

# **NORTHLAND LEARNING CENTER**

## **Joint Powers Board Meeting**

September 20, 2023

10:00 AM

### **MINUTES OF THE REGULAR MEETING**

**A.** Call to Order – Meeting was called to order at 10:00 a.m. by Chairperson Engebritson

**B.** Roll Call

Members Present:    ISD#  166 Chris Lindholm  
                          ISD#  361 Kevin Grover  
                          ISD#  695 Mark Morrison  
                          ISD#  707 Peter Hardy  
                          ISD#  712 Dr. Reggie Engebritson  
                          ISD# 2142 Dr. Reggie Engebritson  
                          ISD# 2711 Dr. Jeff Burgess  
                          ISD# 2909 Dr. Noel Schmidt

Members Absent:    ISD#  696 Anne Oelke

Others in attendance:    Katie Heimdal & Chris Hautala

### **C. APPROVE AGENDA**

Hardy moved approval; Burgess supported.  
Lindholm – yes; Grover – yes; Morrison – yes; Oelke – absent; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.

### **D. CONSENT AGENDA**

- D.1 Minutes from August 16, 2023, Regular meeting
- D.2 Retirement: Cindy Schloesser, Paraprofessional
- D.3 Resignations
  - D3.1 Samantha Strub, Paraprofessional
  - D3.2 Amy Olson, Paraprofessional
  - D3.3 Krista Huewe, Paraprofessional
  - D3.4 Amber Bialczak, Paraprofessional
  - D3.5 Lisa Shaw, Paraprofessional
- D.4 Targeted Services
  - D4.1 Sarah Houtkooper, Teacher, ISD 701 Hibbing Middle/High School
  - D4.2 Emily Erickson, Teacher, ISD 701 Hibbing Middle/High School
  - D4.3 Erin Peitso, Teacher, ISD 2142 Northeast Range
  - D4.4 Kim Yuretich, Teacher, ISD 695 Chisholm

- D4.5 Lisa Sodren, Teacher, ISD712 Mt. Iron-Buhl
- D4.6 Melissa Lamppa, Paraprofessional, ISD 2711 Mesabi East
- D4.7 Orlend Menze, Teacher, ISD 2711 Mesabi East
- D4.8 Cynthia Marturano, Teacher, ISD 701 Lincoln Elementary
- D4.9 Carolee Hagen, Teacher, ISD 701 Lincoln Elementary
- D4.10 Thomas Bittman, Teacher, ISD 701 Lincoln Elementary
- D4.11 Tina Carlson, Teacher, ISD 701 Lincoln Elementary
- D4.12 Britni Koschak, Teacher, ISD 701 Lincoln Elementary
- D4.13 Jennifer Benedict, Teacher, ISD 701 Lincoln Elementary
- D.5 Credit Recovery
  - D5.1 Paul Brainard, Teacher, ISD 2909 Rock Ridge High School
  - D5.2 Rachel Hoopman, Teacher, ISD 712 Mt. Iron-Buhl
  - D5.3 Kim Yuretich, Teacher, ISD 695 Chisholm
  - D5.4 August Galloway, Teacher, ISD 2909 Rock Ridge High School
  - D5.5 Melissa Fernandez, Teacher, ISD 2142 South Ridge
  - D5.6 Jamie Worthington, Teacher, ISD 2711 Mesabi East
  - D5.7 Melissa Lamppa, Paraprofessional, ISD 2711 Mesabi East
- D.6 NLC Homebase Teacher: Amiah Akerson  
 Grover moved approval; Hardy supported.  
 Lindholm – yes; Grover – yes; Morrison – yes; Oelke – absent; Hardy – yes;  
 Engebritson – yes; Burgess – yes; Schmidt – yes  
 Motion carried.

## E. ACTION ITEMS

- E.1 Approve lane changes
  - E1.1 Melinda Asuma, Focus Elementary Teacher  
 Move from MA, Step 7 to MA+15, Step 7
  - E1.2 Grant Sparstad, School Psychologist  
 Move from MA+15, Step 2 to MA+30, Step 2
  - E1.3 Haley Bloomquist, Focus Elementary Teacher  
 Move from BA+15, Step 6 to MA, Step 6
 Burgess moved approval; Morrison supported.  
 Lindholm – yes; Grover – yes; Morrison – yes; Oelke – absent; Hardy – yes;  
 Engebritson – yes; Burgess – yes; Schmidt – yes  
 Motion carried.
- E.2 New Hire: Amiah Akerson, ASD Focus Elementary Teacher  
 Ms. Akerson was previously employed as a Special Education Teacher for Willmar Public Schools. She has her bachelor's degree in K-12 Special Education from Concordia University - Nebraska. Her salary will be \$47,757 (BA, Step 2) pending contract negotiations.  
 Burgess moved approval; Hardy supported.  
 Lindholm – yes; Grover – yes; Morrison – yes; Oelke – absent; Hardy – yes;  
 Engebritson – yes; Burgess – yes; Schmidt – yes  
 Motion carried.
- E.3 Paraprofessional New Hires at 85% of the AFSCME contract rate
  - E3.1 Michael Teska

Mr. Teska is currently employed by GSSC Midwest Patrol as a security officer & at Lucky Seven as a cashier.

E3.2 Ashlea Johnston

Ms. Johnston is currently employed with DRCC as a direct support professional.

Grover moved approval; Burgess supported.

Lindholm – yes; Grover – yes; Morrison – yes; Oelke – absent; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – yes

Motion carried.

E.4 Paraprofessional New Hire at 90% of the AFSCME contract rate

E4.1 Marlina Crank

Ms. Crank is currently employed by Hardees as a Shift Lead. She is attending Colorado Technical University, studying Criminal Justice.

Morrison moved approval; Burgess supported.

Lindholm – yes; Grover – yes; Morrison – yes; Oelke – absent; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – yes

Motion carried.

E.5 Paraprofessional New Hire at 100% of the AFSCME contract rate

E5.1 Katie Lockwood

Ms. Lockwood was previously employed by Art Unlimited as an Operations Assistant. She received her Informational Management Specialist Program Associates degree from Mesabi Community & Technical College.

Burgess moved approval; Morrison supported.

Lindholm – yes; Grover – yes; Morrison – yes; Oelke – absent; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – yes

Motion carried.

E.6 Hire: Linda Bajan, Long Term Substitute ECSE Teacher, Tower-Soudan & Northeast Range

Hardy moved approval; Morrison supported.

Lindholm – yes; Grover – yes; Morrison – yes; Oelke – absent; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – yes

Motion carried.

E.7 Contract: Odysseyware (Imagine Learning)

Total for the year is \$33,000. This is a \$500 increase from last year.

Hardy moved approval; Morrison supported.

Lindholm – yes; Grover – yes; Morrison – yes; Oelke – absent; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – yes

Motion carried.

E.8 James Madison finalized lease contract

Grover moved approval; Hardy supported.

Lindholm – yes; Grover – yes; Morrison – yes; Oelke – absent; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – yes

Motion carried.

E.9 ~~Rescind job offers~~ Termination due to not following through with the hire process:

E9.1 Kelsey Rye, ECSE Teacher

E9.2 Marissa Scholar, Paraprofessional

Burgess moved approval; Schmidt supported.  
Lindholm – yes; Grover – yes; Morrison – yes; Oelke – absent; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.

- E.10 Approve AEOA Head Start & NLC ECSE FY24 agreement  
Schmidt moved approval; Morrison supported.  
Lindholm – yes; Grover – yes; Morrison – yes; Oelke – absent; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.

## **F. DISCUSSION**

- F.1 Payment Expectation/Process to the NLC  
F.2 IRRRB Grant & 1404 Update  
Moved to the closed meeting.  
F.3 PD Inservice's Reflections  
F.4 Google Voice for Itinerants  
F.5 Long-term sub policy/contract  
F.6 Technology at the NLC-laptops, phones, PDF licenses

## **G. INFORMATION**

- G.1 CEIS Update  
G.2 NLC Roles & Responsibilities & Who to go to  
G.3 NLC Program Workflows  
G.4 NLC 23-24 Flow Chart

## **H. Director's Report**

H.1

## **I. Adjournment of Regular Meeting**

## **J. Closed meeting to discuss negotiations.**

## **K. Approve to end Closed Meeting**

## **L. Adjournment – Next meeting: November 15, 2023** Meeting adjourned at 11:39 a.m.