

SPECIAL BOARD MEETING MINUTES

Thursday, November 8, 2007

Chair Pagel called the special meeting of the Dover-Eyota Board of Education, District #533, to order at 7:07 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring (7:13 PM), Judy Brandt, Dan Johnson (7:20 PM), Ed Kaehler, Gene Loftus, Ron Pagel, Gary Pedersen, and Superintendent Bruce Klaehn. Absent: none. Also in attended were: Gary Allen, Gene Speltz and Art Brookins.

The Pledge of Allegiance was recited.

Approval of Agenda

A motion was made by Member Brandt, seconded by Member Kaehler and carried unanimously (5-0) to approve the amended agenda which included Item 3b – Bond Issue Referendum Resolution.

Fundraiser Request

A motion was made by Member Brandt and seconded by Member Pedersen to deny the Boys' Basketball fundraising request to sell Rochester business coupon books. With Member Johnson abstaining, a roll call vote was taken. The following voted in favor of the motion to deny the request: Brandt, Pagel, Loftus, Kaehler, and Pedersen. Those voting against the same: Andring. The motion to deny carried with a 5-1 vote.

Tiling Project Update

At 7:30 pm, Gene Speltz, Art Brookins and Gary Allen joined the meeting to discuss the tiling project.

A motion was made by Member Pedersen, seconded by Member Andring and carried unanimously to authorize payment of one-half of the costs of placing a 12" tile under County Road 142 and 2,400 feet across the property of Gene Speltz, and one-half the remaining cost after cost-share of the waterway project on the property of Gene Speltz, contingent on a similar cost participation by the City of Eyota.

Discussion was held regarding the selection of a construction management firm for the elementary addition project. More information would be sought and brought to the November 19, 2007 Regular Board Meeting.

Resolution Relating to the Issuance of School Building Bonds and Calling Election Thereof

A motion was made by Member Pedersen and seconded by Member Loftus to amend the resolution to add a second polling place in Dover to cover the townships of Elmira, Dover and Quincy, and the city of Dover. A vote on the motion resulted in a roll call with the following voting in favor: Pedersen, Loftus, Brandt, Andring and Pagel. Voting against the same: Kaehler and Johnson. The motion carried with a 5-2 vote.

A motion was made by Member Kaehler and seconded by Member Johnson to approve the amended resolution for a special bond issue election on February 12, 2008 (Attachment A). A roll call vote resulted in the following voting in favor: Pedersen, Loftus, Brandt, Andring, Johnson, Kaehler, and Pagel. Voting against the same: none. The motion carried unanimously.

Adjournment

A motion was made by Member Kaehler, seconded by Member Andring and carried unanimously to adjourn the meeting at 9:20 PM.

Daniel A. Johnson, Clerk

**RESOLUTION RELATING TO THE ISSUANCE OF
SCHOOL BUILDING BONDS AND CALLING AN ELECTION THEREON**

BE IT RESOLVED by the School Board of Independent School District No. 533, State of Minnesota, as follows:

1. The board hereby finds and determines that it is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$9,100,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the repair, remodeling, renovation, upgrading and construction of additions and improvements to the Dover-Eyota Elementary School facility. The question on the borrowing of funds for these purposes shall be School District Ballot Question 1 on the school district ballot at the special election held to authorize said borrowing.

2. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of the special election specified herein shall be contingent upon the receipt of a positive Review and Comment from the Commissioner of Education on the projects included in the ballot question.

The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution.

3. The ballot question shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held on Tuesday, February 12, 2008, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish combined polling places for several precincts for school elections not held on the day of a statewide election. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

(Set forth each combined polling place explaining which precincts are being served, such as:)

Polling Place: Dover-Eyota High School
615 South Avenue SW
Eyota MN 55934

"This combined polling place serves all territory in Independent School District No.533 located in the City of Eyota, Eyota Township, Marion Township, Orion Township, and Viola Township; Olmsted County, Minnesota."

Polling Place: Dover School Building
217 West Center
Dover MN 55929

“This combined polling place serves all territory in Independent School District No. 533 located in the City of Dover, Dover Township, Elmira Township, and Quincy Township; Olmsted County, Minnesota.”

The clerk is hereby authorized and directed to prepare a notice to any voters who will be voting at a combined polling place for this special election. The notice must be sent by nonforwardable mail to every affected household in the school district with at least one registered voter. The notice must be mailed no later than fourteen (14) days before the date of the election. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor. The notice must include the following information: the date of the election, the hours of voting and the location of the voter's polling place. This notice may be in the same form as the notice of special election to be published and posted.

5. The clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least fifty-three (53) days prior to the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause a sample ballot to be posted in each combined polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted at each combined polling place on election day.

6. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election.


7. The clerk is further authorized and directed to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

SCHOOL DISTRICT QUESTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 533 (DOVER-EYOTA) SPECIAL ELECTION

FEBRUARY 12, 2008

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s) like this: 

To vote for a question, fill in the oval next to the word "YES" for that question.
To vote against a question, fill in the oval next to the word "NO" for that question.

SCHOOL DISTRICT BALLOT QUESTION 1 APPROVAL OF SCHOOL DISTRICT BOND ISSUE

- YES Shall the school board of Independent School District No. 533 (Dover-Eyota) be authorized to issue its general obligation school building bonds in an amount not to exceed \$9,100,000 to provide funds for the acquisition and betterment of school sites and facilities, including the repair, remodeling, renovation, upgrading and construction of additions and improvements to the Dover-Eyota Elementary School facility?
- NO

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot card so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

8. If the school district will be contracting to print the ballots for this special election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper, by posting a notice, and by notifying the county or legislative district chair of each major political party.

10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the places where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly.

11. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at each combined polling place during the special election. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections.