**INDEPENDENT SCHOOL DISTRICT NO. 813**

**LAKE CITY, MINNESOTA**

**REGULAR MEETING**

**MONDAY, JUNE 16, 2014**

**6:30 PM**

**LINCOLN HIGH SCHOOL AND JUNIOR HIGH SCHOOL MEDIA CENTER**

MEMBERS PRESENT: Dawn Balow, Patrick Dwelle, Brian Goihl, Heath Oeltjen, Mike Ohlhaber, Kevin Pavelka, and Jack Rol.

MEMBERS ABSENT: None.

OTHERS PRESENT: Craig Junker, Greg Berge, Jim Borgschatz, Pat Arndt, Marti Green, Val Loppnow, Diane Spence, Dave Kohutko, David Toole, Henry Dison, Cherie Johnson, Patty Heminover, Jim Klennert, Steve Brown, Dan Coyle, Al Orthaus, Amy Orthaus, Josie Kuhinka, C. Erich Grabowski, and Andrew Eggenberger.

CALL TO ORDER: Chairperson Oeltjen called the meeting to order at 6:33 PM. The Pledge of Allegiance was recited.

ADOPT THE AGENDA: Motion by Dwelle, second by Ohlhaber, to adopt the agenda with the following additions:

X. M. Authorize Clerk to Publish and Post School Board Candidate Filing Dates

XI.9 Approve Austin O’Flaherty as Summer Custodian ($7.25 per hour)

XI.10 Approve Regina Klennert as Part-time Summer Custodian ($10.52 per hour)

XI.11 Approve Annual Stipend for Luke Sumerfelt ($2,500.00)

Motion carried unanimously.

CONSENT AGENDA:  Motion by Dwelle, second by Ohlhaber, to approve the consent agenda as follows:

1. Approval of Minutes of the Regular Board Meeting on May 19, 2014
2. Approval of Minutes of the Special Board Meeting on May 21 & 22, 2014
3. Approval of Minutes of the Special Board Meeting on May 28, 2014
4. Approval of Minutes of the Special Board Meeting on June 10, 2014

E. Approval of Payment of Bills as Presented by the Superintendent for Audit

F. Approval of Treasurer’s Report

G. Approval of Student Activities Financial Statement

Motion carried unanimously.  
  
ITEMS REMOVED FROM THE CONSENT AGENDA:  None.

PUBLIC COMMENT:  Several community members expressed their concern over the tennis court renovation plans. A community committee would like to raise funds for the cost of acrylic painting /sealing of the tennis courts.   
  
COMMUNICATIONS:  Two thank you cards were read .

BOARD DEVELOPMENT: The Regular July School Board meeting will take place on Monday, July 21, 2014, at Lincoln High School and Junior High School (6:30 PM, Media Center).

PRESENTATIONS:

GOODHUE COUNTY EDUCATION DISTRICT: Cherie Johnson, Director of GCED, updated the Board on the benefits of the District joining Goodhue County Education District sooner rather than later. She has contacted the Minnesota Department of Education to verify that we can be a member of two Education Districts simultaneously. No action was taken.

PRINCIPALS’ REPORTS: Lincoln Principal Berge shared pictures of the Food Prep classes sandwich contest and the cow tongue that they prepared, and a CNC Mill Contour Car made my Aryan McDeid. He also shared that the District data website has been upgraded.

Bluff View Principal Borgschatz shared his appreciation for the additional staff development days at the end of the school year. He also provided NWEA test scores, MCA Math and Reading test scores. Principal Borgschatz has received a kindergarten teacher’s resignation and informed the Board there was a need to reduce the number of paraprofessionals for next year. He also discussed the possibility of a Trap Shoot Club in Lake City.

Tiger Time Coordinator, Amanda Durand, had provided a written report for the Board packets.

OLD BUSINESS:

REFERENDUM PLANNING: The Board once again discussed the possible facility upgrades and referendum planning, which includes a $2 million ($152.17 per pupil) addition to the operating levy (second question). The operating levy is up for renewal in November 2014. Patty Heminover, Vice President at Springsted Incorporated, gave a short presentation of the impact on tax payers with the renewal of the operating referendum levy and an additional second question. Member Dwelle introduce the following resolution and moved its adoption:

INDEPENDENT SCHOOL DISTRICT NO. 813 (LAKE CITY PUBLIC SCHOOLS)

RESOLUTION RELATING TO RENEWING AND INCREASING GENERAL EDUCATION REVENUE OF THE SCHOOL DISTRICT

AND CALLING A SPECIAL ELECTION THEREON

BE IT RESOLVED by the School Board (the "Board") of Independent School District No. 813 (Lake City Public Area Schools), Goodhue and Wabasha Counties, Minnesota (the "School District") as follows:

It is hereby found, determined, and declared as follows:

1. The District has a current referendum authorization of $987.0 I per adjusted pupil unit, which expires at the end of taxes-payable year 2015.

1. The Board finds, determines, and declares that it is necessary and expedient for the School District to renew its current referendum revenue authorization, with the renewed authorization first effective for taxes payable in 2016. This authorization would increase annually by the rate of inflation as determined by statute, provided that actual referendum revenue authorization for any year would not exceed the statutory maximum for that year. The proposed referendum revenue authorization would be applicable for ten years unless otherwise revoked or reduced as provided by law.
2. The Board further finds, determines, and declares that it is necessary and expedient for the School District to increase its referendum revenue authorization by $152.17 per pupil, if the authorization provided in paragraph 2 is approved by the voters of the School District. The new total authorization amount of $1,139.18 per adjusted pupil unit would be first effective for taxes payable in 2015, and would increase annually by the rate of inflation as determined by statute, provided that actual referendum revenue authorization for any year would not exceed the statutory maximum for that year. The proposed total referendum revenue authorization would be applicable for ten years unless otherwise revoked or reduced as provided by law. The additional revenue would be used for maintenance and other capital costs of the School District, as determined by the Board.
3. The questions of renewing and increasing the referendum revenue authorization of the School District shall be submitted to the qualified electors of the School District at a special election which is hereby called and directed to be held on Tuesday, November 4, 2014, in conjunction with the statewide general election.
4. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this special election are those precincts or part of precincts located within the boundaries of the school district which are designated for statewide general elections. The voting hours at those polling places shall be the hours between 7:00a.m. and 8:00p.m.
5. The School District's Clerk (the "Clerk") is hereby authorized and directed to perform the following duties:
6. provide written notice of the special election to the County Auditors of Goodhue and Wabasha Counties at least 74 days before the date of the special election;
7. provide written notice of the special election to the Commissioner of Education at least 74 days before the date of the special election;
8. mail the Notice of Special Election, prepared in substantially the form attached as Exhibit A, by first class mail to every taxpayer in the School District, at least 15 days but no more than 30 days prior to the date of the special election;
9. post the Notice of Special Election at the administrative offices of the School District, for public inspection, at least ten days before the date of the special election;
10. submit the Notice of Special Election to the Commissioner of Education at least 15 days prior to the date of the special election;
11. publish the Notice of Special Election in the official newspaper of the School District once each week for at least two consecutive weeks, with the last publication being at least one week prior to the date of the special election; and
12. provide written notice of the special election to the secretary of state of the State of Minnesota in the manner prescribed by the secretary of state.
13. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting any other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements with appropriate municipal and county officials regarding preparation and distribution of ballots or ballot cards, election administration, and cost sharing.
14. The Clerk is further authorized and directed to cause a printed Ballot for the questions to be prepared in accordance with Minnesota Statutes, Section 205A .08, Subdivision 4, for use at the special election , to cause a sample ballot to be posted in the administrative offices of the School District, for public inspection, at least four (4) days before the date-of the special election and to cause a sample ballot to be posted at each polling place on the date of the special election. The Clerk is further authorized and directed to cooperate with the proper election officials to cause ballots or ballot cards to be prepared for use at said election. The ballot shall be in substantially the form attached as Exhibit B.
15. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of $1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section. 2040.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than $1000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.
16. The individuals designated as judges for the last state general election shall act as election judges for this special election at the various polling places and shall conduct said election in the manner prescribed by law. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.
17. The special election shall be held and the returns made and canvassed in the manner prescribed by law, and the Board shall meet between November 7 and November 14, 2014 (on a date between the third and tenth day after the election) for the purpose of canvassing the results thereof.

# EXHIBIT A

NOTICE OF SPECIAL ELECTION

INDEPENDENT SCHOOL DISTRICT NO. 813 (LAKE CITY PUBLIC SCHOOLS)

STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 813 (Lake City Public Schools), Minnesota, on November 4, 2014, between the hours of7:00 a.m. and 8:00p.m. to vote on the following questions:

# SCHOOL DISTRICT BALLOT QUESTION 1 APPROVE RENEWED REFERENDUM LEVY AUTHORIZATION

The school board of Independent School District No. 813 (Lake City Public Schools) has proposed to renew its referendum revenue authorization in the amount of $987.01 per pupil, which expires at the end of taxes-payable year 20 15. The authorization proposed in this ballot question would be first effective for taxes payable in 2016, and would increase annually by the rate of inflation as determined by statute, provided that actual referendum revenue authorization for any year would not exceed the statutory maximum for that year. This authorization would be applicable for ten years unless earlier revoked or reduced as provided by law.

Shall the renewal of the referendum levy authorization proposed by the school board of Independent School District No. 813 be approved?

0 YES

0 NO

# BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING TO EXTEND AN EXISTING PROPERTY TAX REFERENDUM THAT IS SCHEDULED TO EXPIRE.

SCHOOL DISTRICT BALLOT QUESTION 2

APPROVE INCREASE IN REFERENDUM LEVY AUTHORIZATION

If School District Ballot Question 1 is approved, the school board of Independent School District No. 813 (Lake City Public Schools) has proposed an increase to the school district's referendum revenue authorization of an additional $152.17 per pupil. The total authorization amount of

$1,139.18 per pupil proposed in this ballot question would be first effective for taxes payable in

2015, and would increase annually by the rate of inflation as determined by statute, provided that actual referendum revenue authorization for any year would not exceed the statutory maximum for that year. This authorization would be applicable for ten years unless earlier revoked or reduced as provided by law, and would be intended for maintenance and other capital costs of the School District.

If School District Ballot Question is approved, shall the increase in the referendum levy authorization proposed by the school board of Independent School District No. 813 also be approved?

0 YES

0 NO

# BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

PASSAGE OF THIS REFERENDUM WILL RESULT IN AN INCREASE IN YOUR PROPERTY TAXES.

The tax impact for typical residential homesteads, apartments, commercial-industrial properties, and most other classes of property within the School District is shown in the table below:

The polling places for this election and the precincts served by those polling places shall be as follows:

Pursuant to Minnesota Statutes, Section 205A.ll, the precincts and polling places for this special election are those precincts or part of precincts located within the boundaries of the school district which are designated for statewide general elections. The voting hours at those polling places shall be the hours between 7:00a.m. and 8:00p.m.

Any eligible voter residing in the school district may vote at said election at the polling place designated above for the precinct in which he or she resides. The polls for said election will be open between 7:00a.m. and 8:00p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling places on election day.

Dated: 6/2014 BY ORDER OF THE SCHOOL BOARD

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School District Clerk

Independent School District No. 813 (Lake City Public Schools)

Goodhue and Wabasha Counties, Minnesota

EXHIBIT B

SCHOOL DISTRICT QUESTION BALLOT INDEPENDENT SCHOOL DISTRICT NO. 813

(LAKE CITY PUBLIC SCHOOLS)

STATE OF MINNESOTA SPECIAL ELECTION

November 4, 2014

To vote for a question, fill in the oval next to the word "YES" for that question.

To vote against a question, fill in the oval next to the word "NO" for that question.

SCHOOL DISTRICT BALLOT QUESTION 1

APPROVE RENEWED REFERENDUM LEVY AUTHORIZATION

The school board of Independent School District No. 813 Lake City

Public Schools) has proposed to renew its referendum revenue authorization in the amount of $987.0I per pupil, which expires at the end of taxes-payable year 2015. The authorization proposed in this ballot question would be first effective for taxes payable in 2016, and would increase annually by the rate of inflation as determined by statute, provided that actual referendum revenue authorization for any year would not exceed the statutory maximum for that year. This authorization would be applicable for ten years unless earlier revoked or reduced as provided by law.

Shall the renewal of the referendum levy authorization proposed by the school board of Independent School District No. 813 be approved?

0 YES

0 NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING TO EXTEND AN EXISTING PROPERTY TAX REFERENDUM THAT IS SCHEDULED TO EXPIRE.

SCHOOL DISTRICT BALLOT QUESTION 2

APPROVE INCREASE IN REFERENDUM LEVY AUTHORIZATION

If School District Ballot Question 1 is approved, the school board of Independent School District No. 813 (Lake City Public Schools) has proposed an increase to the school district's referendum revenue authorization of an additional $152.17 per pupil. The total authorization amount of

$1,139.18 per pupil proposed in this ballot question would be first effective for taxes payable in 2015, and would increase annually by the rate of inflation as determined by statute, provided that actual referendum revenue authorization for any year would not exceed the statutory maximum for that year. This authorization would be applicable for ten years unless earlier revoked or reduced as provided by law, and would be intended for maintenance and other capital costs of the School District.

If School District Ballot Question 1 is approved, shall the increase in the referendum levy authorization proposed by the school board of Independent School District No. 813 also be approved?

0 YES

0 NO

# BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

The motion for the adoption of the foregoing resolution was duly seconded by Ohlhaber and upon vote being taken thereon, the following voted in favor thereof: Balow, Oeltjen,Ohlhaber, Dwelle, Rol, Pavelka, Goihl

and the following voted against the same: None.

whereupon the resolution was declared duly passed and adopted.

2014-2015 PRELIMINARY BUDGET: Lake City Public School’s Budget plan for 2014-2015 shows the following revenues and expenditures:

Revenue Expenditures

General Fund $12,048,265.67 $11,925,872.00

Food Service 638,908.73 629,245.00

Community Education 404,818.07 391,081.00

Debt Serice 1,666,451.52 1,654,269.00

BV Special Fund 81,000.00 81,000.00

$14,839,443.99 $14,681,467.00

Motion by Dwelle, second by Rol to approve the 2014-2015 preliminary budget as presented. Motion carried unanimously.

EDUCATION 21 iPad Protection Plan: Motion by Rol, second by Dwelle, to approve the iPad Usage and Protection Plan Agreement as presented. The Annual Protection Plan Premium was reduced to $40 per student/year. Motion carried unanimously.

SUPERINTENDENT SERCH: Motion by Rol, second by Pavelka , to contact candidates #3, #5, and #11 to set up interview times. Motion carried unanimously.

TENNIS COURT RENOVATION PLAN: Motion by Pavelka, second by Rol to move forward with the tennis court renovations. Glander Excavating will perform the excavation and Monarch Paving will blacktop. The blacktop will be marked for play. The acrylic painting/sealing is not part of the proposal. The Board supports a community committee that is doing fundraising for this purpose. Motion carried unanimously.

Senator Matt Schmidt gave a short overview of the 2014 Legislative Session and answered questions from Board members.

NEW BUSINESS

DISTRICT GROUP DENTAL INSURANCE PLAN : Motion by Ohlhaber, second by Balow to remain with Health Partners for 2014-2015. Motion carried unanimously.

DISTRICT GROUP HEALTHCARE INSURANCE: Motion by Ohlhaber, second by Pavelka, to remain with Blue Cross/Blue Shield in 2014-2015. The premium for single coverage will move from $402.50/month to $410.56/month; premium for family coverage will move from $1,324.50/month to $1,351.00/month. Motion carried unanimously.

MEAL PRICES FOR 2014-2015: Motion by Pavelka, second by Ohlhaber, to approve the following meal prices for 2014-2015:

Breakfast Student: $1.30 Breakfast Adult: $1.80

Elementary Lunch: $2.25 Secondary Lunch: $2.50

Adult Lunch: $3.50 Milk .50

Motion carried unanimously.

MEMBERSHIP IN SOUTHEAST SERVICE COOPERATIVE FOR 2014-2015: Motion by Rol, second by Ohlhaber, to approve renewal of the district’s membership in SSC at a fee of $2,188.00. Motion carried unanimously.

MEMBERSHIP IN SCHOOLS FOR EQUITY IN EDUCATION FOR 2014-2015: Motion by Dwelle, second by Balow to approve renewal of the district’s membership in SEE at a fee of $2,225.67. Motion carried unanimously.

SCHOOL RESOURCE OFFICER AGREEMENT: Motion by Pavelka, second by Ohlhaber, to renew the contract with the City of Lake City regarding the School Resource Officer. Motion carried unanimously.

SOUTHEAST MINNESOTA HEALTH AND SAFETY MANAGEMENT SERVICE AGREEMENT: Motion by Dwelle, second by Ohlhaber, to approve the Health and Safety Management Assistance Consultant fee of $1,338.99 for 2014-2015. Motion carried unanimously.

APPROVE HEALTH AND SAFETY POLICY: Motion by Rol, second by Pavelka to approve Policy #820 Health and Safety for 2014 – 2015. Motion carried unanimously.

CLARIFICATION REGARDING CARE OF RELATIVES SICK LEAVE: Motion by Ohlhaber, second by Balow, to approve changing the wording in the fringe benefit summary for non-certified staff. Change shall read “Sick leave is pursuant to M.S. 181.9413. The sick leave benefits under M.S. 181.9413 are limited to up to 160 hours in any 12 month period.” Motion carried unanimously.

SCHOOL BOARD RETREAT: Tabled to next month.

STUDENT RECOGNITION: Motion by Balow, second by Dwelle, to recognize the following State Tournament participants, coaches, and Advisors.

FFA – Superior Chapter Award Advisor: Nikki Beuchler

Dairy Cattle Evaluation Team: Sam Keller, Jeremy Keller, and Jake Siewert received a gold rating and paced 12th

Poultry Team: Emily Cordes, Josie Groth, Victoria Leonard, and Colton Heins received a gold rating and placed 14th

Swine Production SAE: Kathryn Haeska received a gold rating and placed 4th

Emily Cordes received her FFA Degree

Golf: Girls team members were Emily Schimbeno, Lexi Geolat, and Erin Pennington. Coaches were Steve Randgaard, Adam Schimbeno, and Luther Berkeland

Track & Field: Matt Kjos, Edwin Vazquez, Elijah Hodgell, Elijah Kroll placed 6th in 4 X 100; Shannon Ting, Brandy White, Bailey Cronin, Braeden McElmury placed 6th in 4 X 200; Morgan Dammann, Braeden McElmury, Madi Green, Bailey Cronin placed 4th in 4 X 400; Liv Kozlowski, Madi Green, Taylor Heitman, Morgan Dammann placed 4th in 4 X 800

Coaches were Meribeth Kozlowski, Howie Cook, Lukas Brott and Tom Pederson

Adaptive Bowling: Participants were: Matthew Bignell, Eric Harvey, Jenny Huppert, Riley Huppert (18th out of 123 in singles), Lana Parsons(24th out of 82 in singles), Brittany Plank. Matthew and Lana (31st out of 83 teams in doubles) Head Coach was Kim Bobb.

Motion carried unanimously.

CANDIDATE FILING DATES: Motion by Rol, second by Ohlhaber to authorize the clerk to publish and post the candidate filing dates in the local paper. Filing period is from July 29, 2014 through August 12, 2014. Motion carried unanimously.

RESIGNATIONS: With appreciation for dedication to the District, motion by Ohlhaber, second by Pavelka to approve Tom Wentzler’s resignation as Lincoln Band Teacher, effective at the end of the 2013-2014 contract year. Motion carried unanimously.

With appreciation for dedication to the District, motion by Ohlhaber, second by Pavelka to approve Katie Christensen’s resignation as Bluff View Teacher, effective at the end of the 2013-2014 contract year. Motion carried unanimously.

BAND TEACHER: Motion by Ohlhaber, second by Balow, to approve Eric Stashek as Band Teacher at Lincoln (BS/ Step 0, $34,167). Motion carried unanimously.

MAINTENANCE STAFF MEMBER: Motion by Ohlhaber, second by Balow, to approve Nancy Rosado as half-time maintenance staff member, effective September 1, 2014 (Custodian, Step 2, $10.40/hr). Motion carried unanimously.

TERMINATION: Motion by Ohlhaber, second by Dwelle, to approve termination of Katie Luhmann as Special Education Paraprofessional at Bluff View. Motion carried unanimously.

RESIGNATIONS: Motion by Dwelle, second by Ohlhaber, to approve, with appreciation, Lukas Brott’s resignation as C-squad football coach and JV Boy’s basketball coach, effective immediately. Motion carried unanimously.

Motion by Dwelle, second by Rol, to approve, with appreciation, Adam Schimbeno’s resignation as Girl’s JV soccer coach, effective immediately. Motion carried unanimously.

Motion by Dwelle, second by Pavelka, to approve, with appreciation, Barb Mathias’s resignation as LEEP paraprofessional effective immediately. Motion carried unanimously.

SUMMER MAINTENANCE: Motion by Ohlhaber, second by Pavelka, to approve Austin O’Flaherty as summer custodian ($7.25/hour) Motion carried unanimously.

Motion by Ohlhaber, second by Rol to approve Regina Klennert as part-time summer custodian ($10.52/hour). Motion carried unanimously.

ADDITIONAL PAY: Motion by Ohlhaber, second by Rol, to approve an annual stipend for Luke Sumferfelt ($2,500/year). Motion carried unanimously.

SUPERINTENDENT REPORTS: Superintendent Junker provided a brief update on a new piano purchased for the music department, Community Education Director status, and the transportation contract.

BOARD REPORTS: None.

ADJOURNMENT: Motion by Rol, second by Balow, to adjourn the meeting at 9:04 PM. Motion carried unanimously.