

**REGULAR BOARD MEETING AGENDA**

**DATE:** Monday, June 20, 2022

**LOCATION:** School Media Center and Hilton Garden Inn Fargo Business Center

**TIME:** 5:45 PM

District Office

131 Hickory St. N

Lester Prairie, MN 55354

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Lester Prairie Schools

1. **Call to Order**
   1. Board Chair Hentges to open the Lester Prairie School District Regular Board meeting at 5:45 pm.
   2. Welcome to public and guests
2. **Pledge of Allegiance**
3. **Approval of Agenda**

*Motion by \_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve agenda.*

*Voting was \_\_\_\_ for and \_\_\_\_ against*

1. **Recognition of Communications Since the Last Meeting**
   1. Communications received by Board Members
      * Good News Section:
        1. \_\_\_\_
   2. Open Dialogue. (Each person in the audience will be given three (3) minutes - total time – 15 minutes.)
2. **Approval of Consent Agenda**
   1. **Approve Previous Minutes**
      * Regular Board Meeting: May 16, 2022
   2. **Approve Bills -** Bills reviewed by M.Otto & B.Heimerl
      * Board Bills: $81,942.78
      * Building Project Bills: $11,370.76
      * Student Activity Bills: $38.68

*Motion by \_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve consent agenda, board minutes, & payment of bills presented.*

*Voting was \_\_\_\_ for and \_\_\_\_ against*

1. **Administrative Reports**
   1. **Principal - Mike Lee**
   2. **Activities Director – Jenna Wolff**
   3. **Superintendent – Melissa Radeke**
2. **School Board Committee Reports**
   1. Community Ed – Hentges, R.Heimerl
   2. PTO – Stifter-Knoll, R. Heimerl
   3. Facilities/Maintenance – Ziermann, Hentges, B.Heimerl
   4. Tech/Media – Ziermann, Stifter-Knoll
   5. Activities – Hentges, Ziermann, B.Heimerl
   6. Negotiations:
      * Certified – Ziermann, Otto, Hentges
      * Non-Certified – Otto, R.Heimerl, B.Heimerl
      * Administration – Ziermann, R.Heimerl, Stifter-Knoll
   7. Meet and Confer – Otto, Stifter-Knoll
   8. Policy – Otto, Stifter-Knoll, Hentges
   9. Legislative – Ziermann
   10. City Council – B.Heimerl, R.Heimerl
3. **New Business** 
   1. Information: Building Project Update – H+U
   2. City Agreement Discussion – Sean Tritabaugh
   3. Action to approve the 2022-23 Minnesota State High School League (MSHSL) Membership Resolution.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve the 2022-23 MN State High school League Membership Resolution as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

* 1. Action to designate the MSHSL **School Representative** and **School Board Representative** for 2022-23.

*Motion by \_\_\_\_\_\_ to designate \_\_\_\_\_\_\_ as MSHSL* ***School Representative*** *for 2022-23. Seconded by \_\_\_\_\_\_\_\_\_\_\_\_.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against*

*Motion by \_\_\_\_\_\_ to designate \_\_\_\_\_\_\_ as MSHSL* ***School Board Representative*** *for 2022-23. Seconded by \_\_\_\_\_\_\_\_\_\_\_\_.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against*

* 1. Action to approve the revised June 2022 Local Literacy Plan.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve the revised June 2022 Local Literacy Plan as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

* 1. Action to approve the Athletic and Activities Participant/Parent Handbook for 2022-2023.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve the 2022-23 Athletic & Activities Participant/Parent Handbook as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

1. **Old Business**
   1. Action to approve Athletic Trainer position.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve position as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

1. **School Finance**
   1. Action to approve the 2022-2024 Employment Agreement for the Minnesota School Employees Association (MSEA).

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve 2022-24 Employment Agreement for the MN School Employees Association as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

* 1. Action to approve Bergan KDV for Audit Services.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve Bergan KDV for Audit Services as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

* 1. Action to approve bids for Milk.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve bid for milk with \_\_\_\_\_\_\_\_\_\_\_.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

* 1. Action to approve bids for Bread.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve bid for bread with \_\_\_\_\_\_\_\_\_\_\_.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

* 1. Action to approve bids for Propane.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve bid for propane with \_\_\_\_\_\_\_\_\_\_\_.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

* 1. Action to approve the Preliminary Budget for 2022-2023.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve the Preliminary Budget for 2022-2023 as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

* 1. Action to approve the following fundraisers for the 2022-23 school year:
     + Band: Butterbraids and Coffee Before Christmas
     + Baseball: Discount Cards
     + Football: Salt Sales
     + National Honor Society: Fall and Spring Food Drive; Toys for Tots
     + Boys and Girls Basketball: Shoot-a-Thon
     + Junior Class: Concessions; Min-Tex fruit; Clubs Choice; That’s My Pan
     + Senior Class: Carlson Orchard Pies; Unhinged Pizza

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve position as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

1. **Policy Administration**
   1. None
2. **Personnel** 
   1. Action to approve Brian Herrmann as Head Volleyball Coach for the 2022-23 school year.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve contract as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

* 1. Action to approve Return to Work Agreement for Joe Scoblic for the 2022-23 school year.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve agreement as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

* 1. Action to approve revised 2021-2023 contract for Director of Food Services Lori Bebo.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve revised contract as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against*

* 1. Action to approve revised 2022-2024 contract for Business Official Kelly Elling.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve revised contract as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against*

* 1. Action to approve 2-year leave of absence for Cheryl Bayerl starting July 1, 2022 and ending June 30, 2024.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve 2-year leave of absence as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

* 1. Action to approve Data & Systems Coordinator contract for Cheryl Bayerl starting July 1, 2022 and ending June 30, 2023.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve contract as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against*

* 1. Action to approve Medical Assistant Official Contract for Joy Schrupp for 2022-23 school year.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve contract as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against*

* 1. Action to approve resignation of Business Manager Alice Daak effective June 30,2022.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve resignation as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against*

1. **Other Items for the Board**
2. **Adjourn the Regular Board meeting at \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**UPCOMING DATES and NOTES:**

1. Community Education Comm. – June 22nd 4pm
2. Prairie Days – July 15th and 16th
3. July 18th – 5:45pm Regular School Board Meeting