

REGULAR BOARD MEETING MINUTES

Monday, March 9, 2009

Chair Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:02 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Julie Austinson, Dan Johnson, Gene Loftus, Ron Pagel, Gary Pedersen, Molly Rieke and Superintendent Bruce Klaehn. Absent: none. Also in attendance were Principal Todd Rowekamp, Principal Jeanne Svobodny, Curriculum Director Jane Johnson, Assistant Principal John Ostrowski, Eric Aeschlimann, Jordyn Bentson, Chris Berg, Gary Betcher, Holly Callahan, Wayne Ellringer, Paula Ferrier, Gary Franzen and John Pittenger.

Agenda

A motion was made by Member Johnson, seconded by Member Rieke and carried unanimously to approve the agenda.

Visitors to Address the Board

There were no visitors to address the Board.

Board Minutes

A motion was made by Member Andring, seconded by Member Austinson and carried unanimously to approve the February 9, 2009 Regular Board Meeting Minutes.

Regular District Bills

With Member Andring and Member Rieke abstaining, a motion was made by Member Loftus, seconded by Member Johnson and carried unanimously to approve the Regular District Bills totaling \$93,731.09.

Special District Bills

A motion was made by Member Rieke, seconded by Member Johnson and carried unanimously to approve the payment of the Special District Bills totaling \$580,147.56.

Treasurer's Report

A motion was made by Member Andring, seconded by Member Johnson and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$4,135,127.31, as well as the February electronic transfers.

CABINET COMMUNICATIONS

High School Principal – Todd Rowekamp shared the following: 1) The previous week, Ryan Anderson took the Junior High Band to a noncompetitive invitational that included 14 schools from southeast Minnesota. Our band was considered the "cream of the crop" because of their number of participants, the instrumentation, and the quality of their performance; 2) The Math League was currently at their state competition in South St. Paul.

Elementary Principal – Principal Jeanne Svobodny introduced the elementary Physical Education staff consisting of Eric Aeschlimann (full time), Holly Callahan (part time) and Paula Ferrier (part time).

Mrs. Callahan explained the purpose, philosophy, and the physical and social outcomes of their department. She relayed that all elementary students get a cardio vascular workout every day. She said, "The trend across the nation is that kids are becoming less healthy. We are striving to reverse that trend."

Mr. Aeschlimann provided data regarding obesity in children and adolescents and the fact that 60 minutes of physical activity each day is recommended. He indicated that in 2005-06 our students received 56 minutes per week of physical education compared to the 125 minutes per week they currently receive. That increase has resulted in 98% of kids improving in at least one physical test in the Spring of 2008. Mr. Aeschlimann said, "The healthier kids are in regard to physical fitness, the higher their educational test scores."

Mrs. Ferrier relayed that the elementary physical education staff had attended the Central District Convention in Rochester. She indicated that our students are involved in many activities including cup stacking (speed stacking), juggling, the use of pedometers, team building activities, mileage club, roller skating, and community service projects (i.e., Jump Rope & Hoops for Heart).

Supt. Klaehn stated that two elementary instructional teachers had indicated the additional physical education time has had a positive effect on student learning in the classroom.

Principal Svobodny said, "These are some phenomenal professionals that work well together as a team and with the classroom teachers." She encouraged the Board members to stop by and see what is happening in elementary physical education.

Mrs. Svobodny also shared information on the current playground equipment and reduced prices on new playground equipment. She ended her report by relaying that the 5th Grade Math Wizards had done well at a recent 18-school competition with one team placing 2nd, one team placing 3rd and one student placing 1st in individual competition.

Customer Compliments, Concerns, Complaints

Superintendent Klaehn shared the Customer Compliment, Concern, Complaint forms that had been received that month.

REPORTS

Goals Update

Curriculum Director Jane Johnson, Elementary Principal Jeanne Svobodny, High School Principal Todd Rowekamp, Assistant Principal John Ostrowski, Custodial Director Gary Franzen and Custodial Director Wayne Ellringer presented updates of their building/department goals. Mrs. Johnson highlighted some Transportation goals for Al Trogstad and Supt. Klaehn provided a Food Service update for Mrs. Carrie Frank and a technology update for Mr. Loren Kiefer since these individuals were unable to attend the meeting.

OLD BUSINESS

Dover Easements – Driveway Agreement

Supt. Klaehn relayed that extensive surveying was required and Chair Pagel agreed to join him during a meeting with the school district's lawyer. He asked for approval of the agreement language so that the district's attorney can move forward with the Dover easement agreements.

A motion was made by Member Andring, seconded by Member Johnson and carried unanimously to approve Dover Easement Driveway Agreement (Attachment A).

Investment Planning Proposal

Supt. Klaehn shared research he had done on the performance of PMA Financial Network, Inc. (PMA) and Public Financial Management, Inc. (PFM). He indicated that the hardest part for the administration is to have knowledge of the market and he recommended that the district hire a professional firm to provide the expertise in making certain district funds were safe and obtained the best yield. He relayed that PFM will make recommendations for the district to act on, whereas, PMA will actually make the investments, with the school district making the final decision. The district will still use the Liquid Asset Fund (LAF) to some extent. He indicated that the district was losing possible revenue by leaving all of its funds in the LAF.

There was extensive discussion by the Board.

A motion was made by Member Loftus to hire PMA for the district's financial management services. The motion was seconded by Member Johnson. A roll call vote resulted in the following voting in favor of the motion: Loftus, Johnson and Austinson. Those voting against the same: Pedersen, Rieke, Pagel and Andring. The motion failed 4 to 3.

There was additional discussion.

A motion was made by Member Pedersen to hire PFM for the district's financial management services. The motion was seconded by Member Rieke. A vote on the motion resulted in the following voting in favor: Rieke. Those voting against the same: Loftus, Pedersen, Johnson, Pagel, Andring and Austinson. The motion failed 6 to 1.

It was determined that Supt. Klaehn will set up formal presentations at the April meeting by PFM and PMA and, with Board input, devise a set of questions to be asked.

Drama Department Play Selection Process

A motion was made by Member Andring, seconded by Member Austinson and carried unanimously to approve the Drama Department Play Selection Process (Attachment B).

2009-2010 Assumptions

Supt. Klaehn pointed out a few minor changes to the document from the previous meeting and the Board discussed those changes.

A motion was made by Member Rieke, seconded by Member Johnson and carried unanimously to approve the 2009-2010 Assumptions (Attachment C).

Revised Policy 509 – Enrollment of Non-Resident Students

A motion was made by Member Rieke to approve the policy as presented **without** the changes to the kindergarten cap (Item C) and to require the Residency Affirmation – Shared Custody document to be submitted **only once** rather than annually. The motion was seconded by Member Pedersen.

An amendment was made by Member Pedersen to require the Residency Affirmation – Shared Custody form to be submitted **annually**. It will be the responsibility of the district to obtain a form from the parents each year. The motion was seconded by Member Loftus. A roll call vote resulted in the following voting in favor of the motion: Loftus, Pedersen and Rieke. Those voting against the same: Johnson, Pagel, Andring and Austinson. The motion failed 4 to 3.

A vote on the original motion made by Member Rieke resulted in the following voting in favor: Loftus, Pedersen and Rieke. Those voting against the same: Johnson, Pagel, Andring and Austinson. The motion failed 4 to 3.

Member Andring made a motion to approve the policy with the recommended changes **as presented** and requiring the Residency Affirmation Shared Custody document to be submitted **only once**. The motion was seconded by Member Johnson.

An amendment was made by Member Pedersen to approve the policy **without** the changes to the kindergarten enrollment cap except to change the final decision date to **July 1**. The motion was seconded by Member Rieke. A vote on the amendment resulted in the following voting in favor: Loftus, Pedersen, Rieke, Pagel and Austinson. Those voting against the amendment: Andring and Johnson. The amendment carried 5 to 2.

An amendment was made by Member Andring to change the kindergarten enrollment cap date to **June 1**. The motion was seconded by Member Johnson. A vote on the motion resulted in the following voting in favor: Loftus, Johnson, Pagel, Andring and Austinson. Those voting against the amendment: Pedersen and Rieke. The amendment carried 5 to 2.

A vote on the motion to approve changes to Policy 509 – Enrollment of Non-Resident Students resulted in the following voting in favor: Loftus, Johnson, Pagel, Andring and Austinson. Those voting against the same: Pedersen and Rieke. The motion carried 5 to 2.

For clarification, the policy will now read:

- K 85 students by Feb. 15th, increased to 88 on June 1 for acceptance in the fall class
- 1.....when enrollment reaches or exceeds 88
- residency affirmation forms will be required only once

Approval of the 2009-2010 Final Calendar(s) and 2010-2011 Tentative Calendar

As a member of the Calendar Committee, Member Rieke provided an overview of the committee's discussions regarding the 2009-2010 and 2010-2011 calendars. Supt. Klaehn pointed out additional changes and recommended that the Board approve both 2009-2010 options in case the legislature determines school can begin before Labor Day the Fall of 2009.

A motion was made by Member Andring, seconded by Member Johnson and carried unanimously to approve the 2009-2010 Option 1 and Option 2 Calendars and the Tentative 2010-2011 Calendar.

NEW BUSINESS

Request for Travel Outside of the School District and Donation Request

Close Up Advisor John Pittenger explained the Close Up program for the new Board members. He relayed that 4 junior and 2 senior students will be accompanying him to Washington, DC and that the seniors will receive two college credits for attending. Mr. Pittenger explained the fundraising efforts of the group including selling basketball t-shirts, running concessions and receiving donations from local organizations such as the Dover Fire Department and the Eyota American Legion.

Member Andring relayed how the trip had benefited his children in the past and said, "The trip is a once in a lifetime opportunity." He made a motion to approve the Close Up trip to Washington, DC May 3-8, 2009 and approve a Board donation of 10%. The motion was seconded by Member Rieke.

Discussion followed and Member Pedersen suggested the Board review their Donation Policy at the April meeting to perhaps increase the percentage for certain groups. Member Rieke suggested that the district consider covering the cost of the two college credits.

A vote on the motion carried unanimously.

Eighth Grade Enrollment Request

Supt. Klaehn reminded the Board that Mrs. Greg Bergan had formally petitioned them in September for an exception to the enrollment policy so that her 8th grade son could attend Dover-Eyota. The Board had denied the request because the class was full. At the February meeting, Mrs. Bergan had verbally requested the Board reconsider and accept her son as soon as possible.

After much discussion by the Board including the fact the high school accepts new students only at the start of a semester, Member Johnson made a motion to accept Mrs. Bergan's petition for her son to attend as a 9th grader the Fall of 2009. The motion was seconded by Member Andring.

Further discussion included possibly changing the policy so that exception requests can only be submitted once per year. Mr. Klaehn advised that Mrs. Bergan had known when enrolling her other children that this child would be denied. It was brought to the attention of the Board that there is another student on the waiting list in the same position in that her siblings are attending, however, she cannot be granted enrollment because her grade is full.

A vote on the motion to make an exception resulted in the following voting in favor: Andring and Johnson. Those voting against the same: Loftus, Pedersen, Rieke, Pagel and Austinson. The motion failed 5 to 2.

Mr. Klaehn will write a letter to Mrs. Bergan explaining the Board's position in denying her request for an exception.

Fundraising Requests

A motion was made by Member Johnson, seconded by Member Austinson and carried unanimously to approve the following fundraisers: 1) FFA to contact area veterinarians to participate in the Phizer Animal Health 1% sales promotion February 1 through April 15, 2009; 2) Class of 2014 (Grade 7) to sell food products April 8-20, 2009; 3) Page Masters to hold a Read-a-thon fundraiser in April; 4) DEHS Student Council to sell Butter Braids March 10-17, 2009.

Open Campus Request

A motion was made by Member Andring, seconded by Member Johnson and carried unanimously to approve fourth quarter open campus to the Class of 2009.

Accept Resignation

A motion was made by Member Rieke, seconded by Member Loftus and carried unanimously to accept the resignation of DOMINIC PLANK as Bus Driver.

Consent – Hires

A motion was made by Member Pedersen, seconded by Member Johnson and carried unanimously to approve hiring the following individuals: 1) RHONDA SEELHAMMER as Instructional Assistant; 2) JEFF REED as Bus Driver; 3) JACOB ROBINSON as C Boys' Baseball Coach; 4) PAUL JOBE as Assistant Golf Coach; 5) DANE SCHAD as C Softball Coach.

Consent – Accept Donations

A motion was made by Member Loftus, seconded by Member Pedersen and carried unanimously to accept the following donations to the elementary DARE Program: \$380 from the OLMSTED COUNTY DEPUTY'S ASSOCIATION, \$50 FROM EASTWOOD INSURANCE AGENCY, and \$25 from TS CONCRETE, Tony and Charlene Schwartz.

HEARING OF REPORTS

Superintendent's Report & Communication

Supt. Klaehn shared the following: 1) Provided highlights of the national conference he recently attended; 2) In regard to the stimulus funding he indicated that today's message from the state department indicated that they were starting to receive stimulus guidelines and that, hopefully, a complete update will be available in April; 3) He will be meeting with legislators on March 24 and attending an Ehlers & Associates school

finance workshop on March 27; 4) Reminded the Board of the Baldrige training on April 16 and Phase III training in Rochester on April 1.

Board of Education Committee Reports & Communication

Loftus – In regard to the goal reporting when middle school shop class versus physical education was mentioned, Mr. Loftus expressed his feelings that more emphasis should be placed on life classes rather than physical education classes as students get exercise before and after school. Member Loftus was impressed with the presentation that evening by the physical education teachers.

Pedersen – Negotiations with the teachers will begin in upcoming months. Mr. Pedersen talked about an interesting story in *News Week* about a parent with both an autistic child and a gifted child and the fact that less funding was spent on the gifted child. Regarding the sign tearing incident at a recent sporting event, he thanked Supt. Klaehn for the way he handled the situation. Member Pedersen relayed his concern that not all seniors played during the recent boys' basketball Parents' Night. He expressed his appreciation for receiving the goal reporting information prior to the Board meeting. Mr. Pedersen ended his report by saying that rails should be installed on the playground equipment rather than it being boarded up and the slide removed.

Rieke – She attended negotiations training with Mr. Loftus and Mr. Klaehn and found it to be very informative. Mrs. Rieke had met several times with the Calendar Committee, will be attending the Community Education meeting on April 7 and will attend the upcoming Baldrige training. Member Rieke congratulated the girls' basketball team and complimented our students on not making a bad situation worse during the sign tearing incident. She wished "good luck" to the Math League at state competition and agreed with Member Pedersen that a rail should be installed on the slide so that it could continue to be used.

Johnson – In regard to the playground, Mr. Johnson was glad that more appropriate equipment will be considered. Mr. Johnson congratulated all of the teams on an outstanding job. He thanked the Cabinet members who had presented goals that evening and added, "I like the format. The aims help us keep things in perspective." In regard to the sign incident he congratulated our students for not being quick to anger and for correctly handling the situation.

Andring – Mr. Andring expressed concern about Issues with the elementary intercom/phone system and was told that solutions were being considered and that the system will eventually need replacing. He advised that approximately 575 people participated in the Post Prom waffle supper. Member Andring said that the girls' basketball team had played impressively and wished them luck at their next competition. In regard to the goals presentation, he congratulated the Cabinet members for a "continual good job."

Austinson – Due to a miscommunication, she had been unable to attend the Crisis Committee meeting. Mrs. Austinson also felt that the intercom concerns at the elementary needed to be addressed. She will be attending a Playground Committee meeting on March 19 and thanked Principal Jeanne Svobodny on her grant work for that initiative. Member Austin will be attending the April 16 Baldrige training and ended her report by saying that she was happy to see the Gifted and Talented Program expanding by adding chess to their activities.

Pagel – On March 19 the Hiawatha Valley Education District will be interviewing for candidates to fill the directorship. He had been unable to attend a Three Rivers Conference meeting due to a scheduling conflict. In regard to the waffle supper, Mr. Pagel relayed that the Post Prom group had a bigger turnout than they had expected.

ADJOURNMENT

A motion was made by Member Rieke, seconded by Member Johnson and carried unanimously to adjourn the meeting at 11:05 PM.

Daniel A. Johnson, Clerk
cb

DRIVEWAY AGREEMENT

COPY

WHEREAS, Independent School District No. 533, an Independent School District, under the laws of the State of Minnesota, hereinafter referred to as "First Party," is the fee title owner of a certain parcel of real property more particularly described on the attached Exhibit "A," and hereinafter referred to as "Tract One," and

WHEREAS, Kent Bianchi, hereinafter referred to as "Second Party," is the fee owner of that certain parcel of real estate more particularly described on the attached "Exhibit B," hereinafter referred to as "Tract Two," and

WHEREAS, there presently exists a driveway serving and providing ingress and egress to and from Tract Two across Tract One; and

WHEREAS, the parties wish to establish on record a Driveway Agreement and Easement to provide continued access for ingress and egress off Tract One to Tract Two.

NOW THEREFORE, the undersigned First Party and Second Party, fee owners of the above-described premises, hereby declare as follows:

1. First Party hereby grants and declares to Second Party and to his heirs, successors and assigns a perpetual easement over and across Tract One for driveway purposes for the benefit of the owner of Tract Two and his heirs, successors and assigns.
2. Said Driveway shall be used by the Second Party, his invitees and guests, heirs, successors, and/or assigns for the sole purpose of ingress and egress to and from Tract Two.
3. No owner of Tract One or Tract Two shall make use of the Driveway, nor permit any invitee or guests to make use of the Driveway, so as to block the Driveway or to interfere with the use of the Driveway by any other Party or any invitee or guest.
4. Costs of maintenance, removal of, repair and replacement of the driveway, including snow removal shall be borne solely by the owners of Tract Two.

5. In the event that Second Party constructs a separate driveway, and elects to abandon the use of this Driveway area, his obligation to ~~the~~ ^{The First Party} for the expense of maintenance, repair, replacement and improvement shall cease and any easements granted herein shall be formally terminated.

6. In the event of a dispute concerning the use of the Driveway or the costs of repair, maintenance, replacement or improvement thereof, such dispute shall be settled by binding arbitration with the rules of the American Arbitration Association.

The Costs of enforcing the decision of the Arbitrator shall be borne by the owner against whom the arbitrator's decision is made.

7. Second Party hereby conveys and quitclaims any interest they may hold in the property described as Tract One, except the easement rights granted, to First Party. First Party hereby conveys and quitclaims any interest they may hold in the property described as Tract Two, except the easement rights granted in this agreement, to Second Party.

8. This agreement shall be binding on the Parties hereto, their heirs, successors and assigns and shall run with the land.

FIRST PARTY:

Independent School District No. 533

By: _____
Its: Chairperson

Independent School District No. 533

By: _____
Its: Clerk

SECOND PARTY:

Kent Bionchi

Dover-Eyota Schools
Drama Dept. Play Script Review
Board Approved - March 9, 2009

The Dover-Eyota school district strives to provide the best possible experiences for the students who participate in the theater arts program. It is the intent of the district to provide theatrical performances that provide challenging and rewarding material, while also reflecting the interests and level of appropriateness commensurate with the residents of the public school.

To accomplish these ends, the district will form a **Community Review Committee for Play Scripts** proposed for performance at Dover-Eyota High School. This committee would consist of 5-6 members, including: a clergy member, parent(s), community member(s), staff/teacher(s) (in addition to the director(s) of the performance), and a school board member. The members of the committee would be established by the director(s) and the high school principal at the beginning of the school year.

The process for selecting and finalizing a play/musical would be as follows:

- 1) The director(s) will choose a script based on criteria including the appropriate level of challenge to the students, opportunities for growth for those students, and the capability to showcase the talents of the students. Within this choice, the director(s) will also consider the appropriateness of the content for our public school students and audiences. All committee members will be provided with a script at this time.
- 2) The committee members will be given time to read the script and provide the director(s) with feedback regarding whether they believe the committee needs to meet. Every effort will be made to see that this decision, and the first committee meeting, if necessary, will occur before auditions are held.
- 3) If it is deemed necessary, the committee will meet to discuss the play selected, including any and all changes that may be needed to make the script appropriate for the district audiences and performers. Potential elements may include: language, content, themes and actions (recommended blocking).
- 4) If there are irresolvable differences of opinion on the part of the committee, the director and committee board rep shall determine if the matter shall be forwarded to the Board of Education for resolution.

It is the goal of this process to assure that students at Dover-Eyota High School are given the opportunity to tackle challenging and sophisticated theatrical material while also respecting the values of the community.

2009-10 Dover-Eyota School Board Assumptions

First Reading January 12, 2009

Attachment C

Revised February 9, 2009 / Approved March 9, 2009

2009 - 2010 Budget Revenues

1. Enrollments:

January 2008-2009	2008-2009 Weight Factor	2008-2009 Total Enrollment	2008-2009 Weighted (WADM*)
Kindergarten	.612	84	51.4
Grades 1-3	1.115	275	306.6
Grades 4-6	1.06	261	276.7
Grades 7-12	1.30	496	644.8
PSEO	0	5	0
Total		1,121	1279.5
Projected 2009-2010	2009-2010 Weight Factor	2009-2010 Total Enrollment	2009-2010 Weighted (WADM*)
Kindergarten	.612	85	52.0
Grades 1-3	1.115	265	295.5
Grades 4-6	1.06	279	295.7
Grades 7-12	1.30	489	635.7
PSEO	0	8	0
Total		1,126	1278.9

- NOTES: 1. Pre-K Counts are highly unpredictable for our district. They are not included in these assumptions, but will provide a revenue "cushion" for other potential revenue losses.
 2. A very small amount of revenue is generated by a PSEO student, but is also used as revenue "cushion".

2. General Education Revenue Summary:

- a. Basic Formula Allowance remains at \$5,124 PPU from 2008-09.
- b. Approximate General Ed. Revenue Restrictions & Uses:
 - 1. Staff Development (2% of Gen. Ed.) - Staff Training - \$125,000
 - 2. Learning & Development (K-6 WADM's) - Elem. Class Size - \$260,000
 - 3. Basic Skills (F/R Lunch #'s) - ADED Kind./JH Reading. - \$70,000
 - 4. Gifted & Talented (K-12 WADM's) - Academic Competitions - \$15,500
 - 5. Operating Capital (Bldg. Age) - Capital Expenditures - \$260,000
 - 6. Deferred Maintenance (Bldg. Age) - Repairs - \$69,000
 - 7. Technology-(Capital Account)-\$0 (No purchases = no budget change)
 - 8. 08-09 \$51 PPU-\$0 (Used for one-time purchase = no budget change)

- 3. All Federal aids will be reduced 5% from 2008-09 levels.
- 4. Athletic fees (7-8 @ \$50, 9-12 @ \$75) will remain the same.
- 5. Most special program revenues will attempt to cover 100% of the special program expenditures (i.e., Footsteps, Community Education classes, etc.). District revenues will cover some Title I services.
- 6. Estimated interest revenue is based on a rate of 2%.
- 7. The lease levy was partially levied to generate an additional \$40,000.
- 8. Lunch prices will remain the same. Current rates: Lunch - \$1.70 elementary, \$1.95 high school, and \$3.00 adults; Breakfast - \$1.00 elementary and high school, and \$1.50 adult. Milk is at \$.40.
- 9. 5% of all utilities & a portion of support services will continue to be charged to food service.

10. High School Athletic Fees will remain at \$50 for junior high school (grades 7-8) and \$75 for senior high school (grades 9-12) per sport.
11. The Community Education athletic fees for grades K-6 would remain at up to \$40 per sport, except for tackle football which would be \$50. The Community Education Director would set fees according to the expenses;
12. The band instrument rental fee would remain at \$50.
13. Miscellaneous Fees including Penalty Fees would remain as follows:
 1. per copy fee of 15¢ for each 8.5"x11" or 11"x17" copy on white or color paper;
 2. penalty fee of \$100 per violation for being on the roof of any school district facility without permission;
 3. when the Denver Boot is applied to the tire of a vehicle incorrectly parked in a school district parking lot, the violator will pay a fee of \$15 to have it removed;
 4. penalty fee of \$5 per violation will be assessed students and the cell phone confiscated for the remainder of the day for inappropriate use of a cell phone.
14. The building rental rates would remain the same as previous years:

	District per day	Non-District per day
Elementary Gym/Multi-Purpose	100.00	190.00
Elementary Kitchen (plus Cook Charge)	75.00	175.00
High School Commons	100.00	150.00
High School Kitchen(plus Cook Charge)	100.00	200.00
High School Gym	200.00	390.00
High School Auditorium	150.00 1 st Hr	300.00 1 st Hr
	& 50.00 per hour thereafter	& 100.00 per hour thereafter
(a light/sound person may also be required depending on the extensive need of this equipment)		
High School Multi-Purpose Room	50.00	130.00
Dover Gym	50.00	130.00
All Classrooms (per room)	20.00	100.00
Custodian Charge (2-hour minimum)	26.00 Per Hour	
Cook Charge (2-hour minimum)	26.00 Per Hour	
Lighting/Sound Technician (2-hour minimum)	26.00 Per Hour	
Ball Fields	25.00 Per Hour, Per Field	
Deposit	250.00 for non-district rental	

The school district reserves the right to deny the facilities to any individual or group.

Groups and individuals may use the high school indoor concession stand refrigerator and sink at no charge, rather than renting the kitchen facilities.

A 10% fuel surcharge will be added to building rental rates from November through March.

15. Athletic ticket prices would follow conference guidelines (increase from \$4 to \$5 for adults, \$3 students), set at \$40 for adult 10-event punch pass, \$20 for student 10-event punch pass, and free Golden Age Passes for senior citizens (age 62 and older) residing in our district. The school district will follow the Three Rivers Conference rules in regard to whether or not admissions are charged at the various levels of each sport.

2008-2009 Budget Expenditures

1. Class size student/teacher ratio guidelines are as follows (exceptions may be required for specific circumstances):

	Highest Avg. (Avg.)	Lowest Avg.	
Kindergarten & Grade 1	22		18
Grades 2-4	26		20
Grades 5,6	30		23
Gr 7-12 w/o band, choir, phy ed	33	25	15
Gr 7-12 w/band, choir, phy ed	70	33	20
Average Total School Class Size - not to exceed 28 students per class			

2. Staffing costs for 2009-10 are based on negotiated contracts for Superintendent, Teamsters, Cabinet and Central Office staff. Contracts for Teachers and Bus Drivers are not set for 2009-10, and 2008-09 salaries are rolled forward. For the Teacher Contract, each 1% increase = \$45,000. For the bus contract, each 1% increase = \$1,850

3. The District will strive to maintain the following staff, subject to available resources:

Elementary: 1 bldg. principal, 2 secretaries, 1 media asst., 1 nurse, 1 lead custodian, 2 custodians (includes .5 FTE at the Dover site), .8 FTE social worker, .5 FTE media generalist

High School: 1.3 bldg. principal, 2 secretaries, 1 counselor, 1 dean of students/social worker, 1 media asst., 1 lead custodian, 3.25 FTE custodians, .75 FTE schoolkeeper (housekeeper), .81 FTE health assistant, .5 FTE media generalist

NOTE: Consideration given to not rehire any Teacher Assts. who leave.
Dover Building (LRP and ECFE): .5 LRP & .6 FTE ECFE licensed staff, and instructional assistants based on student enrollment.

District Wide: .9 FTE psychologist, 1 accounting assistant, .5 accounts payable, 1 *Eagle*/community education/district office receptionist, .25 *Eagle* reporter, 1 superintendent's Admin. Asst., 1 business mgr., 1 superintendent, .4 FTE activities director, .3 FTE community education coordinator, 1.4 FTE curriculum/continuous improvement/assessment/staff development/gifted & talented director and coordinator, 2.05 FTE technology support staff; 11.5 FTE Special Education Instr. Staff.
Food Service: 1.0 director, 2 lead cooks @ 15 hrs./day, 2 cooks @ 14.5 hrs./ day, and cook's helpers including clerks to total 35 hrs./day.
Transportation/Grounds: 1 director, .75 grounds, bus drivers as needed.
Coaching Staff - Number of positions as recommended by the Activities Director. The administration may recommend for board approval that an additional coach should be hired or reduced due to number of participants.

	Head	Asst. Head B	9th	C
Football	1	1	1	2
Volleyball	1		1	2
Cross Country	1			
Wrestling	1	1		2 half-time
Golf	1			1
Baseball	1	1		2
Boys' Basketball	1	1	1	2
Girls' Basketball	1	1	1	2
Track	1	2		
Softball	1	1		2
Weightlifting	1			
Cheerleading	1			
Danceline	1			
Soccer	1	1		1

4. All utility and bus fuel costs will be budgeted at 2008-09 budget levels.

5. Instructional Supply budgets will be reduced by 10% from 2008-09 levels:
- | | |
|-------------|----------------|
| Elementary | \$74 Per AMCPU |
| High School | \$92 Per AMCPU |
- Operations supply budgets will be reduced by 5% from 2008-09 levels:
- | | |
|----------------|-------------------|
| Custodial | \$.24 Per Sq. Ft. |
| Grounds | \$ 5,000 |
| Transportation | \$10,000 |

6. Athletic, co-curricular activities and extra-curricular activities program budget will be reduced by 5% to \$52,250 (includes referees, extra curricular workers, phone, supplies, uniforms, coaching clinics, travel, etc.). Transportation costs, including drivers' salaries and fringes, will remain at \$33,000.
7. General Fund Contingency is reduced by 20% to \$20,000. \$5,000
8. Misc. expenditures, misc. supply budgets and purchased services will be maintained at, or reduced slightly from, 2008-09 budget levels.
9. Food and milk costs will remain the same as 2008-09 budgeted amounts.
10. Technology will remain at \$25,000 for services, supplies, repairs, etc.
11. All repair & maintenance will be reduced 5% from the 2008-09 levels, Custodial at 10 cents/sq. foot: \$9,650 at the elementary (96,500), and \$14,690 at the high school (146,900), transportation at \$34,200, and grounds at \$10,000 (includes "services").
12. The testing budget will remain at \$15,000 for the entire district.

- * DAPE = Disabled Adaptive Physical Education
- * DCD-S = Developmental Cognitive Disability - Severe (was MSMI)
- * DCD-M = Developmental Cognitive Disability - Mild to Moderate (was MMMI)
- * FY = Fiscal Year
- * EBD = Emotional Behavioral Disorder
- * ECFE = Early Childhood Family Education (Footsteps)
- * ECSE = Early Childhood Special Education
- * HK = Handicapped Kindergarten
- * IEP = Individualized Educational Plan (special education)
- * LD = Learning Disability
- * LRP = Learning Readiness Program
- * MDE = Minnesota Department of Education
- * WADM = Weighted Average Daily Membership

Continued...

DOVER-EYOTA ISD #533
Miscellaneous Payments Schedule

(Effective 7/1/09)

The following rates will be used for payments to individuals whose work is not covered under any existing master agreement or contract:

1. Dover-Eyota Schools will reimburse substitute teachers according to the following schedule:
 - One full day of substitute teaching (licensed teacher).....\$110.00
(Partial days will be pro-rated according to number of teaching periods.)
 - Long Term substitute teacher (defined by Principal).....placement on teacher contract schedule per individual teacher training and experience and as determined by superintendent.
2. Teamster Union substitute workers.....First step of the position being substituted
3. Workers at athletic events: **(SEE ATTACHED)**
4. Student assistant to the custodian / approved by supt.....\$1.00 over Min. Wage + \$.50/yr. Exper.
5. Mileage\$.40/mile
6. Per Diem Rates:
 - Breakfast.....\$8.00
 - Lunch.....\$12.00
 - Dinner.....\$16.00
 - Alternate Maximum.....\$40.00/day

Any other services performed on behalf of the district will be negotiated on an individual basis with the superintendent, and be reimbursed commensurate to the job performed and justifiable with rates listed above.

More on reverse

(Attachment to the Miscellaneous Payments Schedule)

SUPERVISION PAY SCHEDULE

(Effective 1/12/09)

	<u>Rate</u>	
<u>Supervision</u>		
Football, Soccer	\$26	
Inside events	\$26	
Event Supervisor	\$60	
Saturday Supervisor	\$17.50 per hour	
<u>Scoreboard</u>		
Football, Soccer	\$23	
Inside events	\$25	
9 th grade game	\$5	
9 th grade book	\$5	
<u>Official Book</u>		
Football	\$23	
Inside events	\$27.50	
<u>Announcer</u>		
Football, Soccer	\$23	
<u>Lines</u>		
Volleyball	\$27.50	
<u>Libero Tracker</u>		
Volleyball	\$27.50	
<u>7-8th Grade Officials</u>		
Volleyball	\$25 per grade level	per Rochester association
Basketball, Baseball, Softball, Football	\$25 per grade level	per Rochester association
<u>9th Grade & B Officials</u>		
Head Ref – B only	\$45	
Football, Baseball, Softball	\$29 per game	
<u>9th Grade Officials</u>		
Basketball	\$29 per game	
<u>Ticketakers</u>		
Football	\$90 per game	
Inside events	\$60 night (4:30-8 pm, 3 games)	
Inside events	\$45 night (5:30-8 PM, 2 games)	
<u>Chain gang</u>		
	Employee Event Pass	