**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Monday, November 21st, 2016 7:00pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present: Mary Otto, MerriLea Kyllo, Steve Ziermann and Corbey Hentges. Absent: Karla Heigl, and Rawelin Radtke. Administration present: Jeremy Schmidt.

**Guests**: Megan Stifter and Ivan Raconteur for the Herald Journal.

Pledge of Allegiance was led by Steve Ziermann.

* Motion by Kyllo, 2nd by Otto to approve the Consent Agenda as modified & to approve the minutes of regular meeting 10/17/16 & approval to pay bills in the amount of $145,186.19 and student activity fees of $1,026.90 were also included

 **Vote: 4 for, 0 against**.

**Recognition of Communications since Last Meeting**:

1. Communications received – Play received good reviews
2. Open dialogue – none

**Administrative Reports**

Mr. Boyer K-12 Report: - highlights

* Attended the South West Central Special Ed Law Conference.
	+ In compliance with everything at this point.
* Great school behavior throughout the first quarter
	+ 101 PBIS weekly winners
	+ 83 Bulldog Barks
* Donkey Basketball for LPP4E Tuesday night.

Mr. Schmidt Report: highlights

* Tanya Minnick ELL teacher will be on maternity leave April/May
* Cards of congratulations from Board to be sent to:
* Ms. Mattson
* Ms. Minnick
* Mr. Machemehl
* Working with Mentor for packet with new board members
* Audit copies given to board members
* School procedure of school closures
	+ No specific guideline given
	+ Local schools are in a group
	+ Work with bus garage
	+ Call Chanhassen National Weather Service
	+ Informal poll from parents driving
	+ Recent weather incident – drove to bus garage and waited to make sure everyone returned home safely

**School Board Reports**

1. Spec. Ed – None
2. Community Ed. – None
3. LPPEA – mtg. 11/09
	1. Ticket sales Donkey basketball Nov. 22nd
	2. Clubs Choice - $8,306.90
	3. 2 requests made – Spec Ed – 1 approved, 1 being considered
	4. Holiday Store – donations needed
	5. Wish list tags for elementary
	6. Volunteers for pie throws
4. Facilities/Maint. –
	1. 26 work orders since last meeting
	2. Still waiting on door frame from Bradley Security
	3. Palin Kimball doing fall startup
	4. Waiting on information for Auto Scrubber
5. Tech/Media – mtg. 11/8
	1. Set technology goals for next year
		1. Wireless coverage - added AP’s
	2. Education – staff goals update
	3. Training – Identify staff needs
	4. Survey of class standards – Review results
	5. Review with Staff about technology importance
		1. See Janelle Afrasiab set times
6. Activities Committee – meeting cancelled – lack of staff available
	1. Walstrom report:
		1. Football, Volleyball and Cross Country finished their seasons
		2. Girls and Boys Basketball started
		3. Fall Play “Murder at Rundown Abbey” was a great success
		4. Knowledge Bowl has started practice
		5. Jen Smith new Declamation coach
		6. Met with Head coaches to discuss athletic programs
			1. Strength and condition
			2. MSHSL Board of Directors will be voting on by-law amendment that would limit summer coaching to 12 contact days
7. Negotiations - none
8. Meet & Confer – none
9. Policy – none
10. Legislative – General Session to be held after 3rd Tuesday followed by the 3rd Monday in January.
	1. Discussion – TRA – National 7.5%, MN 8%

**Policy Administration**

* District student count as of 11/08/2016 for K-12 is **430.**

**Old Business**

Maintenance contract discussion

* Report by Ziermann:
	1. After review of current contract with Marsden, the facilities committee followed up with Dashir Management Services
	2. Committee met with Dashir and Marsden to compare contracts
	3. The Dashir contract offers more work hours and considerable amount of savings over the next 3years.
	4. Committee agreed they like the work of Marsden and offered them an opportunity to match the contract of Dashir
		1. Marsden was unable to meet the Dashir contract and would stick with their current contract.
	5. Mr. Schmidt followed up other school districts that currently use Dashir Services.
		1. Norwood, Glencoe, and GFW all like their Services and recommended them.
		2. If Dashir is chosen the committee would like Dashir to keep the current employees of Marsden that work at the school if possible.
* Motion by Ziermann and 2nd by Kyllo to approve the custodial contract of Dashir Management Services

 **Vote: 4 for, 0 against**

**Personnel Issues**

* Motion made by Hentges and 2nd by Ziermann to approve the resignation of Paraprofessional Kelli Machemehl effective December 1st, 2016.

 **Vote: 4 for, 0 against**

* Motion made by Otto and 2nd by Hentges to approve the following contracts:

a. Patrick Cole Asst. Trap Coach

b. Ross Scheevel Asst. Girls Basketball

c. William Neubarth Varsity Softball Coach

d. Kelly Elling JV Softball Coach

e. Kari Amundson JH Softball Coach

f. Rob Weber Head Track Coach

g. Mike Bjork Asst. Track Coach

h. Mike Bjork Head Trap Coach

i. Blaine Walstrom Varsity Baseball Coach

j. Ben Machemehl C-Squad Boys Basketball

k. David Lindburg Jr. High Boys Basketball

l. Sara Ross Cook’s Helper

m. Jeremy Schmidt C-Squad Boys Basketball

n. Anthony Frank Jr. High Baseball

o. Ross Scheevel Paraprofessional

 **Vote: 4 for, 0 against**

**School Finances**

A. None

**New Business**

* Motion made by Ziermann and 2nd by Kyllo to approve the snow removal contract with Litzau Excavating

**Vote: 4 for, 0 against**

**Meeting was adjourned at 7:47PM.**

**Agenda Items for next meeting: December 19th, 2016**

* **Set Reorganizational Board date and time**



*Steven D. Ziermann, Clerk ISD #424*