

710 EXTRACURRICULAR TRANSPORTATION

I. PURPOSE

The purpose of this policy is to make clear to students, parents, and staff the school district's policy regarding extracurricular transportation.

II. GENERAL STATEMENT OF POLICY

The determination as to whether to provide transportation for students, spectators or participants to and from extracurricular activities shall be made solely by the school district administration. This determination shall include, but is not limited to, the decision to provide transportation, the persons to be transported, the type or method to be utilized, all transportation scheduling and coordination, and any other transportation arrangements or decisions. Employees who are involved in extracurricular activities shall be advised by the administration as to the transportation arrangements made, if any.

III. ARRANGEMENT OF EXTRACURRICULAR TRANSPORTATION

School district employees shall not undertake independent arrangement, scheduling or coordination of transportation for extracurricular activities through the district electronic request system when specifically directed or approved by the school district administration. If the school district makes no arrangements for extracurricular transportation, students who wish to participate are responsible for arranging for or providing their own transportation.

IV. NO EMPLOYEE TRANSPORTATION OF STUDENTS

An employee must not use a personal vehicle to transport one or more students except as provided herein. However, employees may make appropriate transportation arrangements for students as necessary in an emergency or other unforeseeable circumstance.

In a nonemergency situation, an employee must get prior, written approval from the administration before transporting a student in a personal vehicle. If a school vehicle is available, the employee will use the school vehicle. The administration has the sole discretion to make a final determination as to the appropriate use of a personal vehicle to transport one or more students.

If any emergency transportation arrangements are made by employees pursuant to this section, the relevant facts and circumstances shall be reported to the administration as soon thereafter as practicable.

All vehicles used to transport students shall be properly registered and insured.

V. EXTRA-CURRICULAR AWAY CONTESTS

Students participating in any extra-curricular event or school activity must ride the school-provided transportation both ways. Cheerleaders or other guests on the bus are expected to ride in the seats designated by the coach in

charge of the bus (i.e. front of the bus).

Parents or grandparents who would like to take their son, daughter or grandchildren home with them following an activity may request in person at the site of the contest or activity with the coach. A phone call, email or written note to the Activity Director is required when requesting a son, daughter or grandchildren ride home with a friend, neighbor, or other relative. The person transporting the student must "sign out" with the student's coach at the event.

Consequences for failure to abide by these rules will result in a one-game or one-event suspension. A second violation will result in a two-week or two-event suspension, whichever is longer. The third offense will result in a six-event suspension or may lead to removal from the activity.

In the event the district does not provide transportation to any school-related activity, the parent may receive permission to arrange transportation for their child and shall complete a Waiver of Liability – Student Transportation form shown at the end of this policy.

VI. FEES

In its discretion, the school district may charge fees for transportation of students to and from extracurricular activities conducted at locations other than school, where attendance is optional.

Cross References:

Dover-Eyota Public Schools Policy 610 (Field Trips)

Dover-Eyota Public Schools Policy 709 (Student Transportation Safety Policy)

3/9/15

FORM:

Dover-Eyota Schools

Waiver of Liability - Student Transportation

I hereby acknowledge and declare that the Dover-Eyota school district has clearly informed me that transportation for this event is not being provided by the school district. I further acknowledge and declare that I am accepting full responsibility for the costs, arrangements and any occurrences related to this act of transportation for this event.

Student Name _____ Grade _____

Description of event (including date and location) _____

Parent/Guardian Signature Date

Parent/ Guardian - Printed