

REGULAR MEETING of the SCHOOL BOARD of EDUCATION
Lester Prairie Public Schools
Monday December 20th, 2021 5:45 pm
Lester Prairie School Media Center

Roll call was taken and the following board members were present: Corbey Hentges, Steve Ziermann, Mary Otto, Brian Heimerl, Rebecca Heimerl and Megan Stifter. Administration present: Dr. Melissa Radeke, Mike Lee, Alice Daak, and Jenna Wolff. Other Staff: Rachel Stender. **Guests:** Zach Godel, Fred Holasek, Amber Danielzuk, Boris Malai, Joe Uhlhorn with H&U, several students and Ben Ernhart from Herald Journal.

Pledge of Allegiance was led by Steve Ziermann.

Agenda

- Motion by R. Heimerl second by Stifter-Knoll to approve the Agenda as presented and or modified

Vote: 6 for, 0 against

Recognition of Communications since Last Meeting:

- Communication - Report:
 - a. Band and Choir concert compliments on performance and sound.
- Open dialogue - none

Minutes and Bills

- Motion by B. Heimerl and second by R. Heimerl to approve the meeting minutes of the Regular Board meeting on 11/15/21, and pay the bills in the amount of \$171,589.33. Building Project bills of \$186,592.97 and student activity fees of \$816.07

Vote: 6 for, 0 against

Eide Bailey Audit Report - Bradley Van Deinse

- Clean audit for fiscal School Year 2021
- Increase in general fund and unassigned fund balances

Administrative Reports

Mr. Lee K-12 Principal Report: - highlights

- Rachel Stender and some students from her Enrichment class gave a presentation on digital citizenship
 - o Being responsible while using chrome book computer
 - Sharing and not sharing
 - o Phone distraction Experiment in 1 hour with 11 phones from students and how distracting they can be.

- The 11 phones received the following: 93 Snap chats, 17 Instagram, 5 YouTube notifications, 3 TikTok, 2 Facebook, 2 text messages, 25 game notifications, 1 weather report, 33 emails, and 1 Tweet.
- Each student presented a project or section of the class they have worked on.
- Elementary and High School band concerts held
- Members of the band played in the commons area
- Some students will be caroling and playing during 6th hour throughout the town
- Attend N. Collaborative principals meeting
 - Each district commented on having similar issues
- Chief Carlson finished up 8th grade DARE program
 - 5th grade DARE program to start after the Holidays
- PBIS is being revamped and led by Ben Machemehl and Jen Brandel
- Senior Class trip - 26 students will be attending
- COVID - 2 students quarantining at this time

Jenna Wolff AD Report: - highlights

- Fall sports - coach and program evaluations have been completed
- MSHSL - Approved shot clocks for the 2023-24 season
 - Getting quotes and ordering the clocks
- Attended inside out coaching initiative
 - Transformational coaching vs. Transactional
 - Defining our purpose with education based athletics
- Winter activities
 - Knowledge Bowl - 13 participants
 - GBB - 9 students 9th-12th grade and 10 students 7th and 8th grade
 - BB - 38 students 9th - 12th grade 20 students 7th and 8th grade
 - Wrestling - 4 students participating and will host 2 meets
 - 1 act play has 6 students participating
- Last 4 pieces of weight room equipment arriving this week

Dr. Melissa Radeke Superintendent Report: - highlights

- Enrollment 480
- Dashir Facilities Report
 - All staffed
 - Conducting some audits weekly
 - Air Handler repaired
 - Cleaned out car/storage shed to get ready for winter
 - Johnson Controls on site for some repairs
- Student information systems Synergy
 - Making sure system is put to full use being current and up to date
 - Asking families with any changes of information to contact school
- ETS update - 6th Circuit decision dissolved the 5th Circuit's stay order
 - New implementation dates Jan. 10 for Employee vaccination status and Feb. 9th for testing requirements.
 - More to come as this decision is being filed with Supreme Court
- Plaque from MLA and H&U presented to the Board
- Thank you to Chief Carlson for being on site Friday and being very visible at school

School Board Reports

- **Community Ed.** - nothing
- **PTO** - Met discussed Christmas store with 1st year roll out without going through vendor. Need more parent volunteers for the store. Reached out to Teachers for gift tag wish lists.
- **Facilities/Maintenance** - Working on Shed. Waiting on Excel to install power. New pole will need to be placed.
- **Tech/Media:** Met with Marc W. and audit existing network equipment. New hardware will be ordered through E-rate. 60% of the cost is covered by E-rate. Vendor to finish up some cabling throughout classrooms.
- **Activities Committee** - met last Wednesday. Went over coach reviews and painting in the gym
- **Negotiations** -
 - a. Certified - none
 - b. Non certified - none
 - c. Administration - Dr. Radeke contract for approval
- **Meet and Confer** - none
- **Policy** - none
- **Legislative** - none
- **City Council** - none

New Business

- Building Project Update - Joe Uhlhorn
 - 29 Contracts for the entire project and 13 of them are completely closed
 - 3 contracts with remaining work to be completed.
 - 13 contracts with retainage.
 - Intercom on site on Wednesday to begin installation with testing with all systems the following.
 - Greg to coordinate with all parties involved.
 - Changing the flush valves in the Pre-K and Kids Depot rooms
 - Sewer odor in Pre-K and Kids Depot area. Plumbers sealing around pump lid and will monitor.
 - Dishwasher - Culinex and Champion the manufacture working on issue
 - Duct work in the shop, Kindergarten railing and door by Lisa's office, have been painted.
 - One final change order for JT Electric providing a credit for not installing the bell system that was their original work scope.
 - Meeting to be set up for tile issue in bathrooms with Board member Otto.
 - Meeting with Board members on punch list items to be set up
 - Currently in the warranty period of the project.
 - 1 year warranty provided on all the work.
- Truth in Taxation - Board agreed to set the date as January 3rd 2022

Old Business

- none

School Finance

- Truth in Taxation presentation by Dr. Radeke

- o County Assessor determines the market value of each of the properties in the county
 - o The legislature establishes the formulas to determine how much of the taxes should be paid on each type of property
 - o County Auditor calculates the tax capacity for each parcel
 - o The legislature determines the maximum levy limits that school districts can assess in each category
 - o MDE calculates levy limits for each school district based on certain formulas from the legislature
 - o School Board adopts proposed levy in September
 - Holds public meeting and finalizes the levy in December
 - o County Auditor divides the final levy by districts net capacity
 - o County Auditor applies the rates to each parcel and prepares final billing
 - o Levies are voter approved or set by state law
 - o Food Service is not a levy
- Motion by R. Heimerl and 2nd by Ziermann to approve the certified levy in the amount of \$1,995,439.16 for the School District of Lester Prairie.

Vote: 6 for, 0 against

- Motion by B. Heimerl and 2nd by Stifter-Knoll to approve DIY Project Junkie bill from Board member Mary Otto for \$2,400

Vote: 5 for, 0 against, 1 abstain

Policy Administration

- Motion by R. Heimerl and 2nd by Stifter-Knoll to approve Policy 503 Student Attendance.

Vote: 6 for, 0 against

Personnel

- Motion by Stifter-Knoll and 2nd by R. Heimerl to approve FMLA #22-2 for 3 weeks starting approximately February 16th, 2022

Vote: 6 for, 0 against

- Motion by B. Heimerl and 2nd by Ziermann to approve Superintendent Melissa Radeke contract for 2022-2025.

Vote: 6 for, 0 against

- Motion by R. Heimerl and 2nd by Stifter-Knoll to approve Erin Bobrowske as long-term substitute teacher from November 29th, 2021 to March 4th, 2022
 - o Discussion - only can sub for Lester School District

Vote: 6 for, 0 against

- Motion by Ziermann and 2nd by R. Heimerl to approve the following contracts for 2021-2022.
 - o Brian Malady - JH Boys Basketball Coach
 - o Julie Malady - Spring Play Advisor
 - o Ben Machemehl - Varsity Baseball Coach
 - o Anthony Frank - JV Baseball Coach
 - o Mike Bjork - Trapshooting Coach
 - o Arlyn DeBruyckere - Assistant Trapshooting Coach
 - o Wes Kapping - Head Track Coach

Meeting was adjourned at 6:47PM

A handwritten signature in black ink, appearing to read "Steven D. Ziermann". The signature is somewhat stylized and scribbled.

Steven D. Ziermann, Clerk ISD #424