**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Monday June 15th, 2020 5:45pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present on site or via zoom: Corbey Hentges, Steve Ziermann, Megan Stifter Knoll, Mary Otto, Brian Heimerl, and Rebecca Heimerl. **Administration**: Dr. Melissa Radeke, Mike Lee. **Other Staff present**: Jeremiah Kraemer **Guests**: Joe Uhlhorn with H&U, Deb Beckler and Ivan Raconteur for the Herald Journal.

Pledge of Allegiance was led by Rebecca Heimerl.

**Agenda**

* Motion by R. Heimerl second Stifter-Knoll by to approve the Agenda as presented and or modified

**Vote: 6 for, 0 against**

**Recognition of Communications since Last Meeting**:

* Communication – Report -
  + - 1. Graduation – parade
      2. School ground breaking ceremony

* Open dialogue – none

**Minutes and Bills**

* Motion by B. Heimerl and second by Otto to approve the meeting minutes of the Regular Board meeting on 05/18, and pay the bills in the amount of $90,094.16 and student activity fees of $19,003.40

**Vote: 6 for, 0 against**

**Administrative Reports**

**Mr. Lee K-12 Principal Report**: - highlights

* Graduation successful following guidelines and ending with a parade through town.
* End of year book return – most returned waiting on less than 6
* Some students still finishing distance learning, extended in to summer
* Day after graduation Students drove around school celebrating end of year start of summer.
* 110 Behavioral reports for the year
  + Some grades have more DIRS (Disciplinary Incident reports), turned in to the state
* Finishing class rosters – using alternate methods if needed
* Working on Chrome Book handbook

**Jeremiah Kraemer AD Report**: - highlights

* Weekly MSHSL meetings held on Thursdays
  + Summer coaching options and new MSHSL website coming in July.
* New summer guidance coming in daily
* MSHSL summer waiver period starting June 15th. Our coaches will have the opportunity to start July 6th
* No important information regarding fall as of yet. Playing it by ear
* Great information and communication coming from the Minnesota River Conference on a variety of topics.
  + Very good group with great support

**Dr. Melissa Radeke Superintendent Report**: - highlights

* 3 options for next school year need to be developed, groups meeting
  + Full return
  + No Students – distance learning
  + Hybrid
* Technology leasing contract – working with Trinity3 Financial Services
  + Technology Committee exploring options and Chromebooks preferred
  + 4year leasing option selected (Gold plan)
  + ESSER and GEER funds – some $$ can be used for technology
* Summer work to do
  + Survey staff for equipment needs
  + Insurance forms for Parents
  + Technology handbook updates
* Storage shed – looking at options for relocating
* Dashir report -
  + Fully staffed
  + Began summer cleaning of shop and classrooms
  + Resurfacing the floors
  + Getting areas ready for construction of new addition
  + Disinfecting offices and classrooms for Kids Depot during the summer

**School Board Reports**

* Community Ed. –
  1. updated pamphlet
  2. sports jerseys integrating old with new
  3. Updating Schedule of summer classes
* PTO – none
* Facilities/Maint. – none
* Facility Planning – H&U update
* Tech/Media: none
* Activities Committee – none
* Negotiations – Non-certified contract agreement
* Meet and Confer – none
* Policy – none
* Legislative – COVID Relief Bill HF 4415 summary -
  1. Expands eligibility in the early middle college program
  2. Repeals compensatory revenue set aside
  3. Student absences don’t bring a student under the definition of truant.
  4. Probationary teacher relief for less than 120 days of instruction
  5. For FY 21, districts may apply for modified cash flow payments

**Policy Administration** – none

**New Business**

1. Building Project update – H&U update – Joe Uhlhorn
   1. Shed moving to SW corner of track
      1. Few panels of OSB to be removed and a few metal pieces on outside
      2. Need electric piece
      3. Movers to move equipment, store, and move to new shed location
      4. Shed to move for location of storm water tanks
   2. Reached out to RAM for quote to build new shed
      1. Work through existing contracts
      2. Concrete floor 4” minimal re-enforcement with apron
   3. Playground equipment – swings only moved at this time
   4. Cisterns and septic tanks found below ground have been removed
   5. Water was shut off for 4 block area and new valves put in place
   6. Footings started on South end of school
   7. CenterPoint Energy installed new gas line around school
   8. 1st construction meeting to take place tomorrow.
2. Motion by R. Heimerl and 2nd by Stifter-Knoll to approve 2020-2021 Literacy Plan.

Discussion: This is “Read well by 3rd Grade” - met with Mike, Derrek to work on weaknesses. We are working with N. Collaborative on Curricular Mapping. Improvements needed - communication and curriculum.

**Vote: 6 for, 0 against**

**Old Business**

* Motion by R. Heimerl and 2nd by B. Heimerl to table the move of the storage shed by Marcus Building Movers.

**Vote: 6 for, 0 against**

**Personnel**

* Motion by Ziermann and 2nd by Otto to approve the Rachel Stender as Yearbook Advisor for the 2020-2021 school year.

**Vote: 6 for, 0 against**

* Motion by Otto and 2nd by Stifter-Knoll to approve Kim Schauer as Kids Depot worker with assigned duties

**Vote: 6 for, 0 against**

* Motion by Otto and 2nd by Stifter-Knoll to approve Jan Smith as Kids Depot worker with assigned duties.

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by Otto to approve Rachel Stender as Kids Depot student worker with assigned duties.

**Vote: 6 for, 0 against**

* Motion by Otto and 2nd by B. Heimerl to approve Kaylee Scheevel as Kids Depot student worker with assigned duties.

**Vote: 6 for, 0 against**

* Motion by Otto and 2nd by Stifter-Knoll to approve Katie Nelson as Kids Depot student worker with assigned duties.

**Vote: 6 for, 0 against**

* Motion by Otto and 2nd by Stifter-Knoll to approve Jerika Ziermann as Kids Depot student worker with assigned duties.

**Vote: 6 for, 0 against**

* Motion by Otto and 2nd by Stifter-Knoll to approve Emma Blashack as Kids Depot student worker with assigned duties.

**Vote: 6 for, 0 against**

* Motion by Otto and 2nd by Ziermann to approve the resignation of Mike Bjork as Spelling Bee Coordinator

**Vote: 6 for, 0 against**

**School Finance**

* Motion by R. Heimerl 2nd by Otto to approve the 2020-2022 Master Agreement for the Minnesota School Employees Association

**Vote: 6 for, 0 against**

* Motion by Ziermann 2nd by R. Heimerl to approve Trinity3 4 year Lease Proposal for a total cost of $119,987 for FY21-FY24.

**Vote: 6 for, 0 against**

* Motion by R. Heimerl 2nd by Ziermann to approve the LTFM Plan for 2020-2021.

Discussion: Includes HVAC, Blinds, Plumbing, Water meter

**Vote: 6 for, 0 against**

* Motion by Otto and 2nd by Ziermann to approve Preliminary Budget for 2020-2021.

Discussion – One time fund transfer to Community Ed. Food Service was high with all the meals being served.

**Vote: 6 for, 0 against**

* Motion by R. Heimerl 2nd by B. Heimerl to approve 50% partial payment for District Assessment Coordinator for 2019-2020, due to COVID 19 (no MCA III Assessment season).

**Vote: 6 for, 0 against**

* Discussion regarding MSBA Letter of Agreement addressing Coaching Compensation for Coaches and CO-Curricular Advisors during the 2020-2021 School year
  + Board agreed – Dr. Radeke to present to Union

**Other items**

* July 16th Board meeting – work session to follow regular meeting

**Meeting was adjourned at 7:09 PM**



*Steven D. Ziermann, Clerk ISD #424*