**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Tuesday September 20th, 2022 5:45 pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present: Corbey Hentges, Steve Ziermann, Mary Otto, Brian Heimerl, Rebecca Heimerl and Megan Stifter. Administration present: Dr. Melissa Radeke, Mike Lee, Alice Daak. **Other Staff**: Amy Smith and Julie Malady **Guests:** Austen Neaton from Herald Journal.

Pledge of Allegiance was led by Steve Ziermann.

**Agenda**

* Motion by R. Heimerl second by B. Heimerl to approve the Agenda as presented and or modified

**Vote: 6 for, 0 against**

**Recognition of Communications since Last Meeting**:

* Communication – Report:
  + - * 1. School back
        2. Board Member Ziermann read thank you card he received from Lester Prairie Police dept. to the Board for their support and installing new ERRCS system for First Responders
* Open dialogue – None

**Minutes and Bills**

* Motion by R. Heimerl and second by Stifter-Knoll to approve the meeting minutes of the Regular Board meeting on 7/18/2022, Regular Board meeting 8/15/2022, and pay the bills in the amount of $119,948.94. Building Project bills of $111,742.89 and student activity fees of $1,854.29

**Vote: 6 for, 0 against**

**Administrative Reports**

**Mr. Lee K-12 Principal Report**: - highlights

* SWWC Para training at Maccray High School
* Workshop week highlighted with speaker Willow Sweeney “Looking at yourself and being the best person you can be”
* Open House well attended – 90 % of elementary students attended, 85% of 7th thru 11th grade attended. About 50 % of Senior class
* Thanks to the PTO, Dashir, Lions, Youth Task Force and the Foundation for sponsoring the Hotdog supper. 575 meals served
* 7th grade Orientation – 75% - parent view, and locks established
* Start of school the behaviors have been good. PBIS has started.
  + Using Swiss – tracking of behaviors
* New Attendance notifications going out. The state has considered the student habitually absent if they are gone 17 days.
* Reminder of using the Chain of Command. – Student to take responsibility and talk with teacher
* Parent Teacher conferences are the 11th and 17th of October

Julie Malady – Presentation on MCA testing

* Testing compares against the past years test results and overall at state level along with tracking each individual student where they are at year to year
* Results shared with Students allowing them to take ownership

**Jenna Wolff AD Report**: - highlights

* MRC supports summit to meet in Arlington Community Center
  + Speaker Rick Rassier to speak with group
  + Homecoming next week
  + MSHSL – Sponsoring “Together we make a difference” Lester Prairie will be taking 10 students to this event
* Fall Sports –
  + Cross Country – 8 boys and 10 girl participants
  + Boys Soccer – 1 participant
  + Cheer – 18 participant
  + Volleyball – 9th-12th - 26 participants
    - JH has 10 participants
  + Football – 9th-12th – 43 participants
    - JH has 17 participants

**Dr. Melissa Radeke Superintendent Report**: - highlights

* Dashir Report
  + OSHA training - Hazard Communication basic
  + Air Handlers and rooftop unit filters replaced
  + New desks cleaned and divided in to class rooms
  + Field prep performed for football season
  + Tractor in for tune up
  + Replacing ceiling tiles in all hallways
* Enrollment 490
* Attended Levi workshop with Alice hosted by the SWWC and presented by the MDE
* Levi – presentation given by the SWWC to share with board members
* Helicopter view what the SWWC offers as far as Special Ed
* District Revenues and Expenditures Budget for 2022-2023 review

**School Board Reports**

* **Community Ed.** – none
* **PTO** – none
* **Facilities/Maintenance** – Working on Electronic Board base and electrical
* **Tech/Media**: meeting on Oct 19th
* **Activities Committee** – meeting Oct 11th
* **Negotiations** –
  1. Certified – none
  2. Non certified – none
  3. Administration – new contract for Alice Daak signed
* **Meet and Confer** – none
* **Policy** – on Agenda
* **Legislative** –none
* **City Council** – none

**New Business**

* Motion by B. Heimerl and 2nd by B. Heimerl to approve the Senior Class Trip for the 2022-2023 school year.
  + Discussion: Going to Nashville. Stopping in St. Louis. Staying 2 nights in Nashville.
    - Costs $1,226 per student – 25 students most likely will attend

**Vote: 6 for, 0 against**

**Old Business** - none

**School Finance**

* Motion by Stifter-Knoll and 2nd by B. Heimerl to approve the following Fundraiser for the 2021-2022 School Year: Baseball - Paint the Town

**Vote: 6 for, 0 against**

* Set annual Truth in Taxation meeting date for December 19th at 6:01 pm
* Motion by R. Heimerl and 2nd by Stifter-Knoll to approve certifying proposed 2022 Payable 2023 Property Tax Levy Limitations at the maximum amount. Final amount to be given at December School Board meeting

Roll Call Vote: CH – Yes MS - Yes

BH – Yes RH - Yes

SZ – Yes MO - Yes

**Vote: 6 for, 0 against**

**Policy Administration**

* Motion by R. Heimerl and 2nd by B. Heimerl to approve the following policies.
  + 410 Family & Medical Leave Policy
  + 413 Harassment and Violence (Annual)
  + 413A FORM Harassment and Violence (Annual)
  + 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
  + 415 Mandated Reporting of Maltreatment of Vulnerable Adults
  + 506 Student Discipline
  + 514 Bullying Prohibition Policy
  + 522 Student Sex Non discrimination
  + 522A Form
  + 616 School District System Accountability
  + 806 Crisis Management Policy
  + 201 Legal Status of the School Board
  + 202 School Board Officers
  + 203 Operation of the School Board – Governing Rules
  + 209 Code of Ethics
  + 418 Drug Free Work Dug Free School
  + 418.1 Form
  + 419 Tobacco Free Environment

**Vote: 6 for, 0 against**

* Motion by B. Heimerl and 2nd by Stifter-Knoll to rescind policy 400.1 General Staff Policies
  + Discussion – Policy was redundant

**Vote: 6 for, 0 against**

**Personnel**

* Motion by B. Heimerl and 2nd by R. Heimerl to approve the following contracts as presented:
  + David Rue – Elementary Choir Performance
  + David Rue – HS Choir Performance
  + Troy Feltman – Media Coordinator
  + Jay Rogotzke – Assistant Girls Basketball Coach
  + Alyssa Ebert – Kids Depot worker with assigned duties
  + Mark Detlefsen – Bus Riding Paraprofessional with assigned duties

**Vote: 6 for, 0 against**

* Motion by S. Ziermann and 2nd by Stifter-Knoll to approve Business Manager Contract for Alice Daak

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by B. Heimerl to approve resignation of Shannon Alsleben as JH Volleyball Coach due to lack of numbers

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by B. Heimerl to approve resignation of Jacob Heimerl as C Squad Boys Basketball Coach.

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by Stifter Knoll to approve Lane Change Request for Jonathan Koehler for Step 3 Ma+10 to step 3 MA+20

**Vote: 6 for, 0 against**

**Other Items for the Board**

Regular Board meeting for October moved to Wednesday Oct 12th at 5:45 pm.

Community Ed meeting at 4pm Wednesday October 11th

**Meeting was adjourned at 6:54PM**



*Steven D. Ziermann, Clerk ISD #424*