**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Monday April 20th, 2019 5:45pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present: Corbey Hentges, Steve Ziermann, Megan Stifter Knoll, Mary Otto, Brian Heimerl, and Rebecca Heimerl. **Administration present**: Dr. Melissa Radeke, Mike Lee, and Alice Daak. **Other Staff present**: Kim DeBruyckere and Jeremiah Kraemer **Guests**: Andy Hoffman with H&U, and Mark for the Herald Journal.

Pledge of Allegiance was led by Rebecca Heimerl.

**Agenda**

* Motion by R. Heimerl second Stifter-Knoll by to approve the Agenda as presented and or modified

**Vote: 6 for, 0 against**

**Recognition of Communications since Last Meeting**:

* Communication – Report -
  + - 1. Bulldog Bash online Successful
      2. Teachers doing a great job with distance learning
* Open dialogue – none

**Minutes and Bills**

* Motion by Otto and second by B. Heimerl to approve the meeting minutes of the Regular Board meeting on 03/16, and pay the bills in the amount of $101,706.95 and student activity fees of $6,400.15

**Vote: 6 for, 0 against**

**Administrative Reports**

**Mr. Lee K-12 Principal Report**: - highlights

* Distant learning – A ton of time has gone in to planning and setting up classes for online learning by staff.
* Surveyed Elementary Parents for distance learning
  + 80% of the 60% of returns are happy with current distance learning
* High School Surveyed and 93% agree communication is good
* 20-40 minutes of work given for each class with College level classes at 1hr
* Prom is on hold – Hold June 7th as date per committee
* 10 – 20 Staff in the building for teaching

**Jeremiah Kraemer AD Report**: - highlights

* MN River conference has accepted our application
* MSHSL working on plans for Spring Activities
* Meeting held weekly with all Athletic Directors
  + Not much new/good
* LP coaches having meetings with their Spring teams
* Mr. Bjork organize International Season - Trap Shooting

**Dr. Melissa Radeke Superintendent Report**: - highlights

* Enrollment – 478 students
* Food Service and Childcare provided – Students wearing masks
* 3rd week of Distance Learning – Staff is doing a tremendous job
* Some tweaks for online education
* Teacher Contacts on website
* School Pool insurance renewal – 7.5% increase
* Wednesday is Admin. Staff day

**School Board Reports**

* Community Ed. – none
* PTO – met via zoom –
  1. Ideas discussed for teacher appreciation May 8th
  2. Ideas discussed for Mr. Neubarth retirement
* Facilities/Maint. – none
* Facility Planning – H&U update
* Tech/Media: Next meeting May 6th
* Activities Committee – met 4/2
  1. Committee agreed to work with HT for dissolving coop
  2. Need agreement with HT for Spanish Teacher – Dr. Radeke to follow up
* Negotiations – none
* Meet and Confer – none
* Policy – meeting on several policy updates
* Legislative – Legislature returned from Spring Break and legislative activities are in full swing
  1. US Dept. of Ed made available 43 million for MN allocated to the Governor’s Emergency Education Relief Fund.
  2. Gov. Walz to decide how to meet the current needs of students and schools.

**New Business**

1. Building Project update – H&U update – Ground breaking date in June
2. Motion by Otto and 2nd by Stifter-Knoll to approve withdrawal of Contract #0330 bid submitted by Evenson Concrete Systems.

**Vote: 6 for, 0 against**

1. Motion by R. Heimerl and 2nd by Otto to approve construction contracts outlined in the Recommendations for Award of Contracts letter dated April 16th from H&U Construction, totaling $10,326,202 including Alternates #2 and #3 as presented.

**Vote: 6 for, 0 against**

1. Motion by Ziermann and 2nd by R. Heimerl to approve construction contract #3100 outlined in the Recommendations for Award of Contracts letter dated April 16th from H&U Construction, totaling $517,000 including Alternates #2 and #3 as presented.

**Vote: 5 for, 0 against, with Hentges Abstaining**

**Policy Administration**

* Motion by Otto and seconded by B. Heimerl to approve the policies as presented
* **516 Student Medications** – add sunscreen and epi pen
* **526 Hazing Prohibition** – consequences, reporting, staff training
* **533 Wellness** – goals, guidelines, leadership, policy implementation and monitoring
* **601 – School District Curriculum & Instruction Goals** – dyslexia screening and reporting requirements
* **610 Field Trips** – remove private vehicle language in IIIc; add annual school board review
* **703 Annual Audit** – 2nd reading; no changes
* **704 Development & Maintenance of an Inventory of Fixed Assets & a Fixed Asset Accounting System** – remove report to Commissioner
* **903 Visitors to School District Building and Sites** – PSEO language; procedures = take out sections J & K

**Vote: 6 for, 0 against**

**Old Business**

* Motion by B. Heimerl and 2nd by Otto to approve dissolution of activities cooperative agreement with Holy Trinity at the end of the 2019-20 school year and the offer to allow LP access to the HT gym and AD services at no charge for the 2020-21 school year.

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by Ziermann to approve 0.36 FTE teaching contract with Holy Trinity including salary and benefits for the 2020-21 school year as presented

**Vote: 6 for, 0 against**

**Personnel**

* Motion by B. Heimerl and 2nd by R. Heimerl to approve the resignation of William Neubarth effective on final teacher contract day of the 2019-20 school year.

**Vote: 6 for, 0 against**

* Motion by Otto and 2nd by Stifter-Knoll to approve the resignation of Sami Dhoore as paraprofessional effective March 31,2020

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by B. Heimerl to approve the resignation of Kim DeBruyckere as Yearbook Advisor effective at the end of the 2019-2020 school year.

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by Stifter-Knoll to approve the resignation of Kaitlyn Larson effective on final teacher contract day of the 2019-20 school year.

**Vote: 6 for, 0 against**

**School Finance**

* Motion by Ziermann 2nd by R. Heimerl to approve Andy’s Lawn & Snow Service Agreement as presented for 2020-2022.

**Vote: 6 for, 0 against**

* Discussion took place regarding Spring coaching and Zero Hour Salaries
  + $13,000 in activities fees to go back
  + Dr. Radeke to reach out to Legal Council on contracts
* Motion by R. Heimerl and 2nd by Otto to approve Revised Budget for the 2019-2020 School Year.
  + Dr. Radeke and Alice met several times and we should be ok.

**Vote: 6 for, 0 against**

**Meeting was adjourned at 6:44 PM**



*Steven D. Ziermann, Clerk ISD #424*