**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Monday September 20th, 2021 5:45 pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present: Corbey Hentges, Steve Ziermann, Mary Otto, Brian Heimerl, Rebecca Heimerl and Megan Stifter. Administration present: Dr. Melissa Radeke, Mike Lee, Alice Daak, and Jenna Wolff. **Other Staff**: Derek Litzau, Amy Smith, Christine Mattson **Guests**: Stacey Kolander, Zach Godel Joe Uhlhorn with H&U, and Ivan Raconteur from Herald Journal.

Pledge of Allegiance was led by Steve Ziermann.

**Agenda**

* Motion by R. Heimerl second by Stifter-Knoll to approve the Agenda as presented and or modified

**Vote: 6 for, 0 against**

**Recognition of Communications since Last Meeting**:

* Communication – Report:
  + - * 1. Volleyball Tourney in LP
        2. School back
        3. Fall Sports started
* Open dialogue –
  + Zach Godel– Encouraged about not having to wear masks
    - Discourage about the words “strongly recommended” to wear masks, and went on to discuss his view regarding this statement.
    - Also discussed last school year the district’s decision not having a pastor giving the benediction and discussed his views.

**Minutes and Bills**

* Motion by R. Heimerl and second by Otto to approve the meeting minutes of the Regular Board meeting on 8/23/21, and pay the bills in the amount of $134,334.22. Building Project bills of $477,659.59 and student activity fees of $1,944.49

**Vote: 6 for, 0 against**

**Administrative Reports**

**Mr. Lee K-12 Principal Report**: - highlights

* Derek Litzau, Amy Smith, and Christine gave presentation – Data mine – Reading and Math Goals from April Testing results
  + Slide presentation on results given
* Commons area fantastic for lunch – more relaxed
  + Lunch time 11am – 1:15pm
* Bus Safety completed
* Hire a new part time Food Service person
* Currently looking to fill personnel spots for a new Para and SPED position
* Senior Class trip meeting – New York, Washington DC, South Dakota, and Minnesota for travel locations
  + Vote on Friday
  + Only half of the class attended meeting
  + Chaperone will be class advisors
* Homecoming, Fire Prevention and Conferences same week
* North Collaborative Principal meeting on Wednesday

**Jenna Wolff AD Report**: - highlights

* Update on fitness room-
  + 4 pieces for Cardio coming early October.
  + Weight equipment was out about 4 months
* Fall Sports –
  + CC meet last Tuesday, Glencoe and Milca meets coming up
  + Volleyball – started MRC play last Thursday
    - JH has 16 participants
  + Football – 1-2 on the season
    - JH has 16 participants
  + Cheer – has nine participants
* MSHSL – working on switching to current roster and schedule.
* New Scorer’s Table has arrived
  + Sponsors – LP Lions, First Community Bank, LP Booster Club
* Several positive comments on Acoustics and lighting in the new gym
* Received team conferences banners from Southwest Christian order new Bulldog banner to match
* Advertising banners to go up after strip is repainted.
* 18 Students will travel to MRC Sportsman Summit with Mrs. Wolf
* Update on ticket prices for conference games. Prices set at $4 for Students. LP students price to remain at $2. 55 plus fans can receive a free bulldog pass for $2 per game. Season pass price to remain the same.

**Dr. Melissa Radeke Superintendent Report**: - highlights

* Enrollment 491
* Free lunch and breakfast again this year
  + Need forms still filled out
  + 67 students attend breakfast, 382 students take lunch
  + Last year, 80 for breakfast and 314 for lunch
* Supt. Goals – Leadership during Construction project on going for post construction – addressing issues
* Survey sent to staff regarding communication with families – will review with tech committee
  + Phone in classroom very helpful – faster and privacy
* Adding a form to policy 206 – Jordan similar form
* School Org. chart presented – Administration has reviewed
* Educational Equity in school and what it means
  + Simple definition – Programs and policies to meet the students where they are, academically, emotionally, and physically, and lift them up, so they have a chance academic success.
  + MDE definition – A condition of justice, fairness and inclusion, in our systems of education, so that all students have access to the opportunities to learn and develop to their full potential.
  + Examples were given of what tools and programming are used in Lester Prairie to help achieve Equity in all areas.

**School Board Reports**

* **Community Ed.** – none
* **PTO** – met on Wednesday – looking for more members, welcome gifts for new teachers, meeting 2nd Wednesday at 6:30. Holiday Store set for December 3rd, School Carnival for March 24th, Read a Thon meeting Oct. 20th.
* **Facilities/Maintenance** – Need to look at Bleachers at Football Field, Paint for the stripe in new gym. Trees cleaned up for shed and working on electrical proposals for shed. Walk thru on punch list of construction.
* **Facility Planning** – none
* **Tech/Media**: Still waiting on new Bell system and hardware for network
* **Activities Committee** – Met on prices for games- keeping the same, discussion on banners. Re-visit costs for refs and door fees.
* **Negotiations** –
  1. Certified – still waiting to confirm with union. Back for new contracts.
  2. Non certified – none
  3. Administration – none
* **Meet and Confer** – none
* **Policy** – MSBA sent out information on policy updates. Committee to meet soon.
* **Legislative** –none
* **City Council** – none

**New Business**

* Building Project Update – Joe Uhlhorn
  + Met on punch list for interior and exterior
  + Compiling all punch list items
  + 1 year warranty for most
  + Manual will have all warranties
  + Bathroom partitions have arrived should be completed by end of the week
  + Landscaping final grade waiting on shed excavation to be completed
  + 16 trees to be planted yet on East side.
  + Still waiting on paging/Bell system hardware
  + Change order for JT Electric
    - 6 different items for work that was done presented
    - Board discussion on items
* Motion by Otto and 2nd by B. Heimerl to approve the JT Electric change order for $25,419.

**Vote: 6 for, 0 against**

**Old Business** - none

**School Finance**

* Motion by B. Heimerl and 2nd by Ziermann to approve the following Fundraisers for the 2021-2022 School Year:
  + Student Council: donut/coffee/hot chocolate sales; candy/flower grams; dances; ice cream treats
  + LP Trap Team: raffle tickets
  + Band; Butterbraids through Wyhe’s Choice; coffee through Annick ”Raffle Baskets, cookie Dough Bliss- Staff Activities quarterly
  + Volleyball; Sponsor a Player; 8th grade Tournament; T-shirt sale
  + National Honor Society: Food Drives’ Toys for Tots; Pennies for patients
  + Junior Class – concessions; Minn-Tex fruit sales; Club’s Choice
  + Baseball: discount value Cards: Longhorns; Bowling Hollywood Sports Complex: advertisements (signs at Field and sponsor a game)
  + Senior Class: That’s My Pan; Unhinged Pizza sales, Unhinged Tip Night
  + Boys and Girls Basketball: Shoot a Thon
  + Boys basketball and Football: Softner Salt

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by Otto to approve the donations to Lester Prairie Schools in the amount of $55,312.35

**Vote: 6 for, 0 against**

* Set annual Truth in Taxation meeting date for December 20th at 6:01 pm
* Motion by R. Heimerl and 2nd by Stifter-Knoll to approve certifying proposed 2021 Payable 2022 Property Tax Levy Limitations at the maximum amount. Final amount to be given at December School Board meeting

Roll Call Vote: CH – Yes MS - Yes

BH – Yes RH - Yes

SZ – Yes MO - Yes

**Vote: 6 for, 0 against**

**Policy Administration**

* Second Reading discussion – Policy 206: Public participation in School Board Meetings/Complaints about persons at School Board Meetings and Data Privacy Consideration

**Personnel**

* Motion by Stifter-Knoll and 2nd by R. Heimerl to approve Brian Melady contract as presented for JH Football coach

**Vote: 6 for, 0 against**

* Motion by B. Heimerl and 2nd by Stifter-Knoll to approve Amelia Meyer as Kid’s Depot Student worker with assigned duties

**Vote: 6 for, 0 against**

* Motion by Ziermann and 2nd by R. Heimerl to approve Lynnette Rosenau as Cook’s helper worker with assigned duties

**Vote: 6 for, 0 against**

* Motion by Ziermann and 2nd by R. Heimerl to approve resignation of Ryan James effective October 1st, 2021
  + - * Hentges read resignation letter

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by Stifter Knoll to approve resignation of Karissa Tumberg effective September 24th, 2021
  + - * Hentges read resignation letter.

**Vote: 6 for, 0 against**

**Other Items for the Board –** Reading of 2nd portion of policy 206

**Meeting was adjourned at 7:38PM**



*Steven D. Ziermann, Clerk ISD #424*