

806 CRISIS MANAGEMENT

I. PURPOSE

The purpose of this Crisis Management Policy is to act as a guide for school district and building administrators, school employees, students, school board members, and community members as to how to address a wide range of potential crisis situations in the school district. The step-by-step procedures suggested by this Policy will provide guidance to each school building in drafting crisis management plans to coordinate protective actions prior to, during, and after any type of emergency or potential crisis situation in the school district. Each school district should develop tailored building-specific crisis management plans for each school building in the school district and sections or procedures may be added or deleted in those crisis management plans based on building needs.

The school district will, to the extent possible, engage in ongoing emergency planning within the school district and with first responders and other relevant community organizations. The school district will ensure that relevant first responders in the community have access to their building-specific crisis management plans and will provide training to school district staff to enable them to act appropriately in the event of a crisis.

II. GENERAL INFORMATION

A. Crisis Procedures Statement

The school district's Crisis Management Policy has been created in consultation with local community response agencies and other appropriate individuals and groups that would likely to be involved in the event of a school emergency. It is designed so that each building administrator can tailor a building-specific crisis management plan to meet that building's specific situation and needs.

B. District-Wide Procedures

The district-wide procedures are available for review by contacting the District Office.

C. Expectations

1. Employees shall receive a copy of the Emergency Plan for the building, in which they work and shall receive inservice training annually on plan implementation.
2. Students shall receive specific instruction on plan implementation, and shall participate in a required number of drill and practice sessions throughout the school year.
3. Parents shall be made aware of the Emergency Plan.
4. The school district shall maintain a warning system designed to inform students, employees, and visitors in the facilities of an emergency. This system shall be maintained

on a regular basis plan for all school district buildings.

5. It shall be the responsibility of the building principal to inform students and employees of the system and the means by which the system is used to identify the specific type of emergency involved.

6. Each school building will be required to hold at least one school tornado drill, five school lock-down drills and five school fire drills each year, consistent with Minn. Stat. 299F.30.

IV. WARNING SYSTEMS

A. The school district shall maintain a warning system designed to inform students, employees, and visitors in the facilities of an emergency. This system shall be maintained on a regular basis under the maintenance plan for all school district buildings.

It shall be the responsibility of the building principal to inform students and employees of the system and the means by which the system is used to identify the specific type of emergency involved.

Cross References:

Dover-Eyota Public Schools Policy 407 (Employee Right to Know - Exposure to Hazardous Substances)

Dover-Eyota Public Schools Policy 413 (Harassment and Violence)

Dover-Eyota Public Schools Policy 501 (School Weapons Policy)

Dover-Eyota Public Schools Policy 506 (Student Discipline)

Dover-Eyota Public Schools Policy 532 (Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds)

Dover-Eyota Public Schools Policy 903 (Visitors to the School District Buildings and Sites)

Dover-Eyota Public Schools Policy 1001 (Crisis Response)

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