

**REGULAR BOARD MEETING AGENDA**

**DATE:** Monday, May 17, 2021

**LOCATION:** School Media Center

Zoom Link: District Website > School Board Page

**TIME:** 5:45 PM

District Office

131 Hickory St. N

Lester Prairie, MN 55354

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Lester Prairie Schools

1. **Call to Order**
   1. Board Chair Hentges to open the Lester Prairie School District Regular Board meeting at 5:45 pm.
   2. Welcome to public and guests
2. **Pledge of Allegiance**
3. **Approval of Agenda**

*Motion by \_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve agenda.*

*Voting was \_\_\_\_ for and \_\_\_\_ against*

1. **Recognition of Communications Since the Last Meeting**
   1. Communications received by Board Members
      * Good News Section:
        1. \_\_\_\_
   2. Open Dialogue. (Each person in the audience will be given three (3) minutes - total time – 15 minutes.)
2. **Approval of Consent Agenda**
   1. **Approve Previous Minutes**
      * Regular Board Meeting: April 19, 2021
   2. **Approve Bills -** Bills reviewed by M.Otto & Stifter-Knoll
      * Board Bills: $88,761.98
      * Building Project Bills: $63,698.09
      * Student Activity Bills: $1,234.54

*Motion by \_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve consent agenda, board minutes, & payment of bills presented.*

*Voting was \_\_\_\_ for and \_\_\_\_ against*

1. **Administrative Reports**
   1. **Principal - Mike Lee**
   2. **Activities Director – Jenna Wolff**
      * Region 5A Committee – 4-year term
   3. **Superintendent – Melissa Radeke**
2. **School Board Committee Reports**
   1. Community Ed – Hentges, R.Heimerl
   2. PTO – Stifter-Knoll, R.Heimerl
   3. Facilities/Maintenance – Ziermann, Hentges, B.Heimerl
   4. Facility Planning Committee – Hentges, Ziermann, Stifter-Knoll
   5. Tech/Media – Ziermann, Stifter-Knoll
   6. Activities – Hentges, Ziermann, B.Heimerl
   7. Negotiations:
      * Certified – Ziermann, Otto, Hentges
      * Non-Certified – Otto, R.Heimerl, B.Heimerl
      * Administration – Ziermann, R.Heimerl, Stifter-Knoll
   8. Meet and Confer – Otto, Stifter-Knoll
   9. Policy – Otto, Stifter-Knoll, Hentges
   10. Legislative – Ziermann
   11. City Council – B.Heimerl, R.Heimerl

1. **New Business** 
   1. Peter Lindstrom from Clean Energy Resource Teams (CERTS)- information and discussion
   2. Information: Building Project Update – H+U
   3. Action to approve the following change orders:
      * 1. **JT Electric for $1,150**: provide access control to include wiring and rough-in work for door E146.1
        2. **RTL for $7,424:** updated chase framing & soffits to enclose RWL pipe; architectural details at window heads in main office due to ceiling heights and spandrel panel glass
        3. **RTL for $6,717:** framing & sheetrock caps along with FRP finish at top of new Gym entrance alcoves along west side, also above ceiling partition between fitness and boys locker room due to structural joist being in line with wall
        4. **Capital City Glass for $478:** revisions to front entry aluminum windows and curtain wall dimensions
        5. **AME for $8,900:** additional structural steel erection due to unforeseen conditions, field FRI’s and proposal requests
        6. **Thurnbeck for ($734):** back charge from AME Construction for revised joist pocket elevations

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve change orders as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

* 1. Action to approve new custodial position starting fall 2021 due to increased square footage and custodial needs with the completed building project.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve new custodial position.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

* 1. Action to designate the Identified Official with Authority for ISD #424.

**Designation of Identified Official with Authority (IOwA)**

**For the MDE External User Access Recertification System**

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user’s access to MDE secure systems for their local education agency (LEA).

**The Board recommends to authorize Melissa Radeke** to act as the Identified Official with Authority (IOwA) **for Lester Prairie Public School District 0424-01.**

*Motion by \_\_\_\_\_ to designate Superintendent Melissa Radeke to act as the Identified Official with Authority (IOwA) for Lester Prairie Public School District 0424-01. Seconded by \_\_\_\_\_.*

*Voting was \_\_\_\_ for and \_\_\_\_ against*

1. **Old Business**
   1. Parking lot - discussion
   2. City Liaison Sean Tritabaugh – report and discussion
2. **School Finance**
   1. none
3. **Policy Administration**
   1. none
4. **Personnel** 
   1. Action to approve resignation of Lori Shermann as Kid’s Depot/food service non-certified staff member effective June 2, 2021.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve resignation as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

* 1. Action to approve Lindsey Grand as K-12 ELL/ESL Teacher with assigned duties for the 2021-2022 school year.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve contract as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against.*

* 1. Action to approve Hannah Boger as Elementary Teacher with assigned duties for the 2021-2022 school year.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve contract as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against*

* 1. Action to approve Emma Strom as Junior High Volleyball Coach.

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve contract as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against*

* 1. Action to approve the following Kid’s Depot contracts:
     + Megan Tonn – Student Worker
     + Emma Eckstein - Student Worker
     + Allison Knoll - Student Worker
     + Layne Teubert - Student Worker
     + Peighton Ruzicka - Student Worker
     + McKenna Kutz - Student Worker
     + Jan Smith – Kid’s Depot Worker
     + Kim Schauer – Kid’s Depot Worker
     + Taylor Bayerl – Kid’s Depot Worker
     + Jerika Ziermann – Kid’s Depot Worker
     + Cheryl Bayerl – Kid’s Depot Coordinator

*Motion by \_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_ to approve contracts as presented.*

*Voting was \_\_\_\_\_\_ for and \_\_\_\_\_\_ against*

1. **Other Items for the Board**
2. **Adjourn the Regular Board meeting at \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**UPCOMING DATES and NOTES:**

1. May 28 – 2021 Graduation
2. June 1st – Project Update Committee Meeting 10am
3. June 21st - Regular School Board Meeting 5:45pm