

REGULAR BOARD MEETING MINUTES

Monday, December 12, 2011

Chair Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:04 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Julie Austinson, Dan Johnson (7:05 PM), Gene Loftus, Ron Pagel, Todd Peterson, Molly Rieke, Superintendent Bruce Klaehn, and Student Board Member Mattie Jo Ostrowski. Absent: none. Also in attendance were Principal Todd Rowekamp, Principal Jeanne Svobodny, Curriculum Director Jane Johnson, Activities Director/Principal John Ostrowski, Business Manager Gary Betcher, Administrative Assistant Chris Berg, Olivia Hackler, Damon Hammel, Wanda Hanson, Paul Jobe, Bill Lisser, Nancy Outcalt, Peggy Swenson, Megan Vehrenkamp, Tracy Vehrenkamp, Deb Vosler, and Dan Vrieze.

The Pledge of Allegiance was recited.

Agenda

Chair Pagel advised that there was an additional hire of Denise Badker as Food Service Clerk, as well as an additional compliment and a complaint.

A motion was made by Member Peterson, seconded by Member Andring, and carried unanimously to approve the amended agenda.

Visitors to Address the Board

There were no visitors to address the Board.

Board Minutes

A motion was made by Member Rieke, seconded by Member Andring, and carried unanimously to approve the November 14, 2011 Regular Board Meeting Minutes.

Regular District Bills

With Member Andring abstaining, a motion was made by Member Austinson, seconded by Member Loftus, and carried unanimously to approve the Regular District Bills totaling \$60,284.79.

Special District Bills

A motion was made by Member Rieke, seconded by Member Johnson, and carried unanimously to approve the payment of the Special District Bills totaling \$212,851.05.

Treasurer's Report

A motion was made by Member Andring, seconded by Member Johnson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$2,942,894.82 and the November electronic transfers.

CABINET COMMUNICATIONS

High School Principal – Todd Rowekamp relayed the following: 1) In regard to teacher-to-teacher meetings, he relayed that our staff facilitated a meeting with Chatfield teachers during the December 9th early dismissal. It was a very positive and constructive experience and the staff is looking forward to meeting again; 2) Mr. Rowekamp congratulated the Student Council for completing their annual food and money drive for the Sharing Tree; 3) The 6-12 Band Concert was "excellent" and he relayed that Mr. Ryan Anderson, Mrs. Kathy Sherman and the students did a great job; 4) The Choir Concert is scheduled for Thu., December 15; 5) Rather than participating in the One-Act Play this winter, Mrs. Jennifer Ryg will offer skill-building workshops to any student with the hope to recruit new, younger students into the theatre program.

Elementary Principal – Jeanne Svobodny shared the following: 1) The Elementary Data Team met with Dan Hyson of the Hiawatha Valley Education District (HVED). Mr. Hyson reviewed our Northwest Evaluation Association (NWEA) and Minnesota Comprehension Assessments (MCA) data and found our core curriculum

was above the 80% mark of meeting our students' needs; 2) The Elementary School Woods Committee met and decided that several dead trees will be removed; 3) During the early out on Friday, December 9th, the paraprofessionals met with Amy Adams of HVED who instructed them on completing a required report. The paras also completed the Employee Satisfaction Survey. That afternoon, the grade level teachers worked on Professional Learning Teams (PLTs) and aligning new reading standards to the curriculum, while the physical education and art specialists met with their peers from Chatfield. Three Chatfield classroom teachers also visited with Mrs. Svobodny and Paula Braun to learn our preparation process for MCA testing; 4) Principal Svobodny thanked the Board for the opportunity to attend the McRel Evaluation Suite training in Denver. The Southeast Service Cooperative sent three individuals from their firm, two administrators (including herself), and two teachers (including Sue Cordes). Attendees at the conference were trained in the evaluation components: teacher, principal, and principal walk through. New laws state that a principal evaluation must be in place next year and a teacher evaluation the following year.

CUSTOMER COMPLIMENTS, CONCERNS, COMPLAINTS

Supt. Klaehn shared the Customer Compliment, Concern, Complaint forms that had been received that month.

STUDENT BOARD MEMBER COMMUNICATION

Mattie Jo Ostrowski shared the following: 1) The Student Council will complete their work for the Sharing Tree this week. A total of \$661 was collected as well as a lot of food. The group collected food from high school classrooms and the elementary school and started sorting it at the Dover Fire Department which is the distribution center. The students enjoyed being able to help people from the community; 2) The Student Council is focusing on Snoball activities and is looking for ways to get more people involved and boost participation. This year's theme will be Hawaiian and the group will motivate students to attend sporting events during the week; 3) The Wrestling team is doing well against schools our size and they are working hard and having fun. The Girls' Basketball team is 4-2 and will play Southland the following day. The Boys' Basketball team won their last two games and is excited that Mr. Josh Olson is their coach; 4) A 6-12 Choir Concert is scheduled for Thu., December 15.

REPORTS

Eighth Grade Eagle Bluff Trip

Math Instructor Mr. Damon Hammel, and eighth grade students Olivia Hackler, and Megan Vehrenkamp reported on the Eagle Bluff Trip.

Mr. Hammel relayed that 80 students attended the three-day trip. Katie Johnson and John Ostrowski did a lot of preparation work; however, Mrs. Johnson was unable to attend. Health & Physical Education Instructor Brad Hak offered to take her place and did a great job in keeping the young people on task and entertained. The 15 staff and parents who went on the trip volunteered a total of 250 hours of their time. Concerns about confrontations among students never developed and the students were well-behaved and followed the rules.

Megan Vehrenkamp relayed that the students had a lot of fun and had many learning opportunities including learning about deer and owls. The students completed group challenges where they worked together. Activities included the ropes course, which was "fun and scary." The students were split into groups and were partnered up with students from John Adams during the high ropes course (opportunity provided by integration funding).

Olivia Hackler stated that the various activities were a good way to cooperate with kids in their grade and that the students had to work as a team with other kids. Throughout the three days, she talked to all of the kids in her grade, which is something she has never done before. They were constantly doing educational and fun activities and, in their free time, they played soccer or football.

Mr. Hammel said that educational activities included such things as studying rocks. He added, "It was easy to put science or math into everything we did." One student said, "Why can't science be like this every day?" KP duty was surprisingly a big hit and the students had to weight their food waste and try to keep it under a pound a day. There were campfires each night, and the kids played charades, sang songs,

and did team building activities. Some kids didn't want to go on the trip but had a great time once they got there.

Megan and Olivia relayed that no cell phones, Ipods, hair dryers/straighteners, etc. were allowed on the trip and the students "survived."

Mr. Ostrowski said that the kids on the high ropes were cheering for each other and that would never have happened in other situations. Students who are normally quiet and reserved connected with others and became involved. He ended the report by relaying that the Middle School Parent-Teacher Organization paid for half of the cost of t-shirts provided to the eighth graders.

Southeast Minnesota Learner Achievement Collaborative (SEMLAC) Update

Curriculum Director Jane Johnson is the school district's official representative of the SEMLAC. She relayed that other member schools are Wabasha/Kellogg, Plainview/Elgin/Millville, Fillmore Central, Lanesboro, Kingsland, and Mabel Canton. The goals of the collaborative are:

- to provide high quality training and support for cultivation of effective professional learning communities focused on student achievement
- create greater cost efficiencies and training effectiveness with pooling funds for professional development
- collaborate in addressing change
- provide effective outreach for individual content/grade level teachers
- honoring teachers as professionals

Mrs. Johnson talked about the various training sessions for leadership teams and principals. SEMLAC is currently reviewing the evaluations from the October 24th Common Inservice held at Dover-Eyota. They are also discussing common inservices during the 2012-2013 school year.

Supt. Klaehn relayed that one of the outcomes of the flexible learning year work was the collaboration of staffs from various school districts.

Adequate Yearly Progress (AYP) Results

Curriculum Director Jane Johnson gave a history of the school district not meeting Adequate Yearly Progress:

- 2004 district-wide special education reading
- 2006 district-wide special education reading
- 2010 district-wide special education reading, middle school special education reading and math, and middle school Free & Reduced Program (FRP) reading
- 2011 in middle school special education reading

When our school district does not make AYP, the data is closely examined, as well as the intervention programs currently in place. The staff brainstorms ways to help the students improve and acts to make the improvements. This school year we have added additional reading intervention time using "Read 180" in 6th grade. We have also added some new reading curriculum materials in special education and in English 7.

Mrs. Johnson also talked about the Minnesota Commissioner of Education applying for a No Child Left Behind (NCLB) waiver. Approval of this waiver could drastically change the yearly progress system.

OLD BUSINESS

Approval of the Revised 2011-2012 Budget

A motion was made by Member Rieke, seconded by Member Andring, and carried unanimously to approve the Revised 2011-2012 Budget (Attachment A).

NEW BUSINESS

Request for Open Enrollment for 2012-2013

Mrs. Julie Craig came forward and advised that she has two children attending our high school and her daughter Jennifer has been on the enrollment waiting list for the third year. She asked the Board to consider approving Jennifer's attendance at Dover-Eyota beginning the Fall of 2012. Mrs. Craig explained that it is confusing with children attending different school districts with different schedules. Her daughter participates in softball, basketball, band and is on A honor roll at her current school.

Supt. Klaehn advised that projected 8th grade enrollment for the Fall of 2012 was at 99 and the cap is 94. He also noted that the 9th grade enrollment cap is 98.

Member Andring made a motion to accept the enrollment of Jennifer Craig for the Fall of 2012. The motion was seconded by Member Peterson. A roll call vote was taken with the following voting in favor: Johnson, Pagel, Andring and Austinson. Voting against the same: Rieke and Loftus (with regret). The motion carried with a 5-2 vote.

Certify Final Levy for Taxes Payable in 2012

Supt. Klaehn advised that new levy was at \$1,822,752.77, which represents a 7% increase. The choices the Board has made in the past few years has caused the levy to go down; however, the state impact is driving it up (formulas, valuations, etc.).

A motion was made by Member Andring, seconded by Member Johnson, and carried unanimously to certify the Final Levy for Taxes Payable in 2012 (Attachment B).

Supt. Klaehn will be advising the public that the proposed tax statement they recently received does not include the operating referendum recently approved.

Approve Proposed Bus Contract Agreement

Supt. Klaehn advised that the agreement was a 4% increase over two years and was in line with most other employee contracts in the district.

A motion was made by Member Johnson, seconded by Member Austinson, and carried unanimously to approve the proposed Bus & Van Drivers' Agreement.

Consider Separating from St. Charles Paired Cross Country Program

Supt. Klaehn said the St. Charles School Board was also meeting that night and any action by either board would be contingent on a similar motion by the other board.

Activities Director John Ostrowski relayed some history of the cross country cooperative with St. Charles. This past fall, 30 DE students were involved in cross country. Coaches have been Julie Nelson and Brian Hasleiet of DE, and Jon Arnold of St. Charles. One of the major issues of the coop has been the transportation between the schools.

Mr. Ostrowski provided information on how a separate DE team would be formulated and the costs involved, including the need for a junior high coach and new uniforms.

Member Rieke said that, even if the cooperative were dissolved, she would like Mr. Ostrowski to explore the continued sharing of transportation with St. Charles whenever feasible. Member Andring noted the camaraderie between the schools over the years due to the cross country cooperative. Several Board members felt that this was a good opportunity for our school and students.

A motion was made by Member Andring, seconded by Member Johnson, and carried unanimously to separate from the St. Charles paired Cross Country program contingent on similar wishes by the St. Charles School Board.

Maternity Leave Request

A motion was made by Member Peterson, seconded by Member Austinson, and carried unanimously to approve the maternity leave request of CALI SALLEY for April 10, 2012 through June 7, 2012.

Consent - Accept Resignations

A motion was made by Member Rieke, seconded by Member Johnson, and carried unanimously to accept the resignations of TIM HANSON as Bus Driver and BRITTONI MAYER as C Softball Coach.

Consent – Hires

A motion was made by Member Johnson, seconded by Member Austinson, and carried unanimously to approve the following hires pending background checks: 1) JAYLEEN MEYERS as Instructional Assistant; 2) JILL VEERKAMP as Administrative Assistant to the Whitewater Country Coalition; 3) DENISE BADKER as Food Service Clerk.

Consent – Accept Donations

A motion was made by Member Rieke, seconded by Member Johnson, and carried unanimously to accept the following donations: \$230 from the Middle School Parent/Teacher Organization to the 8th Grade Class and the \$17,500 in IBM Community Service grants.

HEARING OF REPORTS

Superintendent's Report & Communication -- Supt. Klaehn relayed the following: 1) Asked the members to complete the Southeast Service Board of Directors election ballots; 2) Discussed further plans for the Board to attend the Minnesota School Board Association's Leadership Conference in January; 3) Advised that the Sentence to Serve program would be sending out workers to clear standing dead oaks, add chips to the trails, remove/burn brush piles, remove forts being built, and remove branches that enhance the opportunity to build forts in the school woods. Tom Eckdahl is on the School Woods Committee and is associated with the Sentence to Serve program; 4) Mr. Klaehn is working on an issue regarding the school district's agreement with the snowmobile club to cross school property in Dover and the recently signed easement with a Dover resident; 5) Advised that he is the school district's representative on the SSC Administrators Advisory Committee, HVED Program Finance Committee, MN Association of Administrator's Legislative Committee, U Center of Rochester Advisory Committee, and the Three Rivers Conference Committee to discuss realignment with the Hiawatha Valley League. 6) Board group and individual photos will be taken on Mon., January 9th at 6 PM.

Board of Education Committee Reports & Communication

Loftus – The Negotiations Team and DEEA representatives will meet with a mediator on December 21. He was unable to assist the Dollars for Scholars committee when they recently ran a concession stand. In regard to the noise issue in the gym he said, "If this was done in the industry, OSHA would be monitoring it. Are we exposing a lot of people to something OSHA wouldn't accept? Regarding the expanded use of technology he stated, "Yes, we need technology, but we also need to teach kids when to turn it off."

Rieke – Also noted the negotiations mediation session on December 21. In regard to legislation, Ms. Rieke advised that the Early Learning Council was developing birth to 3rd grade readiness standards for reading. A meeting of the Calendar Committee would be upcoming.

Peterson – Mr. Peterson advised that the Negotiations Team and the DEEA would be meeting with a mediator.

Johnson – Mr. Johnson expressed appreciation for the report on the learning communities and added, "I'm glad that we can get some substantial connections with other schools." He felt that the information relayed by Mrs. Svobodny about the McRel convention was "very interesting." In regard to the sound level in the gym he said, "The differences we hear are cultural in nature. We will never make everyone happy. This is an opportunity to set the tone." Member Johnson expressed appreciation of Mattie Ostrowski's report. He stated that the Eagle Bluff report was "amazing" and that the event provided "pivotal moments in student lives that open doors." In response to a question from Mr. Johnson, Sixth Grade Instructor Wanda Hanson advised that part of the IBM donation was from a \$10,000 grant she had written requesting 30 netbooks and a cart in which to store them. These items will be used by junior high and sixth graders and allow them more computer access. She added, "We really, really appreciate it. It is awesome to have that extra technology available." Mr. Johnson concluded his report by thanking Mrs. Hanson for applying for the grant.

Andring – Member Andring noted some of the items on the Health & Safety meeting written report, indicating there were 21 small items to address. He had the opportunity to attend the Association of Educational Service Agencies annual convention in Colorado Springs. The focus of the convention was "rethink and redesign education." The closing speaker was a 14-year old girl who advised the attendees not to have students "power down" when they walk into the school with technology. Mr. Andring attended some one-to-one computer sessions at the convention and said, "We are on top of the game. We can't hold our kids back with technology – don't make them power down when they walk in the door." He ended his report by offering a Meet & Confer opportunity between the Board and the teachers.

Austinson – Mrs. Austinson had attended a Crisis Committee meeting on November 29 and advised that the next meeting was scheduled for January 19th when they would work on a district plan for various evacuations.

She thanked Brad Hak for stepping in for Katie Johnson and added that it was nice to see staff support each other and be flexible.

Page1 – The Hiawatha Valley Education District Board met to discuss finances and personnel and is working through the transition of Winona leaving in the next year. The Three Rivers Conference Board has been discussing the Winona Cotter request to join the conference.

ADJOURNMENT

A motion was made by Member Austinson, seconded by Member Johnson, and carried unanimously to adjourn the meeting at 9:23 PM.

Daniel A. Johnson, Clerk
Cb

DOVER-EYOTA

Public Independent School District #533

2011 - 2012

REVENUE & EXPENDITURE BUDGET

REVISED

December 12, 2011

New Bus Agreement and Current Board Offer to Teachers Included

FUND	REVENUE	EXPENDITURES	NET
GENERAL FUND	\$9,196,226	\$9,300,000	(\$103,774)
<i>Unassigned</i>	<i>\$8,527,547</i>	<i>\$8,430,015</i>	<i>\$97,532</i>
<i>H & S / Integ. / Unemp.</i>	<i>\$112,098</i>	<i>\$103,000</i>	<i>\$9,098</i>
<i>Oper. Capital / DM</i>	<i>\$346,581</i>	<i>\$360,070</i>	<i>(\$13,489)</i>
<i>Restricted / Assigned</i>	<i>\$210,000</i>	<i>\$406,915</i>	<i>(\$196,915)</i>
FOOD SERVICE	\$600,000	\$630,000	(\$30,000)
COMMUNITY ED.	\$250,000	\$247,500	\$2,500
<i>Reserved - CE</i>	<i>\$164,500</i>	<i>\$165,382</i>	<i>(\$882)</i>
<i>School Readiness</i>	<i>\$39,500</i>	<i>\$41,000</i>	<i>(\$1,500)</i>
<i>EC Family Ed.</i>	<i>\$42,000</i>	<i>\$37,046</i>	<i>\$4,954</i>
<i>Undesignated</i>	<i>\$4,000</i>	<i>\$4,072</i>	<i>(\$72)</i>
DEBT SERVICE	\$1,486,868	\$8,892,041	(\$7,405,173)

A D E P A R T M E N T O F N
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2011 PAYABLE 2012 LEVY LIMITATION BY FUND (BEFORE COUNTY ADJUSTMENTS):

FUND	INITIAL LEVY LIMITATION	LIMITATION ADJUSTMENTS	ABATEMENT ADJUSTMENTS	OFFSET ADJUSTMENTS	TACONITE ADJUSTMENT	MAXIMUM LEVY LIMITATION
GEN-RMV VOTER-EXEMP	69,619.58		N/A			69,619.58
GEN-RMV OTHER-EXEMP	114,342.70	7,058.39-	N/A			107,284.31
GEN-NTC VOTER-EXEMP	382,546.15	24,649.38-	N/A			357,379.11
GEN-NTC OTHER-EXEMP			517.66-			
TOTAL GENERAL	566,508.43	31,707.77-	517.66-			534,283.00
COM SERV-EXEMP	50,367.28	18,568.58-	39.29-			31,759.41
DEBT-VOTER-NONEXEMP	1,175,578.96	72,755.43-	1,291.11-			1,101,532.42
DEBT-OTHER-NONEXEMP	164,690.38	9,512.44-				155,177.94
TOTAL DEBT SERV	1,340,269.34	82,267.87-	1,291.11-			1,256,710.36
OPEB-VOTER-NONEXEMP			N/A			
OPEB-OTHER-NONEXEMP			N/A			
TOTAL OPEB/PENSION			N/A			
TOTAL	1,957,145.05	132,544.22-	1,848.06-			1,822,752.77

II. COMPARISON OF 2010 PAYABLE 2011 LEVY LIMITATION WITH 2011 PAYABLE 2012 LEVY LIMITATION (BEFORE COUNTY AUDITOR ADJUSTMENTS):

FUND	2010 PAY 2011 LIMITATION	2011 PAY 2012 LIMITATION	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	454,461.26	534,283.00	79,821.74	17.56 %
COMMUNITY SERVICE	19,558.72	31,759.41	12,200.69	62.38
GENERAL DEBT SERVICE *1	1,227,241.95	1,256,710.36	29,468.41	2.40
OPEB DEBT SERVICE *1				
TOTAL	1,701,261.93	1,822,752.77	121,490.84	7.14 %

III. COMPARISON OF 2010 PAYABLE 2011 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS WITH 2011 PAYABLE 2012 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS:

FUND	2010 PAY 2011 CERTIFIED LEVY + ADJUSTMENTS	2011 PAY 2012 CERTIFIED LEVY + ADJUSTMENTS	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	454,461.26			%
COMMUNITY SERVICE	19,558.72			
GENERAL DEBT SERVICE *1	1,227,241.95			
OPEB DEBT SERVICE *1				
TOTAL AFTER ADJUSTMENTS	1,701,261.93			%

TABLE II AND III FOOTNOTE: AMOUNTS SHOWN REFLECT REDUCTIONS FOR DEBT SERVICE EXCESS AND/OR DEBT SERVICE AID.