

For office use only:	
Date Received	_____
Staff Initials	_____
Received one week in advance?	
Y	N

Tiger Time & Cub Care Schedule Change Form

Child's Name _____

Check one

- Add day to schedule
- Remove day from schedule

Date to add or remove: _____

Arrival/Departure times: from _____ to _____

Comments: _____

Parent Signature

Date

***Please note: If the date on the change form is received by center staff and is not at least one week from the date added or removed childcare fees will be charged as originally scheduled or drop in rate will apply.**