**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Monday May 16th, 2021 5:45 pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present: Corbey Hentges, Steve Ziermann - remote, Mary Otto, Brian Heimerl, Rebecca Heimerl and Megan Stifter. Administration present: Dr. Melissa Radeke, Jenna Wolff, Alice Daak and Mike Lee. **Other Staff**: Katie Carmine **Guests**: Fred Holasek, Sean Tritabaugh, Joe Uhlhorn with H&U, Austin Neaton from Herald Journal.

Pledge of Allegiance was led by Steve Ziermann.

**Agenda**

* Motion by R. Heimerl second by Stifter-Knoll to approve the Agenda as presented and or modified

**Vote: 6 for, 0 against;**

**B. Heimerl–yes, R. Heimerl–yes, Otto– yes, Ziermann– yes, Stifter-Knoll – yes, Hentges – yes;**

**Recognition of Communications since Last Meeting**:

* Communication – Report:
  + - * 1. Nice Band Concert
        2. Band Trip was a fun and good time
* Open dialogue – none

**Minutes and Bills**

* Motion by Otto and second by Stifter-Knoll to approve the meeting minutes of the Regular Board meeting on 4/19, and pay the bills in the amount of $193,650.34 Building Project bills of $8,950.00and student activity fees of $4,382.69
  + Discussion – American Express charges Melissa and Alice on Account
    - Amazon Prime account

**Vote: 6 for, 0 against;**

**B. Heimerl–yes, R. Heimerl–yes, Otto– yes, Ziermann– yes, Stifter-Knoll – yes, Hentges – yes;**

**City Council Report**

Sean Tritabaugh – School Liaison

* City Park Proposal was present to the Board
* Information given to Brian for the new Electronic Sign being installed in front of the school
* Joe from H&U sent utility drawings regarding underground pipe

**Administrative Reports**

**Mr. Lee K-12 Principal Report**: - highlights

* Ben Machemehl – give report on PBIS revamping
  + Positive Behavioral Interventions and Support

a. Revamping program since COVID

b. Big kickoff at the beginning of next school year

c. Matrix for behaviors in areas will be given Teachers

d. Modeling the behaviors and creating a positive culture in the school making it a better place to be

* Teacher driven Ben and Jen Brandel leading PBIS
  + Rose Sweeney International speaker will be coming out school to speak with Teachers
* Summer School and camps
  + 34 students participating in Summer School
  + 4 teachers for instruction
  + 5 Summer camps in June 110 students participating
  + 3 Summer camps in July 45 students participating
* Staffing – still looking for a Science and SPED teacher
  + Several Paraprofessional positions open
* Wonderful concerts performed by Elementary and High School
* Senior Class Trip in Yellowstone National Park today.
  + Having a great time and are a bit tired
* Graduation May 20th at 7pm with Stage in the gym.
  + Reception in the commons space
  + May 19th last day for Seniors
  + May 27th last day for all students

**Jenna Wolff AD Report**: - highlights

* Great stretch of weather for Spring Sports
  + Sections starting soon
* Thanks and shout out to Jim with 4.0 for being flexible with transportation schedule and meeting the needs of the teams
* Thanks to the team of past students and staff for stepping in to help umpire recent games. – Zach Jackson, Leighton Buhr, Anthony Frank, Jenna Wolf.
  + Athletic Trainer
    - Weight Training provided – requires a commitment from the coaches during and off peak seasons.
  + Registrations for summer programs coming up
  + Strength and Agility registration for 7-12 grade is May 26th

**Dr. Melissa Radeke Superintendent Report**: - highlights

* Enrollment – 485 students
* June 20th will be celebrated as Juneteenth
  + This day is on one of the bills as a required observed holiday
  + Alternative Board meeting set for June 22nd if day passes
* ELA curriculum – worked with Karen Schulte from SWWC on options
  + ELA teachers surveyed on current curriculum and wants and needs
  + Survey shows current curriculum is out of date
  + 2020 Standards provided to the teachers
  + Several surrounding districts have purchased same packet
    - This will help provide collaborative learning with each other

**Building Project Update** – Joe Uhlhorn

* + Change order on Agenda
  + Working through warranty items
  + Speakers still on order
  + New call box for front door on order
  + New gate installed on road north of gym
  + Change order for $7,641 includes
    - Add lighting in tunnel
    - Admin. fire alarm device needed to be removed.
    - Relocating electrical boxes in precast by Bulldog sign
    - Wiring additional hoop
    - Additional horn strobe in south addition
    - Rewiring rooftop unit
    - Temping of fax line
    - Demolition related to front office counter
    - Bell system demolition
    - Re-location of data jacks
    - Adding receptacles in shop mezzanine
      * Board member Ziermann questioned change order and why so late with several other change order were approved after these changes were completed
      * Board member Ziermann noted pipe work was not completed from a previous approved change order
    - 11 month punch list walk to be scheduled in July

**School Board Reports**

* **Community Ed.** – None
* **PTO** – re-scheduled until next Wednesday
* **Facilities/Maintenance**– Shed update. Xcel coming on the 31st to set the pole. Power has been dug in. Power to be connected from pole.
* **Facility Planning** – none
* **Tech/Media**: Smart board survey sent out. I-messenger role out, digital citizenship curriculum roll out by Katie. ERRC – looking at quotes and moving forward with install and scheduling meeting. Still waiting on equipment from E-rate.
* **Activities: Committee** – none
* **Negotiations** –
  1. **Certified** – none
  2. **Non certified** – meeting next week
* **Meet and Confer** – none
* **Policy** – none
* **Legislative** – none
* **City Council** – Rebecca and Steve met with Park Board. Park Board to come back with proposal for city field use. Brian checked around with other area communities for city charges for field use. Found anywhere from 0$-$400. District has been charged a lot of money over the years. Summer Rec is not charged by the city for use of the fields. Brian will attend City council meeting. Paying to rent fields and maintain them for chalking and raking. Along with cleaning up bathrooms and provide products. Working through contract with Park Board.

**New Business**

* Motion by R. Heimerl second by Stifter-Knoll to approve the following change order: JT Electric for $7,641.

**Vote: 6 for, 0 against;**

**B. Heimerl–yes, R. Heimerl–yes, Otto– yes, Ziermann– yes, Stifter-Knoll – yes, Hentges – yes;**

* Motion by R. Heimerl second by B. Heimerl to approve the Houghton Mifflin Harcourt Into Reading K-6 (Version 2) English Language Arts Curriculum purchase for 7 years (print and digital).

**Vote: 6 for, 0 against;**

**B. Heimerl–yes, R. Heimerl–yes, Otto– yes, Ziermann– yes, Stifter-Knoll – yes, Hentges – yes;**

**Old Business**

* Motion by Stifter-Knoll second by Ziermann to approve purchasing BoardBook Premier Tier 1 software for School Board meeting packets.

**Vote: 6 for, 0 against;**

**B. Heimerl–yes, R. Heimerl–yes, Otto– yes, Ziermann– yes, Stifter-Knoll – yes, Hentges – yes;**

**School Finance**

* Motion by B. Heimerl second by Otto to approve Athletic Trainer position.

**Vote: 6 for, 0 against;**

**B. Heimerl–yes, R. Heimerl–yes, Otto– yes, Ziermann– yes, Stifter-Knoll – yes, Hentges – yes;**

**Policy Administration**

* Motion by R. Heimerl second by Ziermann to approve Policy 902 Use of School District Facilities and Equipment

**Vote: 6 for, 0 against;**

**B. Heimerl–yes, R. Heimerl–yes, Otto– yes, Ziermann– yes, Stifter-Knoll – yes, Hentges – yes;**

**Personnel**

* Motion by R. Heimerl and 2nd by Stifter-Knoll to approve resignation of Kim Heimerl as CO-Coach of LP Cheerleading.

**Vote: 6 for, 0 against;**

**B. Heimerl–yes, R. Heimerl–yes, Otto– yes, Ziermann– yes, Stifter-Knoll – yes, Hentges – yes;**

* Motion by B. Heimerl and 2nd by R. Heimerl to approve resignation of Lisa Feltmann as CO-Coach of LP Cheerleading.

**Vote: 6 for, 0 against;**

**B. Heimerl–yes, R. Heimerl–yes, Otto– yes, Ziermann– yes, Stifter-Knoll – yes, Hentges – yes;**

* Motion by R. Heimerl and 2nd by Stifter-Knoll to approve resignation of Katie Nelson as paraprofessional effective May 27th.

**Vote: 6 for, 0 against;**

**B. Heimerl–yes, R. Heimerl–yes, Otto– yes, Ziermann– yes, Stifter-Knoll – yes, Hentges – yes;**

* Motion by B. Heimerl and 2nd by Otto to approve the following assignments:
  + Julie Malady – Summer School Teacher
  + Anna Soupir – Summer School Teacher
  + Jan Smith – Summer School Teacher
  + Emma Strom – Summer School Teacher
  + Megan Tonn – Kids Depot worker
  + Amelia Meyer – Kids Depot worker

**Vote: 6 for, 0 against;**

**B. Heimerl–yes, R. Heimerl–yes, Otto– yes, Ziermann– yes, Stifter-Knoll – yes, Hentges – yes;**

* Motion by R. Heimerl and 2nd by Hentges to approve the following contracts for:
  + Lisa Feltman – Cheer Leading Coach
  + Emma Strom – JH Volleyball Coach
  + Shannon Alsleben – JH Volleyball Coach
  + Joe Scoblic – Head Football Coach
  + Ross Scheevel – Assistant Football Coach
  + Derek Zebell – Assistant Football Coach
  + Tyler Helland – Additional Football Coach
  + Brian Malady – JH Football Coach
  + Wes Kapping – JH Football Coach
  + Blaine Walstrom – Head Girls Basketball Coach
  + Jacob Oie – Head Cross Country Coach
  + Amanda Wood – Co School Yearbook Advisor
    - Discussion - Board member Ziermann requested that the head coaching contracts be voted on separately as this is a program change. Also stated head coaching change was not brought to the athletic committee for discussion of this program change.
      * Further discussion was had and decision to have this discussed further with Athletic committee as process moving forward.

**Vote: 5 for, 1 against;**

**B. Heimerl–yes, R. Heimerl–yes, Otto– yes, Ziermann– no, Stifter-Knoll – yes, Hentges – yes;**

**Other Items for the Board**

**Meeting was adjourned at 7:02 PM**



*Steven D. Ziermann, Clerk ISD #424*