

REGULAR BOARD MEETING MINUTES

Monday, October 19, 2009

Before the meeting was called to order, the Board held a training session on the new computer system to be used during the meetings.

Chair Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:30 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Dan Johnson (7:37 PM), Gene Loftus, Ron Pagel, Gary Pedersen, Molly Rieke, and Superintendent Bruce Klaehn. Absent: Julie Austinson. Also in attendance were Principal Todd Rowekamp, Principal Jeanne Svobodny, Chris Berg, Gary Betcher, Wes Bussell, Carrie Frank, Loren Kiefer, and Pete Stellpflug.

The Pledge of Allegiance was recited.

Agenda

Supt. Klaehn asked that Item 12g – Student Travel Request be added to the agenda.

A motion was made by Member Rieke, seconded by Member Loftus and carried unanimously to approve the amended agenda.

Visitor Communications / Principal's Follow-up Report on Homecoming

High School Principal Todd Rowekamp relayed that it was an eventful homecoming week this year; unfortunately, some of the events were negative in nature. He gave a brief history of past Homecoming Weeks and talked about the pre-event meetings he and Deputy Chad Nelson had held with students this fall to relay expectations. Twelve students were originally restricted from Homecoming activities due to reports he had received from the Sheriff's Department but eventually all were allowed to attend the game. He proposed that next year the school district (administration and School Board) establish the standards and proactively relay them to students and parents.

Supt. Klaehn talked about the Minnesota State High School League bylaws which clearly state that students must be in good standing with the community and respect the rights and property of others in order to participate in sports. This year, there were several instances where students were caught in acts of vandalism where the homeowner did not want to press charges but wanted the school district to discipline the students.

Eyota City Mayor Wes Bussell relayed that he hadn't heard complaints about Homecoming vandalism from city residents for the last couple of years. He added, "I don't know where the school's involvement is or where the city's involvement is. The City has taken the position that citizens with these types of issues should call law enforcement and file a complaint so that the City is not caught in the middle."

Visitor Mr. Pete Stellpflug said, "When we make decisions, sometimes they won't be popular and they won't be fair. Strive to be realistic. Does it have to be within control? Yes. Will it ever disappear? No." He offered to be involved in the solution.

Member Rieke indicated she had received complaints both ways...about the vandalism and the harshness of the consequences. She added, "Come up with clear cut ideas of what we expect from our students and where we are going to draw the line."

Principal Rowekamp explained that the complaints he received were not in angry tones or asking us to fix the problem; rather, they wanted to know how the school can help them. He added, "We don't have authority to patrol; however, we do have the authority to take action when law enforcement contacts us about student violations."

Member Loftus' concern was that the consequences given students were originally not equal in that some students could and some couldn't attend the game due to their bad behavior. Mr. Rowekamp did resolve that concern by eventually allowing all of the students to go to the game.

When asked his opinion, Student Board Member Travis Schreier asked if the school district wanted to end the junior/senior "wars" or just monitor them.

Mr. Rowekamp indicated that he will not sanction anything that is clearly illegal or clearly unwelcome. He added, "It has been shown repeatedly that the line does not hold...it escalates."

Supt. Klaehn expressed some opinions he had heard that Homecoming Week should be a time for students to pull together to win sporting events rather than a time to "one up" each other. He offered some suggestions for the future: 1) Talking to the students is valuable but those expectations also need to be

relayed to the junior and senior parents; 2) Does there need to be additional events during Homecoming Week to keep the kids occupied? After coronation there are no events until the Friday football game. Mr. Klaehn relayed that we are not the only district dealing with this issue.

Member Pedersen felt that the responsibility needs to be placed at the parent level and suggested relaying to the students that the cancellation of Snoball activities could result from misbehavior during Homecoming Week.

Board Minutes

A motion was made by Member Andring, seconded by Member Johnson and carried unanimously to approve the September 14, 2009 Regular Board Meeting Minutes.

Regular District Bills

With Member Andring abstaining, a motion was made by Member Loftus, seconded by Member Rieke and carried unanimously to approve the Regular District Bills totaling \$416,595.49.

Special District Bills

A motion was made by Member Pedersen, seconded by Member Johnson and carried unanimously to approve the payment of the Special District Bills totaling \$160,914.09.

Treasurer's Report

A motion was made by Member Andring, seconded by Member Johnson and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$3,888,856.27, as well as the September electronic transfers.

CABINET COMMUNICATIONS

High School Principal – Todd Rowekamp shared the following: 1) He did not yet have attendance numbers for the recent parent/student/teacher conferences. Although it was felt that attendance might decrease due to parent online access to student progress, he had not seen that develop. Mr. Rowekamp had sent out conferences notices earlier than normal (with flu information) in order to save postage and had heard parents indicate that they didn't know about the conferences.

Member Loftus said that low attendance is not always due to lack of parent participation and that his wife had tried to conference with teachers and found none available. Principal Rowekamp advised that confluence of events and illness caused a number of teachers to be absent from conferences. It was suggested that a letter sent out closer to the conference dates may allow the principal to advise parents which teachers will not be available on certain days/times.

Elementary Principal – Jeanne Svobodny shared the following: 1) On the early dismissal in September, she and Supt. Klaehn had met with paraprofessionals and updated them on district happenings; 2) The Teacher Expectation Student Achievement (TESA) program is becoming outdated and so will be renamed the Dover-Eyota New Teacher's Academy and focus more on current happenings within the realms of student learning; 3) The Special Education Parent Meeting is scheduled for Thu., October 22 and an occupational therapist will facilitate the meeting by talking about sensory issues with special needs children; 4) She did not yet have attendance numbers for the parent/student/teacher conferences; 5) In regard to H1N1, last week and today the elementary was above the 5% reporting level. Supt. Klaehn added that the district's highest day was 7% in the elementary and has never hit 5% in the district as a whole. He will be sending a note home to parents and placing the information on the website about the district's status, and the importance of hand sanitizing and keeping sick children at home. Mrs. Svobodny relayed that an elementary school in West Burlington, Iowa had 40% of their student population and between 30 staff members (paraprofessionals and teachers) absent. Because they couldn't find enough substitutes, they closed down the school; 6) She was working on preparation for the Baldrige visit that week.

Food & Nutrition Director – Carrie Frank reported the following: 1) She provided a recap of a few cost savings that she had shared the last time she reported to the Board which included food buying groups and direct manufacturing groups. Mrs. Frank relayed that her department was using 100% of the commodities and saving on bonus commodities. The audit shows that Food Service had another successful year (third in a row). Mrs. Frank felt that it was time to reinvest in equipment, namely, the inefficient elementary dishwasher. She had

obtained two replacement quotes and relayed that the Hobart machine will use 58% less water and the energy savings will pay off the equipment in 5 years.

Supt. Klaehn reviewed the Food Service fund balance with the Board. He said, "We need to remember that part of the lunch prices we charge are to keep our equipment up-to-date and efficient. For the past couple of years, Mrs. Frank has indicated her disappointment in the repairs required on the 17-year-old dishwasher which is past its 15-year lifespan."

Supt. Klaehn indicated that the Food Service budget will be revised to reflect the purchase of a new elementary dishwasher in the amount of approximately \$20,000.

Customer Compliments, Concerns, Complaints

Superintendent Klaehn shared the Customer Compliment, Concern, Complaint forms that had been received that month.

STUDENT BOARD MEMBER COMMUNICATIONS

Travis Schreier shared the following: 1) Fall sports were winding down. Soccer for boys and girls ended last week with a loss in their first playoff game. The boys' soccer team will have 3 returning players next year. Cross country was having a good year and section meets will be upcoming. Volleyball and football sections have begun; 2) Knowledge Bowl and Math League will soon begin their season and the Senior High Knowledge Bowl will have two new coaches (Sarah Johnson and Alberto Vera). The Junior High Knowledge Bowl recently won the first round robin event in Rochester; 3) Page Masters has 204 members this year. Travis relayed that Ms. Sharp does a good job as advisor and the Page Master internet page is "handy;" 4) In regard to the Homecoming issues, he said, "Kids were upset with the whole ordeal. It bothers kids, especially seniors, that the school is trying to take away their homecoming experience. It is difficult to convince them not to go out and some went out in spite of the talk they received."

REPORTS

First Reading of the June 30, 2009 School District Audit

Supt. Klaehn led the Board in the first reading of the draft June 30, 2009 School District Audit.

A motion was made by Member Pedersen to move an additional \$50,000 into the Bus Purchase Fund, \$55,000 into the Capital Projects Fund, and \$25,000 into the Curriculum Fund. The motion was seconded by Member Johnson and carried unanimously.

Darwin Vicker of Larson, Allen will more thoroughly explain the audit at the November Board meeting.

OLD BUSINESS

Second Reading and Approval of the Student Accountability Report (SAR)

A motion was made by Member Pedersen, seconded by Member Rieke and carried unanimously to approve the Student Accountability Report (SAR).

Miscellaneous Pay Schedule – Mileage Rate

Supt. Klaehn relayed that some of the staff contracts list the IRS mileage rate as the reimbursable rate while the Miscellaneous Pay Schedule lists it at .40 per mile. This is unfair to some individuals.

A motion was made by Member Pedersen and seconded by Member Johnson to change all contracts and the Miscellaneous Pay Schedule to list the current IRS rate. Member Pedersen felt that no one (except the Board members) should be expected to take less than the IRS rate.

The discussion included the liability level of the school district when an employee uses their own vehicle to conduct school business.

A vote on the motion carried unanimously.

NEW BUSINESS

Bond Refunding - Ehlers

Chair Pagel advised that he, Supt. Klaehn, Business Manager Gary Betcher and Board Member Don Andring had met with Ehlers because there was a potential in refunding the school district's bonds. The opportunity has dissipated since that meeting. Mr. Pagel explained the documentation he distributed to the

Board members and wondered if parameters can be set so that he and the superintendent can proceed in the future without a Board meeting should the opportunity to refund again arise.

Member Pedersen said that, with the market so volatile, the Board should consider setting a refunding parameter. He made a motion to adopt the Resolution Authorizing the Approval of the Sale of General Obligation School Building Refunding Bonds, Series 2009C (Attachment A) and stated that the net savings be at least \$325,000 or 3% and also that Board Treasurer be consulted by the Chair and Superintendent before taking any action to refund bonds. The motion was seconded by Member Andring and a roll call vote resulted in the following voting in favor: Loftus, Pedersen, Rieke, Johnson, Pagel and Andring. Those voting against the same: none. The motion carried unanimously.

Fundraiser Requests

A motion was made by Member Rieke, seconded by Member Johnson and carried unanimously to approve the following fundraisers: 1) FFA sale of fruit, cheese, etc. from October 20 through November 23, 2009; 2) FFA growing and selling poinsettias from October 20 through December 8, 2009; 3) Page Masters Read-A-Thon February 1-28, 2009; 4) Peer Helpers sale of butter braids and pastry puffs November 10-23 and February 15-25.

Alliant Shared Savings Money

Supt. Klaehn indicated that the school district qualifies for a 0% interest free loan for \$58,500. He had hoped to prepay one of the districts liabilities at 5% but found we can't prepay the lease levy or the Energy Services Group loan because of penalties that would be incurred. He suggested using the funds to offset the tax shift over the next 7 years if the money were invested.

A motion was made by Johnson, seconded by Member Pedersen and carried unanimously to approve the Alliant Energy Shared Savings Agreement.

Consent – Accept Resignations

A motion was made by Member Loftus, seconded by Member Rieke and carried unanimously to accept the following resignations: 1) DAN DEGNAN as Basketball Coach; 2) SUE DANIELS as Instructional Assistant.

Consent - Hires

A motion was made by Member Loftus, seconded by Member Pedersen and carried unanimously to approve the following hires: 1) JULIE GERGEN as Learning Readiness Program Instructional Assistant; 2) JENNIFER HORMAN as Instructional Assistant; 3) ANDREW STRUCKMANN and CASSIDI ROBERTSON as Student SACC Workers; 4) NICOLE DAVIS as Long-Term Substitute Teacher; 5) ALBERTO VERA and SARAH JOHNSON as Senior High Knowledge Bowl Co-Advisors; 6) CHRISTINE KOBS and JEREMY CAMPBELL as Targeted Services After-School Teachers; 7) JACKIE MACON, JACKIE ARENS and MELANIE KEEFE as Instructional Assistants in after-school programs.

Consent - Accept Donations

A motion was made by Member Rieke, seconded by Member Pedersen and carried unanimously to accept the following donations: 1) District – \$1,500 in labor from DON'S ELECTRIC, INC. for work in the baseball field area and crow's nest; 2) High School – \$266.74 in TARGET Take Charge of Education rebates, \$200 from MR. & MRS. JOHN SCHMIDT to the Choir, \$273.09 in KWIK TRIP rebates, and \$1,000 from IBM for an auditorium sound system; 3) Elementary -- \$480 from PATT for the 4th grade field trip and \$126.40 from DEAN FOODS for milk cap rebates.

Student Travel Outside of the District

A motion was made by Member Johnson, seconded by Member Andring and carried unanimously to approve the FFA trip to their national convention in Indianapolis, Indiana on October 20-24.

HEARING OF REPORTS

Superintendent's Report & Communication

Supt. Klaehn provided the following information: 1) Regarding the National School Board Association Conference in Chicago April 10-12, he relayed that four hotel rooms will be reserved and the Board members will leave at noon on Friday, April 9 and return in the early evening of Monday, April 12. Chris Berg will advise the Board members of the last day to cancel conference registrations and the members should advise

as soon as possible their intention to attend; 2) The Board will attend only the January 14th session of the Minnesota School Board Association Leadership Conference. Board members who wish to attend other days should advise so that arrangements can be made; 3) The Baldrige examination team will be in the district Monday through Friday, October 21-23. The administration has been doing a lot of preparation for the visit. Our school district is among the final members of the Rochester Area Math Science Partnership that is completing the full examination. The member schools came to the consensus that the Baldrige mindset needs to continue; however, a simpler examination needs to be developed since the current one is very cumbersome; 4) One of the topics at the Minnesota Association of School Administrator's Conference was brain research. The brain is 78% water and dehydration affects its function. Mr. Klaehn emphasized the need to reinforce the efforts in our preschool and early childhood programs. The conference also had a very good session on hiring practices and the fact that veteran's preference is becoming more relevant. He has reviewed this information with individuals who hire district staff. Mr. Klaehn noted that the veteran preference law and probationary teacher law conflict and will become a future legal issue; 5) In regard to H1N1, our school district seems to be doing as well as any area school in attendance. The influenza team will continue to meet weekly, keep updated on the outbreak status, seek information from the Olmsted County and state health departments, and make adjustments as needed.

Board of Education Committee Reports & Communication

Loftus – Noted that negotiations with the teaching staff will be discussed later in the meeting during a closed session

Pedersen – There is a Financial Report due to the State Legislature in November. Early information released indicates that more un-allotments may have to be considered by the Governor's Office.

Rieke – The Community Education Advisory Council meets Monday, October 26.

Johnson – Apologized for being late to the meeting. He had the opportunity to visit his son in California and the schedule "almost worked." In regard to veteran's preference he said, "People that commit to the military definitely do a tradeoff in their life. That is in our benefit, so whatever advantages it buys them, I support." Mr. Johnson expressed his appreciation that technology had been "stepped up" for the Board.

Andring – He had been unable to attend a recent Southeast Service Cooperative meeting but did relay that the statewide cooperative agreements were being approved. He found it interesting hearing the legislators talk about the upcoming governor race. In regard to Meet & Conf, he requested a meeting be scheduled the evening of the November Board meeting. Mr. Klaehn indicated that he will soon be meeting with the DEEA representatives and will suggest a Meet & Conf meeting.

Pagel – Relayed that nothing significant resulted from the last Hiawatha Valley Education District meeting. He had been unable to attend the last Three Rivers Conference meeting and relayed that the annual meeting held at Dover-Eyota included a "fabulous" meal by our Food Service Department.

CLOSED SESSION FOR NEGOTIATIONS DISCUSSION

A motion was made by Member Rieke, seconded by Member Johnson and carried unanimously to hold a closed session to discuss negotiations. At 11:42 PM, a motion was made by Member Rieke, seconded by Member Loftus and carried unanimously to end the closed session.

A motion was made by Member Pedersen, seconded by Member Rieke and carried unanimously to resume the open meeting at 11:43 PM.

ADJOURNMENT

A motion was made by Member Andring, seconded by Member Loftus and carried unanimously to adjourn the meeting at 11:43 PM.

Daniel A. Johnson, Clerk
cb

CERTIFICATION OF MINUTES
RELATING TO
GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2009C

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 533 (DOVER-EYOTA)
STATE OF MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting, held October 19, 2009, at 7:00 o'clock p.m., in the District.

MEMBERS PRESENT:

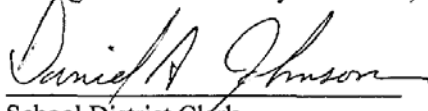
MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF
GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS,
SERIES 2009C; COVENANTING AND OBLIGATING THE DISTRICT
TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA
STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF
THE PRINCIPAL AND INTEREST ON THE BONDS**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this 19th day of October, 2009.


School District Clerk
Daniel A. Johnson

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 242
(DOVER-EYOTA)
STATE OF MINNESOTA

HELD: OCTOBER 19, 2009

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 533, State of Minnesota, was duly held on October 19, 2009, at 7:00 o'clock p.m.

Member Gary Pedersen introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF
GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS,
SERIES 2009C; COVENANTING AND OBLIGATING THE DISTRICT
TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA
STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF
THE PRINCIPAL AND INTEREST ON THE BONDS**

BE IT RESOLVED by the School Board of Independent School District No. 533, State of Minnesota, as follows:

1. Authorization. The Board hereby finds and declares that it is necessary and expedient to sell and issue approximately \$3,615,000 principal amount of general obligation refunding bonds of Independent School District No. 533 (the "Issuer" or the "District"). Said Bonds shall hereinafter be referred to as the "Bonds" or the "Refunding Bonds." The Refunding Bonds, together with other available funds of the Issuer, shall provide funds to refund in advance of their stated maturities, through a crossover refunding, all of the bonds maturing in the years 2013 to 2022, aggregating \$7,200,000 in principal amount, of the Issuer's General Obligation School Building Bonds, Series 2002, bearing a date of original issue of February 1, 2002 (the "Refunded Bonds"), and shall provide funds to pay the interest when due on the Bonds of this issue to and including February 1, 2012. The Refunded Bonds have not previously been refunded.

2. The Board, having been advised by Ehlers & Associates, Inc., its independent financial advisor, hereby determines that this issue shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2.

3. The Chair and Superintendent are authorized and directed to receive all proposals presented in conformity with the Terms of Proposal contained in the Official Statement, the terms of which are ratified and confirmed in all respects, and to approve on behalf of the District the sale of the Refunding Bonds to the party submitting the most favorable proposal (the "Purchaser"), provided that the total net savings included in the most favorable proposal is at least \$325,000, the present value benefit as a percentage of the present value of the refunded debt service is at least 3% and a favorable recommendation to accept the proposal is received from Ehlers & Associates, Inc. In the Terms of Proposal, the District may reserve the right, after proposals are open and prior to award, to increase or decrease the specified principal amount of the Refunding Bonds offered for sale, with the increase or decrease to occur in multiples of \$5,000 in any of the maturities. The Chair and Superintendent are authorized and directed to endorse an acceptance on both copies of the most favorable proposal and to send one copy to the Purchaser.

4. Upon approval of the sale of the Bonds by the Chair and Superintendent, the Board will meet at its next regularly scheduled meeting to adopt the necessary approving resolution as drafted by the District's Bond Counsel.

5. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on its General Obligation School Building Refunding Bonds, Series 2009C (the "Bonds") and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Finance and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

The motion for the adoption of the foregoing resolution was duly seconded by Member Don Andring, and upon vote being taken thereon, the following voted in favor thereof:

Gene Loftus, Gary Pedersen, Molly Rieke, Dan Johnson, Ron Pagel and Don Andring

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.