**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Tuesday October 27, 2020 5:45pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present on site or via zoom: Steve Ziermann, Megan Stifter Knoll, Mary Otto, Brian Heimerl, Rebecca Heimerl and Corbey Hentges absent. **Administration**: Dr. Melissa Radeke, Mike Lee and Jenna Wolf. **Remote Guests**: Joe Uhlhorn with H&U, Alice Daak, Ivan Raconteur with Herald Journal, and Mark Lenz with MLA.

Pledge of Allegiance was led by Steve Ziermann.

**Agenda**

* Motion by Otto second by Stifter-Knoll to approve the Agenda as presented and or modified

 **Vote: 5 for, 0 against**

**Recognition of Communications since Last Meeting**:

* Communication – Report -
	+ - 1. Volleyball and Football off to good starts
			2. Coronation had 110 peopled signed in for viewing

Open dialogue – none

**Minutes and Bills**

* Motion by B. Heimerl and second by Otto to approve the meeting minutes of the Special Board meeting on 09/25 and Regular Board meeting on 09/21, and pay the bills in the amount of $153,069.24, Project bills $58,446.55 and Student activity fees of $94.70

 **Vote: 5 for, 0 against**

**School Board Reports**

* Community Ed. – meeting Wed. 4pm
* PTO – approved world class Atlas for Mr. Machemehl 8th grade class, $100 3D printer for Robotics, and Title 1 – online Really Great reading
* Facilities/Maint. – none
* Facility Planning – Project meeting 11/10 + H&U update
* Tech/Media: mtg. – Ziermann attended LCTN meeting via Zoom. – updates on Finances, ITV schedule for SY2021, and School Bandwidth
* Activities Committee – discuss City lease Agreement at end of mtg.
* Negotiations – none
* Meet and Confer – none
* Policy – schedule meeting soon
* Legislative – Court has decided to count any ballot postmarked on Election Day for up to seven days after the election, canvassing for school boards could be shortened drastically this year.

**New Business**

1. Motion by Otto and 2nd by B. Heimerl to approve Contract change orders #001 Widmer Construction $39.844,#002 Widmer Construction $54,941,#001 Laraway Roofing $7,040, #001 Taracon Construction $7,200,#001 JT Electric $1,616, #001 Culinex $1,952
	1. Board Discussion with Joel from H&U for change orders

 **Vote: 5 for, 0 against**

1. Motion by Ziermann and 2nd by Stifter-Knoll to approve Resolution for Combined Polling Place for calendar year 2021 for special elections.

 **Vote: 5 for, 0 against**

**Joe Uhlhorn Building Report**: - highlights

* Discussion on change orders
* Working on brick options – burgundy brick mortar to match
* Discussion on lighting of Bulldog logo – was included in overall budgeting just not in bidding
* Will receive flooring and table finish samples

**School Finance**

* Eide Bailey presented School Audit via remote by Bradley VanDeinse.
	+ Minimum fund balance set by board is 16%
	+ Community Service Fund has deficit
* Motion by Ziermann and 2nd by Otto to approve Snow removal quotes from Litzau Excavating for the 2020-2021 snow season

 **Vote: 5 for, 0 against**

* Motion by Ziermann and 2nd by B. Heimerl to approve the 2020 Grounds Maintenance Service Agreement for Andy’s Lawn and Sno, LLC.
	+ Discussion - Original contract did not have the cost of FB field stated

 **Vote: 5 for, 0 against**

**Administrative Reports**

**Mr. Lee K-12 Principal Report**: - highlights

* Distance learning going well
* 13% at this time are distance learning
* 7% asked to stay home
* No busing issues
* 30% less students riding the buses
* City hall was used for ASFAB and ACT testing
* Conferences – teachers sent out online sign up
	+ 207 0 f 219 elementary parents attended
	+ 25% of parents attended for High School, last yr. was 33%
* Flu clinic had good turn out
* Fire Prevention week held – Fire Chief brought fire trucks over 4th grade participated
* Senior Class trip will be held in state
	+ Met with Seniors on options for 3 to 4 night stay up North sometime in May
* Maddie Stuedemann and Brian Vega were King and Queen
	+ Live streaming of Home Coming was well done by Mark Wawrzyniak and Kim DeBruyckere.
* Adison Hoof won Cross Country title for 2nd year in a row.
	+ She was invited to a running club this Saturday a non-sponsored school event.
* Next Friday is end of the quarter

**Jenna Wolf Activities Report: -** highlights

* Homecoming modified for COVID-19
	+ Classes receive points for participation in activities
	+ Live Streaming set up by Mark Wawrzyniak and Kim Debruyckere for games
		- 156 concurrent viewers at peak for Football game on 10/9
	+ Robotics now has 3 teams – LP BullBots, LP Robodogs, and LP BullBits
		- 27 participants
		- No fee to participate
		- State qualifier will be held December 13th
		- All meets held remotely at school
	+ Future Problem Solvers has 13 participants
	+ Knowledge Bowl coaches are preparing for season. Unsure if they will meet in person or not
	+ Football has 40 V/JV/C participants, and 19 participants in JH
		- Big Thanks to Dan Lamont and Tim Ross for helping clear the FB field of snow for JV game.
	+ Volleyball has 25 V/JV/C participants and 15 participants in JH
	+ Cheer team has 10 participants
	+ Fall Paly has 11 participants
		- Performing the “Million Dollar Meat Ball”
		- Live streaming on December 4th
	+ Baseball – held practices as allowed by the MSHSL
		- 6 to 8 students participated
	+ Basketball – will have 18 regular season games for V/JV/C
		- 14 week season and 3 weeks of post season
	+ Wrestling – Coop with Glencoe
		- Practice begins on November 23rd
	+ Music
		- JH Band Concert – November 9th, 7:30 pm
		- SH Band Concert – November 10th, 7:30 pm

**Dr. Melissa Radeke Superintendent Report**: - highlights

* Enrollment is at 490
	+ Districts are struggling
* Big Thanks to Jenna Wolf for working through all the changes with schedules etc. for all activities during these COVID times
* Cares Act Funds presentation – Cares Act **contains two major sources of funding for schools: the Governor’s Emergency Education Relief (GEER) Fund and the Elementary and Secondary School Emergency Relief (ESSER) Fund.**

**Dashir Report –**

* + Cleaning and sanitizing consistently throughout building
	+ Started boilers on October 5th
	+ Todd suggested purchasing a scrubber he located saving the district considerable amount of funds

**Old Business -** none

**Policy Administration**

* Motion by Sifter Knoll and 2nd by Otto to approve policy 520 Student Surveys

**Vote: 5 for, 0 against**

**Personnel**

* Motion by Otto and 2nd by B. Heimerl to approve the following contracts for 2020-21 School Year.
	+ - Ross Scheevel – Geography Bee Coordinator
		- Andrew Weber – Varsity Softball Coach
		- Andrew Dahl – Head Boys Basketball Coach
		- Andrew Weber – Assistant (JV) Boys Basketball Coach
		- Shannon Alsleben – Jr. High (7th) Volleyball Coach
		- Mike Lee – Head Girls Basketball Coach
		- Ross Scheevel – Assistant Girls Basketball Coach

 **Vote: 5 for, 0 against**

* Motion by Otto and 2nd by Ziermann to approve Karissa Tumberg as Special Education Paraprofessional with assigned duties.

 **Vote: 5 for, 0 against**

**Other items**

* Special meeting date set for November 13, 2020 at 7:45 am to canvass votes.

**Vote: 6 for, 0 against**

**Meeting was adjourned at 8:35 PM**



*Steven D. Ziermann, Clerk ISD #424*