**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**

**Lester Prairie Public Schools**

**Monday, July 18th, 2016 6:30pm**

**Lester Prairie School Media Center**

Roll call was taken and the following board members were present: Karla Heigl, Mary Otto, Corbey Hentges, MerriLea Kyllo, and Steve Ziermann. Rawelin Radtke was absent. Administration present: Jeremy Schmidt and Nathaniel Boyer. Other staff: intern Kevin Elton

**Guests**: Ivan Raconteur of the Herald Journal.

Pledge of Allegiance was led by Steve Ziermann.

* Motion by Kyllo, seconded by Otto to approve the Consent Agenda as modified & to approve the minutes of regular meeting 06/18/16 & approval to pay bills in the amount of $156,233.19. No student activity fees this month.

**Vote: 5 for, 0 against**.

**Recognition of Communications since Last Meeting**:

1. Board members heard and received a lot of positive comments regarding the hire of Mr. Boyer as the 2016-17 head Boys Basketball coach
2. Open dialogue – none

**Administrative Reports**

Mr. Boyer K-12 Report: - highlights

* Summer School rolling along
* Intern this summer Kevin Elton
* Administration in the Prairie Days parade and handed out items
  + Worked in Bingo stand and Food tent
* School building very busy this summer will all sorts of activities

Mr. Schmidt Report: highlights

* MSBA summer conference set for August 7th – 9th
  + Notify Mr. Schmidt end of next week if attending
* Solar Panel company has contacted Mr. Schmidt to see if we are still interested in Solar Garden
  + Board has concerns regarding the slow response and lack of communication
  + Contract would need to go to Lawyer
  + Tabled until next month
* MSBA Legislative Summary
  + PreK – goes up 55 million – need minimum preschool hours
    - This will not work for LP this year
* Assessments – Mandatory civics test needed
  + LP will be conducting this test
  + Scores are not reported to State
* New permission request forms for student surveys throughout the year
  + Need to have parents fill out and sign form
  + This could take place at the Open House
* World’s Best Work Force – Staff development plan in place
* Special Ed – State has mandated the reduction in paperwork by 25%
* Solar Panel installation needs to follow the NEC
* City meeting – Mr. Schmidt and Mr. Boyer attended. Help with long range plans to add education to the City growth plans

**School Board Reports**

1. Spec. Ed – None
2. Community Ed. – Meet yet in July
3. LPPEA – Met July 14.
   1. Request for 2 new hoops on the playground granted - $3,500 for both.
   2. Hoops will be installed this summer
4. Facilities/Maint. –
   1. Concession stand and ADA bathroom upgrades are in process
   2. Dave Uecker to attend next meeting
   3. On Schedule with summer maint. work list
5. Tech/Media – none
6. Activities Committee –
   1. Baseball – need JH and JV coaches
   2. Track – need assistant coach
   3. Volleyball – need JH coach
   4. Basketball – need Girls JH coach
   5. Fall sports meeting August 1st at 5pm LP gym
7. Negotiations:
   1. Certified – None
   2. Non-Certified –
      1. New contract to be signed
      2. New contract for Betty Williams
   3. Administration – None
8. Meet & Confer – none
9. Policy – none
10. Legislative – Mr. Schmidt covered in report

**Policy Administration**

* District student count as of 6/11/2016 for K-12 is **406.**
* Presentation by administration and approval of Teacher Evaluation.

Discussion –

* 1. Grant money used for evaluation to start
  2. Program started 2013/2014 school year
  3. Staff agreed to use staff development dollars to continue evaluation
  4. Evaluation well received by staff.
  5. Tenure teachers receive minimum of 1 evaluation per year
  6. Non Tenure staff – evaluated minimum 3 times a year
  7. Scheduled and random evaluations held
* Motion by Hentges and 2nd by Ziermann to approve the TeacherEvaluation for 2016-2017 School year

**Vote: 5 for, 0 against**

**Old Business**

* None

**Personnel Issues**

* Heigl read letter of resignation from Steve Beckman
* Motion by Kyllo 2nd by Otto to approve the resignation of Steve Beckman as 5-12 Social Studies Teacher

**Vote: 5 for, 0 against**

* Motion made by Hentges and 2nd by Otto to approve the contracts for:
* Kari Amundson Jr./Sr. High Social Studies
* Blaine Walstrom Head Volleyball Coach
* Kelly Elling C-Squad Volleyball Coach
* Derek Zebell Asst. Football Coach
* Adam Birkholz Asst. Football Coach
* Tyler Helland Add. Football Coach
* Wes Kapping Jr. High Football Coach
* Julie Olson Fall Play Advisor
* Terri Schuft-Helland Elem/HS Band Performance
* Cheryl Bayerl JS Student Council Advisor
* Kim DeBruyckere School Yearbook Advisor
* Joe Scoblic Head Football Coach
* David Rue Elem/HS Choir Performance

**Vote: 5 for, 0 against**

* Motion made by Heigl and 2nd by Ziermann to approve new 2 year contract for Betty Williams
  + Discussion – Salary increase 2.3% 1st year/ 2.1% 2nd year.

**Vote: 5 for, 0 against**

* Motion made by Hentges and 2nd by Kyllo to approve the Non-Certified Contract as presented
  + Discussion: 2year Contract - 2% increase each year

**Vote: 5 for, 0 against**

**School Finances**

* Mr. Schmidt received new contract with Waste Management to match the bid from Mumford.
* Motion made by Ziermann 2nd by Otto to approve the bid for garbage with Waste Management

**Vote: 5 for, 0 against**

* THEREFORE BE IT RESOLVED THAT the School Board of Independent School District 424 approves the attached Long-Term Facilities Maintenance Plan. Motion made by: Corbey Hentges and 2nd by: Steve Ziermann
  + The following voted in favor: Karla Heigl, Steve Ziermann, Corbey Hentges, Mary Otto, and MerriLea Kyllo. 0 against

**Whereupon the resolution was declared adopted the 18th day of July, 2016**

Discussion – Mr. Schmidt read letter from State. They have requested LP to increase the school lunch prices. If no increase made, reduced amount of dollars will be received. Currently the Food Service Fund has an excess amount of dollars.

* Administration recommendation to not raise lunch rates at this time, spend down this fund and use this non-federal aid to pay the difference.
* Motion made by Heigl and 2nd by Hentges to approve to keeping the school lunches the same price.

**Vote: 5 for, 0 again**

**New Business**

* Motion made by Heigl and 2nd by Otto to approve continued membership with MSBA.

**Vote: 5 for, 0 against**

* Agenda next Board meeting on August 15th at 6:30pm
  + Solar Panel Garden

**Meeting was adjourned at 7:50 PM.**



*Steven D. Ziermann, Clerk ISD #424*