

BOARD MEETING MINUTES

Monday, November 8, 2010

Chair Ron Pagel called the Dover-Eyota Board of Education, District #533, Regular Meeting to order at 7:02 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Julie Austinson, Dan Johnson (7:06 PM), Gene Loftus, Ron Pagel, Gary Pedersen, Molly Rieke, and Superintendent Bruce Klaehn. Absent: Student Member Laura Fierro. Also in attendance were Principal Todd Rowekamp, Principal Jeanne Svobodny, Curriculum Director Jane Johnson, Business Manager Gary Betcher, Transportation Director Dustin Pagel, Food & Nutrition Director Carrie Frank, Administrative Assistant Chris Berg, Tim Andring, Julie Baylor, Kathryn Kabes, Kathy Martin, Todd Peterson and Darwin Viker.

The Pledge of Allegiance was recited.

Agenda

Supt. Klaehn asked that the agenda be amended as follows:

- add the FFA fruit fundraiser
- table approval of the Principal, Cabinet and District Office contracts

A motion was made by Member Rieke, seconded by Member Loftus, and carried unanimously to approve the amended agenda.

Visitors to Address the Board

There were no visitors to address the Board.

Board Minutes

Supt. Klaehn relayed a minor change to the Visitors' Communication from what had been provided to the Board.

A motion was made by Member Loftus, seconded by Member Rieke, and carried unanimously to approve the amended October 14, 2010 Regular Board Meeting Minutes.

Regular District Bills

A motion was made by Member Rieke, seconded by Member Austinson, and carried unanimously to approve the Regular District Bills totaling \$141,078.66.

Special District Bills

A motion was made by Member Rieke, seconded by Member Austinson, and carried unanimously to approve the payment of the Special District Bills totaling \$199,718.72.

Treasurer's Report

A motion was made by Member Andring, seconded by Member Johnson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$3,535,540.22 and the October electronic transfers.

CABINET COMMUNICATIONS

Elementary Principal – Jeanne Svobodny shared the following in addition to her written report: 1) Presented a thank you card from Footstep, LRP and Look at Me I'm 3 programs for the new equipment they received this year; 2) Kathy Martin relayed that the fourth grade students placed 1st in the nation in the FBI SOS Internet Safety Challenge. Students take a pretest, do an internet scavenger hunt teaching them about internet safety, and then take a post test. In October, 17 schools from 10 states (592 students) participated including our 94 fourth graders. Our sixth grade students came in second for their age group competing against 37 other schools. This activity fits our goal of digital citizenship. A report card will be sent home for fourth and sixth graders indicating how each individual did on the post test, which will give their parents an idea of what they know about internet safety and how diligently they should monitor their child's use of the Internet. An FBI representative will present awards to the fourth grade students at 2 PM on Mon., November 22. Principal Svobodny expressed appreciation to Ms. Martin for her dedication to this project; 3) The first meeting of the New

Teachers' Academy was held on November 1; 3) Elementary parent attendance at Parent/Student/Teacher Conferences was .987% with only 7 students out of 544 not having a family representative attend; 4) The inservice sessions held that morning included technology training coordinated by Chris Matejka, Allison Benike, Paula Braun and Julie Bushman to support the new math programs. Bryan Berg and Loren Kiefer visited the various grade levels to provide them with more information and clarification on technology. A SmartBoard refresher was offered for new users. Curriculum Director Jane Johnson arranged a presentation to the Physical Education department by Paul Vogel from the St. Paul Public Schools. The art and music staff worked on vertical alignment of their curriculum between the elementary and high school; 5) Preschool screening will be held in Dover the next two days.

High School Principal – Todd Rowekamp shared the following in addition to his written report: 1) He distributed a one page overview of "Turn It In," a new resource being used at the high school. This technology allows students to electronically submit papers and allows the teachers to electronically grade and return the document. For a relatively small investment we could continue to use this program if it is well received by staff and students; 2) The high school inservice that day was "differentiated" in that teachers did different activities in different directions. This allowed the staff to be more involved in planning the activities and provided positive feedback from the math and sixth grade teachers; 3) Mr. Rowekamp sought ideas to improve the high school Parent/Student Teacher Conference attendance which was at 54% for grades 7-12. At sixth grade, all but one student was represented. Feeling that online grades do not replace face-to-face conferences, he was open to ideas on how to improve conference attendance; 4) Dr. Greg Olson and Mr. Alberto Vera developed a Veteran's Day program that would be held Thursday morning and include a speaker that is a veteran and performances by the Band and Choir; 5) Principal Rowekamp encouraged everyone to attend the Fall Play performances held on Friday evening and Saturday afternoon and evening. A special performance will be held Thursday at 3:30 pm; 6) Girls' Cross Country not only won the section, but finished 3rd at the state competition. He extended his congratulations to the team for their outstanding performance; 7) The next day was the beginning of second quarter.

Customer Compliments, Concerns, Complaints

Superintendent Klaehn shared the Customer Compliment, Concern, Complaint form that had been received.

STUDENT BOARD MEMBER COMMUNICATIONS

Student Board Member Laura Fierro was absent due to participating in the Three Rivers Honor Music Festival, so Supt. Klaehn relayed her report: 1) Cross Country finished 3rd at state, Football ended with a record of 4-5, Soccer ended 11-5, and Volleyball won one conference game; 2) The Drama Club will have their first performance of the year when performing "The Odd Couple – Female Version;" 3) Student Council is getting ready to plan the winter food drive with this year all about giving an extra degree so they are trying to find new ways to make the community aware of how much their donations are appreciated; 4) She is very excited for what November has to offer with winter sports and opportunities in the air.

REPORTS

Professional Conference Reports

Board Members Ron Pagel and Julie Austinson, Business Instructor Karen Schultz, and Technology Coordinator Bryan Berg attended the National T&L Conference in Phoenix. Mrs. Austinson gave a presentation about information she learned including web tools, Internet bullying, various ways of using technology, online technology classes, and classroom implementation of technology. Mr. Berg relayed that he had attended sessions about Cloud Computing technologies as well as sessions on Ipad Touches and Ipods because there is some discussion about using those tools here at Dover-Eyota in the near future. Other sessions he attended included global classroom situations to encourage global citizenship, and document cameras that work in conjunction with SmartBoards. Mr. Pagel attended the special session by the National School Board Association on legal topics which included having a good internet use policy in place that clearly states expectations and proper use, and the importance of consistently following the policy. The session he attended also talked about

school liaison officers operating under a different set of rules than school administrators.

Board Member Dan Johnson, Principal Todd Rowekamp, Curriculum Director Jane Johnson and Instructor Betsy Wells attended the MREA Conference in Alexandria, MN. Mr. Rowekamp attended sessions about integrating technology hardware and software resources, and the Flexible Learning Year. Mrs. Johnson relayed information she had gleaned about SmartBoards, making videos of important aspects of a lesson, and free technology resources. Member Johnson said that technology use is going in many different directions than was expected several years ago. He said, "There are a lot of things happening and technology budgeting will be a challenge. Attending the conference was a great opportunity and I hope we can continue sharing the information."

OLD BUSINESS

Final Reading and Approval of the June 30, 2010 Audit

Darwin Viker of LAWCO presented the June 30, 2010 Audit. Some highlights:

- the Fund Balance of all district funds increased from \$7,024,626 (in 2009 audit) to \$13,311,457 (in 2010 audit) due to the cross over bond refunding done by the district
- payment shifts from the state caused the Cash and Investments to decrease from \$4,666,463 to \$1,976,524
- the district should not expect much in new revenues from the state over the next few years; however, it helps that the district has a solid fund balance, which will assist for awhile
- Food Service is running a profitable program and using the funds to update equipment (rather than using General Funds)
- General Fund revenues comes from several sources: 80.6% state, 4.5% local property taxes, 10.6% federal, 4.3% other
- we have been operating a very efficient school district
- transportation costs are well below the state average because the school district owns its own buses
- the district should continue to use the long-range planning and continue to stay "ahead of the game"

A motion was made by Member Pedersen, seconded by Member Andring, and carried unanimously to accept the June 30, 2010 Audit.

Approval of the Dover-Eyota Principals' Association, Cabinet and District Office Staff Contracts

Tabled when the amended agenda was approved.

Tractor Quotes

Transportation Director Dustin Pagel and Supt. Klaehn had done additional research on the quotes provided and also had obtained state bid information. In the process, they added some specifications so that a fair comparison of the quotes could be made.

A motion was made by Member Andring and seconded by Member Johnson to accept the quote from SEMA Equipment for a John Deere 5083 tractor at a cost of \$32,600 with trade in.

Member Pedersen amended the motion to say that, if a 2010 model could not be obtained, then the administration should proceed purchasing a 2011 model for an additional \$1,300. The amendment was seconded by Member Rieke and passed with a unanimous vote.

A vote was taken on the motion to purchase a 2010 John Deere 5083 tractor from SEMA Equipment at a cost of \$32,600 with trade in, and directing the administration to purchase a 2011 model at an additional cost of \$1,300 if a 2010 model is unavailable. The motion carried with a unanimous vote.

NEW BUSINESS

Resolution Canvassing Returns of Votes of School District General Election

A motion was made by Member Pedersen and seconded by Member Rieke to adopt the Resolution Canvassing Returns of Votes of School District General Election (Attachment A). A roll call vote was taken with the following voting in favor: Loftus, Pedersen, Rieke, Johnson, Pagel, Andring and Austinson. Those voting against the same: none. The resolution was adopted by unanimous vote.

Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Related Duties

A motion was made by Member Pedersen and seconded by Member Johnson to adopt the Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties (Attachment B). A roll call vote was taken with the following voting in favor: Loftus, Pedersen, Rieke, Johnson, Pagel, Andring and Austinson. Those voting against the same: none. The resolution was adopted by unanimous vote.

Consideration of Revised 2010-11 Revenue & Expenditure Budget

Supt. Klaehn commended Finance Director Gary Betcher and his staff for their work on the audit and for the good audit report. He has also been assisting with the revised budget. Now that the previous year's audit is complete, Mr. Klaehn was bringing forward the Revised 2010-11 Revenue & Expenditure Budget.

Mr. Klaehn asked Food & Nutrition Director Carrie Frank to provide some information to the Board about her department's financial aspects. Items she relayed included the following:

- meal participation has increased
- approved free and reduced applications have decreased from last year
- cost per meal (materials and labor) is less than the state average due to Food Service staff efficiency and the effective use of commodities
- upgrades at the elementary over the past couple of years have included sneeze guards, a range and dishwasher
- this year some 17-year-old elementary equipment will be replaced using Food Service funds (rather than General Funds)

Member Johnson said to Mrs. Frank, "The public acceptance of your efforts is awesome." Mrs. Frank thanked Mr. Johnson and said that it would not have been possible without the support of the Food Service staff.

Mr. Klaehn continued his report and recommended the Board approve the revised budget.

A motion was made by Member Andring, seconded by Member Johnson and carried unanimously to approve the Revised 2010-11 Revenue & Expenditure Budget (Attachment C).

Consent – Approve Fundraiser Requests

A motion was made by Member Rieke, seconded by Member Loftus, and carried unanimously to approve the following fundraisers: PEER HELPERS to sell butter braids November 15-19; YEARBOOK to sell pastry puffins March 7-21, 2011; and FFA fruit sales November 1-30, 2011.

Accept Resignation

A motion was made by Member Johnson, seconded by Member Austinson, and carried unanimously to accept the resignation from BRIDGET SKRUKRUD as Adult SACC Worker.

Supt. Klaehn noted that many people in our district appreciate the care provided by the School-Age Child Care Program and Mrs. Skrukud has been very devoted in her position since helping formulate the services.

Consent - Approve Hires

A motion was made by Member Johnson, seconded by Member Austinson, and carried unanimously to approve the following hires contingent on a successful background checks: 1) Targeted Services/ita After-School Instructors – JEREMY CAMPBELL, CHRISTINE KOBBS, MARYROSE KELLER, JULIE BAYLOR; 2) Targeted Services/ita After-School Instructional Assistants – PAULA DEROUIN, JACKIE MACON, MELANIE KEEFE, JACKIE ARENS; 3) Instructional Assistant – DAYNA WINKELS.

Consent - Accept Donations

A motion was made by Member Rieke, seconded by Member Austinson and carried unanimously to accept the following donations: 1) Sharing Tree - \$1,350 from the high school staff; 2) Baseball -- \$62.36 in Kwik Trip rebates; 3) Elementary - \$400 from DOVER FIRE for transportation of Mrs. Magnuson's class to Arbor Gardens; 4) Band – Percussion practice kit valued at \$200 from KENT & RITA LARSEN of Eyota.

HEARING OF REPORTS

Superintendent's Report & Communication

Supt. Klaehn communicated the following information: 1) The sound system analysis in the high school gymnasium has been completed by an expert who will write a report and specifications for improvement. His main recommendation will be to relocate the speakers since they are currently working against each other. Once the sound for the bleacher sections is improved, the second stage will be to improve sound at the floor level in time for graduation; 2) He will be attending a session on Brainhoney with Todd Rowenkamp, Jane Johnson and Elizabeth Wells. This software for educational delivery provides use of online opportunities in the classroom; 3) Some north cluster superintendents of the Hiawatha Valley Education District will be setting up meetings with newly-elected legislators to relay that school districts have no choice in regard to providing services to special education services. The group hopes to make them see the reality of laws they make; 4) The School Woods Committee met and approved use of the woods for geocaching (a game of hide and seek using GPS technology) by a local family. Principal Svobodny relayed that parameters must be approved before the device is placed in the woods and the project will be overseen by Eric Aeschlimann; 5) Mr. Klaehn advised the Board that interested members would attend the Minnesota School Board Association Leadership Conference January 12-14. Todd Peterson, newly-elected member, would attend Phase I and II trainings that week; 6) The Superintendent Evaluation was revised and provided to them for completion and return to Chris Berg; 7) The audit and budget presented that evening were a culmination of work by Finance Director Gary Betcher and his staff and Administrative Assistant Chris Berg. Mr. Klaehn thanked them for their efforts and added, "Gary is always fighting timelines and I am always giving him more projects."

Board of Education Committee Reports & Communication

Loftus – Said, "Nice job and thank you to all involved in the audit. It shows where we are at in our budget." Mr. Loftus also congratulated the fourth grade and said, "That's a pretty big feat and I bet that group will remember it." He congratulated the Girls' Cross Country team and, in regard to the Veteran's Day activities said, "It isn't just the old veterans but also the young men who leave here to serve and keep falling in line." Member Loftus relayed that they continued to work on negotiations with the principals and hoped to have it soon settled. The Purchasing Committee saw the results of their work by the approval of a new tractor. He added, "Things like the tractor are allowed because discussion held on the mower provided the ability to adjust what was purchased (at a reduced cost)."

Pedersen – Mr. Pedersen said, "The award at fourth grade is awesome and really neat." He relayed his appreciation of the technology theme during the meeting and the reports from state and national conferences attended. Member Pedersen congratulated Todd Peterson on winning a School Board seat. In regard to talking with newly-elected legislators he said, "Well be trying to get their ear for the township, as well as you will for the school board."

Rieke – Member Rieke congratulated the new and outgoing Board members and said the fourth grade was "outstanding." Ms. Rieke was interested to see any ideas for improving high school conference participation. She wished "Happy Veteran's Day" to all and said that their services were appreciated. She thanked the various individuals for the technology reports given and said it is always good to hear new ideas. Member Rieke ended her report with the hope that negotiations would soon be complete.

Johnson – Mr. Johnson appreciated the privilege of attending the MREA conference, travelling with "professionals," and the "eye opening" discussions. He added, "Problems can be solved a lot differently than we thought...it is great to get the departments on board thinking how they can use technology. How you reinvent the whole process of engaging students in a different way. I look forward to taking current traditions and folding them into some modern techniques." Member Johnson also thanked Principal Svobodny for having Ms. Kathy Martin report on the fourth graders' accomplishments.

Andring – The Minnesota Service Cooperative has been working on a missing link in the cooperative and will soon be a uniform state cooperative. Mr. Andring relayed that a second mobile science lab has been developed by the Southeast Service Cooperative. The lab is stocked and supplied by Mayo Clinic and available for

school use. Member Andring was glad to see that work was being done on the gym sound system. In regard to the accomplishments of the fourth grade he said, "It is awesome but don't forget that sixth grade placed second which is also great."

Austinson – Mrs. Austinson thanked the Board for the opportunity to attend the T&L Conference and added that her head was "spinning" after the first day because of the all the information provided. She said, "You really learn how much you don't know." Mrs. Austinson congratulated the fourth and sixth grade students with their online safety program and added, "The community needs to know that our kids are being safe." She ended her report by saying she was looking forward to attending the Fall Play and commended Director Jennifer Ryg on her efforts.

Pagel – Chair Pagel asked for input from the Board Members regarding the Minnesota Rural Education Association director election. A motion was made by Member Pedersen, seconded by Member Andring and carried unanimously to direct Chair Pagel vote on behalf of the School Board.

He continued his report by advising that the Hiawatha Valley Education District Board was working on their budget. Because some collaborative groups were not funded this year, they would be determining the direction of some programs and how to service students. Mr. Pagel thanked the Board for allowing him and a broad spectrum of individuals to attend the national technology conference. He added, "Classroom arrangement is different in a technology school than in a traditional classroom. A school in Kentucky went from computer labs to one-on-one computers and saw significant energy savings since the equipment was recharged at home. Also, they found that teachers share and collaborate more in this type of setting."

ADJOURNMENT

A motion was made by Member Rieke, seconded by Member Johnson, and carried unanimously to adjourn the meeting at 10:28 PM.

Daniel A. Johnson, Clerk
Cb

**RESOLUTION CANVASSING RETURNS
OF VOTES OF
SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 533, as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 2, 2010, was in all respects duly and legally called and held.
2. As specified in the attached Abstract and Return of Votes Cast, voters of the district voted at said election on the election of four school board members for four-year term vacancies on the board caused by expiration of term on the first Monday in January next following the general election as follows:

Todd Peterson	1,031
Don Andring	1,026
Ron Pagel	1,020
Daniel A. Johnson	946
Write Ins	49

3. Todd Peterson, Don Andring, Ron Pagel and Daniel A. Johnson having received the highest number of votes, are elected to four-year terms beginning the first Monday in January 2011.
4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of Olmsted County in which the school district is located in whole.

The Dover-Eyota Public School Board approved the above resolution by unanimous vote on Monday, November 8, 2010.

BY ORDER OF THE SCHOOL BOARD

Daniel A. Johnson
1st Daniel A. Johnson, School District Clerk
Dover-Eyota Public Schools
Independent School District No. 533
November 8, 2010

Abstract of Votes Cast
 Independent School District No. 533 (DOVER-EYOTA)
 State of Minnesota
 at the State General Election
 Held Tuesday, November 2, 2010
 Compiled from the Official Returns.

Summary of Totals
 Independent School District No. 533 (DOVER-EYOTA)
 Tuesday, November 2, 2010 State General Election

Number of persons registered as of 7 a.m.	5648
Number of persons registered on Election Day	241
Number of accepted regular, armed forces and temporarily overseas absentee ballots	0
Number of federal office only absentee ballots	0
Number of presidential absentee ballots	0
Total number of persons voting	3663

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

Summary of Totals
 Independent School District No. 533 (DOVER-EYOTA)
 Tuesday, November 2, 2010 State General Election

SCHOOL BOARD MEMBER (ISD #533) (Elect 4)

NP	NP	NP	NP
RON PAGEL	TODD PETERSON	DON ANDRING	DANIEL A. JOHNSON
1020	1031	1026	946

WI
 WRITE-IN**
 49

Detail of Election Results
 Independent School District No. 533 (DOVER-EYOTA)
 Tuesday, November 2, 2010 State General Election

County: OLMSTED

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
0020 DOVER	406	20	224
0025 DOVER TWP.	250	3	158
0030 ELMIRA TWP.	251	9	160
0035 EYOTA	1109	67	665
0040 EYOTA TWP.	310	0	209
0065 MARION TWP. P-1	2378	88	1607
0075 ORION TWP.	371	18	250
0095 QUINCY TWP.	209	7	126
0230 VIOLA TWP.	364	29	264
County Total:	5648	241	3663
Independent School District No. 533 (DOVER-EYOTA)			
Total:	5648	241	3663

Detail of Election Results
 Independent School District No. 533 (DOVER-EYOTA)
 Tuesday, November 2, 2010 State General Election

Office Title: SCHOOL BOARD MEMBER (ISD #533) (Elect 4)

County: OLMSTED

Precinct	NP RON PAGEL	NP TODD PETERSON	NP DON ANDRING	NP DANIEL A. JOHNSON
0020 : DOVER	136	159	135	128
0025 : DOVER TWP.	72	72	80	71
0030 : ELMIRA TWP.	8	9	9	7
0035 : EYOTA	469	482	473	442
0040 : EYOTA TWP.	137	129	137	131
0065 : MARION TWP. P-1	52	51	49	46
0075 : ORION TWP.	12	7	9	7
0095 : QUINCY TWP.	28	21	28	22
0230 : VIOLA TWP.	106	101	106	92
County Total:	1020	1031	1026	946
Office Total:	1020	1031	1026	946

County: OLMSTED

Precinct	WI WRITE-IN**
0020 : DOVER	16
0025 : DOVER TWP.	1
0030 : ELMIRA TWP.	0

Detail of Election Results
 Independent School District No. 533 (DOVER-EYOTA)
 Tuesday, November 2, 2010 State General Election

Office Title: SCHOOL BOARD MEMBER (ISD #533) (Elect 4)

County: OLMSTED

Precinct	WI WRITE-IN**
0035 : EYOTA	18
0040 : EYOTA TWP.	6
0065 : MARION TWP. P-1	0
0075 : ORION TWP.	0
0095 : QUINCY TWP.	3
0230 : VIOLA TWP.	5
County Total:	49
Office Total:	49

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES OF
ELECTION AND DIRECTING SCHOOL DISTRICT CLERK TO
PERFORM OTHER ELECTION RELATED DUTIES**

WHEREAS, the board has canvassed the election for school board members held on November 2, 2010.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 533, as follows:

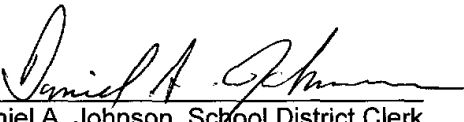
1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 533 to the following candidates:
Todd Peterson
Don Andring
Ron Pagel
Daniel A. Johnson

Who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on January 1 next following the election, based on the results of the canvass.

2. The certificates of election shall be in substantially the form attached hereto.
3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.
4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

The Dover-Eyota Public School Board approved the above resolution by unanimous vote on Monday, November 8, 2010.

BY ORDER OF THE SCHOOL BOARD

/s/ 
Daniel A. Johnson, School District Clerk
Dover-Eyota Public Schools
Independent School District No. 533
November 8, 2010

CERTIFICATE OF ELECTION

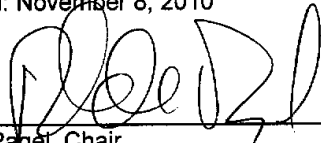
(Full 4-Year Term)

This is to certify as follows:

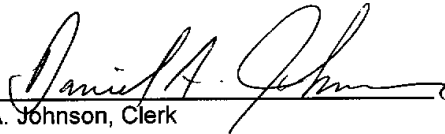
1. The School Board of Independent School District No. 533 on November 8, 2010, canvassed the general election of school board members held on November 2, 2010.
2. _____ received the _____ largest number of votes cast for the office of school board member of Independent School District No. 533 for a full four-year term.
3. There are four, full four-year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore, _____ is elected to the office of school board member of Independent School District No. 533 for a full four-year term beginning the first Monday in January 2011 and expiring the first Monday in January 2015.

By authority of the School Board of Independent School District No. 533, pursuant to resolution dated November 8, 2010.

Dated: November 8, 2010



Ron Pagel, Chair



Daniel A. Johnson, Clerk

ACCEPTANCE OF OFFICE AND OATH OF OFFICE

To: x

The following acceptance and oath of office must be filed with the school district clerk within 30 days of the date of mailing of personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of school board member of Independent School District No. 533 for a term beginning the first Monday in January 2011, and expiring the first Monday in January 2015.

Date _____

Signature _____

STATE OF MINNESOTA)

COUNTY OF OLMSTED)

The foregoing instrument was acknowledged before me this _____ day of _____, 2010.

Notary Public signature _____

Notary Public stamp

DOVER-EYOTA

Public Independent School District #533

2010 - 2011 REVENUE & EXPENDITURE BUDGET

REVISED

NOVEMBER 8, 2010

FUND	REVENUE	EXPENDITURES	NET
GENERAL FUND	\$8,857,114	\$8,941,063	(\$83,949)
<i>Unreserved / Undes.</i>	<i>\$5,285,200</i>	<i>\$5,231,472</i>	<i>\$53,728</i>
<i>Health & Safety / Unemp.</i>	<i>\$88,125</i>	<i>\$75,500</i>	<i>\$11,625</i>
<i>Oper. Capital / DM</i>	<i>\$203,209</i>	<i>\$320,682</i>	<i>(\$117,473)</i>
<i>Reserved / Desig.</i>	<i>\$190,480</i>	<i>\$312,409</i>	<i>(\$121,929)</i>
FOOD SERVICE	\$561,073	\$588,314	(\$27,241)
COMMUNITY ED.	\$233,070	\$258,395	(\$25,325)
<i>Reserved - CE</i>	<i>\$152,700</i>	<i>\$177,105</i>	<i>(\$24,405)</i>
<i>School Readiness</i>	<i>\$40,470</i>	<i>\$40,951</i>	<i>(\$481)</i>
<i>EG Family Ed.</i>	<i>\$36,900</i>	<i>\$37,328</i>	<i>(\$428)</i>
<i>Undesignated</i>	<i>\$3,000</i>	<i>\$3,000</i>	<i>\$0</i>
DEBT SERVICE	\$5,398,831	\$5,518,128	(\$119,297)

2010-11 Budget Notes & Financial Impact

General Fund:

1. Health & Safety and Unemployment revenues are generated by equivalent expenditures, thus budget neutral.
2. Operating Capital / Deferred Maintenance funds are available only for qualified expenditures.
3. Reserved/Designated - Identified for specific revenues and expenditures in current and future budgets.

		<u>2009 Revenue</u>	<u>2010 Revenue</u>		<u>10-11 Revenue</u>	<u>10-11 Expend.</u>	<u>2011 (Deficit)</u>
Alleg Reserve	D	\$84,879	\$84,887	T	\$0	\$8,387	\$8,388
Insurance	D	\$188,133	\$881,888	T	\$88,888	\$88,877	\$174,788
Safe Schools	R	\$0	\$0	R	\$1,488	\$11,488	\$0
Staff Dev.	R	\$134,388	\$88,887	T	\$84,888	\$88,888	\$73,888
Technology	D	\$188,888	\$81,487	T	\$0	\$84,888	\$81,887
Bus Purchases	D	\$88,888	\$881,888	T	\$88,888	\$88,888	\$87,888
Specialty Activities	D	\$88,488	\$84,487	R	\$8,888	\$8,888	\$84,487
Capital Projects	D	\$88,888	\$88,888	T	\$0	\$0	\$88,888
Curriculum	D	\$87,787	\$87,787	T	\$0	\$0	\$87,787

	<u>June 30, 2008</u> AUDITED Revenue	<u>June 30, 2009</u> AUDITED Revenue	<u>June 30, 2010</u> AUDITED Revenue	<u>2010-11</u> PREDICTED Revenue	<u>2010-11</u> PREDICTED Expend.	<u>2010-11</u> PREDICTED Excess / (Deficit)	<u>June 30, 2011</u> PREDICTED Revenue
GENERAL FUND	\$2,720,809	\$2,101,882	\$2,088,588	\$8,867,114	\$8,841,083	(\$88,840)	\$2,002,840
Unreserved / Unalloc.	\$1,562,888	\$88,782	\$1,188,888	\$8,888,888	\$8,881,472	\$88,788	\$1,888,788
Health & Safety / Unemp.	(\$88,888)	\$18,888	(\$84,818)	\$88,188	\$78,888	\$11,888	(\$12,887)
Operating Capital / DM	\$874,888	\$818,818	\$888,881	\$888,888	\$888,888	(\$88,888)	\$841,178
Reserved / Design.	\$884,784	\$888,840	\$842,872	\$188,488	\$818,488	(\$181,818)	\$881,888
FOOD SERVICE	\$118,778	\$161,884	\$175,118	\$581,873	\$588,814	(\$27,241)	\$147,878
COMMUNITY ED.	\$88,870	\$108,828	\$88,888	\$288,870	\$288,888	(\$25,328)	\$41,878
Reserved - GE	\$88,784	\$78,488	\$41,888	\$188,788	\$177,188	(\$84,488)	\$18,888
School Facilities	\$0	(\$88)	\$2,418	\$44,478	\$48,881	(\$88)	\$2,818
EG Faculty Ed.	\$88,481	\$18,881	\$13,884	\$88,888	\$87,888	(\$888)	\$13,888
Unallocated	\$7,786	\$7,187	\$8,138	\$8,888	\$8,888	\$0	\$8,138
DEBT SERVICE	\$315,870	\$818,880	\$7,827,811	\$5,888,881	\$5,518,128	(\$119,287)	\$7,788,814

Dover-Eyota Schools
2010/11 Budget: Revenue Detail
 June 14, 2010

Category	WADM \$	General Fund	Capital Funds	Food Serv.	Comm. Ed.
Basic Formula	\$5,124.00	\$8,668,720			
Fed. Stimulus (Jobs)		\$140,000			
Operating Capital	\$199.00		\$215,872		
State Endowment **	\$24.00	\$21,818			
Deferred Maintenance			\$77,427		
Referendum **	\$128.79	\$115,759			
Att. Attendance Adj.		\$112,280			
State/Fed Special Educ.		\$885,000			
Basic Skills		\$80,000			
Equity/Ret. Adjust.	\$130.47	\$175,002			
Vocational Levy		\$17,570			
MSA (Title I, II, III)		\$80,600			
Gifted & Talented	\$12.00	\$15,380			
State School Levy	\$30.00	\$41,490			
Transp. Operalty	\$122.87	\$157,274			
Fiscal Host - HVED		\$22,000			
Health & Safety			\$74,950		
Transition	\$11.59	\$15,497			
Unemployment Levy		\$13,175			
Misc. Grants/Sources		\$80,000			
Local Levy		\$79,929			
Basic Community Ed.					\$17,200
Learner Readiness					\$8,470
ECFE Aid/Levy					\$27,900
State/Federal Reimburs.				\$197,873	\$8,000
Collections/Sales/Fees		\$138,000		\$82,000	\$178,000
From Other Districts		\$0			
Interest		\$10,000		\$1,200	\$600
Adjustments/Reducts.		(\$39,488)			
TOTALS	\$5,781.59	\$8,488,985	\$388,249	\$581,073	\$283,070

** multiplied by Resident WADMs

General Fund Total	\$8,857,114
Resident WADM's	809
Served WADM's	1,280
WADM \$	\$7,400,495
WADM %	84%

Dover-Eyota Schools
2010-11 Capital Expenditure Budget
 November 8, 2010

Department	Staff Description	Rate	AMCPU	Amount	Designated
Central Office	Superintendent	\$2	1275	\$2,550	
Technology	Technology Director	\$20	1275	\$25,500	
Special State Tech. Revenue	Tech. Director/Supt.	\$0	0	\$0	
From Designated Reserve	Tech. Director/Supt.				\$35,000
Elementary (K-12)					
Equipment & Building Needs	Principal/Cust. Dir.	\$40	540	\$21,600	
Textbooks	Curriculum Director	\$20	540	\$10,800	
Textbooks from Designated Res.	Cur. Dir. / Supt.				\$0
Library Books	Media Generalist	\$7	540	\$3,780	
High School (9-12)					
Equipment & Building Needs	Principal/Cust. Dir.	\$40	737	\$29,480	
Textbooks	Curriculum Director	\$20	737	\$14,740	
Textbooks from Designated Res.	Cur. Dir. / Supt.				\$0
Library Books	Media Generalist	\$7	737	\$5,159	
Activities - Equip. & Uniforms	Activities Director	\$12	637	\$7,644	
Band Instruments	Principal			\$3,923	
Custodial - District Wide	Custodial Directors	\$14	1275	\$17,850	
Grounds	Grounds Director	\$0	1275	\$0,375	
DW Equip., Projects, Urgent Needs	Superintendent			\$18,000	
TOTAL OPERATING CAPITAL DEPARTMENTAL EXPENDITURES				\$160,171	
ADDED EXPENDITURES FROM 6-YEAR LIST				\$37,147	
TOTAL DESIGNATED FUND EXPENDITURES (Technology)					\$35,000
DEFERRED MAINTENANCE				\$73,984	
MHS: Floor Repairs / Replace Water Fountains Elem: Bathroom Stalls				\$31,200	
Energy Services Payment				\$42,784	
GRAND TOTAL OPERATING CAPITAL/DEFERRED MAINTENANCE BUDGET				\$320,992	
B/30/10 Op. Cap. Reserve	Board			\$270,281	\$55,000
B/30/11 Op. Cap. Reserve (Proj.)	Board			\$239,701	\$55,000

FIVE-YEAR CAPITAL EXPENDITURE CONSIDERATIONS

Update: Nov. 8, 2010

Items Included in 2010-11 Revised Budget

DESCRIPTION		ESTIMATE	ACTUAL
DISTRICT WIDE			
Full Replacement of district-wide telephone system		\$82,000	
Possible repair/maintenance of scale		\$40,000	
Copy Machine Replacements	Cap. Exp.	\$90,000	\$12,788
ELEMENTARY BUILDING			
Plaster Replacement of bathroom walls in Elementary Building	Def. Maint.	\$10,000	\$9,134
Playground landscaping/ maintenance		\$10,000	
HIGH SCHOOL BUILDING			
Repair Media Center/Wing roofs	Def. Maint.	\$11,000	\$11,350
Replace Media Center Furniture		\$25,000	
Replace Old Water Fountain (2)	Def. Maint.	\$12,000	\$5,649
Replace all locks and handles of 1000 doors		\$18,000	
New Carpet/Tile in 8 upstairs classrooms		\$45,000	
Add folding stairs and staging		\$20,000	
Relocation of two tech and business rooms/new carpet	Cap. Exp.	\$1,000	\$8,391
Replace clock and bell system		\$15,000	
TECHNOLOGY			
Replace one computer lab (needs beyond current designation)		\$15,000	
One-to-One laptops for grades 4-12		\$258,000	
ATHLETICS			
Replace & Reracked Baseball Backstop/ install slab for bleachers		\$5,000	
Football Field Lights		\$108,000	
New Track		\$258,000	
GROUNDS / TRANSPORTATION			
Replace largest harrower (18 yrs. old - use in 11' new with tracks)	Cap. Exp.	\$70,000	\$12,000
Replace tractor/ loader (23 yrs. old - cannot repair without need one year)	use with tracks	\$40,000	\$22,000
Replace three tractors	use with tracks	\$258,000	
Replace 1 van	use with tracks	\$20,000	
Replace school/plow truck (longevity study - some parts obsolete)	used, keep center	\$30,000	
CURRICULUM			
Purchase tech / equipment to upgrade Career Tech & Science		\$75,000	
ELEMENTARY FOOD SERVICE (could be funded from D1 or D2)			
Replace 1 range, Stove, Draining Pan		\$25,000	Food Service
GRAND TOTAL of FIVE-YEAR CONSIDERATIONS		\$1,488,000	
GRAND TOTAL OF 2010-11 EXTENDED OPERATING CAPITAL EXPENSES		\$188,000	\$87,147

This current budget document includes the following recommendations for 2010-11:

A reduction in the Director of Technology position from 0.4 to 0.25 FTE

Loren will have more time shifted to Stewartville, and we anticipate another possible 0.1 FTE reduction next year.

The reduction of one bus route

Dough has done the necessary work to determine that this can occur with little change in student time on buses.

The reduction of high school office staff by 320 hours in the summer

We have recognized some redundancy in having both offices covered in the summer months in the high school building.

The allowance of \$93,280 in specific Operating Capital and Deferred Maintenance Needs

Revised to actual expenditures.

The addition of another pre-school class in Dover

Our waiting list has grown - we want to try an added class next year to include as many students as possible.

The addition of a 3-hour food service position at the high school

This person would take the food transport to Dover away from Gary F. and enable more fresh foods preparation.

A minimal lunch price increase for 2010-11.

A \$.05 increase in all breakfasts and lunches met the budget about \$0,000.

2009-10 Food Service Prices	K-5 Breakfast	6-8 Breakfast	9-12 Breakfast
8 District Schools Average	\$1.00	\$1.00	\$1.00
Dover-Eyota School 09-10	\$1.00	\$1.00	\$1.00
Dover-Eyota School 10-11	\$1.05	\$1.05	\$1.05

K-5 Lunch	6-8 Lunch	9-12 Lunch	Adult Lunch	Milk
\$1.80	\$1.95	\$1.90	\$3.05	\$0.37
\$1.70	\$1.95	\$1.95	\$3.00	\$0.40
\$1.75	\$2.00	\$2.00	\$3.05	\$0.40