

**NORTHLAND LEARNING CENTER**  
**Joint Powers Board Agenda**  
**Regular Meeting**  
**January 17, 2024**  
**10:00 am**

<https://us02web.zoom.us/j/83947096928?pwd=SFZkNTV2plbTJtZEIcU1WmEwZz09>

**A. Call to Order**

**B. Roll Call**

1. Kevin Grover will attend via Zoom from his office at the International Falls School.
2. Anne Oelke will attend via Zoom from her office at the Ely School.
3. Peter Hardy will attend virtually via Zoom from his office at the Nett Lake School.
4. Dr. Noel Schmidt will attend virtually via Zoom from his office at Rock Ridge Schools.

**C. Approve Agenda**

**D. CONSENT AGENDA**

- D.1 Minutes from December 20, 2023, Regular meeting
- D.2 Targeted Services & Credit Recovery
  - D2.1 Lisa Auran, Substitute Teacher, ISD 361 International Falls
  - D2.2 Elizabeth Brummett, Paraprofessional, ISD 361 International Falls
  - D2.3 Matt Salo, Paraprofessional, ISD 361 International Falls
  - D2.4 Natalie Burmeister, Paraprofessional, ISD 361 International Falls

**E. ACTION ITEMS**

- E.1 New Hire: Kathleen Alto, Third Party Billing Coordinator
- E.2 New Hire: Susan Ostman, Due Process Facilitator
- E.3 New Hire: Khoriana Vaerconum, Secondary Focus Teacher
- E.4 New Hire: Michael Vaerconum, Paraprofessional

- E.5 IOWA – Authorize Katie Heimdal to act as the IOWA and Melissa Maki & Tina Johnson to act as the IOWA Proxy to add and remove names only for the Northland Learning Center

**F. DISCUSSION**

- F.1 Student Support Aid

**G. INFORMATION**

- G.1 NLC Building Update
- G.2 Auditor’s Report
- G.3 EHLERS Annual Disclosure Letter
- G.4 CEIS Update

**H. Director’s Report**

- H.1

- I. Closed Meeting for purpose of evaluation of Executive Director

- J. Return to Open Meeting

- K. Adjournment – Next meeting: February 21, 2024

**COMMENTS**

**D. CONSENT AGENDA**

- D.1 Minutes from December 20, 2023, Regular meeting
- D.2 Credit Recovery & Targeted Services
  - D2.1 Lisa Auran, Substitute Teacher, ISD 361 International Falls
  - D2.2 Elizabeth Brummett, Paraprofessional, ISD 361 International Falls
  - D2.3 Matt Salo, Paraprofessional, ISD 361 International Falls
  - D2.4 Natalie Burmeister, Paraprofessional, ISD 361 International Falls

**E. ACTION ITEMS**

- E.1 New Hire: Kathleen Alto, Third Party Billing Coordinator  
Ms. Alto was previously employed as a School based Mental Health Practitioner for Range Mental Health Center. Her salary will begin at 90 % of the AFSCME contract rate.
- E.2 New Hire: Susan Ostman, Due Process Facilitator  
Mrs. Ostman was previously a Special Education Coordinator and Due Process Facilitator at the Northland Learning Center. Her salary will be (0.5 FTE) (BA Step 10) \$26,709, pending contract negotiations.
- E.3 New Hire: Khoriana Vaerconum, Secondary Focus Teacher

Mrs. Vaerconum is currently employed as a Special Education Teacher for Duluth Edison Charter School. She received her Masters in Special Education/EBD Focus from Concordia University, St. Paul Minnesota. Her salary will be (MA Step 9) \$72,303, pending contract negotiations.

- E.4 New Hire: Michael Vaerconum, Paraprofessional  
Mr. Vaerconum is currently employed as a Paraprofessional for Duluth Edison Charter School. His salary will be at 100% of the AFSCME contract rate.
- E.5 IOwA – Authorize Katie Heimdal to act as the IOwA and Melissa Maki & Tina Johnson to act as the IOwA Proxy to add and remove names only for the Northland Learning Center.

## **F. DISCUSSION**

- F.1 Student Support Aid

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