensive including the possibility of reducing the options

down to two, the impact on the City of Dover if the program moved to Eyota, and what to do with the immediate repairs of the Dover building if a referendum for a new/addition were rejected by the voters.

Member Austinson made a motion to focus between the two options of a new building in Dover or an addition to the Eyota Elementary School. The motion was seconded by Member Nelson. Discussion resulted in Mrs. Austinson withdrawing her motion and Mrs. Nelson withdrawing her second of the motion. Further discussion will be held at the October 14th meeting.

FIRST READING OF THE ANNUAL REPORT ON CURRICULUM, INSTRUCTION, AND STUDENT ACHIEVEMENT

Curriculum Director Jane Johnson provided the Board with a draft of the 2012-2013 Annual Report on Curriculum, Instruction, and Student Achievement. Principals Jeanne Svobodny and Todd Rowekamp talked about test results and trends. The document included the districts' Aims and Goals, student test results, the graduation requirements, articles on initiatives to implement the common Core English Language Arts and Literacy standards, and also highlighted student achievements.

A motion was made by Member Hofschulte, seconded by Member Andring, and carried unanimously to approve the Annual Report on Curriculum, Instruction, and Student Achievement.

DISCUSSION OF BRAINSTORMING IDEAS

Supt. Klaehn advised that the common themes of the brainstorming at the August 22nd Board Retreat were:

- vocation instruction
- ECFE/Preschool
- technology
- exterior upgrades

He asked the Board to provide the administration with additional information to guide the direction of the 2014-16 Strategic Plan. Items discussed included possible additional staff if funding allows, curriculum needs, building maintenance needs, and outside needs.

APPROVE PROPOSED 2013 PAYABLE 2014 LEVY

A motion was made Member Andring and seconded by Member Johnson to approve the Proposed 2013 Payable 2014 Levy (Attachment A) at the maximum amount.

Supt. Klaehn relayed that, when the Board approved the \$300 referendum in August, they were told they could later under levy if it wished to do so. However, there does not appear to be a need to under levy as the levy will be going down 6.36% for the next tax year.

A vote on the motion carried unanimously.

CROSSING GUARD AT KNOWLEDGE ROAD

Supt. Klaehn spent two mornings at the Knowledge Road and Bush Court east entrance and relayed his observations of student foot and vehicle traffic.

A motion was made by Member Nelson, seconded by Member Austinson, and carried unanimously to hire a crossing guard every school morning for a \$20 per day stipend.

LEAVE OF ABSENCE REQUEST

A motion was made by Member Andring, seconded by Member Peterson, and carried unanimously to approve the leave of absence of SARA SMITH from September 30 through November 7, 2013.

ADJOURNMENT

A motion was made by Member Peterson, seconded by Member Johnson, and carried unanimously to adjourn the meeting at 10:06 PM.

Julie Austinson, Clerk
cb

Levy Certification

Minnesota Department of Education
Levy Limitation and Certification Report
2013 Payable 2014

District Number-Type: 0533-01
District Name: DOVER-EYOTA PUBLIC SCHOOL DISTRICT
Home County: OLMSTED

Date Printed: 9/27/13
Limits Updated: 9/25/13
Proposed Submitted: 9/27/13

LIMIT PROPOSED

SUBTOTALS BY LEVY CATEGORY

- GENERAL - RMV VOTER - JOBZ EXEMPT
- GENERAL - RMV OTHER - JOBZ EXEMPT
- GENERAL - NTC VOTER - JOBZ EXEMPT
- GENERAL - NTC OTHER - JOBZ EXEMPT
- COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT
- GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT
- GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT
- OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT
- OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT

The School Board has voted to certify the MAXIMUM levy authority.

After October 1st, the county auditor should consult the Minnesota Department of Education (MDE) website for the district's current levy limitation and use this amount for the Truth in Taxation notices.

SUBTOTALS BY FUND

- GENERAL FUND
- COMMUNITY SERVICES FUND
- GENERAL DEBT SERVICE FUND
- OPEB/PENSION DEBT SERVICE FUND

If there is a change to the district's levy limitation after October 1st, the county will be notified by MDE via email. Before finalizing tax computations for the Truth in Taxation notices, counties should double check the MDE website to be sure no changes have been made to the district's levy limitation that the county is not already aware of through this email process.

SUBTOTALS BY TAX BASE

- REFERENDUM MARKET VALUE
- NET TAX CAPACITY

SUBTOTALS BY TRUTH IN TAXATION CATEGORY

- VOTER APPROVED
- OTHER

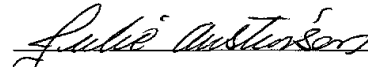
TOTAL LEVY

- TOTAL LEVY

The school district must submit the completed original of this form to the home county auditor by September 30, 2013. A duplicate form must be submitted to Minnesota Department of Education, Program Finance Division, 1500 Highway 36 West, Roseville, MN 55113, by October 7, 2013.

The certified levy listed above is the levy voted by the school board for taxes payable in 2014.

Signature of School Board Clerk



Date of Certification

September 26, 2013