**SPECIAL MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Tuesday March 26, 2019 6pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present: Steve Ziermann, Meganne Stifter-Knoll, Mary Otto, Marc Sebora, Corbey Hentges and Rebecca Heimerl by phone. Administration present: Jeremy Schmidt, Mike Lee. Staff Alice Daak, and Katherine Carmine. Guests: Ivan Raconteur with Herald Journal, Steve Niklaus and Sandy Gundlach with MSBA.

Clerk Ziermann lead the pledge of Allegiance

Chairwoman Corbey Hentges open meeting by stating the board has elected to hire MSBA as consultant.

1. Current application deadline set be board is April 1st.

Sandy Gundlach introduction – MSBA was chosen as consultant to help in the search for new Superintendent.

1. MSBA uses hiring criteria
   1. Team reviews for mistakes on applications
   2. Eliminate some that are incomplete
   3. Qualifications that meet board requirements
2. Preliminary reference checks completed
   1. Social media checks
3. Candidates are labeled A thru Z
4. Applications are review in office one @ a time
   1. Paper copies reviewed by Board
5. Interviews are set up
   1. 4 to 6 that stand out to narrow it down

**Why MSBA?**

* MSBA has a broader range of candidates to include North Dakota and South Dakota.
* Placed in the Leader
* Reported to all Superintendent and Special Ed Cooperatives
* Reported to all Principal and assistant principals of school districts

Mr. Schmidt will email all current candidates to apply to the new MSBA listing for the LPHS Superintendent position

Board will need to decide if it is just Board for interviews first round or Bard & Staff 2nd round or vice versa.

Time line established for process of hiring

Hentges to do reference checks as well

Board is asked to provide 2 community members names and #’s for survey questions

School Staff will Question each Candidate

Online Survey link to Jeremy

Brochure will be sent back to Board for approval by April 5th.

**Meeting was adjourned at 8:05pm**



*Steven D. Ziermann, Clerk ISD #424*