PROPOSED AGENDA

**REORGANIZATIONAL MEETING OF LESTER PRAIRIE**

**DISTRICT 424 SCHOOL BOARD OF EDUCATION**

**Wednesday January 6, 2016 at 6:30pm**

**Media Center, Lester Prairie Public Schools**

**REGULAR BOARD MEETING OF LESTER PRAIRIE**

**DISTRICT 424 SCHOOL BOARD OF EDUCATION**

**TO FOLLOW REORGANIZATIONAL MEETING**

**Wednesday January 6, 2016**

**Media Center, Lester Prairie Public Schools**

# I. Call to Order by Chairman and Review of Agenda

1. Welcome to public and guests by Chairman
2. Take roll call- Board: Mary Otto, Karla Heigl, Corbey Hentges, Steve Ziermann, MerriLea Kyllo and Rawelin Radtke

Guests:

1. Pledge of Allegiance – By Board Member Ziermann (clerk)
2. **Acceptance and Oath of Office** by new Lester Prairie Board Members—none. Notary Public to witness.
3. Review agenda for Reorganizational Meeting.

Motion by \_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_ to

approve consent agenda for Reorganizational Meeting.

Voting was \_\_\_\_ for and \_\_\_\_ against.

**II. Election of Officers**

1. Chairperson

Motion by \_\_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_\_, to elect \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Board Chairperson.

Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.

\*\*\*Elected board chairperson to take over meeting\*\*\*

1. Vice-Chairperson

Motion by \_\_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_\_, to elect \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Board Vice-Chairperson.

Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.

C. Clerk

Motion by \_\_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_\_, to elect \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Clerk.

Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.

1. Treasurer

Motion by \_\_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_\_, to elect \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Treasurer.

Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.

**III. Set School Board Items**

A. School Board Meetings on \_\_\_\_\_\_\_\_\_\_\_\_\_ of every month at \_\_\_\_\_\_\_pm to be held in the Media Center at Lester Prairie School (unless noted).

3rd Mondays for 2016 include:

*March 21 April 18*

*May 16 June 20*

*July 18 August 15*

*September 19 October 17*

*November 21 December 19*

Motion by \_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_ to approve meeting

schedule for 2016.

Voting was \_\_\_\_ for and \_\_\_\_ against.

1. School Board Salaries for 2016

2015 pay: 0-3 hours at $40

4-6 hours at $90

> 6 hours at $140

Chairperson $15 extra per meeting chaired

Clerk $30 extra per meeting

Treasurer $15 extra per meeting

Negotiation Chairs $10 extra per meeting

Motion by \_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_ to approve School Board Salaries for 2016.

Voting was \_\_\_\_ for and \_\_\_\_ against.

1. Submitted items for 2016
   1. **Designate Depositories:** The First Community Bank of Lester Prairie and the Minnesota School District Liquid Asset Fund as official depositories for district funds and to approve a resolution to give check signing authority to Treasurer \_\_\_\_\_\_\_\_\_, Chairperson \_\_\_\_\_\_\_\_\_\_\_\_\_, & Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
   2. **Designate Official Legal Publication:** To use the Herald Journal as the official publication for District #424 for the 2016 calendar year.
   3. **Mileage Rate:** Reimbursement at a rate of $.10 per mile less than the set federal rate for the year (federal rate is $.54/mile) so LP would be $.44/mile.
   4. **Annual Delegation:** Authority designating Payroll Specialist Kelly Elling, Business Manager Alice Daak, and Superintendent Jeremy Schmidt for Electronic Funds Transfers (EFT’s) on behalf of LP Schools.

Motion by \_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_ to

Approve Submitted items for 2016.

Voting was \_\_\_\_ for and \_\_\_\_ against.

1. Board Committees.

Spec. Ed. – Otto & Heigl

Community Ed. – Otto & Hentges

LPPEA – Kyllo & Otto (Met on 12/9/15)

Facilities/Maint. – Radtke, Ziermann & Hentges

Tech/Media – Kyllo, Hentges & Ziermann

Activities – Heigl, Kyllo & Radtke

Negotiations:

Certified–Heigl, Ziermann & Radtke

Non-Certified – Kyllo, Hentges & Otto

Administration – Hentges, Heigl & Ziermann

Meet & Confer – Heigl & Kyllo

Policy – Kyllo, Heigl & Hentges

Motion by \_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_ to

Approve board committees for 2016.

Voting was \_\_\_\_ for and \_\_\_\_ against.

# IV. Adjourn the Reorganizational Meeting at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Regular Board Meeting**

# Call to Order by Chairman and Review of Consent Agenda

1. Welcome to public and guests by Chairman
2. Take roll call- Board: Mary Otto, Karla Heigl, Corbey Hentges, Steve Ziermann, MerriLea Kyllo and Rawelin Radtke

Guests:

**I.** Board Chair \_\_\_\_\_\_\_\_ to open the Regular Board meeting of Lester Prairie School District 0424 at: \_\_\_\_\_\_\_\_\_\_\_\_\_pm.

**II. Review of the CONSENT AGENDA (Action item)**

1. To approve the Consent Agenda for meeting as presented or modified, and to approve the minutes of the Regular Meeting of 12/21/15 and in the same motion to pay bills in the amount of $307,174.33 & Student Activity for *$557.59.*

**Please note:**(Bills to be reviewed-(**Board Members Kyllo and Radtke**)

Motion by \_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_ to

approve consent agenda, board minutes & payment of

bills presented.

Voting was \_\_\_\_ for and \_\_\_\_ against.

# III. Recognition of Communications Since the Last Meeting

1. Communications received by Board Members

Good News Section:

*1.*

1. Open Dialogue. (Each person in the audience will be given three (3) minutes - total time - 15 minutes.

# IV. Administrative Reports

1. K-12 Principal – Nat Boyer
2. Activities Director – Blaine Walstrom
3. Facilities Supervisor – Dave Uecker
4. Superintendent-Jeremy Schmidt

# V. School Board Reports

1. Spec. Ed.
2. Community Ed.
3. LPPEA
4. Facilities/Maint.
5. Tech/Media
6. Activities
7. Negotiations:

Certified

Non-Certified

Administration

1. Meet & Confer
2. Policy

# VI. Policy Administration

1. District student count as of 12/15/15 for K-12 is **408.**

# VII. Old Business

1. MSBA Leadership Conference for January 14-16. Board

Members Heigl and Ziermann are planning on attending.

# VIII. Personnel Issues

**IX. School Finances**

# X. New Business

1. Resolution directing the administration to make recommendations for reductions in programs and positions as reasons therefore.

Motion by \_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_ to

Approve board committees for 2016.

Roll Call Vote:

For= Against=

1. Agenda Items-Board Meeting, Wednesday, February 16 at 5:30 pm.

# XI. Adjourn the Meeting at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**UPCOMING DATES:**

1. January 14-16 MSBA Workshop
2. January 15-End of First Semester and teacher workshop
3. February 16-Regular Board Meeting 5:30 pm