

706 ACCEPTANCE OF GIFTS AND DONATIONS

I. PURPOSE

The purpose of this policy is to provide guidelines for the acceptance of gifts and donations by the school board.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to accept gifts only in compliance with state law. The school district solicits and accepts gifts and donations that are consistent with its mission and that support its programs as well as special projects.

III. ACCEPTANCE OF GIFTS GENERALLY

The school board may receive, for the benefit of the school district, bequests, donations or gifts for any proper purpose. The school board shall have the sole authority to determine whether any gift or any precondition, condition, or limitation on use included in a proposed gift furthers the interests of or benefits the school district and whether it should be accepted or rejected.

IV. GIFTS OF REAL OR PERSONAL PROPERTY

The school board may accept a gift, donation, grant or devise of real or personal property only by the adoption of a resolution approved by a simple majority of its members. The resolution must fully describe any conditions placed on the gift or donation. The real or personal property so accepted may not be used for religious or sectarian purposes.

V. ADMINISTRATION IN ACCORDANCE WITH TERMS

If the school board agrees to accept a bequest, donation, gift, grant or devise which contains preconditions, conditions or limitations on use, the school board shall administer it in accordance with those terms. Once accepted, a gift or donation shall be the property of the school district unless otherwise provided in the agreed upon terms.

VI. GUIDELINES

The following guidelines will be used by the Board of Education of Dover-Eyota Public Schools when accepting donations from individuals and groups:

A. Donations to the school district or any school-affiliated group or organization must be brought to the Board of Education for acceptance in order for the donation to be considered a tax deduction.

B. Donations will be accepted by the Board of Education on a monthly basis at their regularly scheduled meetings.

C. The Superintendent of Schools, on behalf of the Board of Education, will send letters of thank you to the

individual or group making the donation.

D. The school district reserves the right to determine how the donated money or equipment is to be used by the recipient (school district or school-affiliated group or organization) **unless preconditions have been set as indicated in III. above.**

E. The school district reserves the right to determine the type of equipment to be purchased with donated monies (i.e., uniforms, equipment, etc.).

F. Any group or individual wishing to fundraise on behalf of the school district or school-affiliated group or organization must seek prior approval from the administration, follow all fundraising rules and guidelines as set forth in Dover-Eyota Policy 511 – Student Fundraising, and deposit all monies into the school district accounting system.

Cross References:

Dover-Eyota Public Schools Policy 299 (Donation Policy)

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