**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Thursday August 17th, 2020 5:45pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present on site or via zoom: Corbey Hentges, Steve Ziermann, Megan Stifter Knoll, Mary Otto, Brian Heimerl, and Rebecca Heimerl. **Administration**: Dr. Melissa Radeke, Mike Lee and Alice Daak. **Guests**: Joe Uhlhorn with H&U.

Pledge of Allegiance was led by Rebecca Heimerl.

**Agenda**

* Motion by Stifter-Knoll second by Otto to approve the Agenda as presented and or modified

**Vote: 5 for, 0 against**

* Board member Ziermann arrives

**Recognition of Communications since Last Meeting**:

* Communication – Report -
  + - 1. Augsburg Volleyball – very informative
      2. New School building progress

Open dialogue – none

**Minutes and Bills**

* Motion by Heimerl and second by Stifter-Knoll to approve the meeting minutes of the Regular Board meeting on 07/16, and pay the bills in the amount of $159,449.41 and student activity fees of $385

**Vote: 6 for, 0 against**

**Administrative Reports**

**Mr. Lee K-12 Principal Report**: - highlights

* Nurse Diane is relocating, husband landed a job in Idaho
* New Teachers handbook
* Attendance policy – Attendance will be taken, expect to be in class
* Backpacks will be allowed for less travel to lockers
  + No big backpacks
  + This is a privilege and can be taken away
* There will be a locker schedule
* New bell schedule for 5 min between class
* Added 2nd Sr. High lunch for social distancing
* Chromebook handbook policy - $30 per device and $75 max per family
* Mask policy per State executive order
  + 1 mask per student given by district
  + 1 mask per student given by state
  + Extra masks have been donated
* All Gym lockers will have locks provided
* Out of school lunch has been eliminated
* Students driving to school will have to follow city jurisdiction for parking
* There will be very few visitors allowed at school
* Interviews taking place for AD/Dean – 6 candidates

**Joe Uhlhorn Building Report**: - highlights

* Footings are in place North and South
* Steel set for bar joist installed 1st week in September
* October 5 Pre-cast walls being delivered
* 2nd Avenue rebuild with curb and gutter taking place
* Working with city on diagonal parking on one side of Hickory street
* One change order submitted for bigger pipe that is needed

**Jeremiah Kraemer AD Report**: - highlights

* Review new Ball Fields City Lease Agreement
  + Questions posed to administrator
    - What if we do not have any sports?
    - Why such large increase of 23%?
    - Past increases have typically been 2 and 3%
  + Board has not received a response from the City for a Collaboration meeting requested.
  + Dr. Radeke Reaching out to City Administrator

**Dr. Melissa Radeke Superintendent Report**: - highlights

* Enrollment is at 484
* CRF fund – Nursing extra costs could come out of here
* Completed Title IX Training
* AD/Dean will be the Title IX Coordinator
* Preparedness plan will be a living document and posted on website
* Base Learning model – using data that was 2 weeks old
* Spoke with Jenifer Smith from Mcleod County and pulled todays data for number of COVID cases at 35
* Learning model will be – K3 in school Hybrid, 4-6 Alternating Maroon and Gold days, 7-12 at home learning
* Parents will be informed for any changes made to schedule
* Kids Depot –
  + added drop in day fees
  + added ½ day fee
  + COVID steps have been taken
* Dashir Report –
  + Fully Staffed
  + Added touchless paper Towel dispensers
  + Added hand sanitizers in classrooms and entryways
  + Waxed High School hallways
  + Cleaning and waxing gym floor
  + Blinds in elementary are being installed this week
  + Rearranged rooms for suggested social distancing

**School Board Reports**

* Community Ed. – none
* PTO – none
* Facilities/Maint. – none
* Facility Planning – H&U update
* Tech/Media: mtg. 8/12 –
  1. Ordered 12 hotspots from T-mobile
  2. Chrome tablets are here, waiting on Chrome books
  3. LCTN Grant – Connect MN Grant $13,636 – matched by district
  4. Foundation purchased 10 laptops
  5. Chromebook handbook created for parents and students with use and care agreement
  6. Internet use agreement – signed
  7. No filters at home – parents are responsible
  8. Cyber bullying to be addressed by teachers
  9. Ms. Carmine spoke with students regarding their digital foot print out there
  10. Purchased web cams for teachers
  11. Old Elementary lab PC’s will be used for the classrooms
  12. Students will be avoided in camera view for privacy
* Activities Committee – none
* Negotiations – none
* Meet and Confer – none
* Policy – mtg. to be scheduled
* Legislative – Senate Republicans released Heals Act $3 Trillion, House proposal of Heroes Act of $1 Trillion. Big difference in funds for education. 70 Billion in Heals Act and 58 Billion in the Heroes Act

**New Business**

1. Motion by Ziermann and 2nd by R. Heimerl to approve Contract Change Order #001 for E1 Jay Plumbing for $20,403
   1. Discussion – 12 inch pipe installed vs. 8 inch pipe.

**Vote: 6 for, 0 against**

1. Motion by R. Heimerl and 2nd by Stifter-Knoll to approve Resolution Relating to the Adoption of the Base Learning Model for the 2020-2021 School Year and other COVID-19 Related Matters.

Roll Call Vote: B. Heimerl – y

Otto – y

Stifter-Knoll – y

R. Heimerl – y

Ziermann – y

Hentges - y

**Vote: 6 for, 0 against**

1. Motion by Stifter-Knoll and 2nd by Otto to approve the Student Handbook as presented

**Vote: 6 for, 0 against**

1. Motion by Heimerl and 2nd by Otto to approve the Teacher Handbook as presented for 2020/2021 School Year.

**Vote: 6 for, 0 against**

1. Motion by Ziermann and 2nd by B. Heimerl to approve the Chromebook/Chrome Tablet Handbook and Policy Manual as presented for 2020/2021 School Year.

**Vote: 6 for, 0 against**

1. Motion by R. Heimerl and 2nd by Otto to approve the Kids Depot Registration/Information Packet as presented for 2020/2021 School Year.

**Vote: 6 for, 0 against**

**Old Business**

a. Motion by B. Heimerl and 2nd by Otto to approve the Superintendent Performance Goals and Standards for the 2020-2021 School Year

**Vote: 6 for, 0 against**

**b.** Motion by R. Heimerl and 2nd by Stifter-Knoll to approve the Lester Prairie School District Strategic Plan for 2020/2021 School Year.

**Vote: 6 for, 0 against**

c. Motion by R. Heimerl and 2nd by Stifter-Knoll to approve the revised Membership Agreement with SW/WC Cooperative for the 2020/2021 School Year.

**Vote: 6 for, 0 against**

**Policy Administration** – none

**Personnel**

* Motion by B. Heimerl and 2nd by Otto to approve the resignation of Jeremiah Kramer effective August 18th, 2020

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by Otto to approve Megan Schrupp as SPED Paraprofessional with assigned duties

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by Otto to approve 2020-2021 Health Agreement Contract with Diana Loveland

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by Otto to approve the following contracts for 2020-21 School Year.
  + - Ross Scheevel as Jr. High Football Coach
    - Jacob Oie as Head Cross Country Coach
    - Adam Teut as Robotics Coach
    - Kelly Elling as Kids Depot worker
    - Noelle Blashack as Kids Depot worker
    - Mckenna Kutz as Kids Depot worker
    - Peighton Ruzicka as Kids Depot worker
    - Mckenna Kutz as Kids Depot worker
    - Zach Jackson as Kids Depot worker
    - **Layne Teubert** as Kids Depot worker

**Vote: 6 for, 0 against**

**School Finance**

* 1. Motion by Ziermann and 2nd by R. Heimerl to approved fundraisers as presented.
     + - Volleyball 8th Grade Home Tournament
       - Volleyball Sponsor-a-player
       - Volleyball T-shirt Sale
       - Boys Basketball/Football Water Softener Salt
       - Band Coffee Annick
       - Band Butter Braids Wyhe’s Choice
       - Band Raffle Baskets
       - Boys/Girls Basketball Shoot a Thon
       - Baseball/Softball Value Cards
       - Baseball/Softball Longhorns Profit Share/Raffle

**Other items**

* none

**Meeting was adjourned at 6:48 PM**



*Steven D. Ziermann, Clerk ISD #424*