

BOARD RETREAT MINUTES

Thursday, September 11, 2008

Chair Pagel called the retreat of the Dover-Eyota Board of Education, District #533, to order at 6:15 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Judy Brandt, Dan Johnson, Ed Kaehler, Gene Loftus, Ron Pagel, Gary Pedersen, and Superintendent Bruce Klaehn. Absent: none. Also in attendance were Principal Todd Rowekamp, Principal Jeanne Svobodny, Chris Berg, Gary Betcher, Wayne Ellringer, Carrie Frank, Gary Franzen, Jane Johnson, Loren Kiefer, John Ostrowski, and Al Trogstad.

The Pledge of Allegiance was recited.

Agenda

A motion was made by Member Pedersen, seconded by Member Johnson and carried unanimously to approve the amended agenda.

2008-09 Strategic Planning

- Strategic Challenges / Baldrige Process Update - Supt. Klaehn reviewed the four Strategic Challenges: Meeting the Requirements of NCLB, Enhance the Integration of Technology, A Growing Student Population and Rigorous and Comprehensive Student Preparation.
- 2007-08 Goals Reporting - Curriculum Director Jane Johnson led the Cabinet members in presenting the results of their 2007-2008 goals and answering questions from the Board. Members reporting were Elementary Director of Custodial Services Wayne Ellringer, High School Director of Custodial Services Gary Franzen, Transportation and Grounds Director Al Trogstad, Food and Nutrition Director Carrie Frank, Activities/Community Education Director John Ostrowski, Technology Director Loren Kiefer, Elementary Principal Jeanne Svobodny, and High School Principal Todd Rowekamp. Mrs. Johnson provided an update of the continuous improvement processes being used throughout the school district and distributed the Strategic Plan.

A motion was made by Member Pedersen, seconded by Member Brandt and carried unanimously for the meeting not to go beyond 11:00 PM.

- 2008-09 Key Initiatives - Supt. Klaehn talked about the key initiatives in regard to each of the school district's goals of High Student Achievement, Safe and Welcoming Environment and Efficient and Effective Operations.

State of the District

- Instructional Programs / Services – Supt. Klaehn highlighted several points from the document provided.
- Technology - Technology Director Loren Kiefer provided the Board with an overview of the staff training plan to be implemented and also talked about a parent notification system that was being considered for snow days, lockdowns, etc.
- Facilities – Supt. Klaehn noted several of the improvements and maintenance items that had been accomplished including carpet replacement at both buildings. There was an extensive discussion about flooring concerns at the high school. Mr. Klaehn indicated that many mechanical issues would be solved with the upcoming Energy Services Group project.
- Operations – Positions that were instituted included a new Community Resource Officer and a high school assistant principal for grades 6-8.
- Finances – Supt. Klaehn indicated that the ending 2007-08 fund balance would be slightly higher than expected, no additional funds were expected from the state in the next two years, and federal funding cuts continue to hinder the school district's finances.
- Enrollment – An enrollment projection document was provided and was discussed later in the meeting.

Potential 2009-2010 Middle School Program

- Committee Make-up and Initial Report – John Ostrowski talked about the makeup of the middle school planning committees (an ad hoc and a steering), the processes/activities they had instituted (for example, advisory time, morning meetings and Eagle challenges) and future plans of the steering committee. Some form of middle school concept could be implemented the Fall of 2009 with continual changes and improvements made over the following years.
- Future Direction / Public Forums – The Board directed the administration to set up an informational booth at parent/student/teacher conferences.

Finalize Alternative Facility Bond Issue Details

Supt. Klaehn provided the additional information the Board requested from Kristin Hanson of Ehlers & Associates about funding the approximate \$1.26 million Energy Services Group maintenance project.

An extensive discussion included the following:

- clarification that a commitment had been made and a contract signed with ESG
- the project was approved to address facility updating needs in the mechanical and air quality areas
- proposed funding of the project would be
 - \$540,000 would be levied against property taxes over 5 years
 - \$305,000 would come out of General Operating Capital at about \$40,000 per year
 - \$462,000 would come out of the General Budget

A motion was made by Member Kaehler to sell a 5-year Alternative Facilities Bond for \$540,000 at level interest and principle. The motion was seconded by Member Johnson and carried unanimously.

A motion was made by Member Kaehler, seconded by Member Johnson and carried unanimously to sell a 10-year Capital Facilities Bond in the amount of \$305,000.

Proposed 2008 Payable 2009 Levy Certification

Supt. Klaehn explained the proposed 2008 Payable 2009 Levy Certification. In the 2007 Payable 2008 Levy, the Board did not levy for the lease levy of \$79,916 and again discussed whether or not to include it in the 2008 Payable 2009 levy.

A motion was made by Member Andring and seconded by Member Johnson to approve the Proposed 2008 Payable 2009 Levy Certification at the maximum amount (Attachment A).

Member Pedersen amended the motion to levy only \$40,000 of the lease levy. A roll call vote was taken with the following voting in favor of the motion: Loftus, Pedersen, Kaehler, Pagel, Andring and Brandt. Those voting against the same: Johnson. The amended passed.

A vote on the amended motion to levy a total amount of \$1,783,307.70, which includes the additional amount of \$126,971 for the new Alternative Facilities Bond issue.

Future Space Needs and Ideas

These items were not discussed

ADJOURNMENT

The meeting adjourned at 11:00 PM. (motion made and approved earlier in the meeting)

Daniel A. Johnson, Clerk
CB

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M I N N E S O T A D E P A R T M E N T O F E D U C A T I O N
L E V Y L I M I T A T I O N A N D C E R T I F I C A T I O N
2 0 0 8 P A Y A B L E 2 0 0 9
D I S T R I C T N O . 0 5 3 3 T Y P E 0 1
D I S T R I C T N A M E D O V E R - E V O T A P U B L I C S C H O O L
E C S U R E G I O N 1 0 O I N S T E D

LEVY CATEGORY	MAXIMUM LEVY BEFORE OFFSETS	OFFSET ADJUSTMENTS (B)	TACONITE ADJUSTMENTS	MAXIMUM LEVY LIMITATION	PROPOSED CERTIFIED LEVY
(1) GENERAL--RMV VOTER JOBZ EXEMPT	63,409.36			63,409.36	63,409.36
(2) GENERAL--RMV OTHER JOBZ EXEMPT	101,601.68			101,601.68	101,601.68
(3) GENERAL--NTC VOTER JOBZ EXEMPT					
(4) GENERAL--NTC OTHER JOBZ EXEMPT	252,487.21			252,487.21	212,487.21
(5) COMMUNITY SERV--OTHER JOBZ EXEMPT	41,485.63			41,485.63	41,485.63
(6) GEN DEBT SERV--VOTER JOBZ NONEXEMPT	1,196,330.82			1,196,330.82	1,196,330.82
(7) GEN DEBT SERV--OTHER JOBZ NONEXEMPT	167,993.00			167,993.00	167,993.00
(8) OPEB/PENSION--OTHER JOBZ NONEXEMPT					
(9) TOTAL LEVY	1,823,307.70			1,823,307.70	1,783,307.70
(10) GENERAL ADJUST OFFSET CARRIED FORWARD					
(11) DEBT SERVICE OFFSET CARRIED FORWARD					
A) TRUTH IN TAXATION CATEGORIES: VOTER APPROVED LEVIES = (1)+(3)+(6) ALL OTHER LEVIES = (2)+(4)+(5)+(7)+(8)					
B) OFFSETTING ADJUSTMENTS USED TO ENSURE THAT THE MAXIMUM LEVY LIMITATION IN EACH LEVY CATEGORY IS NOT LESS THAN ZERO. IF THERE IS NOT ENOUGH LEVY AUTHORITY WITHIN THE GENERAL & COMMUNITY SERVICE FUNDS, OR IN THE GENERAL DEBT SERVICE FUND, A NEGATIVE BALANCE WILL BE CARRIED FORWARD TO PAY 2010.					
C) SCHOOL DISTRICTS CERTIFYING THE MAXIMUM LEVY LIMITATION FOR ALL CATEGORIES FOR THE PROPOSED LEVY SHOULD INDICATE "MAXIMUM" IN THE SPACE PROVIDED ON LINE (15) AT THE RIGHT.					
D) SCHOOL DISTRICTS CERTIFYING LESS THAN THE MAXIMUM LEVY LIMITATION FOR ANY CATEGORY MUST CERTIFY A DOLLAR AMOUNT FOR EACH OF LINES (1)-(14) AND COMPLETE THE APPROPRIATE SECTIONS OF PAGES 23 THROUGH 31 AS NEEDED TO DOCUMENT THE SPECIFIC AMOUNTS CERTIFIED FOR EACH LEVY COMPONENT.					
E) THE SCHOOL DISTRICT MUST SUBMIT THE COMPLETED ORIGINAL OF THIS FORM TO THE HOME COUNTY AUDITOR BY SEPTEMBER 30, 2008. A DUPLICATE COPY MUST BE SUBMITTED TO MINNESOTA DEPT OF EDUCATION, PROGRAM FINANCE DIVISION, 1500 HIGHWAY 36 WEST, ROSEVILLE, MN 55113, BY OCTOBER 7, 2008.					
/ (12) TOTAL CERTIFIED ON REFER MARKET VALUE = (1)+(2) = 165,011.04 /					
/ (13) TOTAL CERTIFIED ON NET CAPACITY = (3)+(4) + (5)+(6)+(7)+(8) = 1,618,296.66 /					
/ (14) GRAND TOTAL CERTIFIED LEVY = (12)+(13) = 1,783,307.70 /					
/ (15) TO CERTIFY MAXIMUM LEVY FOR PROPOSED TYPE "MAXIMUM" HERE /					

THE CERTIFIED LEVY LISTED ABOVE IS THE LEVY VOTED BY THE SCHOOL BOARD FOR TAXES PAYABLE IN 2009.
SIGNATURE OF SCHOOL BOARD CLERK *Janet A. Johnson*
DATE OF CERTIFICATION 9/11/08