**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Monday August 23rd, 2021 5:45 pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present: Corbey Hentges, Steve Ziermann, Mary Otto, Brian Heimerl, Rebecca Heimerl and Megan Stifter. Administration present: Dr. Melissa Radeke, Mike Lee, Alice Daak, and Jenna Wolff. **Other Staff**: Alice Daak, Kim DeBruyckere, **Guests**: Stacey Kolander, Amy Jung, Andy Bircholz, Angie Litzau, Anna Brant, Amy Meyer, Zach Godel, Karissa Godel, Jeff Breidenbach, Mollie and Chris Mike, Tony and Amber Schulz, Kim DeBruyckere, Dianna Lepel, Jen Burfiend, Kurt Rosenau, Mike Baker, Adam and Kim Pickler, Donna Stifter, Jon and Carrie Lambrecht, Sharon Berry, Joe Uhlhorn and Paul Osterhus with H&U, Mark Lenz with MLA and Ivan Raconteur from Herald Journal.

Pledge of Allegiance was led by Steve Ziermann.

**Agenda**

* Motion by Otto second by Stifter-Knoll to approve the Agenda as presented and or modified
  + Board member Ziermann opposed to two items on agenda
    - Item B ticket prices for athletic events
      * Would like this item removed and should go to the Athletic Committee. More information needed to make decision
    - Item D under new Business
      * Speaker Mr. Seefeldt to be removed from Agenda
        + Not part of Community or School District

Discussion took place

* Motion by Ziermann second by B. Heimerl to approve the removal of ticket prices from agenda.

**Vote: 3 for, 3 against**

* Motion by Ziermann second by B. Heimerl to approve the removal of speaker Seefelt from agenda.

**Vote: 3 for, 3 against**

* Approval of the Agenda

**Vote: 6 for, 0 against**

**Recognition of Communications since Last Meeting**:

* Communication – Report:
  + - * 1. Open house – next Monday 3 – 7pm

Board members to give tours

* + - * 1. Volleyball start and other sports

Using new gym and weight room

* + - * 1. Paige Heimerl sang at Winstock.
* Open dialogue –
  + Mike Baker – would like to see improvement on communication such as sports meetings. Not every member of community has access to cell phone, twitter or Facebook.
  + Stacey Kolander – communication sent out at different times for her children. Parent view not working well. Multi forms of communications are being sent out and need improvement.

**Minutes and Bills**

* Motion by R. Heimerl and second by Stifter-Knoll to approve the meeting minutes of the Regular Board meeting on 7/19/21, and pay the bills in the amount of $157,532.76. Building Project bills of $56,126.58 and student activity fees of $0

**Vote: 6 for, 0 against**

**Administrative Reports**

**Mr. Lee K-12 Principal Report**: - highlights

Mr. Lee is on vacation Dr. Radeke spoke on a few bullet points

* Attended data mind in Wilmar with 5 teachers
  + Present data to WBWF next month
* Finished hiring 10th teacher, 2 new para’s and 1 food service person
* Working on all handbooks
* New maps and crisis plans in each classroom
* Touring perspective students
* Working on mentoring program for teachers
* Thanks to Dr. Radeke and Board on the building project

**Jenna Wolff AD Report**: - highlights

* Sports fall practices have started
* 15 participants in Cross Country, 37 in Football, 21 in Volleyball
* Students are excited to use new locker rooms
* MSHSL – guidelines provided for fall sports
  + No restrictions for attendance at events so live streaming will be cancelled
* Sports handbooks in line with student handbooks
* New website went live for activities linked directly on school page on top
* Online registrations for sports used this year
* Community Ed to use the online option as well
* New chairs are back ordered
* Accepted in the MRC conference

**Dr. Melissa Radeke Superintendent Report**: - highlights

* Enrollment start of 2019/2020 school year was 476 end of the year 479.
  + Enrollment start of 2020/2021 school year was 485 and end of the year 495.
  + Enrollment start of this year we are at 493 a couple of student filling out paperwork.
  + Grand opening May 30th 3-7pm
    - Waiting on some items for finishing
    - School board to give tours
  + Breakfast and lunch will be free again this year.
    - Fill out free and reduced lunch paperwork which does help all sort of areas.
  + Masking requirements Emergency peace time order is over. CDC has come out with recommendations and is left up to parents and individuals
    - Return to school plan completed
    - Masks are optional based on recommendations
    - Transportation is Federal requirement to wear masks on buses. No harassing behaviors will be allowed for student decisions to wear or not wear masks.
    - Quarantining recommendation for those waiting for test results.
      * Parents will be notified by calls
    - Distance learning is no longer
      * Operating under state statue
      * Can provide individual students some online learning
      * Mental Health a concern
        + Teachers have been training
        + Student wellness program this year
    - Policy meeting
      * Organizational chart suggested
    - Policy 206
      * Districts are not required to offer public comment
      * Suggested to set time limits
      * Board members not to respond to help not violate Open meeting laws.
      * Allow only a tax payer within district to speak
    - Board Chair
      * To have a gavel to keep order at meetings

**School Board Reports**

* **Community Ed.** – meeting Wednesday
* **PTO** – none
* **Facilities/Maintenance**– none
* **Facility Planning** – none
* **Tech/Media**: Cut over new phones today. Still waiting on paging system. Established option to page over the phones. Elementary, High School, and an all page set up. New closet network went live. Wireless installed in areas needed. Security is live and on own network segment.
* **Activities Committee** – none
* **Negotiations** –
  1. Certified – still waiting to confirm with union
  2. Non certified – none
  3. Administration – none
* **Meet and Confer** – none
* **Policy** – met twice discuss policy 206
* **Legislative** –none
* **City Council** – transportation planned has passed with city council.
  1. Buses on West side
  2. Parent drop off on East side – info. given at Open house
  3. Diagonal parking will stay
  4. Thanks to Mayor for helping working through process

**New Business**

* Building Project Update – Joe Uhlhorn
  + August 30th open house
  + Gym and fitness area being used
  + Waiting on partitions for bathrooms and locker rooms
  + More cleaning taking place
  + MDH inspection in kitchen along with MN Spec
  + Pine trees to be installed on the East side of parking lot. Early to mid-October
  + Window sills by end of the week for North and South addition
  + Shop equipment hook ups in process
  + Welding booths installed today
  + South addition restroom connected
  + Tested pumps
  + All life safety inspections completed
  + Administration has been moved in for about a week
  + Painting and ceiling in new rooms by old kitchen going in.
  + Shop electrical hanging cords being installed.
  + Plazma cutter hood options being looked at
  + 2 punch lists completed by MLA
  + Entrance lettering in production 1st week of school
  + Tiles in bathroom – not what was ordered
    - Mark Lenz followed up and no colors were not selected
      * Still looking in to it yet
  + North parking lot 2nd layer went down
* Change order
  + Joe would like to delay approval of the change order until next board meeting. Do not have final confirmation on pricing for some items.
* Motion by R. Heimerl and 2nd by Ziermann to table the JT Electric change order for $39,043

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by B. Heimerl to approve the following handbooks for the 2021-22 school year.
  + Student Handbook
  + Staff Handbook
  + Chromebook/Tablet Handbook and Policy Manual

Discussion – Handbooks to be looked at the Committee level

Chromebook added a password

**Vote: 6 for, 0 against**

Mr. Seefeldt was not present – He was made aware of meeting change date

**Old Business**

* Motion by R. Heimerl and 2nd by Otto to approve the Lester Prairie School District Strategic Plan for the 2021-22 school year
  + Discussion – masks are not mandated and it is up to the parents and students that it is their choice.
    - Highly recommend by CDC and MDH but it is not required and it is your decision

**Vote: 6 for, 0 against**

* Social Studies letter
  + Dr. Radeke read letter that will be sent to Dr. Mueller Commissioner of Education
    - Discussion
* Motion by R. Heimerl and 2nd by B. Heimerl to approve Letter as presented with Board signatures and send to Dr. Mueller Commissioner of Education.

**Vote: 6 for, 0 against**

**School Finance**

* Motion by B. Heimerl and 2nd by Ziermann to approve increasing sub pay form #110 to $125 per day.

Discussion – checked with surrounding districts to be more competitive

**Vote: 6 for, 0 against**

* No motion was made to increase ticket prices for events.

Failed

Discussion – go to Activities meeting

* No motion was made to increase season passes.

Failed

**Policy Administration**

* Motion by B. Heimerl and 2nd by R. Heimerl to approve the Lester Prairie Return to School Plan for the 2021-22 school year

**Vote: 6 for, 0 against**

* First reading discussion – Policy 206: Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations.
  + Discussion – Speaker has a Vested interest in District – tax payer, or student in school etc. State mandates that need to be followed Open meeting law etc.

**Personnel**

* Motion by Ziermann and 2nd by Stifter-Knoll to approve Extra Curricular contracts for the following:
  + Jacob Oie – Head Cross Country Coach
  + Anna Wilems – C squad Volleyball Coach
  + Shannon Alsleben – Jr. High Volleyball Coach
  + Ross Scheevel– assistant Football Coach

**Vote: 6 for, 0 against**

* Motion by B. Heimerl and 2nd by R. Heimerl to approve the following contracts for the 2021-2022 school year:
  + Whitney Dhoore – Elementary Teacher with assigned duties
  + Anna Soupir - Elementary Teacher with assigned duties
  + Katelyn Gosh – Elementary Physical Education Teacher with assigned duties – teaching 9th grade Health
  + Lauren Trittabaugh – SPED Paraprofessional with assigned duties
  + Ashley Ostlie – SPED Paraprofessional with assigned duties

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by Stifter-Knoll to approve the following contract for 2021-2023
  + Lori Bebo – Supervisor of kitchen and cooks with assigned duties

**Vote: 6 for, 0 against**

**Other Items for the Board**

Change Order, Painting of Thin tube in gym, Communication review

**Closed Session – Superintendent’s End-of-Year Performance Review**

Pursuant to Minnesota Statutes 13D.05.Subd. 1b and 13D.03, Subd. 1-B, the Chair will close the meeting to conduct and End-of-Year Performance Review of the Superintendent.

* Motion by B. Heimerl and 2nd by Ziermann to close meeting

**Vote: 6 for, 0 against**

Meeting closed. Discussion took place

* Motion by R. Heimerl and 2nd by Stifter to open the meeting

**Vote: 6 for, 0 against**

**Meeting was adjourned at 6:47PM**



*Steven D. Ziermann, Clerk ISD #424*