**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Monday November 16th, 2020 5:45pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present on site or via zoom: Steve Ziermann, Megan Stifter Knoll, Mary Otto, Brian Heimerl, and Rebecca Heimerl. **Administration**: Dr. Melissa Radeke, Mike Lee and Jenna Wolf. **Remote Guests**: Joe Uhlhorn with H&U, Ivan Raconteur with Herald Journal, and Kelly Smith with Baker Tilly.

Pledge of Allegiance was led by Steve Ziermann.

**Agenda**

* Motion by Sifter-Knoll second by B. Heimerl to approve the Agenda as presented and or modified

**Vote: 6 for, 0 against**

**Recognition of Communications since Last Meeting**:

* Communication – Report -
  + - 1. Football team in playoffs seated #3
      2. Para’s stepping up and helping out with food service
      3. Mr. Lee putting in a lot of extra time with COVID instruction

Open dialogue – none

**Minutes and Bills**

* Motion by B. Heimerl and second by Stifter-Knoll to approve the meeting minutes of the Special Board meeting on 11/13/20 and Regular Board meeting on 10/27/20, and pay the bills in the amount of $93,147.78, new building project bills $67,818.51 and Student activity fees of $66.98

**Vote: 6 for, 0 against**

**Administrative Reports**

**Mr. Lee K-12 Principal Report**: - highlights

* Meeting on Nov. 4th with Senior parents
  + 15 to 16 families attending
  + North Shore adventure
  + 4 night stay
  + Should know more by January
* End of 1st quarter
* Lack of staff due to COVID
* November 9th and 10th used to prepare for distance learning
* All students are now out of the building
* Limiting Staff in building
* Teaching remotely
* Para’s are also working from home
* Attending North Collaborative principal meeting
  + Meeting will be held virtual
* Technology has been good for distance learning
* Classes well attended

**Jenna Wolf Activities Report: -** highlights

* Band Concerts cancelled – lack of response for attending with COVID
* Wrestling - working on schedule
* Football 5-1 on season, play Parkers Prairie 11/17 winner plays Browerville or BBE
* Volleyball – section play on 11/30
* Fall Play will take place on 12/4
* Robotic meets - December 6th and 13th
* Looking at moving to electronic tickets for all activities – no decisions have been made, still working out details
* Some schools postponing winter sports
* Governor will be making announcement 11/18 on activities for all schools

**Dr. Melissa Radeke Superintendent Report**: - highlights

* Enrollment is at 490 – 241 elementary and 249 Secondary
* 41% of staff is quarantined or waiting for test results
* Preschool is able to stay open, no confirmed cases

**School Board Reports**

* Community Ed. – met 11/28 – discuss up-coming flyer, a couple of new ideas presented. As of right now Community Ed basketball was moving forward as planned.
* PTO – approved $123 Microwave for grades 7-12, $50 water Joy Schrupp nurse office, $120 Radio for Ms. Classroom.
* Facilities/Maint. – none
* Facility Planning – Project meeting 11/10 + H&U update
* Tech/Media: none
* Activities Committee – none
* Negotiations – none
* Meet and Confer – none
* Policy – noe
* Legislative – Governor updated Executive order on distance learning

**School Finance**

* Motion by Ziermann and 2nd by B. Heimerl to approve Resolution Relating to $2,405,000 General Obligation Refunding Bonds, Series 2020A; Authorizing the Issuance and Authorizing the Superintendent and Business Manager to Award the Sale THEROF and To Take Such Action and Execute All Documents Necessary to Accomplish Said Award and Sale.
  + - Kelly Smith Explained this is the old School HVAC Bond and the Refinance will be a savings of approx. $10,000 per year - does include the fees for making the change.

Roll Call Vote: Hentges – y B. Heimerl – y Ziermann – y

R. Heimerl – y Stifter-Knoll – y Otto – y

**Vote: 6 for, 0 against**

**New Business**

**Joe Uhlhorn Building Report**: - highlights

* Discussion on change orders – 1 thru 6 listed. – Board had questions regarding #6 for curb and gutter. Previously approved curb and gutter change order for $26,675.
* Steel Erection 90% complete by Friday
* Roofing to start on the North side addition
* Roofing on south side complete
* Brick is on site, start next week
* Precast panels have been washed – color issue should fade with sun otherwise it will be corrected
* Shed relocating vs. new of similar size
  + $40,000 to move existing
  + $60,000 to build new
  + City is requiring the buses to turn around in new parking lot by restricting the buses to using Hickory Street only for picking up and dropping off students.
    - Board has expressed concerns for safety in parking lot with added traffic of buses.
    - Board members asked if other options are possible for bus route and parking lot layout
  + Board considering options of parking lot.
* City of Lester Prairie still holding up permits for HVAC and Mechanical.
  + Inspections have been made and approved by city hired building inspections services of MNSPECT
* Motion by Ziermann and 2nd by Otto to approve Contract change orders 1 thru 5
  + - * 1. El Jay plumbing - $25,175 – 2 new roof drains with new pipe for existing building
        2. Ebert Construction - $16,920 for welding booth fume extractor and arms. Replacing 2 existing arms
        3. Ebert Construction - $2,461 for added insulation required from MNSPECT needed in floor
        4. Ebert Construction - $2,349 for existing footing correction. Found while excavating next to building
        5. Summit - $1,984 for Sprinkler head relocation down west hallway of elementary

**Vote: 6 for, 0 against**

* Motion by Stifter-Knoll and 2nd by B. Heimerl to approve World’s Best Workforce Report
  + Dr. Radeke gave a in depth report for WBWF which needs to be turned in to the MDE
    - WBWF is a long-term, comprehensive strategic plan to support and improve teaching and learning.
      * This plan looks at previous year for increased success
* Motion by Sifter Knoll and 2nd by B. Heimerl to approve World’s Best Work Force report.

**Vote: 6 for, 0 against**

**Old Business -** none

**Policy Administration** - none

**Personnel**

* Motion by B. Heimerl and 2nd by Stifter-Knoll to approve FMLA #21-1 from 9-25-2020 to 12-120-20.

**Vote: 6 for, 0 against**

* Motion by Sifter-Knoll and 2nd by B. Heimerl to approve Jacob Heimerl as C Squad Boys Basketball Coach.

**Vote: 6 for, 0 against**

**Other items** - none

**Meeting was adjourned at 7:08 PM**



*Steven D. Ziermann, Clerk ISD #424*