

REGULAR BOARD MEETING MINUTES

Monday, May 11, 2009

Chair Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:03 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring (7:06 PM), Julie Austinson, Dan Johnson, Gene Loftus, Ron Pagel, Gary Pedersen, Molly Rieke, Superintendent Bruce Klaehn and Student Board Member Travis Schreier. Absent: none. Also in attendance were Principal Todd Rowekamp, Principal Jeanne Svobodny, Chris Berg, Gary Betcher, Gary Franzen, John Ostrowski, Dustin Pagel, Deborah Rathman, Mark Root, Patrick Simpkins, and Tom Surprenant.

The Pedge of Allegiance was recited.

Agenda

Supt. Klaehn asked that an Item 3 be added to Consent – New Hires 13d in order to rehire Joshua Hemmerich at a lower FTE since he would be terminated in Old Business 12b.

A motion was made by Member Johnson, seconded by Member Pedersen and carried unanimously to approve the amended agenda.

Visitors to Address the Board

There were no visitors to address the Board.

Board Minutes

A motion was made by Member Johnson, seconded by Member Austinson and carried unanimously to approve the April 13, 2009 Regular Board Meeting Minutes.

Board Minutes

A motion was made by Member Johnson, seconded by Member Rieke and carried unanimously to approve the April 23, 2009 Special Board Meeting Minutes.

Regular District Bills

With Member Andring abstaining, a motion was made by Member Pedersen, seconded by Member Austinson and carried unanimously to approve the Regular District Bills totaling \$83,240.53.

Special District Bills

A motion was made by Member Johnson, seconded by Member Loftus and carried unanimously to approve the payment of the Special District Bills totaling \$157,908.57.

Treasurer's Report

A motion was made by Member Johnson, seconded by Member Andring and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$4,749,525.90, as well as the April electronic transfers.

CABINET COMMUNICATIONS

High School Principal – Todd Rowekamp shared the following: 1) Sought names of Board Members to hand out diplomas at commencement; 2) Guidance Counselor Tom Surprenant provided details about the numbers of D-E students participating in post-secondary options over the years and also the college credit opportunities our school district provides. Mr. Rowekamp explained what the high school was trying to accomplish by offering concurrent enrollment courses.

Elementary Principal – Jeanne Svobodny shared the following: 1) The Playground Committee came to a consensus on new equipment and were excited when enough funding was obtained. The total cost with installation will be \$32,500 and will replace the current wooden structure; 2) Sponsored by DARE, Officer Melinda Hanson and Officer Chad Nelson gave a parent awareness presentation on Internet safety; 3) After reviewing several programs, the Elementary Math Committee decided to purchase Math Expression as the new math series; 4) Invited the Board to the 5th Grade Musical at 1:45 PM or 7:00 PM on May 14 and to the elementary picnic on June 4.

Transportation & Grounds Director – Dustin Pagel thanked the Board for the opportunity to take over the Transportation Department. His plan is to keep things running smoothly and keep the district looking good, both the grounds and how the buses look on the road. Mr. Pagel indicated that safety was an important issue to him. It was his plan to use preventative measures to keep the buses and grounds equipment well maintained. He was happy to report that the second of four new buses had arrived and that he would like to see the district continue to update their bus fleet and grounds equipment. Mr. Pagel ended his report by stating that he may eliminate a bus route next fall.

Supt. Klaehn advised that the interview committee for this position had included two bus drivers and that they had no hesitation that the drivers would welcome Mr. Pagel as their supervisor. He added that Mr. Pagel did an outstanding job in the interview and has a good work ethic.

Interview Committee Member Gary Franzen relayed that Dustin really wanted this position, knew the demands of the job, and was ready to take on the challenge. His first week had been a challenge with a bus breaking down during its route.

The Board welcomed Dustin Pagel as the new Transportation & Grounds Director.

Customer Compliments, Concerns, Complaints

Superintendent Klaehn shared the Customer Compliment, Concern, Complaint forms that had been received that month.

STUDENT BOARD MEMBER COMMUNICATION

Travis Schreier relayed the following information: 1) Prom went very well and it was nice that Prom and the Post Prom Party were held in same building this year. The parents did a great job providing this event; 2) This is the Peer Helper Seatbelt Challenge Month. Sophomores through Seniors were provided different activities to promote seatbelt use and safe driving habits; 3) The Girls' Track Team is headed to Girls' State True Team competition on Saturday as they won by 4 points last Wednesday; 4) The school musical had three great performances and he had heard only good comments about the event. Directors Jennifer Ryg and Reida Forsman did a great job getting it together; 5) The Choir and Band concerts are coming up; 6) The "Seven Brides for Seven Brothers" was the best musical the Choir had seen so far during their annual trip to Chanhassen; 7) Nathan Backstrom, a man who had three teenage sons killed by a drunk driver, gave a good lyceum to students last week. Mr. Klaehn said, "You could read on the faces of the students that it was an eye opener for them."

REPORTS

First Reading of the 2009-2010 District Goals

Supt. Klaehn reviewed the Strategic Plan and the 2009-2010 District Goals with the Board.

OLD BUSINESS

Elementary Parking Lot

Deborah Rathman and Patrick Simpkins of the DLR Group and Mark Root of Yaggy Colby Associates addressed the Board. Ms. Rathman explained the site removal plan, grading and erosion control plan and the final site plan, including lighting, of the elementary parking lot project. Mr. Root explained that some trees will need to be removed while others will be saved and the brick walkway will need to be moved.

Patrick Simpkins relayed the need to get bid notification in the newspaper as soon as possible and also indicated that there will be no guarantee that the project will be completed by June 30 if it is a rainy month.

The Board determined that the elementary parking lot bids will be opened at 4 PM and a special Board meeting set for 5 PM on Thursday, May 28. Preliminary work could start on Fri., June 5.

Member Loftus made a motion that island curbs not be installed in the large, west lot; rather, the lights should be mounted on concrete pedestals. The motion was seconded by Member Rieke. A roll call vote resulted in the following voting in favor of the motion: Loftus, Rieke, Johnson, Pagel, and Andring. Those voting against the same: Pedersen and Austinson. The motion carried.

A motion was made by Member Andring and seconded by Member Johnson to let bids for the elementary parking lot project. Member Pedersen received confirmation that the district will retain the right to

refuse all bids. He also wished to know how the project will be funded, indicating that he wanted it to be paid for from current funds and will vote against proceeding if financing will be obtained.

Supt. Klaehn talked about selling capital facility bonds or using Reserved/Designated Funds to pay for the elementary parking lot project.

Member Pedersen amended the motion to let bids by indicating that the elementary parking lot project should be paid for out of the existing funds. The amendment was seconded by Member Rieke.

Chair Pagel indicated that, if the amendment is approved, it can still be reversed by the Board at a later date and allow the Board to use other payment options. Member Johnson felt it was important the project proceed and that selecting a funding option was not germane at this time. Member Loftus reminded the Board that by reserving the right to reject all bids, the Board will have the option to change their mind about completing the project.

A roll call vote was taken on the amendment to pay for the elementary parking lot out of current funds. Those voting for the amendment: Loftus, Pedersen, and Rieke. Those voting against the same: Johnson, Pagel, Andring and Austinson. The amendment failed 4 to 3.

The vote on the original motion to let bids resulted in a unanimous vote.

Further 2008-2009 and 2009-2010 Budget Considerations

Supt. Klaehn relayed that the budgets did not include teacher and bus driver contract settlements, additional Federal "Economic Stimulus" Revenue, and final Federal and State funding levels. The 2009-2010 budget did include \$75,000 in the designated bus purchase fund, which can be moved to another fund. Mr. Klaehn recommended proceeding with the Crow's Nest Replacement and the purchase of New Elementary Math Curriculum.

He was not recommending two projects at this time: Telephone System Replacement and Media Center Roof Replacement. Mr. Klaehn felt that a good study and analysis cannot be completed before the end of June. Also, Technology Director Loren Kiefer is looking into the viability of sharing a phone system with another school using our new Internet pipeline.

In regard to the Media Center roof, several contractors agree that the current roof is in pretty good condition and not leaking. Estimates ranging from \$54,000 for full replacement to \$8,000 for minor updating work have been received. Complete restoration could not be completed by the end of June. Any work done by ESG requires affected roofs be returned to their original state. There was an extensive discussion by the Board about whether or not to remove the air unit pedestals on the roof, the importance of not disturbing the roof's membrane, and whether or not to proceed with any type of roofing project.

Member Rieke asked that an outside source (such as an engineering firm) provide a determination of the status of the roof and make a recommendation.

A summary of Crow's Nest quotes were reviewed by the Board. Supt. Klaehn advised that the net financial impact after donations will be \$18,000. Member Loftus indicated that the current structure had a fair amount of rot from moisture, the third floor may have been an "add on", and the size needed to be increased to allow the stairs to be placed at less of an incline. Member Pedersen recommended seeing if the second low bidder will match the lowest bid.

After much discussion, Member Loftus made a motion to accept the quote from J-Con of Elgin. The motion was seconded by Member Austinson. Discussion included asking J-Con about the value and increased cost of using a prefinished cementboard. A roll call vote on the motion resulted in the following voting in favor: Loftus, Rieke, Pagel, Andring and Austinson. Abstaining: Johnson. Voting against the same: Pedersen. The motion carried.

Supt. Klaehn relayed that the resolution approved by the Board in April proposed eliminating the contract of Patty Gernand and placing her on unrequested leave. Discussions since that meeting have resulted in the resolution before them to reduce her contract from .5 to .375 FTE. A motion was made by Member Johnson and seconded by Member Austinson to adopt the RESOLUTION TO PLACE PATRICIA GERNAND ON UNREQUESTED LEAVE OF ABSENCE (FROM .5 TO .375 FTE) (Attachment A). A roll call vote was taken with the following voting in favor: Loftus, Pedersen, Rieke, Johnson, Pagel, Andring and Austinson. Those voting against the same: none. The motion was carried.

Supt. Klaehn relayed that the second resolution will terminate the contract of Joshua Hemmerich and that he will be hired back at .5 FTE. A motion was made by Member Johnson and seconded by Member Loftus to adopt the RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF

THE TEACHING CONTRACT OF JOSHUA HEMMERICH, A PROBATIONARY TEACHER (Attachment B). It was relayed that this action will not change his future tenure. A roll call vote was taken with the following voting in favor: Loftus, Pedersen, Rieke, Johnson, Pagel, Andring and Austinson. Those voting against the same: none. The motion was carried.

Final Reading and Approval of Policy 299 – Donation Policy

Supt. Klaehn reviewed the proposed changes to this policy. A motion was made by Member Pedersen, seconded by Member Johnson and carried unanimously to approve changes to Policy 299 – Donation Policy.

Member Johnson expressed the need for Policy 511 – Fundraising to be clarified and brought forward for Board review.

NEW BUSINESS

Grant Diplomas to the Class of 2009

A motion was made by Member Andring, seconded by Member Rieke and carried unanimously to grant diplomas to the Class of 2009 (Attachment C).

Leave of Absence Request

A motion was made by Member Andring, seconded by Member Johnson and carried unanimously to grant a maternity leave of absence from September 8, 2009 through October 17, 2009 to ELIZABETH WELLS.

Accept Resignation.

Chair Pagel recognized that Harold Anderson has provided bus driving services to the district for 15 years. A motion was made by Member Rieke, seconded by Member Loftus and carried unanimously accept the resignation of HAROLD ANDERSON as Bus Driver at the end of the school year.

Consent - New Hires

A motion was made by Member Pedersen, seconded by Member Rieke and carried unanimously to approve hiring DOUG PLANK as Bus Driver, ANTHONY LINBO as Long-Term Substitute Physical Education Instructor, and JOSH HEMMERICH as .5 FTE Art Instructor beginning the 2009-2010 school year.

Consent – Accept Donations

A motion was made by Member Andring, seconded by Member Johnson and carried unanimously to accept the following donations: 1) High School -- \$310.16 in KWIK TRIP rebates, \$300 to the Band and \$80 to Boy's State from the EYOTA AMERICAN LEGION; 2) Close UP – \$600 from DOVER FIRE RELIEF ASSN.; 3) Scholarships - \$1,200 from the EYOTA AMERICAN LEGION; 4) Elementary -- \$1,000 to DARE from the DOVER FIRE RELIEF ASSN.

HEARING OF REPORTS

Superintendent's Report & Communication

Supt. Klaehn provided the following information: 1) It was determined that Board members will participate in the June 18 Gopher Count Parade and the July 18 Eyota Days Parade; 2) Ron Pagel, Roger Ihrke and he had met with Fire Marshal regarding the Dover building. It was a hopeful, productive meeting in that the Fire Marshal agreed to talk with his supervisor about reducing the original requirements and allowing the installation of smoke detectors in rooms that do not currently have them. He also agreed that it will be almost impossible to enclose the stairways as he had first recommended; 3) The Board did not have any feedback to share from parents and the community about influenza information recently published; 4) The district will see reduced health insurance premiums for the next year. An Insurance Committee will be recommending two insurance plans to staff; 5) He thanked the Board for their input on his last article seeking help from the community. The community has responded well on our behalf to the legislators and Mr. Klaehn will thank them in the next *Eagle* article.

Board of Education Committee Reports & Communication

Loftus — His first Negotiations Team Meeting was "interesting." He will be attending a Dollars for Scholars Committee meeting and he is looking forward to seeing which seniors applied for scholarships. He is always

impressed by what the community provides to this fund. In regard to graduation ceremonies, he felt that the entire Board should be invited to be on stage. He added, "It is a good thing if you haven't been there – it is neat to see the kids come up to the podium."

Pedersen – Relayed that the Negotiations Team had their first session with the Dover-Eyota Education Association. As a group, they decided to delay negotiations until after the legislature finalizes their bills so that the district knows where it stands financially.

Rieke – Mrs. Rieke attended Baldrige training and the negotiations session. She wished all a happy Administrative Assistant's Day and Teacher & Staff Appreciation Week. She will be attending a Community Education Committee meeting on May 26. Member Rieke had attended the 1st and 2nd grade program and congratulated Mrs. Sarah McDonald on her soon-to-be new arrival. In regard to the Legislative Conference in April, she publicly thanked Andy Welti and Ann Lynch for meeting with DE representatives. She attended the Internet safety meeting and found it very informative. Mrs. Rieke ended her report by indicating the district should clarify information is correct before it is placed in the newspaper (i.e., email addresses).

Johnson – In regard to the Customer Concern, Complaint form received about the school supporting donations to a local family, Member Johnson applauded the student body and staff for what they did and added, "They absolutely had nothing but good intentions."

Andring – Mr. Andring said that *My Fair Lady* was very nicely done and that he had enjoyed it immensely. Regarding the track team competing at True Team, he relayed that the coaches had been very excited because they were down by 3 points and their win came right down to the wire. Member Andring sent a message to all the teachers and staff that the Board appreciates what they do for our kids.

Austinson – Mrs. Austinson had attended one Meet & Confer meeting and was told that it had been suggested the group meet quarterly. She knew the guidance counselor in the St. Charles Schools and wished to meet with them to share what they had learned from the recent fire in their town. Member Austinson relayed that the Playground Committee was excited about the new equipment and that she had recently read that, nationwide, 80% of school injuries happen on the elementary playground. She expected that the Systems Accountability Committee will meet this summer to produce the fall report. Regarding the community concern reported earlier in the meeting she said, "Being one of the workers who counsel during a crisis, I have learned that family and friends can be secondary victims. It is great to see students and staff step up and want to help – it says a lot about their character." Mrs. Austinson thanked the teachers, staff and administrative assistants for the hours they put in for the school district. She ended her report by saying, "I love that my son loves going to school!"

Pagel – The Hiawatha Valley Education District Board was starting negotiations.

ADJOURNMENT

A motion was made by Member Pagel, seconded by Member Johnson and carried unanimously to adjourn the meeting at 10:06 PM.

Daniel A. Johnson, Clerk
Cb

**RESOLUTION TO PLACE
PATRICIA GERNAND ON UNREQUESTED LEAVE OF ABSENCE
(FROM .5 TO .375 FTE)**

BE IT RESOLVED, by the School Board of Independent School District No. 533, as follows:

Patricia Gernand, a teacher of said school district, is to be placed on unrequested leave of absence without pay or fringe benefits, effective at the end of the 2008-2009 school year on June 30, 2009, pursuant to M.S. 122A.40, subdivision 11.

Said placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

That written notice be sent to said teacher regarding the placement on unrequested leave of absence without pay or fringe benefits as provided by law and said notice shall include a date for hearing, if requested, and be in substantially the following form:

NOTICE OF PLACEMENT
ON UNREQUESTED LEAVE OF ABSENCE AND
NOTICE OF HEARING DATE, IF REQUESTED
(FROM .5 TO .375 FTE)

Mrs. Patricia Gernand
1958 Whispering Lane SE
Eyota MN 55934

Dear Mrs. Gernand

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 533 held on May 11, 2009, a resolution was adopted by majority roll call vote of the full membership of the School Board, placing you on unrequested leave of absence (from an FTE of .5 to an FTE of .375) as a teacher of Independent School District No. 533 effective at the end of the 2008-2009 school year on June 30, 2009, pursuant to M.S. 122A.40, Subdivision 11 without pay or fringe benefits.

to effectuate economics and reduce expenditures in the school district necessitated by financial limitations imposed on the district and/or to reduce staff because of a lack of pupils.

Your placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

If a position becomes available in a field in which you are licensed, at any time up to 5 years after your leave is effective, you may have a right to reinstatement to that position if you have sufficient seniority in the district and if you filed a written request for reinstatement prior to April 1 of each year while you are on leave. If you do not file such a request each year, your right to reinstatement will be automatically terminated.

Please keep the school district's personnel office advised in writing of your address at all times until your rights have expired, so that the district may notify you of any available positions for which you may qualify.

Yours very truly

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 533

Daniel A. Johnson
Clerk of the School Board

That each and all of the foregoing grounds of said notice are within the grounds for unrequested leave placement as set forth in M.S. 122A. 40, Subdivision 11 and are hereby adopted as fully as though separately set forth and resolved herein.

**RESOLUTION RELATING TO THE TERMINATION
AND NON-RENEWAL OF THE TEACHING CONTRACT
OF JOSHUA HEMMERICH, A PROBATIONARY TEACHER**

WHEREAS, JOSHUA HEMMERICH is a probationary teacher in Independent School District No. 533.

BE IT RESOLVED, by the School Board of Independent School District No. 533, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of JOSHUA HEMMERICH, a probationary teacher in Independent School District No. 533, is hereby terminated at the close of the current 2008-2009 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

Mr. Joshua Hemmerich
227 Pearl St. South
Dover MN 55929

Dear Mr. Hemmerich

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 533 held on May 11, 2009, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2009-2010 school year. Said action of the Board is taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of a reduction in student numbers for your area of licensure.

Yours very truly

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 533

Daniel A. Johnson
Clerk of the School Board

Each and all of the foregoing grounds of said notice are within the grounds for termination and non-renewal as set forth in M.S. 122A. 40, Subdivision 5 and are hereby adopted as fully as though separately set forth and resolved herein.

Dover-Eyota High School

Class of 2009

- | | |
|--|---|
| 1. Tyler John Albers | 45. Kassandra Kaye Lewis |
| 2. Cody Jared Allen | 46. Kay Lynn Little |
| 3. Jonathan Edward Anderson | 47. William Francis Martini |
| 4. Melissa Susan Anderson | 48. Brittni Kay Mayer |
| 5. Tor Joseph Anderson | 49. LeeAnn Lynn Mickow |
| 6. Janelle Renee Andrist | 50. Paul Martin Millard |
| 7. Nicole Lynn Bengtson | 51. Tamara Lynn Milne |
| 8. Nathaniel Gregory Bergan | 52. Jared Michael Mlenar |
| 9. Gregory Allen Bierbaum | 53. Katelyn Mary Monson |
| 10. Melissa Marie Blagsvedt | 54. Courtney Kay Nesler |
| 11. Morgan Elizabeth Blair | 55. Nicole Ashlie Neumann |
| 12. Marcy Joanne Boyd | 56. Michael Logan Nicklay |
| 13. Brandon Allen Boynton | 57. Brittany Elizabeth Nord |
| 14. Tyler Lee Brockway | 58. Brittany Lea Olson |
| 15. Joseph Roy Couch | 59. Matthew James Osten |
| 16. Taryn Leigh Crowson Valedictorian | 60. Logan D. Otomo |
| 17. Devon Lynn Curran | 61. Clarissa May Overend |
| 18. Hayley Anna Erickson | 62. Timothy Robert Pagel |
| 19. Rebecca Marie Erickson Salutatorian | 63. Tyler Allyn Pagel |
| 20. Brandon Michael Evans | 64. Jacob Charles Pearson |
| 21. Brian Agustin Fierro | 65. Samantha Ellen Porcher |
| 22. Kyle Bryant Fieseler | 66. Alyssa C. Ramer |
| 23. Andrew Haven Finley | 67. Alex Michael Rosolack |
| 24. Catherine Lydia Fox | 68. Alisha Jo Ryan |
| 25. David Elijah Fretty | 69. Katlin Marie Schmidt |
| 26. James John Goetsch | 70. Brandon Lee Schultz |
| 27. Tori Anne Haley | 71. Andrew Russell Smith |
| 28. Heather Anne Hart | 72. Kathryn Nora Stapleton |
| 29. Ian Lee Hart | 73. Tyler Matthew Stettler |
| 30. John David Helgeson | 74. Matthew James Tamminga Salutatorian |
| 31. Michael Gilchrist Henderson | 75. Caleb Adam Tesmer |
| 32. Maggie Louise Herbers | 76. Brian Oliver Thoe |
| 33. Brandi Lee Hermanson | 77. Matt David Trygstad |
| 34. Jackie Lynn Hurtis Valedictorian | 78. Nicole Colleen VerKuilen Valedictorian |
| 35. Kelly Erin Hurtis Salutatorian | 79. Jesse Walter Welsh |
| 36. Aimee Jo Ihrke | 80. Thomas Gregory Wick |
| 37. Mackenzie Lynn Jeche | 81. Aaron Scott Wiederhoeft |
| 38. Kayla Ann Johnson | 82. Rachel J. Wilke |
| 39. Annie Morgan Kieffer | 83. Zachary Daniel Williams |
| 40. Alyssa Michelle Klein | 84. Amy Marie Woodward |
| 41. Luke Daniel Kraft | 85. Emily Elizabeth Woslager |
| 42. Joshua Allen Kruger | 86. Abbey Noel Young Salutatorian |
| 43. Andrew Lee Larson | |
| 44. Rebecca Anne Lee | |