**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Monday July 17th, 2019 5:45pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present: Corbey Hentges, Steve Ziermann, Megan Stifter Knoll, Rebecca Heimerl, and Mary Otto Administration present: Mike Lee, and Melissa Radeke. **Staff**: Alice Daak and Kim Debruyckere **Guests**: Brian Heimerl and Ivan Raconteur for the Herald Journal.

Pledge of Allegiance was led by Steve Ziermann.

**Oath of Office** – Brian Heimerl sworn in and accepted as newly appointed Board member. He will finish out the rest of the term of the position recently vacated by Marc Sebora

**Agenda**

* Motion by R. Heimerl second by Stifter-Knoll to approve the Consent Agenda as present and or modified

**Vote: 6 for, 0 against**

**Recognition of Communications since Last Meeting**:

* Communication – Report -
  + - 1. Prairie Days – Booth setup, and introduction of new Superintendent
* Open dialogue – none

**Minutes and Bills**

* Motion by Otto and second by Ziermann to approve the meeting minutes of the Regular Board meeting on 6/17/19, and pay the bills in the amount of $242,951.89. No student activity fees

**Vote: 6 for, 0 against**

**Administrative Reports**

**Mr. Lee K-12 Principal Report**: - highlights

* Public thank you to all who helped with the wood chips and cleaning Bulldog Central
* Looking to hire a Title I and Business teacher
* Summer School has 30 kids
* Student handbooks and Crisis Plan are currently under review.

**Dr. Melissa Radeke Superintendent Report**: - highlights

* As of 7/03/19 student count is 470
* Attending the MSBA Summer Seminar Phase I & II , August 5th and 6th
* August 15th Sandy Gundlach will be presenting a 3hr MSBA in District Workshop
* Working on Window Replacements with Southern Lock and Glass
* Hiring a new Spanish Teacher and sharing time with Holy Trinity

**School Board Reports**

1. Community Ed. – met on 6/26 – working on new pamphlet, doing coaches background checks
2. PTO – none
3. Facilities
   1. Building Committee –
      1. Informational meetings coming up 7-23 and 8-7
   2. Facilities – Sara Report
      1. Summer cleaning and updates being completed
4. Tech/Media –
   1. Wireless Network install continues
   2. Marco communications delivered and installed gear
5. Activities Committee –
   1. Director Report – Kraemer
      1. Sports meeting 7/29/19
      2. J/H boys girls Basketball meeting during Fall-Sports mtg.
      3. Drop down baseball cage coming
      4. Dr. Radeke to speak at each individual sports group
6. Negotiations:
   1. Certified – Agreed contract
   2. Non-Certified - none
   3. Administration – none
7. Meet & Confer – none
8. Policy – part of Agenda
9. Legislative – Ziermann agreed to report. Position previously held by Marc Sebora

**Policy Administration**

* Motion by Stifter-Knoll and second by Ziermann to approve Athletic Handbooks for 2019 – 2020 School Year
* Player/Parent Handbook
* Volleyball Handbook
* Basketball Handbook
* Coaches Handbook

Discussion – Alterations will be made for Volleyball Handbook

**Vote: 6 for, 0 against**

* Motion by Heimerl and 2nd by Otto to approve the following policies
  + 410 Family & Medical Leave Policy: **No changes**
  + 413 Harassment and Violence: **Clarification Changes**
  + 413A Harassment Form**: No Changes**
  + 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse: **No Changes**
  + 415 Mandated Reporting of Maltreatment of Vulnerable Adults: **No Changes**
  + 506 Student Discipline: **Clarification Changes**
  + 514 Bullying Prohibition Policy: **Clarification Changes**
  + 522 Student Sex Nondiscrimination: **Clarification Changes**
  + 524 Internet Acceptable Use and Safety Policy: **Clarification Changes**
  + 524B Acceptable Use Form: **Formatting/Grammar Changes**
  + 616 School District System Accountability: **Clarification Changes**

Discussion – Dr. Radeke Policy 414 Adoption Date was in 2016 date will exact date will be updated. Website will be updated with policy changes.

**Vote: 6 for, 0 against**

**Old Business**

* Motion by Otto and 2nd by Stifter-Knoll to approve the Purchase Agreement as signed for 400 2nd Avenue North property.

**Vote: 6 for, 0 against**

**Personnel Issues**

* Motion by Otto and 2nd by R. Heimerl to approve the resignation of Krystina Held as Title I teacher effective July 12,2019

Discussion – Hentges read letter of resignation

**Vote: 6 for, 0 against**

**School Finance** - none

**New Business**

* Motion by Ziermann and 2nd by Stifter-Knoll to approve the 2019-2021 Master Agreement for Lester Prairie Education Association.

**Vote: 6 for, 0 against**

* Public meeting opportunity to discuss MDE Review and Comment
  + MDE Commissioner Ricker has approved the project.
* Motion by R. Heimerl and 2nd by Otto to approve the School Lunch prices for the 2019-2020 School year.
  + Discussion – Dr. Radeke indicated fund balance it good no raise needed and will stay at $2.10 and $2.55

**Vote: 6 for, 0 against**

* Motion by Ziermann and 2nd by Stifter-Knoll to approve the Election Judges for Special Election on August 13th, 2019 for the school referendum.

**Vote: 6 for, 0 against**

* Motion by Stifter-Knoll and 2nd by Ziermann to approve the 2019-2020 Minnesota State High School League (MSHSL) Membership Resolution

**Vote: 6 for, 0 against**

* Motion by Stifter-Knoll and 2nd by R. Heimerl to approve the designated appointed MSHSL Member School Representative and School Board representative
  + Discussion – Jeremy Kraemer as School rep, and Steve Ziermann as Board rep.

**Vote: 6 for, 0 against**

* Motion by Otto and 2nd by Ziermann to designate Dr. Radeke to act as the Identified Official with Authority (IOwA) for Lester Prairie Public School District 0424-01

**Vote: 6 for, 0 against**

* Motion by R. Heimerl and 2nd by Stifter-Knoll designate Business Manager Alice Daak as the IOwA to add and remove names only for Lester Prairie Public School District 0424-01

**Vote: 6 for, 0 against**

**Meeting was adjourned at 6:27PM**



*Steven D. Ziermann, Clerk ISD #424*