

# REGULAR BOARD MEETING MINUTES

Monday, April 14, 2008

Vice Chair Loftus called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:07 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Judy Brandt, Ed Kaehler, Dan Johnson, Gene Loftus, Ron Pagel (7:08 PM), Gary Pedersen, Superintendent Bruce Klaehn and Student Board Member Aaron Wiederhoeft. Absent: none. Also in attendance were Principal Todd Rowekamp, Principal Jeanne Svobodny, Chris Berg, Gary Betcher, Arlene Boynton, Ben Boynton, Andy Erickson, Ethan Erickson, Brad Hak, Mike Hansen, Ben Hintz, Tom Hintz, Ben Huber, Stevan Huber, Jane Johnson, Loren Kiefer, Mary Manahan, Erick Osten, John Ostrowski, John Pittenger, John W. Schmidt, Jacob Troke, Keith Troke, Andrew Werle, Cindy Woltman, and Michael Woltman.

The Pledge of Allegiance was recited.

## Agenda

Supt. Klaehn asked that the following items be added to the agenda

- Cabinet Communications - Technology Director
- 4 additional resignations - Ann Oeslager as bus driver, Kathy Spaniol as Cook's Helper, Denise Strosahl as English Instructor at the end of the school year and Carolyn O'Reilly as English Instructor at the end of the school year.
- Closed Session prior to adjournment for the Board to discuss negotiations with the Teamsters union.

A motion was made by Member Andring, seconded by Member Brandt and carried unanimously to approve the amended agenda.

## Visitors to Address the Board

No visitors wished to address the Board.

## Board Minutes

A motion was made by Member Kaehler and seconded by Member Johnson to approve the March 10, 2008 Regular Board Meeting Minutes. Member Johnson noted a change that should be made to his communication: "middle school at the high school." A vote on the motion carried unanimously.

## Regular District Bills

With Member Andring abstaining, a motion was made by Member Brandt, seconded by Member Loftus and carried unanimously to approve the Regular District Bills totaling \$89,648.42.

## Special District Bills

A motion was made by Member Pedersen, seconded by Member Kaehler and carried unanimously to approve the payment of the Special District Bills totaling \$146,310.53.

## Treasurer's Report

A motion was made by Member Andring, seconded by Member Johnson and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$3,264,565.98, as well as the March electronic transfers.

## **REPORTS**

### Close Up

Advisor John Pittenger and Student Aaron Wiederhoeft came before the Board to talk about the groups' Close Up trip to Washington, DC in March. Mr. Pittenger relayed that fundraising activities reduced the \$1,750 per-student cost down to \$900. Aaron shared that during the trip they met with some legislators, attended decision-making meetings and debates, and experienced first hand a press conference. D-E students, along with other Close Up attendees, enjoyed the many learning experiences including a model

Congress in which they had participated. Mr. Pittenger thanked the School Board for the support they had extended so that students could take advantage of this learning opportunity.

### 2008-2009 Goals & Measures

Curriculum Director Jane Johnson gave an overview of the 2008-2009 Goals & Measures. These were developed from input by the Board of Education, staff and the administration. They may be further modified by staff and community input.

### Meet & Confer Summary

Member Andring gave a summary of the Meet & Confer, relating that the following topics were discussed:

- special education placements;
- the increase in student behavioral problems;
- parameters the Board used in granting leave requests;
- concerns about online staff surveys being accessed by unauthorized persons;
- upcoming Info Source training which would increase the staff's technology skills;
- the Parent and Teachers Together (PATT) group's contributions.

Member Johnson felt that the meeting had been an excellent opportunity for an open discussion about Info Source being an opportunity for staff to feel confident about technology. Member Loftus was very impressed with PATT's contribution of time, effort and funds to the school and felt that the implementation of early childhood development as soon as possible in a child's life would mean fewer problems in the upper grades. Member Andring ended the report by thanking the teachers for the chance to "just sit down at the table and communicate."

Chair Pagel noted the boy scouts and their leaders at the meeting and asked the specific reason they were in attendance. Scout Jacob Troke relayed that they were working on their communications merit badge. Chair Pagel thanked them for attending and, "for being a boy scout."

One of the parents of the boy scouts invited the Board to a ceremony on Saturday, April 19 at 3 PM in the high school auditorium as six scouts receive their Eagle awards.

### **CABINET COMMUNICATIONS**

Elementary Principal – Jeanne Svobodny had the following items to share: 1) Thanked the Board members who participated in the Kids Against Hunger program on March 19. The students were thrilled to help hungry children and it was hoped that the school could sponsor the event again next year; 2) Blinds were being installed on remaining elementary classroom doors and windows; 3) PATT had sponsored inflatables that were used in physical education classes. They had also sponsored two Climb Theatre presentations that stressed making friends and being a good friend. The teachers had been given follow up curriculum; 4) Mrs. Kobs and the Student Council members had done a great job coordinating an end-of-the-quarter party for 4th through 6<sup>th</sup> grade students; 5) The 4th through 6th grade Music Explorers group had attended Song Fest in Winona; 6) She talked about the MCA 3rd and 4th grade reading tests the next day and continual testing to be held during the upcoming weeks; 7) The Kindergarten Open House would be held that week and would result in a better idea of kindergarten enrollment for the Fall of 2008; 8) Regarding the retirement of Jane Hobbs, Mrs. Svobodny thanked her for being such a great teacher. She added, "I have been here the last 6 years of her (Mrs. Hobbs') 35 years here and the amount of respect she has in the community is amazing. She has wisdom and a caring attitude for the kids. She sets high expectations for her students and works and works with them to see that they accomplish her expectations. It is amazing, year after year, to see the start-of-the-year scores and end-of-the-year scores of her students. She has touched a remarkable number of lives over the years."

High School Principal – Todd Rowekamp shared the following: 1) At a recent Minnesota Association of Secondary Principals' meeting, the group's lobbyist said of the legislature, "they are trying to put the micro back in management" in regard to some of the bills that had been proposed this session; 2) MCA testing would start the following day for 9<sup>th</sup> graders (writing), 10<sup>th</sup> graders (reading) and 11<sup>th</sup> graders (math). These tests "count" and students are required to pass them at a certain level in order to get a high school diploma.

For that reason and because the attitude and atmosphere around testing can create a huge difference in how well students do, the staff has been preparing students to take the tests and encouraging them to do their very best. Staff groups have various duties: work on test taking strategies, exposing students to practice tests, getting information to parents and students, work on motivation and encouragement, and arrange hot breakfasts; 3) Planning for next year has begun as he and Counselor Tom Surprenant were building the schedule and reviewing course registrations, sections and teaching assignments; 4) April 4 was a half-day inservice/work day where the staff discussed student conduct and discipline. The teachers wrote down two strengths, two areas of improvement, and one suggestion and would later be used to plan next year's goals; 5) He had attended a Hiawatha Valley Education District North Cluster Principals' meeting and would attend a Section 1A meeting on April 23; 6) Knowledge Bowl was off to state competition at the end of the week; 7) Sharon Michelfelder advised that Dover-Eyota recently had a ceramics "Best in Show."

Activities Director – John Ostrowski had the following items to relay: 1) Spring sports were underway and participation was 53 in Baseball, 52 in Softball, 41 in Varsity Track, 22 in Junior High Track, 22 in Varsity Golf and 15 in Junior High Golf; 2) Cancelled events included 3 Junior High Track meets, 3 Baseball games, 1 Softball game, and 1 Varsity Track meet; 3) On April 26, our school would be hosting 8 softball teams; 4) He relayed a customer complaint he had received about a late return from a Faribault track meet due to a junior varsity meet running at the same time as a varsity meet; 5) In response to a question from the Board, Mr. Ostrowski relayed that, once a high school student practices with a college team, they are no longer eligible to play high school sports. He would research all of the terms and conditions of eligibility and provide that information to our Post Secondary Enrollment Options students.

Technology Director – Loren Kiefer provided a technology update which included the following points:

- Technology was under budget so far for 2007-08.
- The 2008-09 preliminary budget falls within the monies allocated by the State of Minnesota over the last two years (\$55 per AMPCU which would mean approximately \$72,000 in funding for 2008-09).
- There are 340 computers in the school system, 102 with staff and 238 for student use.
- After upgrading 8 staff and 180 student computers this summer, all of the computers will be in an upgraded status.
- As funded in the technology budget so far, three more SmartBoards and projectors would be installed at both the high school and the elementary school this summer.
- Approximately 75% of network upgrading would be accomplished this summer – in some areas, we are using equipment that is 8 or 9 years old and we are starting to see internal slowness that is starting to impact communications.
- Wireless capabilities have been installed throughout the high school building (except for a few small areas) and the main areas of the elementary would be wireless by the end of summer.
- The main Admin server has been replaced.
- The Ed Server is overloaded and will be replaced this summer.
- In regard to security, the high school and elementary cameras are complete; however, the high school may replace a zoom camera in the front of the building with several stationery cameras to provide better coverage. It would be determined this summer if security/video monitoring should be installed in the Dover building, possibly using leftover equipment from the elementary.
- There is still an issue with overhead speakers in the high school gym and cafeteria and solutions are still being considered.
- The conversation from A+ Computers is basically done (website, technology work orders, phone, and maintenance work orders) except for the transportation request system and the DNS service.

The discussion included a "health check" process for laptops that are taken in/out of the buildings.

#### Customer Compliments, Concerns, Complaints

Superintendent Klaehn shared the Customer Compliment, Concern, Complaint forms that had been received that month.

## OLD BUSINESS

### Approve Revised Section G of Enrollment of Nonresident Student Policy 509

A motion was made by Member Andring and seconded by Member Johnson to approve revised Section G of Policy 509 – Enrollment of Nonresident Students (Attachment A).

Member Kaehler was concerned about the reduction in revenue when class sizes in grades six through twelve are reduced from 100 to 92. Supt. Klaehn said that, over the next 5 years, there would be more high school students, producing more WADM's (Weighted Average Daily Membership – amount of funding received per student). He added that, even at the 92 per-grade limit, there would be space constraints in regard to the use of the high school cafeteria and gymnasium.

Member Kaehler indicated that he would vote against this revision because, "It is fiscally irresponsible five years from now. As a School Board, we must have foresight to see what is going to happen 5-7 years down the road." Member Johnson added, "We need a policy that we manage year to year and I have great reservations as to where this sets us for the future."

Member Loftus indicated that we only have so much space at this time. He noted that Supt. Klaehn had brought forward square footage and student size estimates last month. Mr. Loftus said, "This is a task given us through the (referendum) vote."

It was noted that the enrollment policy would be reviewed each year so that the Board could regulate and adjust the enrollment numbers.

The sibling exception under G2b was discussed. The intent of this exception was to relay that if one school-age sibling is accepted and another isn't because of class size restraints at the time of application, the second child would **not** be automatically accepted under the sibling priority the following year. Member Pedersen said he is generally in agreement with the revisions, but still has concerns about the sibling commitment. Supt. Klaehn stated that the district will monitor our commitment to siblings annually and inform the Board if that commitment is nearing the class size limits.

Also discussed was the assumption that there would be 4 sections of kindergarten and first grade in the fall with the option of increasing the number of sections if necessary.

A roll call vote was taken on the motion to approve revised Section G of Policy 509 – Enrollment of Nonresident Students. The following voted in favor of approval: Brandt, Andring, Pagel, Johnson and Loftus. Those voting against the same: Pedersen and Kaehler. The motion carried 5 to 2.

### Approve Athletic Playing Time and Roster Size Policy

Supt. Klaehn relayed that a couple of additional changes had been made to the policy after conversing with various coaches.

A motion was made by Member Johnson to approve the policy with the following change: replace "game situations" with "competition situations" and "the given game situation" with "the given event situation." The motion was seconded by Member Loftus.

Member Pedersen thanked Mr. Ostrowski for his patience in working on the policy.

Mr. Pedersen sought and received clarification that the intra-mural basketball team was meant only for students not participating on a sports team. Mr. Ostrowski explained that the intent of the policy is that, if students are unable to participate because of a team size concern, an intra-mural team could be developed for that sport.

Member Pedersen amended the motion by indicating the last paragraph should read as follows: "Beginning in the 2008-09 school year, Community Ed. will develop separate intra-mural ~~basketball leagues programs~~ for any boys and/or girls in grades 9-12 who wish to participate and are not a part of the varsity squad ~~that season's 9th-12<sup>th</sup> grade teams~~. ~~Tentative plans are for the program to run Sunday evenings for the approximate months of December through March, depending on the interest of the students involved.~~"

The amendment was seconded by Member Kaehler. A vote on the amendment carried unanimously.

A vote on the amended motion to approve Policy 591 – Activities Program (Attachment B) resulted in a roll call vote. Those voting for: Brandt, Andring, Pagel, Johnson, Pedersen and Loftus. Those voting against the same: Kaehler.

### Preliminary Budget Update and Changes

Supt. Klaehn advised that approval of the preliminary budget would be on the May Board agenda. He provided factors that could change the budget. He also talked about parking lot concerns at the west side of the high

school and potholes at the elementary parking lot. Even with the proposed changes, he felt that the district would operate with a near-balanced budget during the 2008-09 fiscal year.

Mr. Klaehn relayed that, when he became the Dover-Eyota Superintendent, the Board wanted their fund balance to be at \$900,000 and then adjusted that goal down to \$700,000. It has been well above that for the past three years: \$1,182,712 on June 30, 2006; \$1,392,094 on June 30, 2007 and projected to be at \$1,635,721 on June 30, 2008.

The Superintendent sought approval to add a technology support employee and obtain estimates on high school west parking lot repair (overlay or resurface).

A motion was made by Member Andring, seconded by Member Johnson and carried unanimously to proceed hiring an additional technology support person.

Member Loftus recommended and the Board agreed that the administration should seek quotes to repair the west parking lot.

## **NEW BUSINESS**

### **Fundraising Request**

A motion was made by Member Pedersen, seconded by Member Johnson and carried unanimously to grant permission for the Class of 2013 to hold a food sale in April to fund their ValleyFair trip and end-of-the-year program.

### **Resolutions Relating to the Status of Probationary Teachers**

Supt. Klaehn distributed a resolution recommending the nonrenewal of probationary teacher Michelle McNallan. He relayed that Mrs. McNallan was hired without an Early Childhood Special Education license because no one with correct license had applied. The district had obtained a 1-year variance. Mrs. McNallan was being recommended for nonrenewal following the policy not to tenure individuals unless they had correct licensure.

A motion was made by Member Pedersen and seconded by Member Loftus to adopt the Resolution Relating to the Termination and Non-Renewal of the Teaching Contract of MICHELLE MCNALLAN, a Probationary Teacher (Attachment C). A roll call vote was taken with the following voting in favor of the resolution: Brandt, Andring, Pagel, Johnson, Kaehler, Pedersen and Loftus. Those voting against the same: none. The motion carried unanimously.

### **Consent – Resignations**

A motion was made by Member Andring to vote on Jane Hobbs' resignation separately and accept the resignation with deep regrets. He added that most of his children had Mrs. Hobbs as a teacher, she was highly respected, and the district was losing a "great person."

The motion was seconded by Member Kaehler.

Member Judy Brandt said, "We have been blessed and she will be truly missed." Chair Ron Pagel talked about the high expectations she set for her students and commended her for being a "very effective individual inside and outside the classroom." Member Dan Johnson relayed that Mrs. Hobbs had affected so many families and students and added, "It is wonderful that we have had the privilege of having her here so long (35 years)."

A vote on the motion to accept the resignation of JANE HOBBS as Elementary Instructor effective the end of the 2007-2008 school year, was carried unanimously.

A motion was made by Member Brandt, seconded by Member Loftus and carried unanimously to accept the resignations of KIMBERLY NETT as Spanish Instructor effective the end of the 2007-2008 school year, CAROLYN O'REILLY as English Instructor effective the end of the school year, DENISE STROSAHL as English Instructor and Drama Director effective the end of the 2007-2008 school year, ANN OESLAGER as Bus Driver, and KATHY SPANIOL as Cook's Helper.

Member Johnson thanked Ms. Strosahl for her service to the district, including taking on the additional Drama Director duties.

### Consent – New Hires

A motion was made by Member Andring, seconded by Member Johnson and carried unanimously to approve the following new hires: 1) BROOKE FERRIER as “B” Softball Coach effective March 10, 2008; 2) CORLIS HICKS as Homebound Teacher effective March 20, 2008.

### Consent – Accept Donations

A motion was made by Member Brandt, seconded by Member Kaehler and carried unanimously to accept the following donations and direct the administration to send thank you letters: 1) Elementary -- \$345.50 in KWIK TRIP rebates, \$100 from JANE & JIM HOBBS in memory of Catherine Loftus and \$100 in memory of Michael & Catherine Loftus; 2) High School – \$287.47 from TARGET’S Take Charge of Education program and \$117.91 in KWIK TRIP rebates.

## **HEARING OF REPORTS**

### Superintendent’s Report & Communication

Superintendent Klaehn shared the following items: 1) On April 8<sup>th</sup>, he and other area superintendents had met with eight legislators and found that the most hopeful outcome of recent legislative discussions is that a task force will be formed to understand the future needs of schools. They will survey cuts being made and look for a new system to financial schools. On April 10<sup>th</sup>, Dan Johnson and Gary Pedersen and he attended a Joint Legislative Conference where they met with Andy Welti and Ann Lynch; 2) Sought input from the Board whether or not to allow advertising inserts in the *Eagle*. It was the consensus of the Board that advertising inserts could very easily be tossed aside without being read and, when the school includes an insert with pertinent information, it could be ignored by our readers. One Board member felt that we already had plenty of ads in the newspaper and wished it to remain a “school paper;” 3) It was determined that the Board would tour the high school building and parking lot one hour before their May 12<sup>th</sup> meeting; 4) Relayed that it was now public information that Sean Little’s teaching license had been officially revoked based on his conduct and actions; 5) A free analysis of the elementary building after the flooding indicated that the building was clear of any problem in regard to mold; 6) The administration had reviewed and modified the testing calendar and felt that we are “testing out our kids” and too much instructional time was being lost; 7) Supt. Klaehn commended the staff by saying, “A lot of schools that see student behavior deteriorating are just living with it; whereas, our staff still wants to correct the problem.” He added that our school district has a lot of great kids and that, when talking about increased behavior problems, we are still talking about a very small part of the entire student population; 8) He relayed one of his pet peeves – anonymous comments. One of our coaches recently received an “ugly” anonymous comment. These are the same as blogging comments in that they are a lot of lies, accusations and threats and are very frustrating to him. Because many people are being mistreated in this way, the Minnesota Association of School Administrator was addressing the concern; 9) In a discussion with the Board, the Superintendent was directed to not pursue having the Energy Services Group report again to the Board until after it was determined the financial cost of dealing with the deteriorating parking lots; 10) Schools doing building projects are finding the bids are coming in low.

### Student Board Member Communications

Student Board Member Aaron Wiederhoeft relayed the following: 1) At the last Student Council meeting, a Mayo Clinic representative talked with the group about setting a goal of collecting 50 units of blood during their next blood drive on April 30 from 8:30 am to 3:30 pm. The students would contact juniors and seniors during their first block to seek more involvement as well as use other means to advise of the event to encourage participation; 2) In regard to the upcoming MCAII tests, he relayed that the teachers had done a good job of motivating students to do well on the test by showing statistics of where our school ranks with 11 others in the area. If DE is at the top for test scores, it would be beneficial to the students as employers look at school scores for their workforce. The seniors will have two, half days off during the testing of other students; 3) The students are excited about the opportunity to college credit courses next year; 4) In regard to the space issues discussed early in the meeting, Aaron said, “We are running at capacity right now. During passing time the hallways are crowded.”

### Board of Education Committee Reports & Communication

**Andring** – Congratulated the boy scouts who had earned Eagle awards. In regard to Meet & Confer, he said that they can be conflicting meetings between teachers and Board; however, this has not been the case as the teachers are looking out for the needs of the students and are very concerned. He added, “I commend them – we have a super staff, no doubt about it.” Mr. Andring mentioned the 6<sup>th</sup> grade trip to the Capitol and them viewing a legislative session and talking with Tim Walz. He would be attending an upcoming Health & Safety Committee meeting. The Dover-Eyota/St. Charles track team would be sponsoring four track meets in St Charles this year. Member Andring added, “The coaches put in a lot of time that people don’t see.” Mr. Olson’s class was building a concession stand for the City of Eyota that would be placed at the West Side Park. In ending his report, Mr. Andring noted that an area school was excited to receive their first SmartBoard.

**Brandt** – Ms. Brandt thanked Jane Hobbs for her years of service and wished her well in her retirement. She also acknowledged Food & Nutrition Director Carrie Frank for bringing Kids Against Hunger to the school district and commended Aaron Wiederhoeft on his scouting award. Member Brandt wished success to the Knowledge Bowl team as they competed at state.

**Johnson** – Member Johnson attended the Technology Committee meeting. He was impressed with what we are doing with the website and added, “We just opened the door to possibilities and I hope that we can keep fostering an attitude of using that to communicate to our public. It is important that we look beyond where we are at the moment and a key part of this will be adding an additional technology person.” Mr. Johnson was unable to attend a Nutrition Wellness meeting and asked Mrs. Svobodny to comment on the meeting. She advised that Nurse Nancy Horning had tabulated the committee’s accomplishments, and a pedometer program was discussed. In regard to Meet & Confer, Mr. Johnson said that it was an opportunity to make certain we have open communication with our staff. Member Johnson attended the legislative conference with the superintendent, and offered that funding at the state level does need reform. In regard to fiscal responsibility, he said, “We have to be very careful where we are at and what has brought us here. We must be careful that we don’t upset the applecart too much by making drastic changes in our student numbers. We have had dangerously low balances in the past and we certainly don’t want to be in statutory operating debt. We must watch our numbers closely and husband balances we have and protect them, for example, by earmarking projects that need to be taken care of over time (i.e., west parking lot).” Mr. Johnson closed with congratulating the Knowledge Bowl team and noted his appreciation of all Mrs. Jane Hobbs had done for the district.

**Kaehler** – Mr. Kaehler stated, “Jane Hobbs is an icon in the school, but when you get out in the community (Eyota Days, Olmsted County Fair), she is also involved in all of the surrounding activities and knows the kids. It is unbelievable how she can keep track of all the kids and their interests. Jane is a wonderful person and has been a great mom as well as being a great contributor to the school district – as well as the entire Hobbs family.”

**Pedersen** – Talking about Jane Hobbs he said, “What can you say, she is an icon for the district. We thank her for the years of service and dedication. If we were to say that we would like our staff to turn out like somebody it certainly would be Jane.” In regard to the late track bus he indicated that when there is a late event on a school night, we should look at setting a curfew, considering the drive time. Mr. Pedersen ended his report by noting the sparring between Senator Larry Pogemiller and Senator Majority Leader and Representative Marty Seifert shows exactly what goes on – they were, basically, sitting in front of people fighting with the gloves on. “It is ugly and you can see why things don’t get accomplished. They should do what is best for state and what is good for our community; instead, they go up there and follow party affiliations,” said Pedersen.

**Loftus** – He enjoyed the Meet & Confer meeting saying that there had been “good conversation.” He would be attending a Dollars for Scholars meeting. Member Loftus appreciated the Kids Against Hunger program brought to the school and recommended that it also be implemented at the high school next year. Mr. Loftus ended his report by saying to Jane Hobbs, “Thank you, Jane. You have done well for this district.”

**Page** – The Hiawatha Valley Education District (HVED) is working on a Response to Intervention workshop for Board Members because, this is not just a special education movement, it is educationally wide. The workshop will get Boards and staff “up to speed” and stress the importance of early intervention. The HVED held their first Meet & Confer with staff and several other HVED Board members had never had one with their staff. Mr.

Pagel recently talked with Art Brookings who is attempting to find someone to complete the tiling under County Road 142.

At 10:30 PM, a motion was made by Member Andring, seconded by Member Kaehler and carried unanimously to hold a closed session to discuss Teamster negotiations. The closed session ended at 10:56 PM.

**ADJOURNMENT**

A motion was made by Member Pedersen, seconded by Member Kaehler and carried unanimously to adjourn the meeting at 10:58 PM.

Daniel A. Johnson, Clerk  
CB



## 509 ENROLLMENT OF NONRESIDENT STUDENTS

- G. District Guidelines for Enrollment of Non-resident Students: (subject to all restrictions stated heretofore)
1. Effective April 14, 2008, acceptance of new enrollment-options students shall be limited and suspended in selected grade levels when enrollment reaches the following levels:
    - K.....85 students by Feb. 15<sup>th</sup>, increased to 88 on Aug. 1<sup>st</sup> for acceptance in the fall class
    - 1..... when enrollment reaches or exceeds 88
    - 2-5.....when enrollment reaches or exceeds 90
    - 6-12.....when enrollment reaches or exceeds 92

The Board of Education shall reserve the right to adjust these numbers as needed.
  2. Grade level numbers shall be calculated in the following priority:
    - a. Resident and currently attending enrollment options students (guaranteed attendance);
    - b. Siblings of currently attending enrollment options students (guaranteed attendance);
 

*EXCEPTION: Effective April 14, 2008: When a non-resident family with multiple school-age children applies to enter Dover-Eyota schools through an enrollment options program, each school-age child, at the time of application, must be within their respective class limits, as indicated in Section 1, to gain admission and be assured of future guaranteed attendance as a sibling.*

*NOTE: Subsequent classes for guaranteed sibling attendance shall be evaluated annually.*
    - c. New family enrollment options applications (acceptance subject to class limits)
  3. The effective timeline for Open Enrollment applications for the subsequent school year shall be:
 

October 1:	First day to accept applications
January 15:	State deadline for receiving applications
February 15:	Initial response to application requests
June 1:	Final response to any “pending” applications – grades 1-12
August 1:	Final response to any “pending” applications – kindergarten
  4. Enrollment options students who apply but are not accepted for enrollment due to the class number restrictions will be placed on a waiting list. In the event the class size drops below the established limit for any reason at any time, these students would be accepted according to receipted date of application.
  5. The Board of Education reserves the right to make special exceptions to these restrictions for special circumstances. Any non-resident student denied enrollment due to the restrictions of section G may petition the Board to present reasons for an exception to their child’s denial of enrollment.
  6. The board shall annually review this policy in January of each year to examine the restrictions and details of this policy.

**Dover-Eyota Public Schools Policy 591**Adopted:  
4/14/08

## 591 ACTIVITIES PROGRAM

**I. PURPOSE**

The purpose of this policy is to define the activities program of Dover-Eyota Public Schools.

**II. GENERAL STATEMENT OF POLICY**

The Activities Program of the Dover-Eyota High School is a vital part of our educational system. This program is intended to enrich students' learning and development through activities which foster emotional, intellectual, and physical growth. Development of character and life skills (dedication, sacrifice, hard work, discipline, putting the team above self, accepting victory and defeat gracefully, the need to set priorities) are included as integral parts of all levels of participation. In addition to the individual enjoyment and fulfillment of the student, the program's primary purpose is to assist students in growing and maturing into responsible members of society.

**III. PLAYING TIME GUIDELINES**

The Dover-Eyota School District encourages all students to participate in any extra-curricular program offered by the district. The district will do all it can to provide staff, equipment, and facilities for these programs. Students and parents must understand that there can sometimes be limitations and restrictions to the amount and level of participation that can be made available to the student.

Playing time is always a concern for players and parents. Our coaches recognize the value of game experience in the development of a player, and will make efforts to provide that experience. In order for a student to learn the values of hard work, cooperation and teamwork, the playing time of a participant will be based on many factors as listed below, and assuming that all other team rules are being followed. Playing time is recognized as a coach's decision, being based on a player's:

- **attendance at practice**
- **performance at practices and in competitive situations**
- **attitude**
- **effort**
- **commitment to the team**
- **the given event situation**
- **player match-ups**

**7th and 8th grade:** This is the age where exploration of the activity occurs, and fundamental skills are emphasized. While playing time will be provided for every participant, practice also plays a very significant role in the overall development of the player. For some activities where the number of students deems it necessary, there may be split squad teams. Our district and others in our conference split squads, and add additional quarters to games, to help accommodate the need to have all students play. Skill development, introduction to competition, and teamwork are the emphasis, while winning is a secondary goal.

**9th grade:** Participation and individual development for all students remain the focus of the activity, but now winning will not necessarily be sacrificed so that everyone can have playing time. The coach is now charged with the beginning stages of developing those who have worked hard, shown exceptional skill, and have dedicated themselves to that activity. However, the coach will still see that everyone gets some meaningful playing time throughout the course of the season. Skill development, fundamentals, sport concepts, and teamwork are emphasized.

**B Squad/Junior Varsity:** Consisting of a wide range of grade levels, the main objective of participation here is to continue development of those participants who have worked to improve their skills, while providing student athletes with opportunities to achieve success at the varsity level. While all members of the team will continue to be seen as

“developing”, and continue to receive some playing time, the amount of playing time at this level will be weighted toward those who are more skilled and developed as deemed by the coaching staff in accordance with the Playing Time Guidelines above. Teamwork and skill development continue to be the emphasis.

**Varsity:** The goal of the varsity squad is to provide the most competitive team possible to represent Dover-Eyota High School, while adhering to principles of sportsmanship, teamwork and cooperation. This will consistently mean playing the best available athletes within roles designed by the coach to produce the most success possible for the team. Playing time will be given to those who will most help the team attain these objectives. In situations where an individual may not understand why playing time is limited, the coach is expected to explain, upon request, what will be necessary in order for playing time to increase. Everyone must remember that this is competitive interscholastic athletics and that the amount of playing time will not be guaranteed.

**Varsity Team Rosters:** While it is the preference of Dover-Eyota High School that all interested students be allowed to participate at the varsity level, that may not always be possible. When participation numbers exceed the MSHSL tournament roster limit, it may be necessary for varsity coaches to enact a system to reduce the size of the squad to those roster limits. If a varsity coach chooses to take steps to reduce the team’s roster to the MSHSL tournament roster limit at any time, the following steps shall be taken:

1. A letter sent to parents prior to try-outs defining factors that limit the final squad number.
2. An outline of the sport-specific skills to be observed, and grading manner defined, for the athlete.
3. Try-out sessions will be held at a time of the season determined by the coach.
4. A personal conversation with each player not making the team in lieu of a publicly posted list.

Beginning in the 2008-09 school year, Community Education will develop separate intra-mural programs for any boys and/or girls in grades 9-12 who wish to participate and are not a part of that season’s 9-12 grade teams.

Cross References:

**RESOLUTION RELATING TO THE TERMINATION  
AND NON-RENEWAL OF THE TEACHING CONTRACT  
OF MICHELLE MCNALLAN, A PROBATIONARY TEACHER**

WHEREAS, MICHELLE MCNALLAN is a probationary teacher in Independent School District No. 533.

BE IT RESOLVED, by the School Board of Independent School District No. 533, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of MICHELLE MCNALLAN, a probationary teacher in Independent School District No. 533, is hereby terminated at the close of the current 2007-2008 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

Mrs. Michelle McNallan  
58507 N County Road 8  
Plainview MN 55964

Dear Mrs. McNallan

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 533 held on April 14, 2008, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2008-2009 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because you lack the proper permanent licensure to qualify for the tenure expectations of the school district.

Yours very truly

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 533

Daniel A. Johnson