**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Monday October 18th, 2021 5:45 pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present: Steve Ziermann, Mary Otto, Brian Heimerl, Rebecca Heimerl and Megan Stifter. Corbey Hentges was absent. Administration present: Dr. Melissa Radeke, Mike Lee and Jenna Wolff. **Guests**: Stacey Kolander, Zach Godel, Fred Holasek, Joe Uhlhorn with H&U, and Ivan Raconteur from Herald Journal.

Pledge of Allegiance was led by Steve Ziermann.

**Agenda**

* Motion by Otto second by B. Heimerl to approve the Agenda as presented and or modified

**Vote: 5 for, 0 against**

**Recognition of Communications since Last Meeting**:

* Communication – Report:
  + - * 1. Homecoming Volleyball Tournament success
        2. Augsburg College Volleyball game well attended by LP Volleyball players
        3. PTO Read-a-Thon break records on donations
* Open dialogue –
  + Zach Godel– Encourage board to say no to nonsense. Spoke about Equality that has been replaced with Equity. What is our equity all about? Why are we replacing the term? Advised the board to keep this in mind when making decisions and to beware of large groups steering us in the wrong direction.
  + Fred Holasek asked where to find the agenda ahead of time before the meeting and that it is hard to come to a meeting to understand what policy #’s are without knowing ahead of time in order to give constructive input. Dr. Radeke advised Mr. Holasek that it is sent to the staff and board ahead of time and is up to the board if they would like this posted as well. The Agenda is posted 3 days in advance and if anyone has further questions about the agenda they can reach out to Administration or any board member.

**Minutes and Bills**

* Motion by Otto and second by Stifter-Knoll to approve the meeting minutes of the Regular Board meeting on 9/20/21, and pay the bills in the amount of $210,314.37. Building Project bills of $216,676.77 and student activity fees of $9,127.34

**Vote: 5 for, 0 against**

**New Business**

* Building Project Update – Joe Uhlhorn
  + Over $200,000 of contract invoicing left on the project
  + Retainages need to be released after receiving proper information
  + Most invoicing done by the end of this year
  + Lisa to receiving all documentation and training on new systems
  + Punch list phase with a number of items being completed next week
  + Inspection happens end of October with MLA architect
  + Another owner walk through to be scheduled for 1st week of November for any open items
  + All work under warranty
  + Final budget reconciliations happening with some credits from contracts going back to the school
  + PA system needs to be installed yet
  + Bathroom tile with a chunk missing
* Board member Otto asked for a credit for wrong tile being installed
  + Joe will speak with MLA about the credit
* Board member Ziermann requesting information from MLA for conduit from Mezzanine to the outside of the building
  + Joe has it on his list with MLA
  + Cracked slab and water drainage will be repaired

**Administrative Reports**

**Mr. Lee K-12 Principal Report**: - highlights

* Homecoming was a success with kids back in school taking part in activities
* Thanks to the Student Council and Cheryl Bayerl for putting together the volleyball tournament at homecoming.
* Conferences held with 85% turnout for elementary parents which are a bit low from past conferences. Typically 95% to 98% participation
* High School participation was also low around 20%
* Two students currently out of the building with COVID positive tests
* 11 Students choosing to stay home because of quarantine
* A total of 20 students have tested positive for COVID
* Fire prevention to take place October 25th
* PTO Read-a-Thon took place on the 20th with one of the best amount raised.
* Veteran’s day program to take place November 11th.
* Senior Class Trip – South Dakota/Yellowstone has been chosen
  + Cost $1,100 - $1,200
  + Leave Saturday May 14th Return Wednesday May 18th
  + Trip credit to be given by Travel Company to students
  + Itinerary to be sent out to students
  + Pizza fundraiser coming up to help offset costs

**Jenna Wolff AD Report**: - highlights

* 4 pieces of cardio equipment have arrived for fitness room
  + Still waiting on weight equipment
* Cross Country section 2A meet next Thursday in Blue Earth
* Volleyball playoffs to start on Monday
* Football playoffs start on Tuesday
* JH sports to finish up this Tuesday
* Rosters and schedules syncing on the state high school website
* Possible shot clocks to be added for basketball
  + High School League Board of directors to meet in November to discuss with a decision to be made in December
  + If decided yes, wouldn’t be implemented for 2-3 years
* Girls basketball to start November 15th
* Boys basketball and wrestling to start November 22nd
* MRC sportsmanship summit held with 18 students from LP attending
  + Great Speaker keeping all active and engaged
* Waiting to hang conference banners for thin tube to be painting
  + Board member B. Heimerl to contact Mr. Heldt
* Clock protectors for gym are on back order

**Dr. Melissa Radeke Superintendent Report**: - highlights

* Enrollment 485
* Tech Committee meeting coming up, met with Mark to go over goals to accomplish and agenda items
* Keeping up with policies for current, annual and every 3 years
* MSBA hired law firm to help with policy changes
* Admin team would like to put forward a first reading for policy 503 for student attendance
* 2nd reading on Jordan form
* COVID update – we have requested to have a provisional license for online learning for the students quarantining at home
* MSBA Leadership Conference to be held January 12th – 14th

**School Board Reports**

* **Community Ed.** – met last Wednesday, Not enough participants for CPR, 55 drivers class, participated in Medicare Class, looking at Financial classes, 25 kids in dance class. Basketball participation is low. Looking for workers for other events such as Pickle ball, or craft day. Looking at online sign up.
* **PTO** – Met last week. Worked on Read-a-Thon packets and baskets. Mr. Litzau request for office supplies approved. Getting ready for Holiday store.
* **Facilities/Maintenance** – Working on Shed and meeting with inspector. Working with Xcel Energy for power design and install. A1 Electric awarded bid for interior electrical wiring.
* **Facility Planning** – none
* **Tech/Media**: Still waiting on new Bell system and hardware for network. Meeting coming up on Wednesday.
* **Activities Committee** – Bleachers needing some repair, Board Member B. Heimerl to check on them. Home and Visitor signs to be installed.
* **Negotiations** –
  1. Certified – contract has been signed by teachers
  2. Non certified – none
  3. Administration – none
* **Meet and Confer** – none
* **Policy** – on agenda
* **Legislative** –none
* **City Council** – none

**New Business**

* Motion by Ziermann and 2nd by B. Heimerl to approve the Senior Class Trip for the 2021-2022 school year
  + Discussion: South Dakota has been chosen and within budget

**Vote: 5 for, 0 against**

**Old Business**

* Motion by Ziermann and 2nd by Stifter-Knoll to approve the Superintendent Goals for School Year 2021-2022

**Vote: 5 for, 0 against**

**School Finance**

* Motion by Ziermann and 2nd by Stifter-Knoll to approve the LPEA Master Agreement

**Vote: 5 for, 0 against**

* Motion by Otto and 2nd by B. Heimerl to approve Litzau Excavating for the 2021-22 snow season.
  + Discussion: Increase by $5 from previous contract

**Vote: 5 for, 0 against**

**Policy Administration**

* Motion by Stifter-Knoll and 2nd by R. Heimerl to approve the following policies.
  + 102 Equal Educational Opportunity
  + 406 Public and Private Personnel Data
  + 413 Harassment and Violence (Annual)
  + 413 FORM Harassment and Violence (Annual)
  + 501 School Weapons Policy
  + 515 Protection and Privacy of Pupil Records
  + 524 Internet Acceptable Use and Safety Policy (Annual)
  + 534 School Meals Policy

**Vote: 5 for, 0 against**

* First reading discussion – Policy 503 Student Attendance
* Second reading discussion – Policy 206 FORM Public Participation in Scholl Board Meetings and Data Privacy Considerations
* Motion by B. Heimerl and 2nd by Ziermann to approve Policy 206 Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations

**Vote: 5 for, 0 against**

**Personnel**

* Motion by Otto and 2nd by Stifter-Knoll to approve Ashley Alberts as SPED Paraprofessional with assigned duties

**Vote: 5 for, 0 against**

* Motion by Ziermann and 2nd by B. Heimerl to approve April Lee as SPED Teacher with assigned duties

**Vote: 5 for, 0 against**

**Meeting was adjourned at 7:22PM**



*Steven D. Ziermann, Clerk ISD #424*