

INDEPENDENT SCHOOL DISTRICT NO. 813

LAKE CITY, MINNESOTA

REGULAR SCHOOL BOARD MEETING

MONDAY, AUGUST 16, 2010

6:00 PM

LINCOLN HIGH SCHOOL BOARD ROOM

MEMBERS PRESENT: Andrea Hamilton, Heath Oeltjen, Douglas Pflaum, and Randy Meincke

MEMBERS ABSENT: Mike Noll, Dawn Balow, Karen England

OTHERS PRESENT: Craig Junker, Greg Berge, Jim Borgschatz, Pat Arndt, Marti Green, Val Loppnow, Jim Klennert, Andrew Eggenberger, Tricia Oeltjen, and Michael Ohlhaber

CALL TO ORDER: The meeting was called to order by Chairperson Douglas Pflaum at 6:00PM.

The Pledge of Allegiance was recited.

ADOPTION OF AGENDA: Motion by Balow, second by Oeltjen, to adopt the agenda with the following additions: Missy Gunhus and Alice McLeland as new paraprofessionals under personnel (New Business).

CONSENT AGENDA: Motion by Hamilton, second by Meincke, to approve the consent agenda as follows:

- A. Approval of minutes of the regular board meeting on July 19, 2010
- B. Approval of payment of bills as presented by the Superintendent for audit

Motion carried unanimously.

TREASURER'S REPORT: The treasurer's report was not provided.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

PUBLIC COMMENT: None.

COMMUNICATIONS: None.

BOARD DEVELOPMENT INFORMATION/REPORTS: The beginning of the year breakfast and gathering for faculty and staff will take place on Tuesday, August 31 at the Lincoln High School cafeteria. The school board will hold a retreat at 4:00 PM on Wednesday, September 8, 2010, at City Hall (second floor conference room). The next regular school board meeting will be held at 6:00 PM, Monday, September 20, in the Lincoln High School media center.

PRINCIPAL REPORTS: High School Principal Berge provided an overview regarding several areas. He noted that 72 teachers recently attended the District's Technology Academy; 235 sessions were attended in sum, which was astounding.

Principal Berge discussed the proposed changes to the Student Handbook involving testing, non-athletic academic eligibility and open campus clarification, student video footage, TLP eligibility, etc.

Principal Berge clarified students' responsibility grades by developing and providing a more defined rubric that involves student behavior and engagement, timeliness, materials, and work completion. Lincoln High School teachers have been engaged in various discussions involving student assessments over the past year and will continue these best practice discussions this year. One of the goals is to separate behavior from academic achievement on students' academic assessments.

Principal Berge further reported that students' ACT scores were among the highest over the past 18 years for Lincoln students. 71% of last year's seniors took the exam. Furthermore, 90% of the Class of 2010 plans to enroll in a post-secondary institution this fall, including the military.

Enrollment was projected to be about the same as it was last spring. 944 student referrals were made last school year, an increase of 46 from the previous year. Most student discipline conferences were followed by a parent contact as it is vital to work with parents when dealing with behavioral issues. Many of our students participated in co-curricular activities. Mr. Berge will provide additional data and the Board retreat on September 8.

Bluff View Elementary School Principal Borgschatz also reported on a variety of topics. He was also pleased that so many teachers attended the recent technology trainings. Sessions involving Smart Boards and I-Touch were particularly enthusiastically received. The renovation project is coming along; teachers are anxious for permission to set up their classrooms and prepare for the year in their classrooms. Young adults in the Red Wing correctional facility will be helping to move equipment and learning materials back into Bluff View on August 23. These people will be well-supervised.

Enrollment numbers are projected to be similar to those at the end of last school year. Grades 1,3, 4, and 6 will have over 100 students in them. Grade 5 currently has 99 students enrolled.

Mathematics will be the focus of the Professional Learning Communities at Bluff View this coming year. Quintin Pettigrew's recent PLC leadership training sessions were well-received. Teachers will be creating targets, reviewing data, looking at trends, and discussing improvement strategies and options.

COMMUNITY EDUCATION REPORT: Margie Harkins, Community Education Director, briefly reported that the Summer's Latchkey program was coming to a close. She recognized staff members for their commitment to the students. The students had access to relevant and engaging learning tools and numerous opportunities to attend various camps, swim, and grow.

OLD BUSINESS:

CAPITAL FACILITIES BONDS, SERIES 2010E: Motion by Hamilton, second by Oeltjen, to approve

RESOLUTION AUTHORIZING THE ISSUANCE

AND SALE OF APROXIMATELY

\$890,000 GENERAL OBLIGATION

CAPITAL FACILITIES BONDS, SERIES 2010E.

Motion carried unanimously.

NEW BUSINESS:

SCHOOL DISTRICT GENERAL ELECTION IN NOVEMBER: Motion by Meincke, second by Oeltjen, to approve resolution calling for the School District General Election in November.

Motion carried unanimously.

STUDENT HANDBOOK CHANGES: Motion by Meincke, second by Oeltjen, to approve the changes in the Lincoln High School and Bluff View Elementary School Student Handbooks.

Motion carried unanimously.

PURCHASE OF HIAWATHA VALLEY EDUCATION DISTRICT (HVED) SERVICES: Superintendent Junker explained that the District contracted with HVED for various student services (i.e., psychological, occupational therapy, physical therapy, etc.). For the 2010-2011 school year, the District will pay \$248,890.65, which provides payment for wages and benefits for employed special educational personnel. Motion by Oeltjen, second by Meincke, to purchase services for the 2010-2011 school year.

Motion carried unanimously.

GROUP DENTAL INSURANCE: Superintendent Junker explained that the District sought the best dental coverage for the most competitive premium. After taking bids and reviewing the information with our agent of record, National Insurance Services, the District's Insurance Committee recommended renewing with Assurant. Motion by Meincke, second by Oeltjen, to renew the District's group dental plan with Assurant.

Motion carried unanimously.

APPROVE NON-LICENCED WORK AGREEMENTS FOR 2010 -2011: Rather than the customary two-year work agreement, Superintendent Junker explained that the Non-Teacher Negotiation Committee recommended a one-year work agreement for all support staff positions, which allows the Board to see what the Minnesota State Legislature decides regarding E-12 school funding during the next legislative session. The settlements for the non-teacher categories came in approximately \$8,800 over what was budgeted last spring.

Motion by Meincke, second by Oeltjen, to approve the non-licensed work agreement for 2010-2011 as presented in the Board Book but with one addition: employees on the longevity step and those who are on the four proceeding steps will receive a one-time payment of \$300.

Motion carried unanimously.

Motion by Meincke, second by Oeltjen, to approve the Director of Buildings and Grounds work agreement for 2010-2011 as presented in the Board Book.

Motion carried unanimously.

Motion by Meincke, second by Oeltjen, to approve the Community Education Director work agreement for 2010-2011 as presented in the Board Book.

Motion carried unanimously.

Motion by Meincke, second by Oeltjen, to approve the Media Center Assistants work agreement for 2010-2011 as presented in the Board Book.

Motion carried unanimously.

Motion by Meincke, second by Oeltjen, to approve the Lake City Early Education Program (LEEP) work agreement for 2010-2011 as presented in the Board Book.

Motion carried unanimously.

SERVICE AWARDS: Motion by Oeltjen, second by Hamilton, to recognize the below people for their dedication to the Lake City Public Schools community:

<u>5 Year</u>	<u>10 Year</u>	<u>15 Year</u>	<u>20 Year</u>
Jim Borgschatz	Kim Bacon	Joseph Garvin	Terri Breyfogle
Lucas Brott	Darcy Bock	Brent Loesie	Suzanne Dahling
Sarah Cox	Paul Holland		Susan Fausch
Denise Jacobson	Dena Linrud-Huettle		Jonathan Stengel
Kara Majchrzak	Linda Yotter		Sharon Tackmann
Kris Peterson			Stewart Talbert
Kendra Veronen			
<u>25 Year</u>	<u>30 Year</u>	<u>35 Year</u>	<u>40 Year</u>
Steve Breyfogle	Kimberly Betcher	Luther Berkeland	Dianne Anderson
James Klennert	Steve Bzdok		
Douglas Vaith	Edie Sward		

LANE CHANGES

Motion by Hamilton, second by Oeltjen, to approve the lane changes as presented in the Board Book.

Motion carried unanimously.

FALL CO-CURRICULAR ASSIGNMENTS: Motion by Meincke, second by Hamilton, to approve the fall coaching assignments as presented in the Board Book.

Motion carried unanimously.

LONG-TERM SUBSTITUTE ECFE PARENT EDUCATOR: Motion by Meincke, second by Hamilton, to approve Jennifer Taylor as a long-term ECFE Parent Educator.

Motion carried unanimously.

ELIMINATION OF POSITION: Motion by Hamilton, second by Meincke, to eliminate a paraprofessional position at Bluff View Elementary School.

Motion carried unanimously.

MEAL CHARGE POLICY: The Board reviewed the proposed policy regarding student meal account balances and collections. No action was taken.

CREDIT CARD TRANSACTION FEES FOR MEAL ACCOUNTS: Superintendent Junker explained that last winter the District was pleased to offer community members a credit card meal payment option, which the District did not charge a transaction fee. However, the District incurred over \$700 in transaction fees from people who chose to pay for meals via credit cards. With the budget tight, the District is not in the position to absorb credit card fees, which will likely increase this year. Therefore, a \$1.00 per credit card transaction fee is recommended in order to recoup this cost.

Motion by Hamilton, second by Meincke, to charge community members a \$1.00 per credit card transaction fee.

Motion carried unanimously.

SUPERINTENDENT'S REPORTS/COMMENTS:

District facilities renovation update: Superintendent Junker reported that Johnson Controls has assured him that the building renovation project is on schedule. Current work includes ceiling grid, tile, and insulation installation, boiler hookups, control installation, flooring, painting, etc.

School Board Filings and Informational Forum: Superintendent Junker reported that two people have filed to run for school board to date. Four potential school board members attended the August 11 informational meeting and listened to such topics as school finance, legislative update, student achievement/school improvement, and board structure and responsibilities. Three current school board members also attended this evening.

September 20, 2010 Legislative Forum Update: Superintendent Junker reminded the Board that Representative Kelly, Representative Drazkowski, and Senator Murphy have committed to attend the

September 20 school board meeting, which will begin with a legislative forum. The City Council has been invited to attend this meeting. Possible topics include: E-12 Funding, Race to the Top and ESEA funding, Mandates (i.e., Maintenance of Effort (MOE), Teacher licensure, etc.

Update Sale of the Building Trades House: Superintendent Junker reported that the District made over \$9,000 on the sale of the Building Trades home.

Update Minnesota Tax and Aid Anticipation Borrowing. Superintendent Junker reminded the board that the District would borrow \$2,761,626 in aid anticipation loans to pay for expenses this year as a result of the Legislature's payment shift. The District will know the interest rate on August 19.

Board Retreat and Future Planning: Superintendent Junker and the Board discussed plans to move ahead with strategic planning for 2010-2011, which will include the following board retreat agenda: discuss various district data and what creates the data; discuss future challenges; review 2009-2010 goals and consider 2010-2011 goals; discuss topics for the September 20 Legislative Forum, and conduct superintendent's job review.

Third Party Third Party Provider (Taher): Superintendent Junker commented that Taher hired a new Food Service Manager recently. Marjie Westlund has extensive experience and education in culinary arts, hospitality management, and supervision. With one exception, each of the kitchen staff members employed last year at Bluff View and Lincoln High School was hired by Taher without a cut in pay. The menus Taher has provided the District look as Taher promised: balanced meals with a variety of menu choices.

BOARD REPORTS/COMMENTS: None.

ADJOURNMENT: Motion by Balow, second by Oeltjen, to adjourn the meeting at 7:38 PM.

Motion carried unanimously.