

REGULAR BOARD MEETING MINUTES

Monday, December 10, 2012

Chair Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:01 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Julie Austinson (7:11 PM), Dan Johnson, Gene Loftus, Ron Pagel, Todd Peterson, Molly Rieke (7:10 PM), Student Member Hannah Brown, and Superintendent Bruce Klaehn. Absent: none. Also in attendance were Principal Todd Rowekamp, Principal Jeanne Svobodny, Business Manager Gary Betcher, Administrative Assistant Chris Berg, Jeremy Hildman, Bill Laures, Judy Laures, Bill Lisser, Linda Nelson and John Pittenger.

The Pledge of Allegiance was recited.

Agenda

Superintendent Klaehn asked that an additional hire be added: Tama Kriedermacher as School Nurse.

A motion was made by Member Andring, seconded by Member Johnson, and carried unanimously to approve the amended agenda.

Visitors to Address the Board

There were no visitors to address the Board.

Board Minutes

A motion was made by Member Peterson, seconded by Member Loftus, and carried unanimously to approve the November 13, 2012 Regular Board Meeting Minutes.

Regular District Bills

A motion was made by Member Johnson, seconded by Member Peterson, and carried unanimously to approve the Regular District Bills totaling \$346,536.44.

Special District Bills

With Member Andring abstaining, a motion was made by Member Johnson, seconded by Member Peterson, and carried unanimously to approve the payment of the Special District Bills totaling \$326,956.99.

Treasurer's Report

A motion was made by Member Rieke, seconded by Member Johnson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$2,854,761.78 and the November electronic transfers.

NEW BUSINESS

Award Truck Sale Bid

Chair Pagel asked that the awarding of the truck bid be moved up on the agenda.

A motion was made by Member Peterson, seconded by Member Johnson, and carried unanimously to award the used truck sale bid to Laures Trucking for \$2,510.

RECOGNITIONS

A motion was made by Member Andring, and seconded by Member Peterson to adopt the following resolution:

RESOLUTION HONORING GENE LOFTUS

*Whereas, GENE LOFTUS has served with distinction as a member of the
Dover-Eyota School Board for 8 years,*

*Whereas, he has given of his time unselfishly for the students and parents of this
district,*

*Whereas, GENE LOFTUS will end his service to the School Board on January 7,
2013,*

*BE IT THEREFORE RESOLVED, that he be publicly commended for his contributions to Dover-
Eyota Public Schools.*

A roll call vote on the motion resulted in the following voting in favor: Rieke, Peterson, Pagel, Johnson, Andring, and Austinson. Those voting against the same: none. Those abstaining: Gene Loftus. The motion was carried unanimously.

High School Principal Todd Rowekamp advised that each year the district has the opportunity to nominate a staff member to the Rochester Area Math Science Partnership. This year, DEHS Math Instructor Dan Vrieze was nominated and received the RAMSP Outstanding Educator award. Mr. Rowekamp added, "He definitely earned it!" Supt. Klaehn relayed that 13 districts are in the RAMSP and Mr. Vrieze is only the second teacher from our district to receive this award since he has been superintendent at DE.

Mr. Rowekamp reminded the Board of Ben Joslin's report to them about the first robotics team at Dover-Eyota. Due to Mr. Joslin's efforts, the district received a \$6,500 NASA grant, which will "kick off" the first DE robotics team.

Supt. Klaehn advised that three Board members received awards. They are: Molly Rieke and Julie Austinson who received Director Awards for completing 100 hours of Minnesota School Board Association training and activities. Ron Pagel received a President's Award from MSBA for 300 hours of training and activities. These individuals will be recognized at the MSBA Leadership Conference in January.

STUDENT BOARD MEMBER COMMUNICATIONS

Hannah Brown reported the following: 1) The DEHS Student Council's winter food drive was by far the most successful one they have had in a long time. They reached their goal of revitalizing the giving spirit at DEHS and raised almost \$2,000 in monetary donations. The winning classes were Dr. Greg Olson's class with 4,200 points and Mr. Brian Harris' class with 2,400 points. The money will stay with local families to alleviate the woes that come with the holiday season; 2) The high school Drama Dept., in coordination with the elementary school, is putting on a play entitled, "Yes, Virginia, There is a Santa Claus." Performances are scheduled for Thu., December 20 at 4:30 pm and Fri., December 21 at 7:00 pm. As producer and director, Hannah said, "The response of the kids and parents has been good and it has been a pleasure working with them."

CABINET COMMUNICATIONS

High School Principal – Todd Rowekamp relayed the following: 1) The Middle School/High School Technology Committee had a lively discussion last week about technology training for staff. They decided to "stay the course" and improve things they are already doing, while doing them better and more consistently. Each teacher is required to have a Google calendar embedded this year and they are also working on developing Google sites to replace their RSchool sites; 2) During the recent 2-hour early dismissal, 62 out of 95 seventh graders attended the movie "Lincoln" along with John Adams and Byron middle school students. The event was funded by the Integration Grant; 3) During the 2-hour early

dismissal, staff were informed about the upcoming teacher evaluation process to be implemented in 2014-15. Supt. Klaehn provided information to them and Mr. Rowekamp and Mr. Jobe walked them through an exercise to obtain their input.

Elementary Principal – Jeanne Svobodny relayed the following: 1) The Elementary Technology Committee met with Technology Director Bryan Berg to discuss the elementary focus for the remainder of this year and next year. They are anticipating receiving funds from PATT and so they discussed the best use of that money (i.e., iPads, a cart with iPads, etc.). Mr. Berg will survey the staff to determine their needs; 2) At the elementary school, the staff feel that we are in the early process of teacher evaluation discussions and that there are a lot of unknowns at this time. The meeting with Supt. Klaehn during the 2-hour early dismissal was a good “awareness” time for staff. They were told that a committee made up of teachers and administrators will collaborate on a teacher evaluation process; 3) Mrs. Svobodny talked about the importance of teaching Tier II Academic Vocabularies which apply to all content areas; 4) Upcoming events include the Music Explorers and 5th Grade Record programs on Wed., December 12. A new parking arrangement is being instituted during large elementary events. Besides allowing parking on only one side of Knowledge Road, the elementary staff will be encouraged to car pool or park in the high school west lot and be shuttled to the elementary building.

District Feedback Forms

Supt. Klaehn relayed the District Feedback Forms received.

REPORTS

Use of Dover Buildings/Property

Supt. Klaehn provided information on the Dover building. Points he made included:

Preschool Program

- We have 3 of the 4-year old classes totaling 57 students (9 of which are from outside the district), one 3-year old class of 12 students, and Early Childhood Family Education classes three times a week attended by about 40 families.
- The numbers have been growing and there is a very similar ratio of Dover versus Eyota kids attending compared to our K-12 ratio.

Bus Shed

- The bus shed is used entirely for storage for extra buses, mowers trailers, etc.
- It wouldn't be used to house any newer model buses any time in the next 15 years.
- The shed has a gravel floor, is in good condition, but needs new overhead doors.

Facility Finances

- The annual revenue from Hiawatha Valley Education District's rental for the Valley View Learning Center is \$20,500. A slight rental increase might be seen as reasonable for the 2014 renewal.
- The 2011-12 utility costs were \$9,742 and the .5 FTE custodial position costs were \$19,934.

This background information may be used by the Board for future conversations.

Whitewater Country Coalition

Whitewater Country Coalition Coordinator Jeremy Hildman gave an overview of the program.

- The first year of the Coalition consisted of data collecting and training (Positive Community Norms and Community Anti-Drug Coalitions of America).
- The main focus of the program is to change the attitude and mindset of youth (perception versus reality).
- The Coalition's focus the first year was to increase their capacity, have conversations with community members, and do a Needs Assessment Workbook.
- This year, they had Dr. David Walsh speak to students, held town hall meetings, and instituted the Project Northland curriculum for students.

- Now in the second year, they are prioritizing the indicators, developing and starting to act on a comprehensive strategic plan, and providing positive messaging to students (community parades, leadership trainings, learning environmental strategies, etc.).

Supt. Klaehn advised that the Coalition meets monthly, varying their location between Eyota and St. Charles. He said that Mr. Hildman has been a great addition to the program.

OLD BUSINESS

Bike Trailer Bid

Chair Pagel reminded the Board that they accepted the highest bid last month; however, that individual did not accept and so the Board was being asked to accept the second highest bid.

A motion was made by Member Rieke, seconded by Member Austinson, and carried unanimously to award the trailer bid to the second highest bidder, John Richmond, for \$3,750.

NEW BUSINESS

Approve Revised 2012-13 Revenue & Expenditure Budget

Supt. Klaehn said that, as part of the budgeting process each year, an initial budget is in place by June 30th and a revised budget is developed after the audit and after settling contracts. The Projected Unassigned General Fund Balance as of June 30, 2013 is expected to be \$1,225,000. Mr. Klaehn explained slight changes he had made to the Revised Budget and advised that all budgets are expected to be "in the black" by next year. He said that a loss of students in the high school required an adjustment in expected revenues.

A motion was made by Member Andring, seconded by Member Johnson, and carried unanimously to approve the Revised 2012-13 Revenue & Expenditure Budget (Attachment A).

Certify Final Levy for Taxes 2012 Payable 2013

Supt. Klaehn showed a comparison of current versus previous levies and advised that the district's 2012 Payable 2013 levy is going down almost 4% (mostly due to the lease levy reduction). He recommended approval of the \$1,752,479.96 levy.

A motion was made by Member Johnson, seconded by Member Andring, and carried unanimously to certify the "Final Levy for Taxes 2012 Payable 2013 (Attachment B).

Consider Leave Request

A motion was made by Member Rieke, seconded by Member Austinson, and carried unanimously to grant the maternity leave request of KIMBERLY SCHLUETER from February 18 to April 1, 2013.

Accept Resignation

A motion was made by Member Rieke, seconded by Member Peterson, and carried unanimously to accept the resignation of JESSICA SCHULTZ as Cook's Helper.

Approve Hire

A motion was made by Member Austinson, seconded by Member Rieke, and carried unanimously to hire MARY KIRTZ as an Instructional Assistant and TAMARA KREIDERMACHER as School Nurse.

Consent - Accept Donation

A motion was made by Member Johnson, seconded by Member Austinson, and carried unanimously to accept the following donations: 1) \$550 in gift cards for elementary families in need from FAITH UNITED METHODIST CHURCH; 2) \$3,000 each to the high school, elementary, middle school and district in IBM grants; 3) \$100 from EASTWOOD BANK and \$100 from the EYOTA AMERICAN LEGION to the DARE program.

HEARING OF REPORTS

Superintendent's Report & Communication -- Supt. Klaehn relayed the following: 1) The St. Charles School District is asking if we wish to assist in the approximate cost of \$40,000 for a new top coat on their track. Supt. Klaehn will bring research back to the Board while they await a formal request from St. Charles; 2) A lot of discussion has arisen recently among the Rochester Area Math Science Partnership members regarding Agriculture Science. A committee has been formed to meet with Ag teachers to discuss the possibility of developing agriculture coursework which will include math and science; 3) Someone asked if a sign could be added to the Eyota entrances directing individuals to the schools; 4) Mr. Klaehn has been enjoying ride-alongs on bus routes; 5) He provided information to the members about the Minnesota School Board Association Leadership Conference in January; 6) He shared parts of the Power Point presentation he recently gave to the teaching staff about the teacher evaluation plan; 7) Mr. Klaehn thanked Gene Loftus for "8 very good years as a School Board Member." During his hiring process, Supt. Klaehn felt "empowered and encouraged" by the things Member Loftus said at that time. He ended by saying, "You offered a lot of good reflection for us and forced us to look at things in a good way."

Board of Education Committee Reports & Communication

Rieke – Recognized the Band for receiving a Grammy nomination again this year (125 schools out of 8,000). She will be teleconferencing with the Early Learning Council the next day. Member Rieke thanked Member Loftus, "not just for your perspective, but also for the way you ask questions and the integrity you have shown in the 4 years I have been on the Board."

Peterson – Relayed "Good job" to the Band for obtaining a Grammy nomination. He also wished "good luck" to the winter sports. To Mr. Loftus he said, "Thank you for the 2 years you have helped me with questions and negotiations. I appreciate all of the help you have given me."

Johnson – To Mr. Loftus he said, "It has been an honor, Gene, to serve with you. It has been thought provoking and you have provided a great service to the district." Member Johnson went on to say that he couldn't be more proud of the awards and recognitions the district has received. He ended his report by saying he appreciated the perspective of Student Board Member Hannah Brown.

Andring – Member Andring thanked Gene Loftus for all he has done. He went on to say, "I immensely enjoyed having him on the Board. His dedication over the past 8 years has been tremendous. His heart is with the kids of this district and that is what it is all about!" After 12 years, Mr. Andring would be attending his last meeting as a member of the Southeast Service Cooperative Board. He ended his report by inviting the Board to attend the Southeast Service Cooperative Legislative Forum scheduled for Fri., February 1.

Austinson – Mrs. Austinson said, "I didn't know what to expect when coming on the school board. What I found was that they were very warm and welcoming, had camaraderie, and were able to question and debate issues. Through that process, I have learned much from you, Gene. I wish other boards could see how you present yourself and gently challenge others. You are a role model in this position and it is sad that you are leaving." Member Austinson then talked about a recent Delegate Assembly she attended and relayed that the TRA Reduction Resolution written by Supt. Klaehn had passed with an amendment.

Pagel – Mr. Pagel relayed that he learned at a recent Hiawatha Valley Education District meeting that the State is now expanding the powers of education districts so that they can receive direct state aid if they are the fiscal host. He also relayed that there would be change of chair and vice chair on the HVED Board. Chair Pagel ended his report by saying, "Gene, thank you for your dedication over the last 8 years. You have brought a lot to the table. Your attitude and enthusiasm were greatly appreciated and you will be missed."

Loftus – Mr. Loftus relayed that the founding fathers of our country tried to get people to understand that serving their community or country was an honor, but not to make it a career. Individuals should “do their time,” then go home and pick up their life and go on, hoping that they made a difference. Member Loftus went on to say, “It has truly been an honor to work with the people on this board – to be a part of the administration and staff – to be able to serve the community and be their mouthpiece. There are a lot of boards with friction among themselves and with their superintendent. This board is unique. We are not afraid to have open conversation – we are not afraid to laugh. We don’t always agree, but in the end, we are able to vote the way we wish and move forward as a Board. In reference to Supt. Klaehn’s interview upon being hired he said, “I remember his first interview. I felt then, and continue to feel, that Bruce has been a good addition to this district and I hope you are here for awhile.” Mr. Loftus ended his report by thanking the community for giving him the opportunity to serve. “I hope that I had some input that was positive.”

ADJOURNMENT

A motion was made by Member Loftus, seconded by Member Johnson, and carried unanimously to adjourn the meeting at 9:51 PM.

Don Andring, Clerk
cb

DOVER-EYOTA

Public Independent School District #533

2012 - 2013 REVENUE & EXPENDITURE BUDGET

REVISED

December 2012

FUND	REVENUE	EXPENDITURES	NET
GENERAL FUND	\$9,332,577	\$9,510,000	(\$177,423)
<i>Unassigned</i>	\$8,671,284	\$8,694,185	(\$22,901)
<i>H & S / Integ. / Unemp.</i>	\$153,885	\$110,241	\$43,644
<i>Oper. Capital / DM</i>	\$339,838	\$341,865	(\$2,027)
<i>Restricted / Assigned</i>	\$167,570	\$363,709	(\$196,139)
FOOD SERVICE	\$610,000	\$624,500	(\$14,500)
COMMUNITY ED.	\$245,000	\$250,000	(\$5,000)
<i>Reserved - CE</i>	\$140,000	\$138,500	\$1,500
<i>School Readiness</i>	\$60,000	\$65,900	(\$5,900)
<i>EC Family Ed.</i>	\$41,500	\$42,600	(\$1,100)
<i>Undesignated</i>	\$3,500	\$3,000	\$500
DEBT SERVICE	\$1,410,000	\$1,411,837	(\$1,837)

Minnesota Department of Education
 Levy Limitation and Certification Report
 2012 Payable 2013

District Number-Type: 0533-01
 District Name: DOVER-EYOTA PUBLIC SCHOOL DISTRICT
 Home County: OLMSTED

Date Printed: 12/11/12
 Limits Updated: 11/28/12
 Certified Submitted: 12/11/12

	LIMIT	PROPOSED	CERTIFIED
SUBTOTALS BY LEVY CATEGORY			
GENERAL - RMV VOTER - JOBZ EXEMPT	69,319.82	69,319.82	69,319.82
GENERAL - RMV OTHER - JOBZ EXEMPT	106,557.27	106,557.27	106,557.27
GENERAL - NTC VOTER - JOBZ EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER - JOBZ EXEMPT	264,131.22	264,131.22	264,131.22
COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT	52,294.31	52,294.31	52,294.31
GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT	1,105,248.59	1,105,248.59	1,105,248.59
GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT	154,928.75	154,928.75	154,928.75
OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00
SUBTOTALS BY FUND			
GENERAL FUND	440,008.31	440,008.31	440,008.31
COMMUNITY SERVICES FUND	52,294.31	52,294.31	52,294.31
GENERAL DEBT SERVICE FUND	1,260,177.34	1,260,177.34	1,260,177.34
OPEB/PENSION DEBT SERVICE FUND	0.00	0.00	0.00
TOTALS BY TAX BASE			
REFERENDUM MARKET VALUE	175,877.09	175,877.09	175,877.09
NET TAX CAPACITY	1,576,602.87	1,576,602.87	1,576,602.87
SUBTOTALS BY TRUTH IN TAXATION CATEGORY			
VOTER APPROVED	1,174,568.41	1,174,568.41	1,174,568.41
OTHER	577,911.55	577,911.55	577,911.55
TOTAL LEVY			
TOTAL LEVY	1,752,479.96	1,752,479.96	1,752,479.96

The school district must submit the completed original of this form to the home county auditor by December 29, 2012. A duplicate form must be submitted to Minnesota Department of Education, Program Finance Division, 1500 Highway 36 West, Roseville, MN 55113, by January 7, 2013.

The certified levy listed above is the levy voted by the school board for taxes payable in 2013.

Signature of School Board Clerk



Date of Certification

December 10, 2012