

REGULAR BOARD MEETING MINUTES

Monday, December 8, 2008

Chair Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:05 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring (7:11 PM), Judy Brandt, Dan Johnson, Ed Kaehler (7:06 PM), Gene Loftus, Ron Pagel, Gary Pedersen, Superintendent Bruce Klaehn and Student Board Member Travis Schreier. Absent: none. Also in attendance were Principal Todd Rowekamp, Principal Jeanne Svobodny, Ryan Anderson, Chris Berg, Gary Betcher, Jim Dusso, Julie Garnett, Ben Kossman, Chad Nelson, John Ostrowski, Molly Rieke and Nate Riess.

The Pledge of Allegiance was recited.

Agenda

A motion was made by Member Brandt, seconded by Member Pedersen and carried unanimously to approve the agenda.

Visitors to Address the Board

No visitors wished to address the Board.

Board Minutes

A motion was made by Member Loftus, seconded by Member Brandt and carried unanimously to approve the November 10, 2008 Regular Board Meeting Minutes.

Regular District Bills

A motion was made by Member Johnson, seconded by Member Pedersen and carried unanimously to approve the Regular District Bills totaling \$445,150.01.

Special District Bills

A motion was made by Member Pedersen, seconded by Member Kaehler and carried unanimously to approve the payment of the Special District Bills totaling \$179,653.04.

Treasurer's Report

A motion was made by Member Johnson, seconded by Member Brandt and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$5,430,050.74, as well as the November electronic transfers.

CABINET COMMUNICATIONS

Elementary Principal – Jeanne Svobodny relayed the following: 1) When the legislators visit next Monday, elementary teachers will demonstrate the use of technology in their classrooms; 2) The 3rd and 4th grade Christmas musical is scheduled for Wed., December 10 at 2 PM; 3) Next Wednesday and Thursday, the district will go through a Title I monitoring (audit). A representative from the Minnesota Department of Education will review the way Title I funds are spent; meet with the administrators, paras, teachers and parents; meet with Gary Betcher regarding the budget; and then provide an exit interview; 4) As part of our Integration Plan, an awareness activity will be held next week wherein Longfellow students will provide a cup stacking presentation. Cup stacking is a physical education activity that increases eye/hand coordination.

High School Principal – Todd Rowekamp shared the following: 1) He is in charge of organizing the Three Rivers Principals' meetings and planning the agendas this year. A recent agenda included English and computer technology curriculums, online courses and use of student assessment data; 2) Mr. Rowekamp attended the Southeast Division of the Minnesota Association of Secondary School Principals where Chris Mitchell from ACT explained improvements made to the EXPLORE, PLAN, ACT assessment system to make it a more useful tool for teachers and provide more beneficial information; 3) He is a principal representative on the Section 1A Committee and will be attending a quarterly meeting on Wednesday, December 10; 4) He will attend a meeting at Olmsted County where the discussion will include starting a day treatment program in the county; 5) He had the opportunity to attend the fall play and the band concert, both excellent presentations. Principal Rowekamp congratulated the students involved as well as Mrs. Jennifer Ryg and Mr. Ryan Anderson for putting on "some really great shows;" 6) During the November 26 early release, the high school Leadership Team arranged for the staff to work in task forces on the action plans for the school-wide goals. The leadership team is planning additional staff development activities; 7) Last week for the first time, Dover-Eyota students participated in the

Model Legislature program in Winona. Mr. Jim Dusso came before the Board to relay that a final step in the implementation of the Social Studies curriculum review process includes the Principles of Government and Economics course for seniors. In this course, students are required to do a "Civitas" project that includes at least 4 hours of community service. As part of their Civitas project, two students recently participated in the Model Legislature program started by Representative Gene Pelowski 33 years ago. Seniors Heather Hart and Nate Bergan attended the two-day session with 131 other students from area school districts. Mr. Dusso described the event and talked about how much the students benefited from the experience. He hopes to use these students' positive experience to encourage more students to participate in Model Legislature in the future.

Grades 6-8 Assistant Principal – John Ostrowski gave an update on the middle school process. He said that the Middle School Committee had compiled a list of what other middle schools were doing and had discussed what our middle school concept will look like for grades 6-8 (advisory time, an advisory program, and a self-contained sixth grade). Teachers Brooke Ferrier and Brandi Kohler and he had attended the Minnesota Middle School Conference where he joined a workshop on middle school scheduling and cyber bullying/harassment. Many of the items they learned reaffirmed the things that our committee had discussed. Mr. Ostrowski relayed that a formal middle school plan will be shared at the January Board meeting with the hopes that the Board will make a decision in February.

Customer Compliments, Concerns, Complaints

Superintendent Klaehn shared the Customer Compliment, Concern, Complaint forms that had been received that month.

STUDENT BOARD MEMBER COMMUNICATION:

Travis Schreier shared the following: 1) The Student Council food drive had begun to promote competition between the classes for the largest donation of food and money. The top class will be served breakfast by the Student Council; 2) The Chamber Choir and Men's Ensembles were preparing for their upcoming concert. The Jazz Band and Varsity Band had performed last week and had received a lot of compliments about the songs presented; 3) The Knowledge Bowl participation had increased from last year with almost enough members for four teams. If the Math League wins at their third meet, they have a good chance of going to state competition; 5) The Wrestling team won their first meet and the tournament last Saturday was "well done." Girls' Basketball and Boys' Basketball have started a promising season. The Dance Team placed third in a recent competition and, with only six members, are the smallest team in our section; 6) Travis ended his report by saying that the new school closing alert system "gets the word out there."

OLD BUSINESS

School Officer Update

Deputy Chad Nelson relayed that he wasn't certain what to expect when he started in the liaison position and that his main goal was to form a relationship with the students and the staff. He added that the positive response has been overwhelming. He has received a lot of requests from teachers and students on various items and he is getting involved in a lot of things. Deputy Nelson indicated that Chad Winters had spearheaded the liaison officer program in the Byron Schools and that Stewartville had decided not to participate.

Principal Todd Rowekamp said, "From the first day, there were students that gravitated to Deputy Nelson. He has formed fantastic relationships with students and staff. It does take the right mentality and the right personality in the deputy for those relationships to be formed. Chad is definitely the right kind of guy for this job. He is doing a fantastic job."

In response to the Board question as to his involvement at the elementary level, Deputy Nelson relayed that he and Mrs. Svobodny are working on spending more time and getting more involved at the elementary in a teaching role. Other deputies have visited the building to get to know the students and school and students are beginning to approach those deputies as they patrol the Eyota streets.

Student Member Travis Schreier relayed that students have said that they feel a little safer having an officer in the building.

Second Reading and Approval of the Revised 2008-09 Budget

Supt. Klaehn explained that the one minor change made to the 2008-09 Budget was to provide \$150,000 for additional capital projects. He felt that the additional monies could possibly fund these projects: construction of a new crow's nest (the cost will be decreased by the \$11,000 donation in memory of Ross Johnson), high school science and math room flooring, band uniforms, accelerating elementary carpeting replacement, and elementary bathroom upgrades. Other items for which an approach will be determined for future completion include the

elementary parking lot, high school space needs (remodeling current space for teacher prep time) and the second phase of the elementary playground.

Band student Nate Riess modeled a sample band uniform. Band Instructor Ryan Anderson showed a second sample, talked about the construction differences of the two uniforms, and provided financial information. One vendor warranted their garment for 12 years. He had talked to several parents who would rather not pay a uniform fee on top of the \$50 band fee they currently pay. A marching band member's annual cost would be \$100 to \$130 (band fee, shoes and dry cleaning costs).

The consensus of the Board was that the district should pay for the uniforms so that the marching band will only need to fundraise for their trips. They asked that Mr. Anderson go back to the Fruhauf representative for a firm and final quote and report back at the January meeting.

Chair Pagel reminded the Board that replacement of the crow's nest has been a needed item for many years and that those contributing to the memorial had hoped it would help in getting the project completed. The Johnson family had expressed their hopes that a new crow's nest could be completed for the 2009 football season. Discussion continued regarding other items on the list and the impact of matching funds on any project. It was agreed that the administration should proceed to obtain pricing on the listed items to enable the Board to give them further consideration.

It was clarified that approving the Revised 2008-09 Budget did not mean that the capital projects list was also being approved. Those projects will be brought before the Board on an individual basis for approval.

A motion was made by Member Andring, seconded by Member Johnson and carried unanimously to approve the Revised 2008-09 Budget (Attachment A).

NEW BUSINESS

Resolution Honoring Judy Brandt

With Member Brandt abstaining, a motion was made by Member Andring and seconded by Member Johnson to approve the following:

RESOLUTION HONORING JUDY BRANDT

Whereas JUDY BRANDT has served with distinction as a member of the Dover-Eyota School Board for over 13 years,

Whereas JUDY BRANDT has given of her time unselfishly for the students and parents of this district,

Whereas JUDY BRANDT will end her service to the School Board on January 5, 2009,

Be it therefore resolved that she be publicly commended for her contributions to the Dover-Eyota Public Schools.

A roll call vote on the resolution resulted in the following voting in favor: Loftus, Pedersen, Kaehler, Johnson, Pagel and Andring. Those voting against the same: none. The motion carried unanimously.

Resolution Honoring Ed Kaehler

With Member Kaehler abstaining, a motion was made by Member Johnson and seconded by Member Pedersen to approve the following:

RESOLUTION HONORING ED KAEHLER

Whereas ED KAEHLER has served with distinction as a member of the Dover-Eyota School Board for 11-1/2 years,

Whereas ED KAEHLER has given of his time unselfishly for the students and parents of this district,

Whereas ED KAEHLER will end his service to the School Board on January 5, 2009,

Be it therefore resolved that he be publicly commended for his contributions to the Dover-Eyota Public Schools.

A roll call vote on the resolution resulted in the following voting in favor: Loftus, Pedersen, Johnson, Brandt, Pagel and Andring. Those voting against the same: none. The motion carried unanimously.

Certify Final Levy for Taxes Payable in 2009

Supt. Klaehn recommended that the Board approve their proposed total levy of \$1,783,307.70, payable in 2009. He relayed that this is the second year that the Board has under levied.

A motion was made by Member Pedersen, seconded by Member Brandt and carried unanimously Certify the Final Levy For Taxes Payable in 2009 (Attachment B).

Student Travel Outside of the School District

Band Director Ryan Anderson came forward to answer questions from the Board about the proposed Band trip.

A motion was made by Member Kaehler, seconded by Member Johnson and carried unanimously to grant tentative approval for the Band trip to Florida June 22-29, 2009.

Let Bids for Two New School Buses

Supt. Klaehn relayed new developments regarding proposed bus purchases. Transportation Director Al Trogstad had obtained three state bus bids: \$88,952.97 from Thomas; \$88,475.27 from International and \$85,865.09 from Blue Bird. If the buses are ordered before Christmas, the district will be guaranteed to get the lower profile bus that will fit into the bus garages.

The Board Purchasing Committee did not have any objections to immediately proceeding with purchasing two buses from state bids and trading in three buses.

A motion was made by Member Andring to purchase two buses via the state bid from Blue Bird at a cost of \$85,865.09 per bus. The motion was seconded by Member Brandt and carried unanimously.

Resignation

A motion was made by Member Kaehler, seconded by Member Johnson and carried unanimously to accept the resignation of TOM MILLER as Instructional Assistant.

Consent – Hires

A motion was made by Member Pedersen, seconded by Member Brandt and carried unanimously to approve hiring TAMMY STELLPFLUG as the Long-Term Substitute Grade 4 Instructor and DANE SCHAD as the Long-Term Substitute Business Education Instructor.

Consent – Accept Donations

A motion was made by Member Johnson, seconded by Member Loftus and carried unanimously to accept the following donations and send thank yous: 1) High School -- \$100 from the EYOTA AMERICAN LEGION to the Band for their trip and \$500 from HIAWATHA SNO-SEEKERS to the automotive engineering class; 2) Elementary -- \$89.97 for the Angel Account.

HEARING OF REPORTS

Superintendent's Report & Communication

Supt. Klaehn provided the following information: 1) Asked the Board members to return their completed Southeast Service Cooperative Board of Directors ballots before leaving the meeting; 2) In regard to the school district boundary map, Mr. Klaehn explained that there were discrepancies with the north boundary line and a few other questions that needed to be answered. He will review the county's school district boundary map with that of the Minnesota Department of Education and asked the Board members to relay any questions they might have; 3) The City of Eyota had requested contributions to the Mural Restoration Project. Member Brandt relayed that, in the past, the school district had spearheaded the production of the original mural and that art students had participated but that the school district had not provided any funding. It was the consensus of the Board that education money should not be contributed to this project; however, a letter will be sent to the City indicating the support of our art students; 4) The main goal of the Technology Legislative Forum to be held on Monday, December 15 is to show the legislators that the state has an Internet band width problem. Dover-Eyota is fortunate in that it has obtained sufficient band width; however, some other schools do not have this advantage and state tests that take our students one hour to complete can take them all day. The forum will include demonstrations of the use of technology in the classroom; 5) It was determined that the following would happen on Monday, January 12: Meet & Confer at 5:30 PM, Board photos at 6:30 PM, Organizational meeting at 6:45 PM and Regular meeting at 7:00 PM; 6) The Board discussed arrangements for the Minnesota School Board Association Leadership Conference in January.

Board of Education Committee Reports & Communication

Loftus – Member Loftus wished good luck to the Math League and expressed how much he enjoys having high school teachers present at Board meetings. He welcomed Deputy Chad Nelson and wished him good luck in his program. Mr. Loftus ended his report by thanking Judy Brandt and Ed Kaehler for their service on the School Board.

Pedersen – Mr. Pedersen also thanked Ms. Brandt and Mr. Kaehler for their service and added, “It has been fun serving with you and I wish you good luck.” He also thanked Deputy Nelson for attending the meeting and indicated he looked forward to future reports.

Johnson – Mr. Johnson had been unable to attend a Wellness Committee meeting but did attend a Technology Committee meeting that day where the group worked on the technology policy. He was anxious to see the cup stacking presentation. He ended his report by saying, “It has been quite a pleasure working with Judy and Ed all of these years. A lot of things have happened and a lot wouldn’t have happened without you guys.”

Andring – He would be attending a Health & Safety Committee meeting this week and a Southeast Service Cooperative meeting after the holidays as well as a SSC meeting at the Ties Building in Minneapolis on January 14. Mr. Andring felt that the emergency notification system was working well. In regard to the cancelled Meet & Confer meeting, he indicated his disappointment, but was glad that it will be rescheduled in January. To Member Kaehler and Member Brandt he said, “It has been a great pleasure working with you. We’ve done a lot of things...look at what has happened in the district in the last ten years...a lot of good things...the district is in better shape.”

Pagel – In regard to the process of replacing the director at the Hiawatha Valley Education District, Mr. Pagel relayed that a focus group will meet in January, the position will be advertised in February, interviews will be held in March and it was hoped that the position will be filled soon after. Mr. Pagel thanked Judy Brandt and Ed Kaehler for their many years of service on the School Board.

Brandt – Member Brandt said, “I have had the privilege of working with two elementary principals, two high school principals, three superintendents and 15 Board members. Dover-Eyota continues to have an outstanding staff. “ The lowlight of her career as a Board Member was back when she and Member Andring fielded concerns about Katie Johnson’s employment with the district being discontinued so that she could be rehired back through the county system. Ms. Brandt added, “Katie continues to be a very valued employee in the district.” The highlight of Member Brandt’s career was the voter approval to add onto the high school. In parting she said to the School Board, “Continue to do what you do here at Dover-Eyota for the students.”

Kaehler – Member Kaehler gave his philosophy of serving on the School Board: “I come here and everything that I vote for or against, I always look at its educational value. We are here to educate kids and do the best job we possibly can. The first school board meeting I attended was when my sons Ted and Nathan were going into kindergarten. I watched the progression of the elementary school being built, which was the hardest project to get done and the most needed in my mind. It was also difficult to unify the district when closing two buildings that had sentimental value to people. Remodeling of the high school was a real milestone in our district. The highlight for me each year is watching the kids walk across the stage as they graduate.” Member Kaehler thanked the school system for the education his children had received and relayed that he had tried to not only represent the needs of his children but also the needs of the children who did not have a voice. He added, “I didn’t always vote with the majority of the Board on all issues but when we walked through the door at the end of the meeting, we were still friends. Thank you for giving me the opportunity to serve on the School Board.”

CLOSED SESSION

A closed session was called at 9:48 PM to review the superintendent evaluations.

ADJOURNMENT

A motion was made by Member Brandt, seconded by Member Johnson and carried unanimously to adjourn the meeting at 10:53 PM.

Daniel A. Johnson, Clerk
Cb

DOVER-EYOTA

Public Independent School District #533

2008 - 2009 REVENUE & EXPENDITURE BUDGET

REVISED
DECEMBER 8, 2008

FUND	REVENUE	EXPENDITURES	NET
GENERAL FUND	\$9,072,214	\$9,149,300	(\$77,086)
<i>Unreserved</i>	\$8,172,390	\$8,159,910	\$12,480
<i>Health & Safety</i>	\$109,380	\$50,000	\$59,380
<i>Oper. Capital / DM</i>	\$403,103	\$409,000	(\$5,897)
<i>Reserved/Desig.</i>	\$387,341	\$530,390	(\$143,049)
FOOD SERVICE	\$589,420	\$604,400	(\$14,980)
COMMUNITY ED.	\$234,128	\$238,930	(\$4,802)
<i>Reserved - CE</i>	\$148,499	\$147,563	\$936
<i>School Readiness</i>	\$42,095	\$44,985	(\$2,890)
<i>EC Family Ed.</i>	\$40,534	\$42,485	(\$1,951)
<i>Undesignated</i>	\$3,000	\$3,897	(\$897)
DEBT SERVICE	\$1,359,718	\$1,363,565	(\$3,847)

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 DATE OF RUN: 11/12/08

M I N N E S O T A D E P A R T M E N T O F E D U C A T I O N
 L E V Y L I M I T A T I O N A N D C E R T I F I C A T I O N
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 D I S T R I C T N A M E D O V E R - E V O T A P U B L I C S C H O O L
 E C S U R E G I O N 1 0 O L M S T E D

LEVY CATEGORY	MAXIMUM LEVY BEFORE OFFSETS	OFFSET ADJUSTMENTS (B)	TACONITE ADJUSTMENTS	MAXIMUM LEVY LIMITATION	FINAL CERTIFIED LEVY
(1) GENERAL--RMV VOTER JOBZ EXEMPT	63,409.36			63,409.36	63,409.36
(2) GENERAL--RMV OTHER JOBZ EXEMPT	101,601.68			101,601.68	101,601.68
(3) GENERAL--NTC VOTER JOBZ EXEMPT					
(4) GENERAL--NTC OTHER JOBZ EXEMPT	252,487.21			252,487.21	212,487.21
(5) COMMUNITY SERV--OTHER JOBZ EXEMPT	41,485.63			41,485.63	41,485.63
(6) GEN DEBT SERV--VOTER JOBZ NONEXEMPT	1,196,330.82			1,196,330.82	1,196,330.82
(7) GEN DEBT SERV--OTHER JOBZ NONEXEMPT	167,993.00			167,993.00	167,993.00
(8) OPEB/PENSION--OTHER JOBZ NONEXEMPT					
(9) TOTAL LEVY	1,823,307.70			1,823,307.70	1,783,307.70
(10) GENERAL ADJUST OFFSET CARRIED FORWARD					
(11) DEBT SERVICE OFFSET CARRIED FORWARD					
A) TRUTH IN TAXATION CATEGORIES: VOTER APPROVED LEVIES = (1)+(3)+(6) ALL OTHER LEVIES = (2)+(4)+(5)+(7)+(8)					165,011.04
B) OFFSETTING ADJUSTMENTS USED TO ENSURE THAT THE MAXIMUM LEVY LIMITATION IN EACH LEVY CATEGORY IS NOT LESS THAN ZERO. IF THERE IS NOT ENOUGH LEVY AUTHORITY WITHIN THE GENERAL & COMMUNITY SERVICE FUNDS, OR IN THE GENERAL DEBT SERVICE FUND, A NEGATIVE BALANCE WILL BE CARRIED FORWARD TO PAY 2010.					1,618,296.66
C) SCHOOL DISTRICTS CERTIFYING THE MAXIMUM LEVY LIMITATION FOR THE FINAL LEVY MUST CERTIFY THE DOLLAR LIMITATION SHOWN. SCHOOL DISTRICTS MUST ADOPT THEIR FINAL LEVY ON OR BEFORE DECEMBER 26, 2008.					1,783,307.70
D) SCHOOL DISTRICTS CERTIFYING LESS THAN THE MAXIMUM LEVY LIMITATION FOR ANY CATEGORY MUST CERTIFY A DOLLAR AMOUNT FOR EACH OF LINES (1)-(14) AND COMPLETE THE APPROPRIATE SECTIONS OF PAGES 23 THROUGH 31 AS NEEDED TO DOCUMENT THE SPECIFIC AMOUNTS CERTIFIED FOR EACH LEVY COMPONENT.					
E) THE SCHOOL DISTRICT MUST SUBMIT THE COMPLETED ORIGINAL OF THIS FORM TO THE HOME COUNTY AUDITOR BY DECEMBER 29, 2008. A DUPLICATE COPY MUST BE SUBMITTED TO MINNESOTA DEPT OF EDUCATION, PROGRAM FINANCE DIVISION, 1500 HIGHWAY 36 WEST, ROSEVILLE, MN 55113, BY JANUARY 7, 2009.					
(12) TOTAL CERTIFIED ON REFER MARKET VALUE = (1)+(2) = (13) TOTAL CERTIFIED ON NET CAPACITY = (3)+(4) + (5)+(6)+(7)+(8) = (14) GRAND TOTAL CERTIFIED LEVY = (12)+(13) =					

THE CERTIFIED LEVY LISTED ABOVE IS THE LEVY VOTED BY THE SCHOOL BOARD FOR TAXES PAYABLE IN 2009

SIGNATURE OF SCHOOL BOARD CLERK

Christina A. Johnson

DATE OF CERTIFICATION December 8, 2008