**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Monday February 14th, 2022 5:45 pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present: Corbey Hentges, Steve Ziermann, Megan Stifter Knoll, Mary Otto, Brian Heimerl, and Rebecca Heimerl. Administration present: Melissa Radeke, Mike Lee, Alice Daak and Jenna Wolff **Guests**: Joe Ulhorn, Sarah Dreier, Logan Lambrecht, Logan Tonn, Kathy Fiecke, Angie Litzau, Angie Christenson, Duane Litzau, Trevor Tonn, Jeremy Otto, Fred Holasek, Anna Brandt, and Ben Ernhart with Herald Journal .

Pledge of Allegiance was led by Steve Ziermann.

**Agenda**

* Motion by B. Heimerl second by Stifter-Knoll to approve the Agenda as presented and or modified
  + Discussion – move New Business Item A
  + Motion by B. Heimerl and second by Stifter-Knoll to move New Business Item A. up in the agenda.

**Vote: 6 for, 0 against**

**Recognition of Communications since Last Meeting**:

* Communication – Report -
  + - 1. Coronation- moved to daytime nice for students to attend
      2. ExCEL award – Brooke Heimerl
* Open dialogue – Fred Holasek – asked some regarding Student Survey and how school handles informing the parents when the survey takes place. He has some concerns on some of the questions regarding Level 2 eighth grade. Handout given and read some questions. Dr. Radeke to check on level 3 and inform the Board.

**Minutes and Bills**

* Motion by R. Heimerl and second by Stifter-Knoll to approve the meeting minutes of the Regular Board meeting on 1/02/22, and pay the Board Bills in the amount of $139,366.34,Building project Bill $159,156.36 and student activity fees of $3,896.02

**Vote: 6 for, 0 against**

**Administrative Reports**

**Mr. Lee K-12 Principal Report**: - highlights

* Junior Logan Lambrecht, and Senior Logan Tonn – Report on College Now.
  + Earn College credits
  + Currently taking Pre-Calculus, College Literature.
  + Adding one more class of Intro to Computer
  + If you take all College Now classes you can earn up to 20 credits
  + Students need to get a “C” to get credit and they are not waited
  + Snow Fest week started this week – Jenna Heimerl and Joey Swartzer were crowned.
    1. Great attendance and students well behaved.
    2. Bonus for all students that get to see it.
  + Teachers attended N. Collaborative – great presentations
  + Paraprofessionals week
  + Chief Carlson - Dare Program on Fridays
  + Conferences were held. – 80% in attendance on elementary side
  + Mid-term 3rd quarter coming up
  + COVID – 4 students isolated. As of tomorrow should be 0
  + Class Trip is on track
  + Band Trip – Discussion with Ms. Helland- allowing students to step off of the trip without having to pay. 13 students chose not to go. Most were 9th and 10th grade and still will have opportunity to go in a couple of years. Itinerary being updated with COVID
  + Enrollment – currently at 476. Enrollment will very.
    1. 11 students have moved out of the district. 4 students chose to be home schooled. 3 students transferred to Glencoe mid-year and 1 student transferred to Hutchinson. 2 students that were here from another district decided to go back to their home district. 1 Student dropped out.
    2. 2 more students have signed up.
    3. 29 new students – 14 from other districts and 15 new students that moved in to the district.
  + Mary Otto – questioned the approval of the Band and could not find approval anywhere and suggested they look elsewhere without mandates.
    1. MR. Lee - The Band Trip is considered a field trip as it is curriculum based and does not need to be approved.
       - City of Chicago has the COVID mandates
       - School was not aware of mandates when money and position secured.

**Jenna Wolff AD Report**: - highlights

* Brooke Heimerl ExCEL award winner. Honored on TV during winter State Tournaments
* Following the 2022 Volleyball season the decision was made to move away from the Co-Head Volleyball coaching model, and move to a Head Coach and Assistant coach model. MN statestatue 122A.33 requires the school board to take action on Head Varsity coach contracts.
  + Both co-coaches were given the opportunity to resign
  + School Board needs to take action before moving forward with new model of coaching
  + It is the administration recommendation to approve the changes as present on the agenda.
  + LP pairing with HT for Football for the next 2 school years.
    - Still recognized as a COOP until further resolved.
  + Winter Sports and Activities updates given.
  + Students participated in music listening completion
    - 1st year to participate in this activity
  + Knowledge Bowl meet looking for volunteers
  + 2022 Community Ed flyer going out
  + Looking to fill the assistant Track and Field position for Spring
  + Spring Play auditions taking place
  + New Germany field agreement working with Eric Roepke. This will help with double header games for baseball.

**New Business**

* Building Project Update – Joe Ulhorn
  + February 4th walk thru punch list of existing and new items
    - Progress going well
    - Working through design team with Bell and speakers etc. for coverage
      * All new construction areas and rooms to have coverage
    - Working with design team on dishwasher issue
    - Working on Presidents Day to complete punch list items
      * Door opener handicap operator
      * Dishwasher issues
    - Close out manuals
    - Currently have 7 open contracts out of 29.
      * Open contracts - Items with punch list and or close out documents with warranties
    - Conduit installed in to South Gym for WAP’s

**Dr. Melissa Radeke Superintendent Report**: - highlights

* Enrollment – 487 students
* Dashir report
  + Commons area floor scratches repaired over Christmas break
  + Had a Glycol leak – Joe working on it
  + Exhaust fan over dishwasher repaired
  + Air Handler unit issues and repairs
  + Banners were installed in both Gyms
* Recommendation to not make up the snow day for January 14th
  + Past history of not making up 2 days
  + Future snow days will be E-learning days and have up to 5 to use
* SPED cross over resolution – ED Organizations are asking us to pass. Eliminating the cross subsidy of having to use General Funds to help pay for SPED.
* SWWC contract – several meetings on the restructuring. 8% increase in contract.
  + Administrative costs built in to each services in prior years
  + Moving to actual usage % model to remove the administrative fees and pay less for less students etc.
* School Calendar approval – no real significant changes
* MAS standards review coming up
* Organizational Chart – communication protocol posted.
  + Many questions answered just by going to the teacher
* Re-roofing project – area N,M, P and O
* Feb 21st – 25th School Board week – Thanks from all staff and students
* Mary Otto question on Supt. Update sent on ETS OSHA standard rule making process
  + OSHA stated and tied up in courts.
  + Not enforceable

**School Board Reports**

* Community Ed. – New Brochure out
  1. Hard to find coaches for Community Ed. Need volunteers
  2. Looking for people to give classes
* PTO – met last Wed. – Dare T-shirts, playground equipment, Educational maps for Mrs. Lee. Hollywood Sports delivered meals during conferences
  1. Ideas for events to increase membership
* Facilities/Maintenance– working on shed. Power installed inside and lights up on outside. Waiting on Excel power. It is a no dig zone. New pole to be installed.
  1. Walk thru with H & U – 90 % are complete
  2. Working on quotes for new scissor lift
* Facility Planning –
* Tech/Media: Meeting on the 23rd
* Activities Committee – met last week. Pairing with HT, field use with New Germany, went through review process for all Head Coaches and forms given. Track coach Oie has resigned.
* Negotiations – none
* Meet and Confer – none
* Policy – need to meet
* Legislative – Retirements and budget surplus are the big stories at the capitol this year. $7.7 billion surplus. Governor announced a plan to spend a large portion of the surplus on educations. Retirement- over 20 members have announced they will not be returning to legislative service.

**New Business**

* Motion by R. Heimerl and 2nd by Otto to approve the School Calendar establishing 171.5 student days and 181 teacher duty days.

**Vote: 6 for, 0 against**

* Motion by B. Heimerl and 2nd by Ziermann to approve the Contract for Holy Trinity sports pairing with Lester Prairie in Football for the 2022-2023 School year.
  + Discussion – 1 HT student participating

**Vote: 6 for, 0 against**

* Motion by B. Heimerl and 2nd by Ziermann to approve the Field Use Rental Agreement with New Germany Baseball Complex.

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by Stifter-Knoll to approve the Resolution in Support Of the Congressional Idea Full Funding Act.

**Vote: 6 for, 0 against**

**Old Business**

* Superintendent Mid-Year Review of Goals:
  + Discussion – October 18th establishing goals
    - 5 Areas – 1. Budget, 2. Leadership of Personnel, 3. Building Project post construction. 4. Human Resources. 5. Community Communications Relationship.
* Motion by R. Heimerl and 2nd by B. Heimerl to approve the no calendar change for the January 14th, 2022 inclement weather day.

**Vote: 6 for, 0 against**

**School Finance**

* Motion by Ziermann and 2nd by R. Heimerl to approve Membership Agreement with SWWC Cooperative for the 2022-2023 school year

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by Stifter-Knoll to approve Bulldog Cheerleaders Heggies Pizza Fundraiser.

**Vote: 6 for, 0 against**

**Personnel**

* Mary Otto read letter regarding her time coaching and duties performed.
  + Members of the board stated that the Head Coach Volleyball position is board approved and in order to move away from the Co-Head coach position the current coaches need to resign to move to the single Head coach/assistant coach model.
* Motion by B. Heimerl and 2nd by Ziermann to approve resignation of Kelly Elling as Co-Head/JV volleyball position.
  + Hentges read letter of resignation

**Vote: 5 for, 0 against Otto abstain**

* Motion by B. Heimerl and 2nd by Ziermann to approve non-renewal of Mary Otto as Co-Head/JV volleyball position.
  + Hentges read letter of resignation

**Vote: 5 for, 0 against Otto abstain**

* Motion by R. Heimerl and 2nd by Stifter-Knoll to long call substitute contract with Emma Blashack starting February 10th for approximately 3 weeks.

**Vote: 6 for, 0 against**

* Motion by B. Heimerl and 2nd by Stifter-Knoll to approve resignation of Jacob Oie as Assistant Track Coach.

**Vote: 6 for, 0 against**

* Motion by B. Heimerl and 2nd by Stifter-Knoll to approve the following contracts: Jonathan Koehler – JH Baseball coach and Rachel Stender – Co-Scholl Yearbook Advisor.

**Vote: 6 for, 0 against**

**Policy Administration** – None

**Other Items for the Board** - None

**Meeting was adjourned at 7:24 PM**



*Steven D. Ziermann, Clerk ISD #424*