**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Wednesday October 23rd, 2019 5:45pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present: Corbey Hentges, Steve Ziermann, Megan Stifter Knoll, Mary Otto, Brian Heimerl, and Rebecca Heimerl. Administration present: Melissa Radeke andMike Lee. **Staff**: Kim Debruyckere, and Alice Daak. **Guests**: Kelly Smith with Baker Tilly, and Ivan Raconteur for the Herald Journal.

Pledge of Allegiance was led by Steve Ziermann.

**Agenda**

* Motion by Otto second by R. Heimerl to approve the Consent Agenda as present and or modified

**Vote: 6 for, 0 against**

**Recognition of Communications since Last Meeting**:

* Communication – Report -
  + - 1. Otto – Volleyball had an exciting season
      2. JH football competitive season with good participation.
      3. Cross country competing this week
      4. Read a Thon went very well
* Open dialogue – none

**Minutes and Bills**

* Motion by Otto and second by R. Heimerl to approve the meeting minutes of the Regular Board meeting on 9/18 and pay the bills in the amount of $233,729.9and student activity fees of $2,244.62

**Vote: 6 for, 0 against**

**Administrative Reports**

**Mr. Lee K-12 Principal Report**: - highlights

* Attended North Collaborative – Attend other schools for evaluations review
  + One school leading in evaluations with a lot of data
* Coop – Staff attend meeting in Olivia
  + Teachers read 5-9 chapters of a book
* Conferences – 95% attendance on elementary side, 35% on High School side
* Home Coming week went very well
* Read a Thon – successful $7,000 proceeds for PTO
* 5 Students presented a short preview of the upcoming Fall play

**Dr. Melissa Radeke Superintendent Report**: - highlights

* Bonds Spreadsheet – Tracking all revenues and expenses relating to building project
* Attended Fall MASA conference –
  + Law advice on Video’s
  + Technology
  + Vaping
  + Networking with other superintendents
* Building age test – by adding 38,000 sq. ft. to existing building will lower the LTFM $ for one year
* School Enrollment – 475
* Braun Intertec will be performing soil bore tests
* Sunde to perform land survey
* Marco Communications – upgraded copier and printers - $$$ savings
* Truth in Taxation hearing documents have been submitted
* MSBA registration open for Board members Jan. 16th, 17th at the MPLS Convention Center

**School Board Reports**

* Community Ed. – new collection items placed
  1. Next meeting October 30th
* PTO – More volunteers wanted
  1. Contacting teachers with wish lists
  2. Next meeting November 13th
* Facilities – Dashir report –
  1. We are taking applications for part/time sub. to cover absent employee
  2. Conducted OSHA training
  3. Johnson control changed 2 smoke heads
  4. Boilers were turned on October 3rd.
* Tech/Media –
  1. New Wireless network working well
  2. Next meeting 11/6
* Activities Committee – none
* Negotiations:
  1. Certified – none
  2. Non-Certified - none
  3. Administration – none
* Meet & Confer – no issues
* Policy – to resume
* Legislative – MSBA Government Relations team held 11 **meetings across Minnesota sharing bills and issue sure to return in 2020.**

**School Finance** –

Kelly Smith – Baker Tilly to discuss Bond Sale

* Motion by Ziermann and 2nd by Otto to approve the Resolution Relating to $12,815,000 General Obligation School Building Bonds, Series 2019A: Authorizing the Issuance, sale, prescribing the form and details and providing for the payment thereof.
  + **Roll Call Vote**: B. Heimerl – **yes**, Otto – **yes**, Stifter-Knoll – **yes**, Ziermann – **yes**, R. Heimerl – **yes**, Hentges – **yes**.

**Vote: 6 for, 0 against**

* Motion by Ziermann and 2nd by Stifter-Knoll to approve the AIA Document C132 Standard Form Agreement between Owner (Lester Prairie Schools) and Construction Manager as Advisor (H&U construction)

**Vote: 6 for, 0 against**

**Policy Administration**

None

**Old Business**

* 1. Discussion to pay Kelly Elling for elections
  2. Hentges open discussion to pay $300 per election
* Motion by Otto and 2nd by Stifter-Knoll to approve to pay Kelly Elling $300 per election.

**Vote: 6 for, 0 against**

**Personnel**

* Motion by R. Heimerl and 2nd by B. Heimerl to approve Andrew Weber as Assistant JV Boys Basketball Coach.

**Vote: 6 for, 0 against**

* Motion by Ziermann and second by Otto by to approve Kip Kovar as JH Boys Basketball Coach.

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and second by Otto to approve FMLA #20-1 for approximately 11 weeks beginning 1/2/20 through 3/20/20

**Vote: 6 for, 0 against**

**New Business**

* Motion by Otto and 2nd by Ziermann to approve Resolution of School Board Supporting application to MSHSL Foundation.

**Vote: 6 for, 0 against**

* Motion by Otto and 2nd by Ziermann to approve Snow Removal quotes form Litzau Excavating for 2019-2020 snow season.

**Vote: 6 for, 0 against**

* Motion by Stifter-Knoll and second by Otto to approve Resolution Calling for a Special Election to fill a previously-declared vacancy on the Office of School Board Member with a term expiring on the first Monday in January, 2021

**Vote: 6 for, 0 against**

* Motion by Otto and second by Stifter-Knoll to approve Notice of Filing dates for Election to the School Board Independent School District #424 beginning on November 5th, 2019 and closing at 5:00 pm on November 19th, 2019

**Vote: 6 for, 0 against**

* Motion B. Heimerl and second by R. Heimerl to approve Resolution for Combined Polling Place for calendar year 2020 for Special Elections

**Vote: 6 for, 0 against**

* Motion Otto and second by Stifter-Knoll to approve H & U Construction Contract as presented Document AIA C132 for Building Project

**Vote: 6 for, 0 against**

**Other Items for the Board**

* None

**Meeting was adjourned at 6:38 PM**



*Steven D. Ziermann, Clerk ISD #424*