**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Monday February 10th, 2019 5:45pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present: Corbey Hentges, Steve Ziermann, Megan Stifter Knoll, Mary Otto, Brian Heimerl, and Rebecca Heimerl. Administration present: Dr. Melissa Radeke, Mike Lee, and Alice Daak. **Other Staff present**: Kim DeBruyckere, Adam Teut **Guests**: Andy Hoffman with H&U, Three LP Students and Ivan Raconteur for the Herald Journal.

Pledge of Allegiance was led by Steve Ziermann.

**Agenda**

* Motion by Otto second by R. Heimerl to approve the Agenda as presented and or modified

**Vote: 6 for, 0 against**

**Recognition of Communications since Last Meeting**:

* Communication – Report -
  + - 1. Robotics team went to state.
* Open dialogue – none

**Minutes and Bills**

* Motion by B. Heimerl and second by Otto to approve the meeting minutes of the Regular Board meeting on 1/06 and pay the bills in the amount of $232,406.33 and student activity fees of $2,020.45

**Vote: 6 for, 0 against**

**Administrative Reports**

**Mr. Lee K-12 Principal Report**: - highlights

* Robotics team Presentation – Adam Teut team coach and 3 students presented
  1. Students displayed robot and skills learned
  2. Team called the BullBotts
  3. Last year team was 9-6 this year 19-5-1, 10-4 in league
  4. Received Finalist Think award
  5. State competition robot – 350hrs put in to robot
  6. 1 of 24 teams in the semi’s only small school
* During Snofest week – Student went to Buck Hill, Hutchinson bowling alley, and Mall of America
* Parent teach conferences – High parental attendance on Elementary, and low on High School
* One student appointed to West Point – Evan Lee, last student appointed was in 1978 Dan O’Neil

**Jeremiah Kraemer AD Report**: - highlights

* One item looking at MN River Conference
* 10 to 15 min conversation with Arlington
* 5 out of 7 schools need to agree for another school to join conf.
* Looking at March/April time frame for any movement
* Currently Jordan will be leaving the conference

**Dr. Melissa Radeke Superintendent Report**: - highlights

* Enrollment – 479 students
* 2020-2021 School calendar present on screen and discussed.
* Worked with Dashir on costs of new building space
* Gave building project and MOU (memorandum of Understanding) update between the district and the LPEA for missed days due to inclement weather.

**School Board Reports**

* Community Ed. – none
* PTO –
  1. Hosting ESL Family night March 19th
  2. Carnival held on February 6th
  3. Next meeting on Wednesday
* Facilities – none
* Tech/Media: meeting 2/26
* Activities Committee – Mr. Kraemer report
* Negotiations – none
* Meet and Confer – next meeting on 2/19
* Policy – meet on agenda
* Legislative – Community round tables scheduled

**New Business**

1. Building Project Discussion
   1. Andy Hoffman gave update on the building project
      1. Bidders meeting March 3rd end at 2pm. by law
      2. June site demo
      3. Project is a bit over – Informed that a $75,000 fire barrier between old building and new building will be needed.
      4. Permits pending
      5. Plans went out on Monday
      6. Change orders Melissa can approve up to $25,000
      7. $450,000 in contingency
      8. Ground breaking date TBD.
   2. Parking lot and shed discussion
      1. City is requiring the bus route through the parking lot - the shed would need to be removed.
      2. Loss of parking stalls with new bus route
      3. Board originally planned to have buses on West side of school.
      4. Board has concerns for student safety having bus route through parking lot.
      5. Dr. Radeke gave reports of costs for moving of old shed
         1. $32,000 to move shed plus $20,000 for site prep
      6. Board member Ziermann requested copies and asked for this to be reviewed again.
      7. From H&U - new Shed for storage would cost $40,000 with cement pad – non insulated building – location to be determined
      8. Existing Building will stay during school year until new weight room is completed.

**Policy Administration**

1. First reading review of mandated Policy 721 – Uniform Grant Guidance Policy Regarding Federal Revenue Sources
   1. How we use Federal Monies

Hentges read the following policies:

* 410 – Equal Employment Opportunity
* 402 – Disability Nondiscrimination Policy
* 406 – Public and Private Personnel Data
* 412 – Expense Reimbursement
* 470 – Employee Use of Social Media
* 502 – Unpaid Meal Charges
* 707 – Transportation of Public School Students
* 709 – Student Transportation Safety Policy
* Motion by Otto and 2nd by Stifter-Knoll to approve policies as presented.

**Vote: 6 for, 0 against**

**Old Business**

* Superintendent Mid-Year Review of Goals
  + Each board member turned in survey
  + Hentges read surveys - Positive results from all surveys
* Dr. Radeke – reported to be thrilled to be here and it takes a team.

**Personnel**

Motion by B. Heimerl and 2nd by Ziermann to approve the termination and non-renewal of a probationary teacher, pursuant to the resolution read.

**Roll call Vote**: B. Heimerl – yes, Stifter-Knoll - yes, Otto – yes,

R. Heimerl – yes, Ziermann – yes and Hentges – yes

**Vote: 6 for, 0 against**

* Motion by Otto and 2nd by Ziermann to approve the following contracts for extra-curricular assignments:
  + Jacob Oie – Assistant Track coach
  + Ryan Quast – JH Baseball coach
  + William Neubarth – Varsity Softball coach
  + Kelly Elling – JV Softball coach
  + Anna Willems – JH Softball coach
  + Anthony Frank – JH Baseball coach
  + Jay Rogotzke – Head Track coach
  + Mike Bjork – Trapshooting coach
  + Arlyn DeBruyckere – Assistant Trapshooting coach
  + Jonathan Koehler – Spring Play Co-Advisor
  + Rachel Stender – Spring Play Co-Advisor

**Vote: 6 for, 0 against**

* Motion by Ziermann and 2nd by Otto to approve the resignation of Cheryl Bayerl as Head Cheer Coach effective January 31, 2020.

**Vote: 6 for, 0 against**

* Motion by Otto and 2nd by R. Heimerl to approve Lisa Feltmann as Head Cheer Coach for 2020-2021.

**Vote: 6 for, 0 against**

* Motion by Otto and 2nd by Stifter-Knoll to approve Kim Heimerl as Football Cheerleading Co-Coach for 2020-2021

**Vote: 6 for, 0 against**

**School Finance** – none

**New Business**

* Motion by B. Heimerl and 2nd by Stifter-Knoll to approve the Seniority List for 2019-2020 as presented.

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by B. Heimerl to approve the non-certified Seniority list for 2019-2020 as presented.

**Vote: 6 for, 0 against**

* Motion by B. Heimerl and 2nd by Hentges to approve the Memorandum of Understanding (MOU) between Lester Prairie School District #424 and Lester Prairie Education Association (LPEA) to outline the agreement regarding days missed due to inclement weather for the 2020-2021 school calendar year.

**Vote: 6 for, 0 against**

* Motion by B. Heimerl and 2nd by Ziermann to approve the 2020-2021 School Calendar establishing 171.5 student days and 181 teacher duty days.

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by Stifter-Knoll to approve the SW/WC Cooperative for the 2020-2021 school year
  + Dr. Radeke and Principal Lee had meeting to discuss

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by Stifter-Knoll to approve the Prairie Arts Council Fund Raiser.
  + Hentges read letter

**Vote: 6 for, 0 against**

**Meeting was adjourned at 7 PM**



*Steven D. Ziermann, Clerk ISD #424*