

**REGULAR MEETING of the SCHOOL BOARD of EDUCATION
Lester Prairie Public Schools
Monday December 19th, 2022 5:45 pm
Lester Prairie School Media Center**

Roll call was taken and the following board members were present: Steve Ziermann, Mary Otto, Brian Heimerl, Rebecca Heimerl and Megan Stifter. Corbey Hentges was absent. Administration present: Dr. Melissa Radeke, Mike Lee, Alice Daak, and Jenna Wolff. **Guests:** Austen Neaton from Herald Journal.

Pledge of Allegiance was led by Steve Ziermann.

Agenda

- Motion by Stifter-Knoll second by B. Heimerl to approve the Agenda as presented and or modified

Vote: 5 for, 0 against

Recognition of Communications since Last Meeting:

- Communication - Report:
 - a. Tanner Scheevel and Football Coaching Staff attending Banquet for Mr. Football
 - i. First time ever for Lester Prairie High School.
 - b. Knowledge Bowl team placed 4th out of 16
 - c. Christmas Concert was nice and well attended
 - d. Christmas Carolers from school out in the community.
- Open dialogue - none

Minutes and Bills

- Motion by B. Heimerl and second by Stifter-Knoll to approve the meeting minutes of the Regular Board meeting on 11/21/22, and pay the bills in the amount of \$120,857.07 Building Project bills of \$0 and student activity fees of \$1,454.22.

Vote: 5 for, 0 against

Bergen KDV Audit Report - Nancy Schulzetenberg, CPA

- o Clean audit for fiscal School Year 2022
- o Increase in general fund and unassigned fund balances

Administrative Reports

Mr. Lee K-12 Principal Report: - highlights

- Student Financial aid night held with 5 students attending
- ASFAB test interpretation held in Social Studies class
- Attending Symposium in St. Cloud
 - o LP Evacuation plan will be discussed for improvements
- Attended Letters Training virtually

- This training is for Science of Reading - best practice for teaching reading
- Title One teacher Mr. Litzau has been using this training
- Thanks to the wellness committee who works on employee wellness
 - Offering staff ways to take care of themselves and build a positive culture
 - SWWC mental health consultant will be coming out to LP to work with staff on mental health wellness

Jenna Wolff AD Report: - highlights

- Fall sports - Tanner Scheevel played in the All Star game
 - Mr. Scoblic named the Mid SE Red District coach of the year
- Winter activities
 - GBB - currently has a 5-0 record
 - 2 games have been re-scheduled so far
 - JH girls end their season this week
 - BB - Currently has a 5-1 record
 - 38 participants 9-12
 - Playing at Legacy Christian Academy Tournament over break
 - JH Boys start practice Jan. 3rd
 - Knowledge Bowl - First 2 meets cancelled due to weather
 - JH team going to Marshall for sub conference
 - 1 act play performing "Epic Jail"
 - Challenging play
 - Competing at MRC Festival at Le Sueur-Henderson High School
- Looking at taking same group of 9 students from Fall meeting to a meeting being held at Park Center High School
 - Meeting is a continuation of conversations from the Fall of Racial harm and Bias behaviors in High School Athletics and Activities

Dr. Melissa Radeke Superintendent Report: - highlights

- Enrollment 491
 - 5 new students starting in January
- Thanks to Board members Steve Ziermann and Mary Otto for their years of service, leadership and multiple committees served.
- Time Cards due
- Attended MSBA Re-Organizational meeting
 - MSBA suggested having an alternate date setup for meeting

School Board Reports

- **Community Ed.** - none
- **PTO** - none
- **Facilities/Maintenance** - Waiting on Excel to install power for Electronic Sign. Herald Journal storing the sign. Permit should be good. Install in the spring.
- **Tech/Media:** Met 12/7
 - a. 23 devices sent in for repair
 - b. E-rate - finishing up installs
 - c. Digital Citizenship - knowing student electronic footprints
 - d. Wizer training
 - e. Chromebooks - new contract next year
 - f. Scope and Sequence for technology

- g. Upgrading equipment for full 10gig network
- **Activities Committee** - none
- **Negotiations** -
 - a. Certified - none
 - b. Non certified - none
 - c. Administration - none
- **Meet and Confer** - none
- **Policy** - none
- **Legislative** - none
- **City Council** - none

New Business

- Motion by B. Heimerl and 2nd by Ziermann to approve the New Germany Field Use/Rental Agreement.
 - o Discussion - no increase, and went well last year for scheduling fields. Per use for charge

Vote: 5 for, 0 against

Old Business - none

School Finance

- Truth in Taxation presentation by Dr. Radeke
 - o County Assessor determines the market value of each of the properties in the county
 - o The legislature establishes the formulas to determine how much of the taxes should be paid on each type of property
 - o County Auditor calculates the tax capacity for each parcel
 - o The legislature determines the maximum levy limits that school districts can assess in each category
 - o MDE calculates levy limits for each school district based on certain formulas from the legislature
 - o School Board adopts proposed levy in September
 - Holds public meeting and finalizes the levy in December
 - o County Auditor divides the final levy by districts net capacity
 - o County Auditor applies the rates to each parcel and prepares final billing
 - o City is a Calendar year and School district is a fiscal year
 - o Levies are voter approved or set by state law
 - o Funds - General fund, Local operating Levy, Health and Safety, Transportation, Capital Expenditures.
 - o Food Service is not a levy - funds from breakfast and lunch
 - o Community Ed is a levy
 - o Debt Service for building
 - o LTFM - (Long Term Facility Maintenance)
- Motion by Ziermann and 2nd by B. Heimerl to approve the certified levy in the amount of \$2,066,918.70 for the School District of Lester Prairie.

Vote: 5 for, 0 against

Policy Administration - none

Personnel

- Motion by Stifter-Knoll and 2nd by R. Heimerl to approve the following contracts for 2021-2022.
 - o Brian Malady - Junior High Boys Basketball Coach

- o Anthony Frank - Junior High Boys Basketball Coach
- o Ben Machemehl - Varsity Baseball Coach
- o Anthony Frank - JV Baseball Coach
- o Kelly Elling - Varsity Softball Coach
- o Mike Bjork - JV Softball Coach
- o Wes Kapping - Head Track Coach
- o Mike Bjork - Trapshooting Coach
- o Arlyn DeBruyckere - Assistant Trapshooting Coach

Meeting was adjourned at 6:37PM

A handwritten signature in black ink, appearing to read "Steven D. Ziermann". The signature is somewhat stylized and scribbled.

Steven D. Ziermann, Clerk ISD #424